

EXECUTIVE BOARD MEETING
TIM NEUHAUSER, CHAIRMAN – EXECUTIVE BOARD
(Hinrichsen, Drury, Smith, Sundell, Crawford, Phelan, Kingdon, Van Winkle
Monday, July 16, 2018
5:15 p.m. NOTE NEW TIME

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes June 18, 2018
5. Executive Director Report
6. FY 19 IDOT SPR Grant Awards
7. Discussion of Continuing Line of Credit with Busey Bank
8. Review of July 26, 2018 Commission Agenda
9. Other
10. Executive Session
11. Any action as a result of Executive Session
12. Adjournment

EXECUTIVE BOARD MEETING
STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD
(Crawford, Drury, Hinrichsen, Kingdon, Phelan, Proehl, Smith, Sundell)
Monday, June 18, 2018
5:30 p.m.

1. Call to Order
Chairman Van Winkle called the meeting to order at 5:30 p.m.
2. Roll Call
Present: Van Winkle, Crawford, Hinrichsen, and Sundell. Phelan arrived at 5:40 p.m. Absent: Drury, Kingdon, Proehl, and Smith.
3. Public Input-none
4. Approval of Minutes May 21, 2018
Sundell moved to approve the May 21, 2018 minutes and Crawford seconded. Motion carried.
Phelan asked Miller about orientation meetings with new Commissioners. Miller replied he has a couple yet to do.
5. Executive Director Report
Miller reported on the following:
 - FY18 budget monitoring is still being done. Will zeroes out balance with IDOT by June 30th. We have 2 grants 1 from Federal PL funds and the other from IDOT State grants. As MPO it is sometimes difficult to spend all monies within 12 month timeframe.
 - FY19 budget will hopefully be approved at the Commission this month
 - PLBA has major activities this month. We will have an Open House at the Gateway building on the 26th of this month to present our plan.
 - Beneficial Use material is being continued with stakeholders. Lees is going to site visits of maybe a Pilot Program for dredging material.
 - Crawford thanked the TCRPC staff for the beneficial project management skills.
 - Miller reported that all information has been submitted to IDOT for projects; Expended road maintenance; Orthophotography, and Beneficial use of dredging materials. 90% of the projects will be accepted.
 - Has met with hrFit a consultant to do a survey on our salary increases.
6. Recommendation to Commission FY19 Final Draft Budget
Miller said we have a healthy budget and that it is down from last years. May fill a place for another planner within the next year since work load is picking up. Will complete LRTP which will require extra staff which will be beneficial. We are also working on grant opportunities and hoping to submit grant requests of \$30,000 for more revenue.
Sundell moved to recommend to Commission FY19 Final Draft Budget and Hinrichsen seconded. Motion carried.
7. Review of June 28, 2018 Commission Agenda – ok

8. Other

Crawford wanted to discuss (2) items:

(1)

- Created a performance review for Executive Director. Will send to Ms. Ulrich to snail mail out to the Executive Board to fill out and send back to her. She will then send to Crawford to complete the voting process for results.
- Van Winkle asked if this should be opened to the Full Commission for the review and Hinrichsen replied that it is the Executive Board's responsibility for his position and should be limited to just this committee. It will also be sent to the Chairman of PPUATS Policy for his review and evaluation. Van Winkle also wants the Executive Director to give feedback on his evaluation for the consideration for the Executive Board.

(2)

- Crawford was disappointed of actions of a member of the Commission. He said he apologized for the mistakes done on the appointments of committees and tabled until next meeting. He then explained what happened between the member of the Commission and himself. He said he felt threatened and wants to amend the bylaws if this ever occurs again.

9. Executive Session

10. Any action as a result of Executive Session

11. Adjournment

Hinrichsen moved to adjourn at 7:00 pm and Phelan seconded. Motion carried.

Submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich



TRI-COUNTY REGIONAL PLANNING COMMISSION

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To: Members of the Commission
From Eric W. Miller, Executive Director
Date: July 16, 2018
Subject: Executive Director Report for July, 2018

Project	Activity	Status
Administrative		
FY19 Budget	Finalized FY 19 Budget	Complete
Outreach Activities	Attended Pekin Chamber Transportation Committee	Ongoing
	Coordination with IDOT on Fall Planning Conference to be held in Peoria	Complete
	Met with Denise Moore Grant assistance opportunity	Complete
	Met with Ross Miller, Bradley University Grant Proposal	Ongoing
	Spoke with Senator Weaver on Local Transportation Funding initiative	Ongoing
Financial Report	June Results unavailable at this time	Ongoing
Indirect Cost Rate(ICR)	Ongoing work on FY 18 ICR with State of Illinois GOMB	Ongoing
Website	Website launch is complete. Still reviewing material for insertion	Ongoing
Planning issues		
PLBA	Continued Planning Activities as part of USACE agreement	Ongoing
	Public Hearing, 2nd PRC Meeting, continued drafting of plan document	Ongoing
Beneficial Use of Dredge Material	Continued Outreach with Stakeholders	Ongoing
	Monitoring USACE project selection process	Ongoing
Regional Hazard Mitigation Plan	Coordination with Consultant	Ongoing
Regional Water Supply Planning	Submitted final Report to IDNR, Project complete	Complete
Roanoke Comprehensive Plan	Draft Report Developed	Ongoing
University of Illinois Collaboration	Exploring funding opportunities for Beneficial Use study	Ongoing
Horseshoe Bottoms	No activity	Ongoing
GIS Issues		
Village of Minonk	Work ongoing	Ongoing
Village of Elmwood	Work ongoing	Ongoing
Peoria Heights	Work ongoing	Ongoing
PPUATS/ Transportation		
FY 19 UWP Development	Received FY 19 Contract from IDOT	Ongoing
State Planning and Research Funding	Developed proposal for Region wide Digital Ortho project -\$242,000	New
	Developed proposal for expanded pavement management system -\$230,000	New
	Developed proposal for Beneficial Use of Dredged Material \$150,000	New
Transportation Infrastructure Funding	meeting pending with Area Legislators, Monitoring talks in Springfield	Ongoing
Transportation Improvement Program	TIP amendments processed	Ongoing
	Monitored and reviewed newly released State Multi Year Highway program	Complete
	Development of FY 19-22 Draft Transportation Improvement Program	
Eastern Bypass Coalition	No activity	In Progress
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Special Transportation Studies		
FY17 State Planning Funds		
	Regional Pavement Condition Ratings Survey-Work will begin in June	In Progress
	Peoria Heights Commercial Studies	Complete
	Complete Streets Seminar- Planning meetings Held May 9 and 10	Complete
FY17 Rural Planning Funds		
	Village of Roanoke Planning- Review of existing plans underway	In Progress
	Village of Minonk GIS /Mapping	In Progress
	Village of Elmwood GIS	In Progress
	Metamora /Germantown Hills Trail Planning Held Kick off Meeting	In Progress
FY 17 Special Planning Studies	Derby St Pekin- Draft Report Submitted	Complete
FY 18 Special Planning Studies		
	City of East Peoria Sidewalk inventory- work underway	Complete
	City of East Peoria and Washington Transportation plan Work underway	Complete
	City of Peoria Downtown Wayfinding Work Underway	In Progress
	City of Chillicothe Corridor Study Work underway	In Progress
FY19 State Planning Funds		
	Region wide Guardrail inventory	Pending approval
	L RTP public engagement tools	Pending approval
	Performance Measures Dashboard web tool	Pending approval
	Regional bicycle map	Pending approval
	Local match for Beneficial Use of Sediment SPR grant	Pending approval
IDOT Dist. 4 Travel Demand Modeling	Consultant work is ongoing	In Progress



MEMORANDUM

TO: Executive Board
FROM: Staff
SUBJECT: Statewide Planning and Research Grant Awards
DATE: July 16, 2018

Background

This past spring, IDOT announced 20 million dollars available for planning and research activities that implement the Long Range Transportation Plan (LRTP), or one of the State's modal plans (Freight, Rail, Transit, Bike Transportation, Asset Management, etc). This funding opportunity was open to counties, municipalities, and MPOs with a 20% local match requirement. Awarded funds may be spent through the end of State Fiscal Year 2020.

Staff submitted applications for three projects: Beneficial Use of Dredge Material, Central Illinois Digital Aerial Photography Project, and Tri-County Communities Roadway Asset Management. The latter two applications received Award Letters from IDOT in early July.

Central Illinois Digital Aerial Photography Project - \$242,415 (\$192,932/\$49,483)

GIS Staff will be leading a joint procurement for digital orthophotography beginning in the spring of 2019. This collaborative effort will provide new aerials for local government GIS partners: City of Peoria, Logan County, Peoria County, Tazewell County, Woodford County, and the Greater Peoria Sanitary District. The project will result in a deliverable of color digital ortho-rectified images with a ground pixel resolution of .5 feet (1"=100' scale) covering approximately 2,450 square miles (Logan, Peoria, Tazewell and Woodford Counties).

Tri-County Communities Roadway Asset Management - \$235,000 (\$188,000/\$47,000)

Staff and a sub-committee for Pavement Management have already selected a consultant for the development of a pavement management system for STU-eligible roads. The scope of this project will provide for the collection and processing of pavement condition data on the *non-STU-eligible roads* in a community, and/or Right-of-Way assets. Data collected in this project will be integrated into the regional pavement management system and be made available to each participating community. Final Deliverables of this project include the uploading of data into GIS and Micropaver software, software training, GIS shapefiles, excel spreadsheets, and a final report by the consultant. Consultant will also present this report to Policy and Technical Committees.