

EXECUTIVE BOARD MEETING
TIM NEUHAUSER, CHAIRMAN – EXECUTIVE BOARD
(Hinrichsen, Drury, Smith, Sundell, Crawford, Phelan, Kingdon, Van Winkle
Tuesday, November 13, 2018 NOTE DIFFERENT DAY
5:15 p.m. NOTE NEW TIME

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes October 15, 2018
5. Approval of Executive Session minutes of October 15, 2018
6. Executive Director Report
7. Review of November 15, 2018 Commission Agenda (***Handout***)
8. Other
 - a. Approve Executive Director salary adjustment
9. Executive Session
10. Any action as a result of Executive Session
11. Adjournment

EXECUTIVE BOARD MEETING
TIM NEUHAUSER, CHAIRMAN – EXECUTIVE BOARD
(Hinrichsen, Drury, Smith, Sundell, Crawford, Phelan, Kingdon, Van Winkle
Monday, October 15, 2018
5:15 p.m. NOTE NEW TIME
Minutes

1. Call to Order
Chairman Neuhauser called the meeting to order at 5:23 p.m.
2. Roll Call
Present: Neuhauser, Sundell, Hinrichsen, Van Winkle, and Crawford. Absent: Drury, Smith, and Kingdon. Staff: Miller, and Lees
3. Public Input- none
4. Approval of Minutes September 17, 2018
Van Winkle moved to approve the September 17, 2018 minutes and Hinrichsen seconded. Motion carried.
5. Executive Director Report
Miller reported on the following:
 - Met with Scott Wallace NRCS regarding grant funding for Watershed initiatives.
 - Met with TADA (local technology company) regarding Autonomous Mobility initiative
 - Continued to work with auditors on FY18 Audit. Will present to Commission this month
 - August results are in the negative due to less billing hours and days
 - Continued outreach with stakeholders on Beneficial use of Dredge Material
 - Execution of contracts with IDOT is complete and IDOT Conference went well
 - IDOT Dist. 4 Travel Demand Modeling with consultant is ongoing
6. Recommendation of Resolution 19-14 to request proposals for a new financial auditor at least every 5 years.
 - Neuhauser talked of auditors bid and that there is not a policy in place.
 - Crawford mention that we may get less quality if we go out for bids. He did mention we need to go out for bids for new attorney
 - Sundell said we absolutely need to go out for bids but to not exclude current auditor.
 - Miller responded that we get a new engagement letter every year. We could ask for different auditors every year.
 - Crawford moved to take out 6th whereas and sentence after semi colon in last paragraph and Van Winkle seconded as amended. Motion carried. Crawford moved to recommend Resolution 19-14 to request proposals for a new financial auditor at least every 5 years and Van Winkle seconded as amended. Motion carried.
7. Review of October 25, 2018 Commission Agenda (**Handout**)
Suggested to take out New on item 7.

8. Other

- a. Approve Executive Director salary adjustment-no action

9. Executive Session

Crawford moved to go into Executive Session per **(5 ILCS 120/2©(1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.**” and Sundell seconded. Motion carried.

Roll call: Neuhauser, Crawford, Sundell, Van Winkle, and Hinrichsen.

10. Any action as a result of Executive Session

No action

11. Adjournment

Sundell moved to adjourn at 6:07 p.m. and Van Winkle seconded. Motion carried.

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: November 9, 2018
 Subject: Executive Director Report for November, 2018

Project	Activity	Status
Administrative		
Outreach Activities		
	Met with City of Pekin to discuss staffing assistance	
	Conference Call With Darrin Fleener, USEDA to discuss BUDM project	
	Met with IDNR, Village of Hanna City, and Peoria County regarding Hanna City Trail project	
	Conference Call Phone with Dan Silverthorne regarding upcoming TransPort meeting	
Audit	Audit wrap up	Complete
Financial Report	October results were positive \$21K	Ongoing
Indirect Cost Rate(ICR)	Work on FY 19 ICR with State of Illinois GOMB	Ongoing
Website	Redesign meeting minutes page for ease of access	Ongoing
Planning issues		
PLBA	Completed Planning Activities as part of USACE agreement	Complete
	PLBA recommended adoption of Comp. Conservation Plan	Complete
	Development of Communications plan and Adaptive(Change) management plan	Ongoing
Beneficial Use of Dredge Material		
	Continued Outreach with Stakeholders	Ongoing
	Monitoring USACE project selection process	Ongoing
	Developing Framework scope for Illinois Center for Transportation Study (ICT)	Ongoing
	Met With officials from City of Decatur and Great Lakes Dredge and Docks to discuss Lake Decatur Dredging project	Ongoing
Regional Hazard Mitigation Plan	Coordination with Consultant	Ongoing
Regional Water Supply Planning	Staff prepared 50k 2 year scope of work for IDNR consideration.	Ongoing
Watershed Planning	Continued discussion with Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
University of Illinois Collaboration	Exploring ICT funding opportunities for Beneficial Use study	Ongoing
GIS Issues		
Village of Minonk	Work ongoing	Ongoing
Village of Elmwood	Work ongoing	Ongoing
Peoria Heights	Work ongoing	Ongoing
PPUATS/ Transportation		
FY 19 UWP Development	Execution of contract complete.	Ongoing
Transportation Infrastructure Funding	Meeting pending with Area Legislators, Monitoring talks in Springfield	Ongoing
Transportation Improvement Program	TIP Amendments	Ongoing
Eastern Bypass Coalition	No activity	In Progress
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program	Received Reviewed TAP applications	Ongoing
	Formed TAP review Committee and scored projects	Ongoing
Special Transportation Studies	Began Consultant procurement with Communities on selected projects	Ongoing
		in progress
State Planning and Research Funding		
Digital ortho project	Received Reviewed responses to RFP	Ongoing
Regional Pavement management Expanded	Outreach to stakeholders	Ongoing
FY 19 Rural Planning Funds	Received Notice of State award 40,000 -Signed Contract	
FY17 State Planning Funds	Regional Pavement Condition Ratings Survey-Work will begin in June	In Progress
FY17 Rural Planning Funds	Village of Minonk GIS /Mapping	In Progress
	Village of Elmwood GIS	In Progress
	Metamora /Germantown Hills Trail Planning Data Collection is ongoing	In Progress
FY19 State Planning Funds	Received Notice of State award 160000	
	Region wide Guardrail inventory	Pending approval
	L RTP public engagement tools	Pending approval
	Performance Measures Dashboard web tool	Pending approval
	Regional bicycle map	Pending approval
IDOT Dist. 4 Travel Demand Modeling	Consultant work is ongoing	In progress