

EXECUTIVE BOARD MEETING
TIM NEUHAUSER, CHAIRMAN – EXECUTIVE BOARD
(Hinrichsen, Smith, Sundell, Crawford, Phelan, Kingdon, Van Winkle
Monday, February 11, 2019
5:15 p.m.

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes November 13, 2018
5. Executive Director Report
6. Report from Nominations Committee
 - a. Recommend to Commission appointing Paul Rosenbohm as 2nd Vice Chair and Chairman of Nominations Committee (Resolution 19-40)
7. Update on Commission planning initiatives
 - a. Transportation Funding Meeting
 - b. Long Range Transportation Plan
 - c. The Influence of Planning on Public Health
8. Review of February 28, 2019 Commission Agenda (***Handout***)
9. Other
10. Executive Session
11. Any action as a result of Executive Session
12. Adjournment

EXECUTIVE BOARD MEETING
TIM NEUHAUSER, CHAIRMAN – EXECUTIVE BOARD
(Hinrichsen, Drury, Smith, Sundell, Crawford, Phelan, Kingdon, Van Winkle
Tuesday, November 13, 2018 NOTE DIFFERENT DAY
5:15 p.m. NOTE NEW TIME

1. Call to Order
Chairman Neuhauser called the meeting to order at 5:30 p.m.
2. Roll Call
Present: Neuhauser, Hinrichsen, Drury, Phelan, Kingdon, and Van Winkle. Absent: Smith, Sundell, Crawford. Staff: Miller, and Lees
3. Public Input- none
4. Approval of Minutes October 15, 2018
Van Winkle moved to approve the October 15, 2018 minutes and Hinrichsen seconded. Motion carried.
5. Approval of Executive Session minutes of October 15, 2018
Kingdon moved to approve and keep confidential the October 15, 2018 Executive Session minutes and Hinrichsen seconded. Motion carried.
6. Executive Director Report
Miller reported on the following:
 - Met with City of Pekin to discuss staffing assistance
 - Conference call with Darrin Fleener, USEDA to discuss BUDM project
 - Met with IDNR, Village of Hanna City, and Peoria County regarding Hanna City Trail project. Asked for 6-month extension to opt out to keep open or close for transportation corridor. Have a 2-year lease on corridor with IDNR. Village of Hanna City very interested to see work.
 - PLBA recommended adoption of Comprehensive Conservation Plan
 - TransPort is having a meeting Thursday to discuss to continue or fold.
7. Review of November 15, 2018 Commission Agenda **(Handout)- OK**
8. Other
 - a. Approve Executive Director salary adjustment (see #10)
9. Executive Session
Drury moved to go into Executive Session per **(5 ILCS 120/2©(1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.** and Van Winkle seconded. Motion carried.
Roll call: Neuhauser, Van Winkle, Kingdon, Phelan, Drury, and Hinrichsen.
10. Any action as a result of Executive Session
Van Winkle moved to adjust salary of Executive Director to \$105,000 base annual salary, and to give 3% retroactive to July 1, 2018 on \$105,000 increase. He will also get increase of same % as other staff does if agreed upon annually, Hinrichsen seconded. Motion carried.

11. Adjournment

Kingdon moved to adjourn at 6:00 p.m. and Van Winkle seconded. Motion carried.

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich

DRAFT

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: February 11, 2019
 Subject: Executive Director Report for February, 2019

Project	Activity	Status
Administrative		
Outreach Activities	Attended State of the City meeting	Complete
	Call with Strongtowns regarding Peoria Heights event	Complete
	Call with IDNR regarding Woodford Co. Property owner permit	Complete
	met with Consultant to discuss Bob Michel Bridge bike/ped facility Feasibility study	Complete
	Call with Consultant regarding Intelligent Transportation Systems	Ongoing
	Ongoing planning activity regarding Autonomous Mobility Grant	Ongoing
	Discussion with GPEDC regarding coordination of CEDS and LRTP planning process	ongoing
Audit	Developed RFP for Audit firms to conduct FY19 Audit	Complete
Personnel	Conducted Mid year reviews with staff	Complete
Financial Report	January results unavailable	Ongoing
Indirect Cost Rate(ICR)	Work on FY 19 ICR with State of Illinois GOMB	Ongoing
Website	Redesign meeting minutes page for ease of access	Ongoing
Planning issues		
PLBA		
	Began scoping work for Hydrology Study	Ongoing
	Development of Communications plan and Adaptive(Change) management plan	Ongoing
Beneficial Use of Dredge Material	Continued Outreach with Stakeholders	Ongoing
	Developing Framework scope for Illinois Center for Transportation Study (ICT)	Ongoing
	Planning Activities started for September BUDM Symposium	Ongoing
Regional Hazard Mitigation Plan	Scheduled last open house -Jan 10- Plan in Draft public comment phase	Ongoing
Regional Water Supply Planning	Signed contract with IDNR	Ongoing
Watershed Planning	Continued discussion with Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
University of Illinois Collaboration	Exploring ICT funding opportunities for Beneficial Use study	Ongoing
GIS Projects		
Village of Minonk	Work ongoing	Ongoing
Village of Elmwood	Work ongoing	Ongoing
Peoria Heights	Work ongoing	Ongoing
PPUATS/ Transportation		
FY 19 UWP Development	Execution of contract complete.	Ongoing
Transportation Infrastructure Funding	Met With Clint Drury to discuss Spring transportation funding meeting	Ongoing
Transportation Improvement Program	No activity	Ongoing
Eastern Bypass Coalition	No activity	In Progress
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program	Received Reviewed TAP applications	Ongoing
	PPUATS technical developed recommendation to Policy Committee	Ongoing
Special Transportation Studies	Began Consultant procurement with Communities on selected projects	Ongoing
		in progress
State Planning and Research Funding		
Digital ortho project	Selected Consultant, Negotiated Contract and developed agreement with member communities	Ongoing
Regional Pavement management Expanded	Outreach to stakeholders	Ongoing
FY 19 Rural Planning Funds	Developed planning framework and started to meet with rural communities	
FY17 State Planning Funds	Regional Pavement Condition Ratings Survey-Work will begin in June	In Progress
FY17 Rural Planning Funds	Village of Minonk GIS /Mapping	In Progress
	Village of Elmwood GIS	In Progress
	Metamora /Germantown Hills Trail Planning Data Collection is ongoing	In Progress
FY19 State Planning Funds	Received Notice of State award 160000	
	Region wide Guardrail inventory	ongoing
	LRTP public engagement tools	ongoing
	Performance Measures Dashboard web tool	ongoing
	Regional bicycle map	ongoing
IDOT Dist. 4 Travel Demand Modeling	Consultant work is ongoing	In progress

RESOLUTION 19-40

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT THE SLATE OF OFFICERS AND COMMITTEE MEMBERS FOR A PERIOD FROM FEBRUARY 28, 2019 THROUGH JUNE 30, 2019.

WHEREAS, the Nominations Committee of the Tri-County Regional Planning Commission, hereafter referred to as the Commission is to prepare a slate of nominations for the Commission officers and Executive Board, as well as appointments to the various committees as outlined in the bylaws, and

WHEREAS, The Nominations Committee of the Tri-County Regional Planning Commission has contacted all appointees and received permission to enter their names to the slate of officers, and

WHEREAS, the Nominations Committee of Tri-County Regional Planning Commission recommends the following slate of officers and committee assignments.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That beginning February 28, 2019 through June 30, 2019, the following shall be the officers and committee appointments.

Executive Board:	Chairman	Tim Neuhauser	Tazewell County
	1 st Vice Chair	Mike Hinrichsen	Woodford County
	2 nd Vice Chair	Paul Rosenbohm	Peoria County
	Treasurer	Michael Smith	Woodford County
	Secretary	Sue Sundell	Tazewell County
		Russ Crawford	Tazewell County
		Mike Phelan	Peoria County
		Ben Kingdon	Woodford County
		Steve Van Winkle	Peoria County
Personnel Committee	Chair	Mike Hinrichsen	Woodford County
		Sue Sundell	Tazewell County
		Mike Phelan	Peoria County
Ways & Means Committee	Chair	Michael Smith	Woodford County
		Tim Neuhauser	Tazewell County
		Steve Van Winkle	Peoria County
Nominations Committee	Chair	Paul Rosenbohm	Peoria County
		Russ Crawford	Tazewell County
		Mike Hinrichsen	Woodford County
County Chairmanship:	Tazewell (2018-2020)--Woodford (2020-2022)--Peoria (2022-2024)		

Presented this 28th day of February 2019

Adopted this 28th day of February 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission