



# TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

## **Tri-County Regional Planning Commission**

456 Fulton Street, Suite 420 Peoria, IL 61602

Phone- 309-673-9330 [www.tricountyrpc.org](http://www.tricountyrpc.org)

### **Ways & Means Committee**

**Camille Coates, Chairperson**

**Greg Menold, and Autum Jones**

### **MINUTES**

**Wednesday, June 4, 2025 @ 8:30 a.m.**

**1. Call to Order**

Chairperson Camille Coates called the meeting to order at 8:40 a.m.

**2. Roll Call**

Present: Camille Coates, Autum Jones and Greg Menold. Staff: Rebecca Eisele, Eric Miller, Lori Reynolds, and Ray Lees. Additional Commission members: Russ Crawford and John Kahl.

**3. Public Input-none**

**4. Approval of Minutes of April 2, 2025**

Greg Menold moved to approve the minutes of April 2, 2025, and Autum Jones seconded. Motion carried.

**5. Recommendation to Commission the approval of April 2025 Financial Statements and Billings.**

Greg Menold moved to recommend to the Commission the approval the April 2025 Financial Statements, and Autum Jones seconded.

Rebecca Eisele updated on the following:

- Total Operating Cash at the end of the month was approximately \$978k. Operating cash increased by \$48k in April, compared to March.
- Total Accounts Receivable balance at the end of the month was \$305k. Of the A/R balance, \$252k was federal funds, \$44k was state funds, and \$9k was local funds.
- Accounts Payable balance at the end of the month was \$98k, and of that amount there was \$95k in unpaid pass-through expenses as of the end of April. The remaining \$3k Accounts Payable balance at the end of April was for regular bills.
- Total Revenue for April was \$156k.
- Total Expenses for April were (\$164k).
- April ended with a deficit of approximately (\$7k).
- Approximately (\$60k) of local TCRPC funds have been used in FY25 for local matching funds for grants.

- Fiscal Year 2025 has a surplus of approximately \$155k.

Autum Jones asked if the surplus is mostly grants. Eric Miller explained that it's mostly matching funds that has yet to be programmed.

Camille Coates asked if committed dollars are separated out. Eric Miller explained that we can't take out what we haven't been billed for.

Motion carried.

**6. Recommendation to Commission the approval of FY26 Budget (Resolution 25-62)**

Autum Jones made a motion to recommend to Commission the approval of FY26 Budget (Resolution 25-62), seconded by Greg Menold.

Eric Miller reported that the budget is the same as what was presented in draft form at the last meeting. Revenue is consistent with our usual. Biggest grant is FY26 UPWP for MPO work. Most of revenue didn't change, but the \$65,000 from CityLink has been canceled as they are hiring their own planning staff. GIS subscription with ESRI has gone up a bit, so we are passing that expense on to our communities, to bring in a small amount of revenue to cover the cost of the increase. Expenses are about the same as last year, we are fully staffed. IMRF expenses will increase, their new rate is announced in January to take effect in July. We have a good surplus in revenue over expenses. Local funds are unrestricted.

Russ Crawford inquired about a contract that administrative fees were left out of. Eric explained that it was the EPA Browfield contract, and we have asked to have that adjustment made but we have not heard back yet. Ray Lees stated that the consultant wrote the grant.

Motion carried.

**7. Other:**

- a. Next meeting is scheduled for July 2, 2025 at 8:30 am.

**8. Adjournment**

Autum Jones motioned to adjourn, Greg Menold seconded the motion and the meeting was adjourned at 8:56 a.m.

Submitted by:

Eric Miller, Executive Director

Recorded and transcribed by:

Lori Reynolds, Office Administrator