



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420
 PEORIA, IL 61602
 Phone: 309-673-9330 FAX: 309-673-9802
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Ways & Means Committee.....4:30 p.m., October 26, 2017
Full Commission/Executive Board (in lieu of Lack of quorum) 5:30p.m., October 26, 2017

Minutes

1. Call to Order, Welcome, Recognition of Audience

Chairman Van Winkle called the meeting to order at 5:30 pm
 Chairman Van Winkle asked the audience to introduce themselves and welcomed them.

2. Roll Call

Chairman Van Winkle noticed the appointment to Full Commission Greg Menold of Tazewell County.
 • Notice of appointment to Full Commission Greg Menold of Tazewell County, term expiring November 30, 2017.

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT	x	Left at 6:45	Russ Crawford Tazewell Co.	x	Left at 6:45
Stan Glazier Woodford Co.		x	Brett Grimm, Tazewell Co.	excused	
John Delaney, Woodford Co	x		Nancy Proehl, Tazewell Co	excused	
Pete Streid, Woodford County		x	Seth Mingus Tazewell Co.	excused	
Jason Jording Woodford Co.	x		Don Gorman, Peoria Co.	x	
Richard Hill Woodford County	x		Phil Salzer Peoria Co.	x	
Bryant Kempf, Woodford Co		x	Matthew Bender, Peoria Co.	x	
Randy Roethler, Woodford Co.		x	Clinton Drury, Peoria Co.	x	
Sue Sundell Tazewell Co	x		Michael Phelan Peoria Co.	x	
Tim Neuhauser Tazewell Co	x		Paul Rosenbohm Peoria Co.	x	
Greg Menold Tazewell Co.	x		Steve Van Winkle Peoria Co.	x	

Staff present: Eric Miller, Michael Bruner, Ryan Harms, Ray Lees, Hannah Martin, and Debbie Stratton. IDOT- Mike Lewis, Erin Aleman, Terissa Worsfold, Karen Dvorsky, and Mike Vanderhuff.

3. Public Input-none

4. Approval of September 28, 2017 Meeting Minutes

Gorman moved to approve the September 28, 2017 minutes and Drury seconded. Motion carried.

5. Executive Director report

Miller reported on the following:

- Meetings he attended: IDOT Fall Planning conference, GPEDC CEDS Strategy Meeting, and Pekin and Peoria Chamber of Commerce Transportation Committees
- Continued planning activities as a part of USACE agreement- 1st PRC meeting scheduled for November 1st.
- Kickoff Regional Hazard Mitigation Plan meeting 44 persons attended.

6. Ways and Means Report

- a. Motion to approve Resolution 18-16 for September Financial Statements and Billings
Delaney moved to approve Resolution 18-16 for September Financial Statements and Billings and Drury seconded. Motion carried.

Stratton reported on the following:

- Operating cash is \$477,274, accounts receivable is \$136,924, and account payables is \$23,877
 - Total revenue is \$111,673, and total expenses are \$116,967 which leaves a negative balance of \$5,294
 - Pass-through costs are \$46,719, operating revenue is \$65,000 thousand down \$9,000 from August due to 3 fewer working days at new rate and also duplication of 2 employees doing same job, one being trained.
 - Operating expenses are \$70,246 equal to August
 - 2 accountants training- \$1,000
 - Back up training \$650
 - Legal fees (procurement policy) \$1,500
 - Bottom line remains the same at \$5,000
 - Miller asked why negative and he reported it depends on the billable time positive and if duplicated it adds up quickly.
 - Crawford suggested to go out for bid for attorney
- b. Motion to approve Resolution 18-17 Accept and File the Fiscal Year 2017 Audit Report
Delaney moved to approve Resolution 18-17 Accept and File the Fiscal year 2017 Audit Report
- Douglas reported on the following:
 - Opinion and financial statements all agreed with audit.
 - Cash net is \$110,879
 - Increase of cash assets by \$70,904
 - Increase in cash flow by \$78,328
 - There was not a note disclosure
 - The management's estimate of the allowance for uncollectible receivables is based on past payment history with the state or federal agencies from which accounts receivable are due at June 30, 2017.
 - The management's estimate of the eligible expenses, including indirect cost allocations, for the grants was based on all available guidance from IDOT and U.S. Department of Transportation.
 - Miller mentioned they will be doing a management analysis as requested for next year.
 - Douglas thanked all staff. Audit went very well. Finished 1 week ahead of schedule.

7. Presentation by Illinois Department of Transportation-Erin Aleman, IDOT Director of Planning and Programming, and Mike Lewis-IDOT District 4

Miller introduced all the IDOT employees

- Mike Lewis - Project Engineer from IDOT -District 4 talked about the Eastern Bypass and the project concept, history, corridor study, primary purpose, and the three corridors out of 14 that were selected to maybe consider. After discussion and research Tier 1 EIS is the recommended Corridor. He then gave the next steps in the process which will begin in the Fall of 2017.
- Erin Aleman, IDOT Director of Planning and Programming talked about the money distributed for projects. Mike Vanderhuff, MPO Chief of Bureau Planning discussed the bond finances of all other road funds. Vanderhuff reported that the state year fund has been reduced by 300 million. 85% is going towards maintenance and existing roads. There also will be a listening tour by IDOT. As for the Federal requirements the State DOT's and MPOs are required to set performance targets and report progress toward those targets. The state is responsible for adding measures that reflect state and local priorities. In Illinois we have limited resources for expansion projects.
- Miller asked about the lockbox amendment and what impact this did to the state program? She said there is no increase of revenue expected.

- Drury commented the MFT (Motor Fuel Tax) needs to be raised, and Vanderhuff agreed

8. Planning

- a. Motion to approve Resolution 18-18 Authorize Executive Director to Contract with the Illinois Department of Natural Resources to provide planning services to develop a Water Supply Plan for the Mid Illinois Region.
Sundell moved to approve Resolution 18-18 authorizing Executive Director to Contract with the Illinois Department of Natural Resources to provide planning services to develop Water Supply Plan for the Mid Illinois Region and Gorman seconded. Motion carried.
- Abi-Akar that the State of Illinois is trying to establish a water supply plan for Middle Illinois Basin.
 - Miller mentioned we are trying to establish a relationship with IDNR.
- b. Motion to approve Resolution 18-20 Authorize Executive Director to contract with Tazewell County to provide Land Use Planning Services for FY18
Sundell moved to approve Resolution 18-20 authorizing the Executive Director to contract with Tazewell County to provide Land Use Planning Services for FY18 and Neuhauser seconded. Motion carried.
Harms mentioned this is an agreement between TCRPC and Tazewell County in helping with planning and zoning services for Tazewell County not to exceed \$9,045.

9. Transportation

- a. Motion to approve Resolution 18-19 Authorize Executive Director to purchase technology and computer equipment upgrades
Hill moved to approve Resolution 18-19 authorizing the Executive Director to purchase technology and computer equipment upgrades and Drury seconded. Motion carried.
Harms explained the need for upgrading the computer equipment at TCRPC.

10. GIS

- a. Motion to approve Resolution 18-21 Authorize Executive Director to contract with Woodford County to provide GIS Services for FY18
Delaney moved to approve Resolution 18-21 authorizing Executive Director to contract with Woodford County to provide GIS services for FY18 and Neuhauser seconded. Motion carried.
Miller explained this is at an annual basis for GIS in Woodford County not to exceed \$45,000.

11. Executive Session

12. Any action coming out of Executive Session

13. Other

Phelan thanked IDOT for their presentation.

14. Adjournment

Sundell moved to adjourn at 6:55 pm and Bender seconded. Motion carried.

Respectively submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich

November 2017 MEETING SCHEDULE

PPUATS Policy Committee	Wednesday, November 1	9:00 a.m.
PPUATS Technical Committee	Wednesday, November 15	9:00 a.m.
Executive Board	Monday, November 20, 2017	5:30 p.m.
Ways & Means	No Meeting	
FULL COMMISSION	No Meeting	

Meetings are held at the offices of the **Tri-County Regional Planning Commission**, 456 Fulton Street, Suite 401, Peoria, IL 61602, (309) 673-9330, unless otherwise noted, and are subject to change.