

**Ways and Means Committee Meeting**  
**Delaney, CHAIRMAN**  
**(Proehl, Drury)**  
**Thursday, September 28, 2017**  
**4:30 PM**  
**MINUTES**

1. Call to Order  
Chairman Delaney called the meeting to order at 4:30 pm
2. Roll Call  
Present: Delaney, and Drury. Excused: Proehl. Staff: Miller, and Lees
3. Public Input-none
4. Approval of Minutes of July 27, 2017  
Drury moved to approve minutes of July 27, 2017 and Delaney seconded. Motion carried.
5. Recommendation to Commission the approval of August 2017 Financial Reports and Billings (Resolution 18-10)  
Drury moved to recommend to Commission the approval of August 2017 Financial Reports and Billings (resolution 18-10) and Delaney seconded. Motion carried.  
Stratton reported on the following:
  - Operating cash is \$419997
  - Accounts receivables is \$233,992 and payables is \$6083
  - Revenue we had \$78,378 and expense of \$74,200 with a net income of \$4178.
  - Operating revenue is up \$1000 from JulyOverall, we were positive for the month.
6. Motion to approve and forward Procurement Policy to Full Commission  
Drury moved to approve and forward the Procurement Policy to Full Commission and Delaney seconded. Motion carried.
  - Bruner explained the Full Commission changes on the Emergency Procurement which includes the Executive Director the authority to spend not to exceed \$10,000 if an emergency develops. Our attorney did review and approve. Also, the Full Commission asked to drop the names of the newspapers and just add local newspapers.
7. Motion to approve FY18 Budget Amendment (Handout)  
Drury moved to approve the FY18 Budget Amendment and Delaney seconded. Motion carried.  
Miller updated the reason for the update is due to the new contracts received and felt necessary to amend budget.

8. Other

Miller updated the work they will be doing for the City of El Paso, audit may come to next month's meeting for approval

9. Adjournment

Drury moved to adjourn at 5:00 pm and Delaney seconded. Motion carried.

Respectively submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich