



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

www.tricountyrpc.org

Ways & Means Committee...CANCELLED.....4:30 p.m., February 28, 2019

Full Commission/Executive Board (in lieu of Lack of Quorum) 5:30 p.m., February 28, 2019

Appointment of Joe Wolfe to the Tri County Regional Planning Commission for a term commencing December 1, 2018 and expiring November 30, 2019.

Reappointments of Greg Menold, Tim Neuhauser, Sue Sundell, Nancy Proehl, Seth Mingus, and Russ Crawford to the Tri County Regional Planning Commission for a term commencing December 01, 2018 and expiring November 30, 2019

AGENDA

1. Call to Order, Welcome, Recognition of Audience
2. Roll Call
3. Public Input
4. Motion to approve January 24, 2018 Commission minutes
5. Executive Director report
6. Ways and Means Report
 - a. Motion to approve January Financial Statements and Billings (Resolution 19-41)
7. Administration
 - a. Motion to approve amendment to Slate of Officers and Committee Members to replace Clint Drury as 2nd Vice Chairman and Nominations Committee Chairman with Paul Rosenbohm (Resolution 19-40)
8. Planning
 - a. Motion to approve 2 staff members to attend 2019 National American Planning Conference in San Francisco, CA (Resolution 19-42)
 - b. Motion to approve 3 staff members to attend 2019 American Metropolitan Planning Organization Symposium in Minneapolis, MN (Resolution 19-44)
9. Transportation
 - a. PPUATS Report
 - b. Autonomous Mobility updates
10. GIS
11. Executive Session
12. Any action coming out of Executive Session
13. Other
14. Adjournment

March 2019 MEETING SCHEDULE

PPUATS Policy	Wednesday, March 6	9:00 a.m.
Executive Board	Monday, March 18	5:15 p.m.
PPUATS Technical	Wednesday, March 20	9:00 a.m.
Ways & Means	Thursday, March 28	4:30 p.m.
Full Commission	Thursday, March 28	5:30 p.m.

Meetings are held at the offices of the **Tri-County Regional Planning Commission**, 456 Fulton Street, Suite 401, Peoria, IL 61602, (309) 673-9330, unless otherwise noted, and are subject to change.



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Ways & Means Committee.....4:30 p.m., January 24, 2019
Full Commission/Executive Board (in lieu of Lack of Quorum) 5:30 p.m., January 24, 2019
MINUTES

- 1. Call to Order, Welcome, Recognition of Audience**
 Chairman Neuhauser called the meeting to order at 5:30 pm

- 2. Roll Call**

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT	x		Russ Crawford Tazewell Co.	x	
Mike Hinrichsen Woodford Co.	x		Vacant, Tazewell Co.		
Eric Lind Woodford Co.		x	Vacant, Tazewell Co.		
Ben Kingdon Woodford Co.		x	Seth Mingus Tazewell Co.		x
Michael Smith Woodford Co.	x		Don Gorman, Peoria Co.	x	
Roy Bockler Woodford Co.	x		Phil Salzer Peoria Co..	x	
Russ Cotton, Woodford Co.	x		Matthew Bender, Peoria Co.	x	
Vacant Woodford Co.			Greg Chance, Peoria Co.	x	
Sue Sundell Tazewell Co	x		Michael Phelan Peoria Co..	x	
Tim Neuhauser Tazewell Co	x		Paul Rosenbohm Peoria Co..	x	
Greg Menold Tazewell Co.	x		Steve Van Winkle Peoria Co.	x	

Staff: Miller, Lees, Stratton, Harms, and Martin

- 3. Public Input-none**

- 4. Motion to approve December 6, 2018 Commission minutes**

Van Winkle moved to approve the December 6, 2018 Commission minutes and Cotton seconded. Motion carried.

- 5. Executive Director report**

Eric Miller reported on the following:

- Short term assistance we gave to the City of Pekin.
- Met with Matt Fick to discuss City of Delevan Rural Transportation
- Met with Peoria Heights Planning Team to discuss infrastructure projects

- Continued outreach with stakeholders for beneficial use of dredge material
- Having continued debriefing with USACE of why our proposal was not selected for river project.
- Regional Hazard Mitigation Plan scheduled their last open house Jan 10. The plan is in draft public comment phase.
- UWP- GATA is requesting for funds is now in progress.

6. Ways and Means Report

- Motion to approve Nov./December Financial Statements and Billings (Resolution 19-30)
Crawford moved to approve Nov/December Financial Statements and Billings (Resolution 19-30) and Sundell seconded. Motion carried.
 - Operating cash was \$621,610 with a loss of \$6,665
 - Accounts receivable was \$130,311 which included \$38,781 in contract services billed to various programs, \$17, 125 in unpaid member dues and fees.
 - Accounts payables was \$53,195
 - Accounts receivables is down \$108,000 and payables is down \$26, 845 from slow paying projects
 - Total revenue was \$65, 866 and total expenses for December was \$72,531. We are negative by \$6,665.
- Motion to approve Executive Director to enter into contracts General Liability, Property, Commercial Auto, Crime, Workers Comp., Professional Liability and Commercial Umbrella insurance (Resolution 19-36)
Van Winkle moved to approve Executive Director to enter into contracts General Liability, Property Commercial Auto, Crime, Workers Comp., Professional Liability and Commercial Umbrella Insurance (Resolution 19-36) and Smith seconded. Motion carried.
Miller presented the quote for our broker

7. Personnel Report

- Motion to approve Executive Director to enter into contracts Health and Dental Insurance Contracts (Resolution 19-32)
Menold moved to approve Executive Director to enter into contracts Health Insurance and Dental Insurance Contracts (Resolution 19-32) and Bender seconded. Motion carried.
Miller reviewed the policy comparisons.
- Motion to approve Employee Promotions in Place (Resolution 19-34)
Sundell moved to approve Employee Promotions in Place (resolutions 19-34) and Crawford seconded. Motion carried.
 - Hinrichsen explained he review for promotion in place as employees grow. They are performing at higher salary levels.
 - Crawford said he is all for this promotion in place. He agrees on the 5% so to hopefully keep who we have in place.
 - Miller said these expenses are paid by IDOT. The total amount is covered in budget.

8. Administration

- Motion to approve Executive Director to enter into renewing contract with The Cleaning Source, Inc. for a monthly amount of \$165.00 or annually \$1980.00 (Resolution 19-31)

Sundell moved to approve Executive Director to enter into contract with the Cleaning Source, Inc for a monthly amount of \$165.00 or annually \$1980.00 (Resolution 19-31) and Cotton seconded. Motion carried.

Ulrich updated on the bids she received from PHD for \$299.00 monthly and The Cleaning Source at \$165.00 per month. Has not changed in 5 years. Very happy with their service.

9. Planning

- a. Motion to approve Executive Director to enter into contract with Woodford County for Planning and Zoning Services (Resolution 19-33)
- b. Update on Beneficial Use of Dredged Material

10. Transportation

- a. PPUATS Report

Harms updated on the following:

- Technical Committee recommended 3 transportation alternatives. City of Peoria Pedestrian Infill; City of Peoria Willows Knolls Rd.; and City of Washington Bus-24- Shared Use Path. There is \$200,000 left for future projects.
- Will release digital 5g comparisons
- UWP is requiring from GATA plus new staff and appointments
- Updated on Rural transportation
- Transportation Improvement Program from present to 2045 plan

Lees updated on the Bob Michael Bridge. They are looking to do structure with pedestrian and bike corridor over bridge.

- b. Motion to approve Executive Director to extend GPMTD agreement for JARC (Resolution 19-35)
- c. Motion to approve Executive Director to extend Section 5317 New Freedom Program funds agreement (Resolution 19-37)

Sundell moved to approve both b and c together and Salzer seconded. Motion carried.

- Martin explained to extend the agreements by 18 months with the Greater Peoria Mass Transit District to sub allocate Federal Transit Administration (FTA) Section 5316 Job Access Reverse Commute (JARC) program Funds.

- d. Motion to approve Executive Director to execute an agreement with GPMTD for FY16 Federal Transit Administration (FTA) Section 5310: Enhanced mobility for seniors and person with disabilities program funds (Resolution 19-38)
- e. Motion to approve Executive Director execute an agreement with the City of Peoria for FY16 (FTA) Section 5310: Enhanced mobility for seniors and person with disabilities program funds (Resolution 19-39)

Bender moved to approve both d and e together and Van Winkle seconded. Motion carried.

- Martin explained to execute an agreement with GPMTD for FY16 Federal Transit Administration (FTA) Section 5310: Enhanced Mobility for Seniors and Person with Disabilities Program Funds .

- f. Update on Autonomous Mobility Grant Opportunity

- Martin updated on the autonomous grant. One-time opportunity to have demonstration of website. \$60 million country wide grant. No state will get more than \$15 million.
- Miller said Tri County will be the MPO of funds if chosen. We are working with stakeholders. Wants to make sure Commission is ok for us to take on this project of chosen.

- Phelan asked who stake holders are and Martin said she will get Ulrich a list to send out to Commissioners.
- Gorman said this is very interesting STEM will be interested in autonomous for Junior High students.

11. GIS

12. Executive Session

13. Any action coming out of Executive Session

14. Other

Crawford complemented the staff on their presentations.

15. Adjournment

Cotton moved to adjourn at 6:30 p.m. and Sundell seconded. Motion carried.

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich

February 2019 MEETING SCHEDULE

PPUATS Policy	Wednesday, February 6	9:00 a.m.
Executive Board	Monday, February 11	5:15 p.m.
PPUATS Technical	Wednesday, February 20	9:00 a.m.
Ways & Means	Thursday, Thursday February 28	4:30 p.m.
Full Commission	Thursday, February 28	5:30 p.m.

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To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: February 11, 2019
 Subject: Executive Director Report for February, 2019

Project	Activity	Status
Administrative		
Outreach Activities	Attended State of the City meeting	Complete
	Call with Strongtowns regarding Peoria Heights event	Complete
	Call with IDNR regarding Woodford Co. Property owner permit	Complete
	met with Consultant to discuss Bob Michel Bridge bike/ped facility Feasibility study	Complete
	Call with Consultant regarding Intelligent Transportation Systems	Ongoing
	Ongoing planning activity regarding Autonomous Mobility Grant	Ongoing
	Discussion with GPEDC regarding coordination of CEDS and LRTP planning process	ongoing
Audit	Developed RFP for Audit firms to conduct FY19 Audit	Complete
Personnel	Conducted Mid year reviews with staff	Complete
Financial Report	January results unavailable	Ongoing
Indirect Cost Rate(ICR)	Work on FY 19 ICR with State of Illinois GOMB	Ongoing
Website	Redesign meeting minutes page for ease of access	Ongoing
Planning issues		
PLBA		
	Began scoping work for Hydrology Study	Ongoing
	Development of Communications plan and Adaptive(Change) management plan	Ongoing
Beneficial Use of Dredge Material	Continued Outreach with Stakeholders	Ongoing
	Developing Framework scope for Illinois Center for Transportation Study (ICT)	Ongoing
	Planning Activities started for September BUDM Symposium	Ongoing
Regional Hazard Mitigation Plan	Scheduled last open house -Jan 10- Plan in Draft public comment phase	Ongoing
Regional Water Supply Planning	Signed contract with IDNR	Ongoing
Watershed Planning	Continued discussion with Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
University of Illinois Collaboration	Exploring ICT funding opportunities for Beneficial Use study	Ongoing
GIS Projects		
Village of Minonk	Work ongoing	Ongoing
Village of Elmwood	Work ongoing	Ongoing
Peoria Heights	Work ongoing	Ongoing
PPUATS/ Transportation		
FY 19 UWP Development	Execution of contract complete.	Ongoing
Transportation Infrastructure Funding	Met With Clint Drury to discuss Spring transportation funding meeting	Ongoing
Transportation Improvement Program	No activity	Ongoing
Eastern Bypass Coalition	No activity	In Progress
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program	Received Reviewed TAP applications	Ongoing
	PPUATS technical developed recommendation to Policy Committee	Ongoing
Special Transportation Studies	Began Consultant procurement with Communities on selected projects	Ongoing
		in progress
State Planning and Research Funding		
Digital ortho project	Selected Consultant, Negotiated Contract and developed agreement with member communities	Ongoing
Regional Pavement management Expanded	Outreach to stakeholders	Ongoing
FY 19 Rural Planning Funds	Developed planning framework and started to meet with rural communities	
FY17 State Planning Funds	Regional Pavement Condition Ratings Survey-Work will begin in June	In Progress
FY17 Rural Planning Funds	Village of Minonk GIS /Mapping	In Progress
	Village of Elmwood GIS	In Progress
	Metamora /Germantown Hills Trail Planning Data Collection is ongoing	In Progress
FY19 State Planning Funds	Received Notice of State award 160000	
	Region wide Guardrail inventory	ongoing
	LRTP public engagement tools	ongoing
	Performance Measures Dashboard web tool	ongoing
	Regional bicycle map	ongoing
IDOT Dist. 4 Travel Demand Modeling	Consultant work is ongoing	In progress

RESOLUTION 19-41

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR JANUARY 2019

WHEREAS, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for January 2019, and recommends that the Commission approve said reports.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the financial reports and cash disbursements for January 2019 are approved.

Presented this 28th day of February 2019

Adopted this 28th day of February 2019

Timothy Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller
Executive Director
Tri-County Regional Planning Commission

January

(22 Working Days; 126 Hours PTO)

Page 1 – Balance Sheet

Operating cash \$664,607 – this is an increase of \$42,998 from last month. The results of operations on an accrual basis is positive by \$11k. Add another \$1400 for the reduction in AR and take away \$5 from reducing AP. Net cash from prepaids and accruals added \$866. The remaining \$35,288 came from PPUATS and other deferred revenue accounts.

Accounts Receivable \$128,864 – Included in that number is \$33,540.29 in contract services billed to various programs, \$2,057 for unpaid PPUATS billings, \$9,182 in unpaid member dues and fees, and \$86,142 for services we have provided.

Accounts Payable \$48,219 - \$45,095 of that is for contract services and the remaining . The other \$2,343 is just bills for normal operating expenses that came in but were unpaid as of the last day of the month.

Page 2 – Profit & Loss

Total Revenue for January was \$111,422. We had direct pass-throughs of \$30,655 = Operating Revenue \$80,767. This is higher than last month by \$15,318. We had 4 more working days in January than we had in December PTO stayed the same so we were able to bill out a lot more this month.

Total Expenses for January were \$100,184 – less direct pass-throughs of \$30,655 = Operating Expenses of \$69,529. That is a \$2,585 decrease from last month well with in our normal range of variances.

January results are positive by \$11,238 which brings our year-to-date results to \$78,607 positive.

We are 58% of the way through our fiscal year and we have met 65% of our targeted Net Income.

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF ASSETS, LIABILITES, & NET ASSETS
JANUARY 2019

ASSETS	JAN 31, 2019	DEC 31, 2018	JAN 31, 2018
Current Assets			
Checking/Savings			
Restricted Cash:			
100012 · Checking - Flexible Benefits	1,620	1,620	1,620
100016 · Savings - Unvested Retirement	27,703	31,552	21,320
100011 · Checking - PPUATS	129,530	173,999	160,230
100018 · Checking - IL MPO Advisory Council	19,238	19,238	19,238
Total Restricted Cash - Busey Bank	178,091	226,410	202,409
Unrestricted Cash:			
100010 · Checking - Operations	664,607	621,610	489,806
Total Checking/Savings Busey Bank	842,698	848,020	692,215
100020 · Accounts Receivable	128,864	130,311	154,572
Other Current Assets			
100050 · Prepaid Expenses	22,631	25,083	12,318
Total Other Current Assets	22,631	25,083	12,318
Total Current Assets	994,193	1,003,414	859,105
Fixed Assets			
100040 · Office Furniture	54,533	54,533	54,533
100042 · Computer Equipment	96,361	96,361	83,413
100044 · Vehicles	23,944	23,944	41,567
100046 - Leasehold Improvements	7,080	7,080	7,080
Less: Accumulated Depreciation	(169,282)	(168,450)	(176,447)
Total Fixed Assets	12,636	13,468	10,146
TOTAL ASSETS	\$ 1,006,829	\$ 1,016,882	\$ 869,251
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
200010 · Accounts Payable	48,219	53,195	58,467
Other Current Liabilities			
200015 · Accrued Expenses	2,651	2,462	379
200021 · Accrued Payroll	22,539	21,771	21,234
200055 · Vacation/Personal Time	37,966	38,924	38,092
200056 · Unvested Retirement Account	27,680	31,530	22,476
200060 · Employer Liabilities	5,607	3,344	6,174
200071 · Deferred Revenue - PPUATS	92,899	105,681	124,921
200078 · Deferred Revenue - Tazewell County	-	-	-
200092 · Deferred Revenue - IDNR	-	-	-
200095 · Deferred Revenue - IL MPO	19,238	19,238	19,238
200103 · Deferred Revenue - Woodford Co.	9,333	10,267	-
200104 · Deferred Revenue - Regional Server	3,750	4,500	3,750
200107 · Deferred Revenue - Village of Washburn	563	825	-
Total Other Current Liabilities	222,226	238,541	236,264
Total Current Liabilities	270,445	291,736	294,731
Total Liabilities	270,445	291,736	294,731
Equity			
310000 · General Fixed Asset Equity	13,450	13,450	13,450
350000 · Capital Contribution	193,000	193,000	193,000
390000 · Retained Earnings	451,328	451,328	332,021
Net Income	78,607	67,368	36,049
Total Equity	736,385	725,146	574,520
TOTAL LIABILITIES & EQUITY	\$ 1,006,829	\$ 1,016,882	\$ 869,251

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF INCOME AND EXPENSE
JANUARY 2019

	<u>Month of JAN 2019</u>	<u>Month of DEC 2018</u>	<u>Current FY YTD</u>	<u>Previous FY YTD</u>	<u>Annual FY19 Budget</u>	<u>% Annual FY19 Budget</u>
Income						
400010 · FHWA PL Fund	40,393	32,417	314,130	298,155	546,021	57.5%
400011 · FTA Section 8	10,737	8,617	83,503	79,562	145,144	57.5%
400015 · PPUATS Matching	12,783	10,259	99,408	94,429	172,791	57.5%
400016 · IDOT Rural Planning	393	828	5,088	3,218	22,676	22.4%
400020 · Regional/Local Funds	3,437	3,437	24,062	22,196	41,250	58.3%
400022 · Woodford County GIS	4,569	1,848	20,746	28,401	45,000	46.1%
400136 · Municipal GIS Support Services	263	-	825	2,423	1,000	82.5%
400140 · Tazewell Co. Zoning	754	754	5,276	6,160	9,045	58.3%
400188 · City of El Paso GIS	-	-	-	-	3,425	0.0%
400200 · Interest Income	114	114	727	660	1,000	72.7%
400210 · Other	-	-	-	1,707	-	0.0%
400240 · Woodford County Planning	-	-	-	-	500	0.0%
400254 · Human Services Trans Plan	4,207	3,294	21,279	24,596	73,810	28.8%
400271 · Regional Server Partnership	750	750	5,250	5,250	9,000	58.3%
400276 · JARC/New Freedom	15,952	-	36,722	56,744	71,390	51.4%
400291 · JARC - cicarpool	-	-	-	-	9,800	0.0%
400315 · GPSD GIS Staffing	2,625	2,100	16,275	12,374	25,000	65.1%
400320 · Regional Water Supply Plan	-	-	-	9,853	-	0.0%
400322 · Hazard Mitigation Plan	5,829	-	20,763	8,034	23,139	89.7%
400323 · Peoria Park District	-	-	-	488	-	0.0%
400325 · FTA 5310 Admin Fee	640	1,448	2,884	-	10,000	28.8%
400326 · Para-Transit Study	-	-	-	-	10,000	0.0%
400328 · MPO Special Projects	-	-	-	-	-	0.0%
400329 · IDOT Dist 4	-	-	-	31,565	-	0.0%
400321 · IDOT FY16	-	-	-	-	-	0.0%
400330 · IDOT State Planning	7,977	-	44,516	-	657,082	6.8%
Total Income	\$ 111,422	\$ 65,866	\$ 701,455	\$ 685,814	\$ 1,877,073	37.4%
Expense						
500010 · Advertising and Printing	61	-	1,049	847	1,800	58.3%
500015 · Contractual Services	29,858	-	108,657	137,817	837,950	13.0%
500020 · Copier	420	399	3,618	3,069	6,000	60.3%
500025 · Computer Software and Support	2,277	2,236	18,712	30,506	32,000	58.5%
500026 · Computer Hardware	-	-	-	-	20,000	0.0%
500030 · Equipment Maintenance	-	2,273	2,397	4,986	2,000	119.8%
500035 · Group Health Insurance	6,783	6,783	47,480	42,666	82,000	57.9%
500036 · General Insurance	633	633	4,431	6,560	7,100	62.4%
500038 · Workers Compensation	195	195	1,362	-	2,700	50.4%
500040 · Membership and Subscriptions	435	172	3,741	2,439	3,000	124.7%
500050 · Miscellaneous	69	435	909	1,425	2,500	36.4%
500070 · Office Supplies	236	385	3,286	2,446	4,000	82.2%
500080 · Postage	123	-	439	122	500	87.8%
500085 · Rent	2,849	2,849	19,941	19,941	34,184	58.3%
500086 · Retirement	2,395	2,319	17,067	14,673	28,000	61.0%
500090 · Telephone	456	452	2,961	3,118	2,688	110.1%
500100 · Conference Travel	-	-	2,905	3,624	2,500	116.2%
500110 · Utilities	319	319	2,235	1,346	3,832	58.3%
500111 · Travel	127	184	1,626	1,337	1,700	95.7%
500115 · Conference Registration	375	-	3,485	1,035	10,000	34.9%
500120 · Professional Services	403	-	31,010	18,162	44,400	69.8%
500130 · Space Costs	1,163	1,009	7,367	8,185	13,380	55.1%
510000 · Depreciation Expense	832	832	5,665	3,304	9,800	57.8%
520000 · Salaries	44,220	46,643	304,549	312,613	555,000	54.9%
520600 · Payroll Taxes	5,954	4,412	27,957	29,545	49,000	57.1%
Total Expense	\$ 100,184	\$ 72,530	\$ 622,849	\$ 649,765	\$ 1,756,034	35.5%
Net Income	\$ 11,238	\$ (6,664)	\$ 78,607	\$ 36,049	\$ 121,039	64.9%

**TRI-COUNTY REGIONAL PLANNING COMMISSION
STATEMENTS OF CASH FLOW
JANUARY 2019**

OPERATING ACTIVITIES	JAN 19	YTD
Net Income	\$ 11,238	\$ 78,607
Adjustments to reconcile Net Income to net cash provided by operations:		
Depreciation	832	5,665
Effects of changes in operating assets and liabilities:		
100020 · Accounts Receivable	1,447	212,984
100050 · Prepaid Expenses	2,453	(1,790)
200010 · Accounts Payable	(4,975)	(196,040)
200015 · Accrued Expenses	189	1,326
200021 · Accrued Payroll	768	941
200055 · Vacation/Personal Time	(958)	(7,250)
200060 · Employer Liabilities	(1,586)	1,294
200071 · Deferred Revenue - PPUATS	(12,783)	67,872
200078 · Deferred Revenue - Tazewell Co.	-	-
200103 · Deferred Revenue - Woodford Co.	(933)	4,667
200104 · Deferred Revenue - Regional Server	(750)	3,750
200107 · Deferred Revenue - Village of Washburn	(263)	(488)
Net cash provided by Operating Activities	\$ (5,322)	\$ 171,537
INVESTING ACTIVITIES		
100042 · Computer Equipment	-	(5,649)
100046 · Leasehold Improvements	-	-
Net cash provided by Investing Activities	-	(5,649)
FINANCING ACTIVITIES		
350000 · Capital Contribution	-	-
Net cash provided by Financing Activities	-	-
Net cash increase/(decrease) for period	(5,322)	165,887
Cash at beginning of period	848,020	676,811
Cash at end of period	\$ 842,698	\$ 842,698



RECEIVED

ERIC MILLER

Account Number: XXXX XXXX XXXX 9435

ACCOUNT SUMMARY

Credit Limit \$5,000.00
 Credit Available \$3,824.00
 Statement Closing Date January 26, 2019
 Days in Billing Cycle 31
 Previous Balance \$514.60
 - Payments & Credits \$0.00
 + Purchases & Other Charges \$627.78
 + Balance Transfer \$0.00
 + Cash Advances \$0.00
 + FEE CHARGED \$20.00
 + INTEREST CHARGED \$12.90
 = New Balance \$1,175.28

Questions? Call Card Services 1-800-248-9600
 Or Write: PO BOX 2360
 Omaha, NE 68108
 Or email: customercare@busey.com

PAYMENT INFORMATION

New Balance \$1,175.28
 Minimum Payment Due \$85.00
 Payment Due Date February 23, 2019

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay a \$20.00 late fee.

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take longer to pay off your balance. For example:

If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Only the minimum payment	6 years	\$1,584.00
\$42.00	3 years	\$1,506.00 (Savings = \$78.00)

If you would like information about credit counseling services, call 1-888-671-2227

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
12/26	12/27	2469216PR2Y05GYG9	Intuit *PayrollEE usag 800-446-8848 CA	21.25 ✓
01/04	01/06	244921504JHVQG3G5	✓ SHARED USE MOBILITY CE SHAREDUSEMOBI IL	475.00 ✓
01/04	01/06	2449398048B5ALPL1	EASYKEYSCOM INC 877-839-5397 NC	34.24 ✓
01/10	01/13	24789300BMMXRJ59Y	✓ DIGITAL NEWSPAPER SUBSCRI877-5782716 NY	4.99 ✓
01/13	01/14	24692160D2Y19QMEZ	✓ LOGMEIN*GOTOMEETING LOGMEIN.COM CA	36.00 ✓
01/16	01/17	24431060G0RT8LKR2	✓ ADOBE *CREATIVE CLOUD 800-833-6687 CA	56.30 ✓
FEES				
01/26	01/26		LATE FEE	20.00
TOTAL FEES FOR THIS PERIOD				20.00

Transactions continued on next page

RECEIVED
2-6-19
du

EM
2/6/19

1035 VVG 001 7 26 190125 0 D PAGE 1 of 3 1 0 3248 4000 QC52 01AA1035



Busey
100 W. University Ave
Champaign IL 61820

ERIC MILLER
456 FULTON ST SUITE 401
PEORIA IL 61602

Make Check
Payable to:

BUSEY
PO BOX 660525
DALLAS TX 75266-0525

Payment Information

Account Number: XXXX XXXX XXXX 9435
 Payment Due Date February 23, 2019
 New Balance \$1,175.28
 Minimum Payment Due \$85.00
 Past Due Amount \$26.00

Amount Enclosed: \$1175.28

ERIC MILLER

Account Number: XXXX XXXX XXXX 9435

TRANSACTIONS (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			INTEREST CHARGED	
01/26	01/26		Interest Charge on Purchases	12.90
01/26	01/26		Interest Charge on Cash Advances	0.00
			TOTAL INTEREST FOR THIS PERIOD	12.90

Totals 2019 Year-to-Date	
Total fees charged in 2019	\$20.00
Total interest charged in 2019	\$12.90

IMPORTANT ACCOUNT INFORMATION

THE MINIMUM PAYMENT AMOUNT FROM YOUR LAST STATEMENT HAS NOT BEEN RECEIVED. IF YOU HAVE NOT MAILED IT, PLEASE DO SO TODAY.

REWARDS SUMMARY

Available Points 22,691

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	ANNUAL PERCENTAGE RATE (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	16.90% (f)	\$916.33	31	\$12.90
Cash Advances	16.90% (f)	\$0.00	31	\$0.00

(v) = variable (f) = fixed

IMPORTANT MESSAGES

Access your Legacy South Side Bank Credit Card by visiting busey.com/ssbcards.

Check Register - General Fund
Tri-County Regional Planning Commission
JANUARY 2018

DATE	CHECK #	VENDOR NAME	MEMO	AMOUNT
01/03/2019	14871	Heart of Illinois United Way	Payroll Liability	16.25
01/03/2019	14872	A5.com, Inc.	Website hosting	19.95
01/03/2019	14873	City of Peoria - Rent & Utilities	January rent	2,848.67
01/03/2019	14874	Comcast	Phones & Internet	360.27
01/03/2019	14875	Delta Dental	January premiums	293.08
01/03/2019	14876	FACET, Inc.	Website hosting & computer support	665.00
01/03/2019	14877	Guardian	January premiums	420.64
01/03/2019	14878	Heartland Parking 243602	Employee parking	825.00
01/03/2019	14879	Heartland Parking Inc. 243651/240830	Parking validations	19.00
01/03/2019	14880	Quill Corporation	Office supplies	356.73
01/03/2019	14881	The Cleaning Source	Office cleaning	165.00
01/03/2019	14882	TIAA Bank	Copier contract	398.98
01/03/2019	14883	United Healthcare	January premiums	7,447.59
01/03/2019	14884	Verizon Wireless	Phones	222.11
01/04/2019	ACH	CEFCU	Employee HSA	50.00
01/04/2019	ACH	IL Dept of Revenue	Payroll taxes 12/16/18 - 12/31/18	1,081.68
01/04/2019	ACH	United States Treasury	Payroll taxes 12/16/18 - 12/31/18	5,601.60
01/04/2019	ACH	Nationwide Retirement Solutions	January 5th payroll	1,253.70
01/04/2019	ACH	Unvested Retirement Savings	January 5th payroll	595.90
01/05/2019	ACH	Staff	Payroll 12/16/18 - 12/31/18	1,195.37
01/05/2019	ACH	Staff	Payroll 12/16/18 - 12/31/18	1,413.50
01/05/2019	ACH	Staff	Payroll 12/16/18 - 12/31/18	1,547.75
01/05/2019	ACH	Staff	Payroll 12/16/18 - 12/31/18	1,581.74
01/05/2019	ACH	Staff	Payroll 12/16/18 - 12/31/18	2,977.60
01/05/2019	ACH	Staff	Payroll 12/16/18 - 12/31/18	1,591.49
01/05/2019	ACH	Staff	Payroll 12/16/18 - 12/31/18	3,222.10
01/05/2019	ACH	Staff	Payroll 12/16/18 - 12/31/18	1,456.56
01/05/2019	ACH	Staff	Payroll 12/16/18 - 12/31/18	1,137.17
01/05/2019	ACH	Staff	Payroll 12/16/18 - 12/31/18	121.06
01/08/2019	14885	American Environmental Corp	Contract services	23,846.80
01/18/2019	ACH	CEFCU	Employee HSA	50.00
01/20/2019	ACH	Staff	Payroll 1/1/19 - 1/15/19	424.21
01/20/2019	ACH	Staff	Payroll 1/1/19 - 1/15/19	1,191.30
01/20/2019	ACH	Staff	Payroll 1/1/19 - 1/15/19	2,360.04
01/20/2019	ACH	Staff	Payroll 1/1/19 - 1/15/19	1,399.40
01/20/2019	ACH	Staff	Payroll 1/1/19 - 1/15/19	1,104.73
01/20/2019	ACH	Staff	Payroll 1/1/19 - 1/15/19	1,300.49
01/20/2019	ACH	Staff	Payroll 1/1/19 - 1/15/19	1,514.04
01/20/2019	ACH	Staff	Payroll 1/1/19 - 1/15/19	3,189.39
01/20/2019	ACH	Staff	Payroll 1/1/19 - 1/15/19	43.69
01/20/2019	ACH	Staff	Payroll 1/1/19 - 1/15/19	380.34
01/20/2019	ACH	Staff	Payroll 1/1/19 - 1/15/19	1,418.87
01/20/2019	ACH	Staff	Payroll 1/1/19 - 1/15/19	1,061.77
01/22/2019	ACH	United States Treasury	Payroll taxes 1/1/19 - 1/15/19	6,128.90
01/22/2019	ACH	IL Dept of Revenue	Payroll taxes 1/1/19 - 1/15/19	1,051.71
01/22/2019	ACH	Nationwide Retirement Solutions	January 20th payroll	1,329.28
01/22/2019	ACH	Unvested Retirement Savings	January 20th payroll	520.31
01/24/2019	14886	Busey Bank Credit Card	January charges	514.60
01/24/2019	14887	City of Peoria - Rent & Utilities	February rent	2,848.67
01/24/2019	14888	Delta Dental	February premium	293.08
01/24/2019	14889	FACET, Inc.	Web hosting and computer support	385.00
01/24/2019	14890	Guardian	February premium	420.64
01/24/2019	14891	Hinckley Springs	Void	0.00
01/24/2019	14892	Journal Star	Legal notice	6.24
01/24/2019	14893	Pekin Daily Times	Legal notice	11.70
01/24/2019	14894	Quill Corporation	Office supplies	27.58
01/24/2019	14895	TIAA Bank	Copier contract	398.98
01/24/2019	14896	United Healthcare	February premium	7,447.59
01/24/2019	14897	WEX Bank	Fuel	20.83
01/31/2019	ACH	Busey Bank	Service Charge	36.18
			Total checks	99,611.85

RESOLUTION 19-40

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT THE SLATE OF OFFICERS AND COMMITTEE MEMBERS FOR A PERIOD FROM FEBRUARY 28, 2019 THROUGH JUNE 30, 2019.

WHEREAS, the Nominations Committee of the Tri-County Regional Planning Commission, hereafter referred to as the Commission is to prepare a slate of nominations for the Commission officers and Executive Board, as well as appointments to the various committees as outlined in the bylaws, and

WHEREAS, The Nominations Committee of the Tri-County Regional Planning Commission has contacted all appointees and received permission to enter their names to the slate of officers, and

WHEREAS, the Nominations Committee of Tri-County Regional Planning Commission recommends the following slate of officers and committee assignments.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That beginning February 28, 2019 through June 30, 2019, the following shall be the officers and committee appointments.

Executive Board:	Chairman	Tim Neuhauser	Tazewell County
	1 st Vice Chair	Mike Hinrichsen	Woodford County
	2 nd Vice Chair	Paul Rosenbohm	Peoria County
	Treasurer	Michael Smith	Woodford County
	Secretary	Sue Sundell	Tazewell County
		Russ Crawford	Tazewell County
		Mike Phelan	Peoria County
		Ben Kingdon	Woodford County
		Steve Van Winkle	Peoria County
Personnel Committee	Chair	Mike Hinrichsen	Woodford County
		Sue Sundell	Tazewell County
		Mike Phelan	Peoria County
Ways & Means Committee	Chair	Michael Smith	Woodford County
		Tim Neuhauser	Tazewell County
		Steve Van Winkle	Peoria County
Nominations Committee	Chair	Paul Rosenbohm	Peoria County
		Russ Crawford	Tazewell County
		Mike Hinrichsen	Woodford County
County Chairmanship:	Tazewell (2018-2020)--Woodford (2020-2022)--Peoria (2022-2024)		

Presented this 28th day of February 2019

Adopted this 28th day of February 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

Memorandum

February 25, 2019

To: Tri-County Regional Planning Commission

From: Ray Lees, TCRPC Planning Program Manager

Re: Professional Development of Staff
Attendance at Out-of-State Conferences

Requested Action: I respectfully request approval from the Commission to expend allocated funding and staff time to attend the following three conferences to expand the professional knowledge and capabilities of the staff members as noted below attending their respective conferences.

American Planning Association (APA)

2019 National Planning Conference

April 13-16, 2019, San Francisco, CA

Attendees: Michael Bruner and Reema Abi-Akar

Estimated Cost: \$5,100

Beneficiaries: Tri-County Regional Planning Commission and communities and other entities served

American Metropolitan Planning Organization (AMPO)

Planning Tools & Training Symposium

May 7 – 9, 2019, Minneapolis, MN

Attendees: Ray Lees, Ryan Harms, Hannah Martin

Estimated Cost: \$4,500

Beneficiaries: Tri-County Regional Planning Commission and communities and other entities served

National Association of Development Organizations (NADO)

National Comprehensive Economic Development Strategy (CEDS) Forum

June 18 – 20, 2019, Columbus, OH

Attendees: Ray Lees

Estimated Cost: \$600

Beneficiaries: Tri-County Regional Planning Commission, Greater Peoria Economic Development Council and communities and other entities served

All of the necessary funding of \$10, 200 for attending these conferences and forum has been budgeted in the FY2019 Tri-County Regional Planning Commission Plan.

RESOLUTION 19-42

A RESOLUTION BY THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ALLOW (2) PLANNER II TO ATTEND THE NATIONAL AMERICAN PLANNING ASSOCIATION CONFERENCE IN SAN FRANCISCO, CA FROM APRIL 12 THROUGH APRIL 16, 2019

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, has managed the Tri County Regional Planning Commission program for three (3) county regions through Intergovernmental Agreements with the Illinois Department of Transportation since 2008, and

WHEREAS, the purpose of the Tri County Planning Commission program is to develop a unified, locally-derived, comprehensive strategy for transportation programs that maximize the use of available transportation funds and resources,

WHEREAS, the Commission has a designated staff to plan, develop, and assist in the deployment of transportation programs that maximize the use of available transportation funds and resources, and

WHEREAS, the staff coordinates transportation funds and resources for Peoria, Tazewell, and Woodford counties, and

WHEREAS, an Action Item from the April 28, 2016 Strategy Session was to encourage staff to travel to conferences in order to learn about new ideas, best practices, and new technologies,

WHEREAS, the Intergovernmental Agreement with IDOT includes the funds to allow staff to attend a national conference.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission approves the expenditure of funds for (2) Planner II to attend the American National Planning Association Conference from April 12 through April 16, 2019 in San Francisco, CA for a cost not to exceed \$6,000.

Presented this 28th day of February 2019

Adopted this 28th day of February 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 19-44

A RESOLUTION BY THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ALLOW (2) PLANNERS and PLANNING PROJECT MANAGER TO ATTEND THE AMERICAN METROPOLITAN PLANNING ORGANIZATION CONFERENCE IN MINNEAPOLIS, MN FROM MAY 7 THROUGH MAY 9, 2019

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, has managed the Tri County Regional Planning Commission program for three (3) county regions through Intergovernmental Agreements with the Illinois Department of Transportation since 2008, and

WHEREAS, the purpose of the Tri County Planning Commission program is to develop a unified, locally-derived, comprehensive strategy for transportation programs that maximize the use of available transportation funds and resources,

WHEREAS, the Commission has a designated staff to plan, develop, and assist in the deployment of transportation programs that maximize the use of available transportation funds and resources, and

WHEREAS, the staff coordinates transportation funds and resources for Peoria, Tazewell, and Woodford counties, and

WHEREAS, an Action Item from the April 28, 2016 Strategy Session was to encourage staff to travel to conferences in order to learn about new ideas, best practices, and new technologies,

WHEREAS, the Intergovernmental Agreement with IDOT includes the funds to allow staff to attend a national conference.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission approves the expenditure of funds for (2) Planners and Planning Project Manager to attend the American Metropolitan Planning Organization Conference from May 7 through May 9, 2019 in Minneapolis, MN for a cost not to exceed \$4,500.

Presented this 28th day of February 2019

Adopted this 28th day of February 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission