



TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

Tri-County Regional Planning Commission

456 Fulton Street, Suite 420 Peoria, IL 61602

Phone- 309-673-9330 www.tricountyrpc.org

Ways & Means Committee

John Kahl, Chairperson

Chuck Nagle, and Camille Coates

MINUTES

Wednesday, May 6 , 2026 @ 8:30 a.m.

1. Call to Order

Chairperson John Kahl called the meeting to order at 8:31 a.m.

2. Roll Call

Present: John Kahl and Chuck Nagel. Staff: Eric Miller, Rebecca Eisele, Michael Bruner, Lori Reynolds.

Absent: Camille Coates

3. Public Input-none

4. Approval of Minutes of November 5, 2025

Chuck Nagel moved to approve the minutes of November 2025, and John Kahl seconded.

Motion carried.

5. Recommendation to Commission the approval of March 2026 Financial Statements and Billings.

Chuck Nagel moved to recommend to the Commission the approval the March 2026 Financial Statements, and John Kahl seconded.

Rebecca Eisele reported on the following:

- Total Operating Cash was \$870,167. Operating cash increased by \$1,743 in March, compared to February.
- Total Accounts Receivable balance at the end of the month was \$366,699. Of the A/R balance, \$247,544 was federal funds, \$42,091 was state funds, and \$77,064 was local funds.
- Accounts Payable balance at the end of March was \$100,394. Of that amount, \$93,010 was unpaid pass-through expenses as of the end of March. The remaining Accounts Payable balance of \$7,384 was regular monthly bills unpaid on the last day of the month.
- Total Revenue for March was \$144,422.
- Total Expenses for March were (\$148,401).
- March ended with a deficit of (\$3,980).

- (\$83341) of local TCRPC funds have been used in FY26 for local matching funds for grants as of the end of March.
- Fiscal Year 2026 has a surplus of \$119,847 as of the end of March.

Motion carried.

6. Recommendation to the Commission the approval of the proposal and contract with the firm of M|H CPA, LLC to complete the financial and compliance audit for FY2026 (Resolution 26-50)

Chuck Nagel moved to approve the recommendation to the Commission the approval of the proposal and contract with the firm of M|H CPA, LLC to complete the financial and compliance audit for FY2026 and John Kahl seconded.

Eric Miller reported this is the authorization to contract with M|H for our FY26 audit. The proposal is for \$29,650, which will be covered by IDOT. This is year two of the third five-year engagement. They send a different set of auditors each year so there's always new eyes.

Motion carried.

7. Discussion and Review of FY27 Draft Budget

Eric reported that this is just a review of the draft budget. The final budget will be brought to the committee in June. Surplus of \$308,000 largely due to staffing difference. We are proposing not to replace a GIS person that left. This is the last year of provisional funds from IDOT, which has been \$130,000 that we've passed through for special studies for staffing. UPWP will probably go down for FY28, assuming there's no new transportation bill. Bus Stop inventory has been additional work that we've taken on, brownfield, and three additional comprehensive plans for El Paso, Mackinaw and Elmwood, the revenue of which will be spread over the next two years. In addition, we will be working with Pekin and Tazewell County on comprehensive plans for the coming year. Labor and employee benefit expenses have all gone down due to resignation of two staff. The rest of the expenses are relatively the same. We are happy to present a positive budget.

Rebecca Eisele added that TCRPC saved some money by having staff do work rather than hiring consultants. There is also some left-over Joint Funding dollars that are not currently allocated if the Commission needs money to match grants.

8. Discussion and Recommendation of increasing credit card limit from \$5,000 to \$10,000 (Resolution 26-54)

Eric Miller reported that TCRPC has had the same credit card limit for about ten years. He is asking for an increase from \$5,000 to \$10,000 to alleviate juggling of balances to accommodate higher expenses like travel or equipment.

Rebecca Eisele added that she would like to set up the parking deck bill to pay automatically via the credit card in order to keep the account from being shut off when they don't apply the payment quickly.

Motion carried.

9. Other

- Next meeting is scheduled for June 2, 2026, at 8:30 a.m.

10. Adjournment

Chuck Nagel made a motion to adjourn which was seconded by John Kahl, and the meeting was adjourned at 8:46 a.m.

Submitted by:

Eric Miller, Executive Director

Recorded and transcribed by:

Lori Reynolds, Office Administrator