

EXECUTIVE BOARD MEETING
STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD
(Crawford, Delaney, Drury, Glazier, Hill, Phelan, Proehl, Sundell)
Monday, November 20, 2017

5:30 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes September 18, 2017
5. Executive Director Report
6. Discussion of Woodford County membership
7. Recommendation to Full Commission for approval of PPUATS/ TCRPC MOU (*Handout*)
8. Discuss and Recommend to Full Commission appointment of TCRPC member to PLBA
9. Review of December 7, 2017 Commission Agenda
10. Other
11. Executive Session
12. Any action as a result of Executive Session
13. Adjournment

EXECUTIVE BOARD MEETING
STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD
(Crawford, Delaney, Drury, Glazier, Hill, Phelan, Proehl, Sundell)

Monday, September 18, 2017

5:30 p.m.

MINUTES

1. Call to Order

Chairman Van Winkle called the meeting to order at 5:30 pm

2. Roll Call

Present: Van Winkle, Delaney, Glazier, Hill, Proehl, and Sundell. Excused: Phelan. Absent: Crawford and Drury. Staff: Miller, Lees, and Bruner.

3. Public Input-none

4. Approval of Minutes August 21, 2017

Glazier moved to approve the August 21, 2017 minutes and Sundell seconded. Motion carried.

5. Executive Director Report

Miller updated the committee on the following:

- Clifton Larson had a person here to monitor our payroll process for approximately 4 hours. We will keep them on retainer if needed.
- Hired Debbie Stratton as our accountant and she started working September 1 training with Jenny Sloan.
- FY17 Audit has started and the auditors were on site from September 5-8. Will get final report in November
- Ms. Stratton has begun a budget amendment for FY18 to recognize new projects.

6. Motion to approve Procurement Policy and recommend to Full Commission for approval.

Sundell moved to approve the Procurement Policy and recommend to Full Commission for approval and Hill seconded. Motion carried.

- Bruner updated the committee that he added the Emergency Procurement. He reviewed other counties and updated the document. Miller added that our attorneys have reviewed and approved the changes and updates.

7. Review and retain as confidential or release to public, Executive Session minutes for the following dates:

- August 17, 2014
- February 23, 2015
- March 2, 2015
- March 11, 2015
- May 16, 2016
- June 20, 2016

All minutes will be retained as confidential.

8. Review of September 28, 2017 Commission Agenda

Miller explained that Gorman wanted an update on Eastern Bypass, so a representative from IDOT will be at the Commission meeting to explain the selection of multiyear plan projects.

9. Other

Miller said he will be attending the Woodford County Board meeting tomorrow night talking about the services we have done for Woodford County. There also will be a group of Mayors from Woodford County explaining what Tri County has done for them.

10. Executive Session

11. Any action as a result of Executive Session

12. Adjournment

Sundell moved to adjourn at 5:48pm and Proehl seconded. Motion carried.

Respectively submitted ,

Eric W. Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 Fulton St, Suite 401
Peoria, IL 61602
PHONE 309-673-9330 FAX 309-673-9802
tricityrprc.org

Date: November 20, 2017

Subject: Executive Director Report for November, 2017

Project	Activity	Status
Administrative		
FY18 Budget	Developing project management capabilities linked to accounting software	Ongoing
Outreach Activities	Met with Woodford County Mayors Met with Germantown Hills ITEP grant Met with Hawk Energy regarding Solar energy initiatives Met with Peoria Barge Terminal regarding Port activities Attended Pekin Chamber Transportation Committees Participated in Congresswomen Bustos' Economic Summit Attended Pekin Transportation Summit Attended Peoria Chamber Luncheon	Ongoing
Financial Report	Month of October was positive by 13k	Ongoing
Indirect Cost Rate(ICR)	Ongoing work on FY 18 ICR with State of Illinois GOMB	Ongoing
Website	Launch anticipated in November pending review and insert of copy material	Ongoing
Planning issues		
PLBA	Continued Planning Activities as part of USACE agreement Had first PRC meeting	Ongoing
Regional Hazard Mitigation Plan	Held kickoff for Hazard Mitigation plan	Ongoing
Regional Water Supply Planning	signed IGA document with IDNR	Ongoing
Roanoke Comprehensive Plan	Kickoff meeting with Village planning Committee	Ongoing
University of Illinois Collaboration	continued Discussion with University on Collaboration	Ongoing
Horseshoe Bottoms	monitoring activity	Ongoing
GIS Issues		
Village of Minonk	Waiting on notice to proceed	Preliminary
Village of Elmwood	Work ongoing	Ongoing
Peoria Heights	Work ongoing	Ongoing
PPUATS/ Transportation		
Memorandum of Understanding	Discussion with Chairmen regarding MOU	Ongoing
Transportation Infrastructure Funding	meeting pending with Area Legislators	Ongoing
Transportation Improvement Program	TIP amendments processed	Ongoing
Eastern Bypass Coalition	No activity	In Progress
Special Transportation Studies		
FY17		
East Peoria Four Corners	Study Complete	Completed
Tazewell County Wayfinding	Study Complete	Completed
Port Study	Study Complete Follow up work with Stakeholders Met with Peoria Barge Terminal scheduled meeting with Atherton in Spring Bay	Completed
FY17 State Planning Funds	Have Submitted Final Scope of Work to IDOT Regional Pavement Condition Ratings Survey Peoria Heights Commercial Studies Complete Streets Seminar Computer Equipment	Completed In Progress In Progress In Progress In Progress
FY17 Rural Planning Funds	Village of Roanoke Planning- Review of existing plans underway Village of Minonk GIS /Mapping Village of Elmwood GIS Metamora /Germantown Hills Trail Planning presented scope to stakeholders	In Progress In Progress In Progress In Progress
FY 17 Special Planning Studies	Derby St Pekin- Attended Kick off meeting	In Progress
FY 18 Special Planning Studies	City of East Peoria Sidewalk inventory- Consultant Selected work underway City of East Peoria and Washington Transportation plan -IGA in progress City of Chillicothe Corridor Study-RFQ in progress	In Progress In Progress In Progress
IDOT Dist. 4 Travel Demand Modeling	Consultant work is ongoing	In Progress