

**Ways and Means Committee Meeting
, CHAIRMAN
(Proehl, Drury)**

**Thursday, April 26, 2018
4:30 PM**

AGENDA

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes of October 26 , 2017
5. Recommendation to Commission the approval of March Financial Reports and Billings (Resolution 18-37)
6. Recommendation to Commission the approval of contract with Martin, Hood and Associates to complete Financial and Compliance Audit for Fiscal Year 2018 (Resolution 18-38)
7. Other
8. Adjournment

**Ways and Means Committee Meeting
Delaney, CHAIRMAN
(Proehl, Drury)**

**Thursday, October 26, 2017
4:30 PM**

Minutes

1. Call to Order
Chairman Delaney called the meeting to order at 5:30 pm
2. Roll Call
Present: Delaney, and Drury. Excused: Proehl Also present: Miller, Lees, Stratton and Greg Douglas-Martin, Hood, and Freise.
3. Public Input-none
4. Approval of Minutes of September 28, 2017
Drury moved to approve the September 28, 2017 minutes and Delaney seconded. Motion carried.
5. Recommendation to Commission the approval of September 2017 Financial Reports and Billings (Resolution 18-16)
Drury moved to recommend to Commission the approval of September 2017 Financial Reports and Billings (Resolution 18-16) and Delaney seconded. Motion carried.
Stratton reported on the following:
 - Operating cash is \$477,274, accounts receivable is \$136,924, and account payables is \$23,877
 - Total revenue is \$111,673, and total expenses are \$116,967 which leaves a negative balance of \$5,294
 - Pass-through costs are \$46,719, operating revenue is \$65,000 thousand down \$9,000 from August due to 3 fewer working days at new rate and also duplication of 2 employees doing same job, one being trained.
 - Operating expenses are \$70,246 equal to August
 - 2 accountants training- \$1,000
 - Back up training \$650
 - Legal fees (procurement policy) \$1,500
 - Bottom line remains the same at \$5,000
6. Recommendation to Commission the approval of FY17 Audit (Resolution 18-17)
Drury moved to recommend to Commission the approval of FY17 Audit (Resolution 18-17) and Delaney seconded. Motion carried.

- Miller introduced Greg Douglas from Martin, Hood , and Freise & Assoc.
- Douglas reported on the following:
 - Opinion and financial statements all agreed with audit.
 - Cash net is \$110,879
 - Increase of cash assets by \$70,904
 - Increase in cash flow by \$78, 328
 - There was not a note disclosure
 - The management's estimate of the allowance for uncollectible receivables is based on past payment history with the state or federal agencies from which accounts receivable are due at June 30, 2017.
 - The management's estimate of the eligible expenses , including indirect cost allocations, for the grants was based on all available guidance from IDOT and U.S. Department of Transportation.
- Miller mentioned they will be doing a management analysis as requested for next year.
- Douglas thanked all staff. Audit went very well. Finished 1 week ahead of schedule.

7. Other-none

8. Adjournment

Drury moved to adjourn at 5:00 pm and Delaney seconded. Motion carried.

Respectively submitted by:

Eric W. Miller, Executive Director

Recorded and transcribed by: Debbie Ulrich

RESOLUTION 18-37

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR MARCH 2018

WHEREAS, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for March 2018, and recommends that the Commission approve said reports.

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the financial reports and cash disbursements for March 2018 are approved.

Presented this 26th day of April 2018

Adopted this 26th day of April 2018

Stephen Van Winkle, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller
Executive Director
Tri-County Regional Planning Commission

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES, & NET ASSETS
MARCH 2018

| ASSETS | MAR 31, 2018 | FEB 28, 2018 | MAR 31, 2017 |
|---|---------------------|---------------------|---------------------|
| Current Assets | | | |
| Checking/Savings | | | |
| Restricted Cash: | | | |
| 100012 · Checking - Flexible Benefits | 1,620 | 1,620 | 1,620 |
| 100016 · South Side - Unvested Retirement | 23,654 | 21,320 | 12,070 |
| 100011 · Checking - PPUATS | 138,067 | 160,249 | 133,456 |
| 100018 · Checking - IL MPO Advisory Council | 19,238 | 19,238 | 19,238 |
| Total Restricted Cash - South Side Bank | <u>182,580</u> | <u>202,427</u> | <u>166,384</u> |
| Unrestricted Cash: | | | |
| 100010 · Checking - South Side Bank | 450,479 | 514,473 | 483,631 |
| Total Checking/Savings South Side Bank | <u>633,059</u> | <u>716,901</u> | <u>650,015</u> |
| 100020 · Accounts Receivable | 236,463 | 123,973 | 74,545 |
| Other Current Assets | | | |
| 100050 · Prepaid Expenses | 20,304 | 11,711 | 16,763 |
| Total Other Current Assets | <u>20,304</u> | <u>11,711</u> | <u>16,763</u> |
| Total Current Assets | <u>889,825</u> | <u>852,585</u> | <u>741,324</u> |
| Fixed Assets | | | |
| 100040 · Office Furniture | 54,533 | 54,533 | 54,533 |
| 100042 · Computer Equipment | 83,413 | 83,413 | 70,668 |
| 100044 · Vehicles | 41,567 | 41,567 | 41,567 |
| 100046 · Leasehold Improvements | 7,080 | 7,080 | 7,080 |
| Less: Accumulated Depreciation | <u>(177,391)</u> | <u>(176,919)</u> | <u>(170,481)</u> |
| Total Fixed Assets | <u>9,202</u> | <u>9,674</u> | <u>3,367</u> |
| TOTAL ASSETS | <u>\$ 899,027</u> | <u>\$ 862,259</u> | <u>\$ 744,690</u> |
| LIABILITIES & EQUITY | | | |
| Liabilities | | | |
| Current Liabilities | | | |
| 200010 · Accounts Payable | 84,757 | 51,837 | 29,405 |
| Other Current Liabilities | | | |
| 200009 · IDOT Payable | | | - |
| 200015 · Accrued Expenses | 757 | 1,424 | 1,731 |
| 200021 · Accrued Payroll | 20,665 | 20,454 | 19,154 |
| 200055 · Vacation/Personal Time | 42,333 | 36,427 | 31,043 |
| 200056 · Unvested Retirement Account | 24,792 | 23,634 | 12,058 |
| 200060 · Employer Liabilities | 10,879 | 9,652 | 2,450 |
| 200071 · Deferred Revenue - PPUATS | 94,665 | 112,615 | 105,330 |
| 200078 · Deferred Revenue - Tazewell County | 2,342 | - | - |
| 200092 · Deferred Revenue - IDNR | | | - |
| 200095 · Deferred Revenue - IL MPO | 19,238 | 19,238 | 19,238 |
| 200103 · Deferred Revenue - Woodford Co. | | | 7,467 |
| 200104 · Deferred Revenue - Regional Server | 2,250 | 3,000 | 2,250 |
| 200105 · Deferred Revenue - MPO Special Project | | | |
| Total Other Current Liabilities | <u>217,921</u> | <u>226,444</u> | <u>200,721</u> |
| Total Current Liabilities | <u>302,678</u> | <u>278,281</u> | <u>230,126</u> |
| Total Liabilities | <u>302,678</u> | <u>278,281</u> | <u>230,126</u> |
| Equity | | | |
| 310000 · General Fixed Asset Equity | 13,450 | 13,450 | 5,710 |
| 350000 · Capital Contribution | 193,000 | 193,000 | 193,000 |
| 390000 · Retained Earnings | 332,021 | 332,021 | 268,859 |
| Net Income | 57,877 | 45,507 | 46,996 |
| Total Equity | <u>596,349</u> | <u>583,978</u> | <u>514,564</u> |
| TOTAL LIABILITIES & EQUITY | <u>\$ 899,027</u> | <u>\$ 862,259</u> | <u>\$ 744,690</u> |

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF INCOME AND EXPENSE
MARCH 2018

| | <u>Month of MAR 2018</u> | <u>Month of FEB 2018</u> | <u>Current FY YTD</u> | <u>Previous FY YTD</u> | <u>Annual FY18 Budget</u> | <u>% Annual FY18 Budget</u> |
|---|------------------------------|------------------------------|---------------------------|----------------------------|-------------------------------|---------------------------------|
| Income | | | | | | |
| 400010 · FHWA PL Fund | 63,499 | 38,882 | 400,535 | 312,541 | 643,330 | 62.3% |
| 400011 · FTA Section 8 | 16,879 | 10,336 | 106,777 | 86,641 | 171,189 | 62.4% |
| 400015 · PPUATS Matching | 20,094 | 11,405 | 125,931 | 99,804 | 203,630 | 61.8% |
| 400016 · IDOT Rural Planning | 1,743 | 2,597 | 7,558 | - | 32,000 | 23.6% |
| 400020 · Regional/Local Funds | 2,504 | 2,504 | 27,204 | 33,750 | 41,250 | 65.9% |
| 400022 · Woodford County GIS | 3,498 | 5,005 | 36,904 | 28,995 | 45,000 | 82.0% |
| 400136 · Municipal GIS Support Services | - | - | 2,423 | 2,985 | - | 0.0% |
| 400140 · Tazewell Co. Zoning | 754 | 754 | 7,668 | 7,550 | 9,000 | 85.2% |
| 400188 · City of El Paso GIS | - | - | - | - | 5,000 | 0.0% |
| 400200 · Interest Income | 85 | 92 | 837 | 778 | 500 | 167.4% |
| 400210 · Other | - | - | 1,707 | - | - | 0.0% |
| 400240 · Woodford County Planning | - | - | - | - | 500 | 0.0% |
| 400254 · Human Services Trans Plan | 1,729 | 3,878 | 28,637 | 47,838 | 62,000 | 46.2% |
| 400271 · Regional Server Partnership | 750 | 750 | 6,750 | 10,500 | 10,000 | 67.5% |
| 400276 · JARC/New Freedom | 20,547 | - | 77,291 | 24,651 | 86,979 | 88.9% |
| 400279 · Homeless Info. Mgt. Systems | - | - | - | 6,638 | - | 0.0% |
| 400291 · JARC - cicarpool | - | - | - | - | 5,000 | 0.0% |
| 400315 · GPSD GIS Staffing | 2,581 | 1,444 | 16,398 | 18,902 | 25,000 | 65.6% |
| 400322 · Hazard Mitigation Plan | - | 308 | 8,341 | - | 48,713 | 17.1% |
| 400323 · Peoria Park District | - | 75 | 563 | 3,653 | - | 0.0% |
| 400325 · FTA 5310 Admin Fee | - | - | - | - | 10,000 | 0.0% |
| 400326 · Para-Transit Study | - | - | - | - | 12,000 | 0.0% |
| 400328 · MPO Special Projects | - | - | - | 13,623 | - | 0.0% |
| 400329 · IDOT Dist 4 | - | - | 31,565 | - | - | 0.0% |
| 400321 · IDOT FY16 | - | - | - | 1,409 | - | 0.0% |
| 400330 · IDOT State Planning FY17 | - | - | - | - | 157,000 | 0.0% |
| 400320 · Regional Water Supply Plan | 3,373 | 1,349 | 14,441 | - | 20,000 | 72.2% |
| Total Income | \$ 138,036 | \$ 79,378 | \$ 901,529 | \$ 700,257 | \$ 1,588,091 | 56.8% |
| Expense | | | | | | |
| 500010 · Advertising and Printing | - | 20 | 867 | 1,923 | 3,000 | 28.9% |
| 500012 · Community Events | - | - | - | - | 500 | 0.0% |
| 500015 · Contractual Services | 53,501 | 1,325 | 192,643 | 104,274 | 569,925 | 33.8% |
| 500020 · Copier | 408 | 508 | 3,985 | 3,746 | 10,000 | 39.9% |
| 500025 · Computer Software and Support | 2,504 | 1,265 | 34,275 | 38,515 | 64,408 | 53.2% |
| 500030 · Equipment Maintenance | 324 | 943 | 6,253 | 1,041 | 4,000 | 156.3% |
| 500035 · Group Health Insurance | 6,879 | 6,042 | 55,587 | 45,317 | 84,000 | 66.2% |
| 500036 · General Insurance | 590 | 1,011 | 8,161 | 9,196 | 18,000 | 45.3% |
| 500038 · Workers Compensation | 226 | - | 226 | - | - | 0.0% |
| 500040 · Membership and Subscriptions | - | - | 2,439 | 2,407 | 7,500 | 32.5% |
| 500050 · Miscellaneous | 28 | 87 | 1,122 | 1,902 | 2,500 | 44.9% |
| 500070 · Office Supplies | 292 | 337 | 3,075 | 3,015 | 4,000 | 76.9% |
| 500080 · Postage | - | - | 122 | 499 | 500 | 24.3% |
| 500085 · Rent | 2,849 | 2,849 | 25,638 | 25,638 | 34,184 | 75.0% |
| 500086 · Retirement | 2,087 | 2,087 | 20,933 | 18,645 | 27,000 | 77.5% |
| 500090 · Telephone | 437 | 429 | 3,985 | 4,755 | 7,500 | 53.1% |
| 500100 · Conference Travel | 337 | 374 | 4,335 | 2,427 | 5,000 | 86.7% |
| 500110 · Utilities | 319 | 337 | 2,002 | 3,397 | 7,000 | 28.6% |
| 500111 · Travel | 156 | 295 | 1,605 | 1,001 | 5,000 | 32.1% |
| 500115 · Conference Registration | 935 | 482 | 2,452 | 2,222 | 11,500 | 21.3% |
| 500120 · Professional Services | 500 | 2,500 | 21,162 | 22,120 | 55,000 | 38.5% |
| 500130 · Space Costs | 1,120 | 985 | 10,260 | 8,499 | 13,000 | 78.9% |
| 510000 · Depreciation Expense | 472 | 472 | 4,248 | 1,249 | 5,000 | 85.0% |
| 520000 · Salaries | 47,396 | 39,815 | 399,824 | 322,386 | 511,759 | 78.1% |
| 520600 · Payroll Taxes | 4,305 | 4,602 | 38,453 | 29,089 | 40,300 | 95.4% |
| Total Expense | \$ 125,666 | \$ 66,765 | \$ 843,651 | \$ 653,262 | \$ 1,490,576 | 56.6% |
| Net Income | \$ 12,371 | \$ 12,613 | \$ 57,877 | \$ 46,996 | \$ 97,515 | |

**TRI-COUNTY REGIONAL PLANNING COMMISSION
STATEMENTS OF CASH FLOW
MARCH 2018**

| OPERATING ACTIVITIES | MAR 18 | YTD |
|--|-------------------|-------------------|
| Net Income | \$ 12,371 | \$ 57,877 |
| Adjustments to reconcile Net Income to net cash provided by operations: | | |
| Depreciation | 472 | 4,248 |
| Effects of changes in operating assets and liabilities: | | |
| 100020 · Accounts Receivable | (112,490) | (98,561) |
| 100050 · Prepaid Expenses | (8,593) | (3,339) |
| 200010 · Accounts Payable | 32,921 | 50,822 |
| 200015 · Accrued Expenses | (667) | (1,723) |
| 200021 · Accrued Payroll | 210 | (1,002) |
| 200055 · Vacation/Personal Time | 5,906 | 10,710 |
| 200060 · Employer Liabilities | 2,385 | 17,548 |
| 200071 · Deferred Revenue - PPUATS | (17,950) | 36,687 |
| 200078 · Deferred Revenue - Tazewell Co. | 2,342 | 2,342 |
| 200103 · Deferred Revenue - Woodford Co. | - | (4,667) |
| 200104 · Deferred Revenue - Regional Server | (750) | 2,250 |
| 200105 · Deferred Revenue - MPO Special Project | - | - |
| Net cash provided by Operating Activities | \$ (83,842) | \$ 73,191 |
| INVESTING ACTIVITIES | | |
| 100042 · Computer Equipment | - | - |
| 100046 · Leasehold Improvements | - | - |
| Net cash provided by Investing Activities | - | - |
| FINANCING ACTIVITIES | | |
| 350000 · Capital Contribution | - | - |
| Net cash provided by Financing Activities | - | - |
| Net cash increase/(decrease) for period | (83,842) | 73,191 |
| Cash at beginning of period | 716,901 | 559,867 |
| Cash at end of period | \$ 633,059 | \$ 633,059 |

Tri-County Regional Planning Commission
A/R Aging Summary
As of March 31, 2018

| | Current | 1 - 30 | 31 - 60 | 61 - 90 | > 90 | TOTAL |
|---|-------------------|-----------------|------------------|------------------|------------------|-------------------|
| 1210-IDOT Rural Planning Funds FY17 | | | | | | |
| Roanoke Comp Plan Update | 1,793.27 | 0.00 | 0.00 | 0.00 | 0.00 | 1,793.27 |
| Total 1210-IDOT Rural Planning Funds FY17 | 1,793.27 | 0.00 | 0.00 | 0.00 | 0.00 | 1,793.27 |
| 212-Regional Water Supply Planning | 3,373.37 | 0.00 | 5,195.07 | 4,784.93 | 1,240.19 | 14,593.56 |
| 500-GREATER PEORIA SANITARY DISTRICT | 2,580.96 | 0.00 | 0.00 | 0.00 | 0.00 | 2,580.96 |
| 600-WOODFORD COUNTY GIS IMPLEMENTATI... | 3,497.53 | 0.00 | 5,018.95 | 0.00 | 0.00 | 8,516.48 |
| FTA 5311 | | | | | | |
| 207-HSTP | 1,729.27 | 0.00 | 5,215.38 | 0.00 | 58.16 | 7,002.81 |
| Total FTA 5311 | 1,729.27 | 0.00 | 5,215.38 | 0.00 | 58.16 | 7,002.81 |
| IDOT DIST 4 | | | | | | |
| IDOT FY18 | 0.00 | 0.00 | 0.00 | 11,857.23 | 19,707.46 | 31,564.69 |
| FTA 8 Fund | 16,879.40 | 0.00 | 10,335.59 | 0.00 | 0.00 | 27,214.99 |
| PL Funds | 63,498.68 | 0.00 | 38,881.54 | 0.00 | 0.00 | 102,380.22 |
| PPUATS | 2,144.54 | 0.00 | -898.90 | 0.00 | 0.00 | 1,245.64 |
| Total IDOT FY18 | 82,522.62 | 0.00 | 48,318.23 | 0.00 | 0.00 | 130,840.85 |
| IEIMA | | | | | | |
| Hazard Mitigation | 0.00 | 0.00 | 307.50 | 3,930.00 | 4,103.78 | 8,341.28 |
| Total IEIMA | 0.00 | 0.00 | 307.50 | 3,930.00 | 4,103.78 | 8,341.28 |
| New Freedom | 20,546.78 | 0.00 | 0.00 | 0.00 | 0.00 | 20,546.78 |
| PEORIA COUNTY DUES | 1,333.34 | 1,333.34 | 1,333.34 | 0.00 | 0.00 | 4,000.02 |
| Peoria Park District' | 0.00 | 0.00 | 75.00 | 0.00 | 0.00 | 75.00 |
| PPUATS Village of Bartonville | 0.00 | 0.00 | 0.00 | 0.00 | 2,340.80 | 2,340.80 |
| TAZ CO PLANNING CONTRACT | 753.75 | 0.00 | 0.00 | 0.00 | 0.00 | 753.75 |
| TAZEWELL COUNTY DUES | 0.00 | 3,512.50 | 0.00 | 0.00 | 0.00 | 3,512.50 |
| TOTAL | 118,130.89 | 4,845.84 | 65,463.47 | 20,572.16 | 27,450.39 | 236,462.75 |

Tri-County Regional Planning Commission
A/P Aging Summary
As of March 31, 2018

| | <u>Current</u> | <u>1 - 30</u> | <u>31 - 60</u> | <u>61 - 90</u> | <u>> 90</u> | <u>TOTAL</u> |
|-----------------------------------|-------------------------|-------------------------|----------------------|--------------------|-------------------------|-------------------------|
| *Andrew Hendon | 48.56 | 0.00 | 0.00 | 0.00 | 0.00 | 48.56 |
| *Hannah Martin | 336.79 | 0.00 | 0.00 | 0.00 | 0.00 | 336.79 |
| *Michael Bruner | 33.57 | 0.00 | 0.00 | 0.00 | 0.00 | 33.57 |
| *Ray Lees | 31.07 | 0.00 | 0.00 | 0.00 | 0.00 | 31.07 |
| *Reema Abi-Akar | 75.21 | 0.00 | 0.00 | 0.00 | 0.00 | 75.21 |
| *Ryan Harms | 26.92 | 0.00 | 0.00 | 0.00 | 0.00 | 26.92 |
| 9th World Congress | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| American Environmental | 0.00 | 0.00 | 307.50 | 0.00 | 6,547.39 | 6,854.89 |
| City Link | 20,546.78 | 0.00 | 0.00 | 0.00 | 0.00 | 20,546.78 |
| Corbin Design | 14,954.32 | 0.00 | 0.00 | 0.00 | 0.00 | 14,954.32 |
| Hanson Professional Services Inc. | 0.00 | 0.00 | 0.00 | 0.00 | 20,395.89 | 20,395.89 |
| Heartland Parking 243602 | 820.00 | 0.00 | 0.00 | 0.00 | 0.00 | 820.00 |
| Hinckley Springs | 75.20 | 0.00 | 0.00 | 0.00 | 0.00 | 75.20 |
| Neopost USA Inc | 74.41 | 0.00 | 0.00 | 0.00 | 0.00 | 74.41 |
| Patrick N Meyer & Associates Inc | 0.00 | 18,000.00 | 0.00 | 0.00 | 0.00 | 18,000.00 |
| Quill Corporation | 145.95 | 0.00 | 0.00 | 0.00 | 0.00 | 145.95 |
| RK Dixon | 11.82 | 0.00 | 0.00 | 0.00 | 0.00 | 11.82 |
| SouthSide Bank Credit Card | 0.00 | 1,453.49 | 0.00 | 0.00 | 0.00 | 1,453.49 |
| Strong Towns | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| The Cleaning Source | 165.00 | 0.00 | 0.00 | 0.00 | 0.00 | 165.00 |
| Verizon Wireless | 207.61 | 0.00 | 0.00 | 0.00 | 0.00 | 207.61 |
| TOTAL | <u>38,053.21</u> | <u>19,453.49</u> | <u>307.50</u> | <u>0.00</u> | <u>26,943.28</u> | <u>84,757.48</u> |

RESOLUTION 18-38

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO CONTRACT WITH THE FIRM OF MARTIN, HOOD, & ASSOCIATES TO COMPLETE THE FINANCIAL AND COMPLIANCE AUDIT FOR THE FISCAL YEAR 2018.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is required to conduct a yearly audit of revenue and expenditures, and

WHEREAS, the Commission desires to contract with the same firm to undertake the FY18 Audit, and

WHEREAS, the firm of Martin, Hood, & Associates submitted a proposal to provide professional auditing services to the Commission for the year ending June 30, 2018, for an estimated fee of \$18,500 to \$24,000, and

WHEREAS, the Ways and Means Committee of the Commission recommends that the Commission enter into a contract with the firm of Martin, Hood, & Associates.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission enter into a contract with the firm of Martin, Hood, & Associates for auditing services for the fiscal year ending June 30, 2017, for an estimated fee of \$18,500 to \$24,000.

Presented this 26th day of April 2018

Adopted this 26th day of April 2018

Stephen Van Winkle, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission