

**Ways and Means Committee Meeting  
, CHAIRMAN  
(Proehl, Drury)**

**Thursday, April 26, 2018**

**4:30 PM**

**MINUTES**

1. Call to Order  
Drury called the meeting to order at 4:30 pm
2. Roll Call  
Present: Drury and Proehl. Staff: Miller, Lees, and Stratton
3. Public Input  
None
4. Approval of Minutes of October 26 , 2017  
Proehl moved to approve the minutes of October 26, 2017 as corrected and Drury seconded. Motion carried.
5. Recommendation to Commission the approval of March Financial Reports and Billings (Resolution 18-37)  
Drury moved to approve Resolution 18-37 March Financial Reports and billings and Proehl seconded. Motion carried.  
Stratton reported on the following:
  - Operating cash is 450,479, accounts receivables is \$236,63, and accounts payables is \$84,757.
  - Total revenue is \$138,036 and total expenses are \$125,666 which leaves March at a positive \$12,371.Miller commented the consulting contracts were late in billing process.  
Fiscal YTD we are positive \$57,877 which is slightly better than same time last year.
6. Recommendation to Commission the approval of contract with Martin, Hood and Associates to complete Financial and Compliance Audit for Fiscal Year 2018 (Resolution 18-38)  
Proehl moved to approve Resolution 18-38 contract with Martin, Hood and Associates. To complete Financial and Compliance Audit for FY 2018 and Drury seconded. Motion carried.  
Miller explained the process to keep an auditor for 5 years and to go out for proposal next year.

7. Other

- Miller updated that the preliminary budget is the same as last year. We are adding a GIS person.
- Proehl asked how the credit card process is going and Miller said good.

8. Adjournment

Proehl moved to adjourn at 4:45 pm and Drury seconded. Motion carried.

Submitted by:

Eric W. Miller

Executive Director

Recorded and subscribed by: Debbie Ulrich

DRAFT