

EXECUTIVE BOARD MEETING
STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD
(Crawford, Drury, Phelan, Proehl, Sundell)
Monday, May 21, 2018
5:30 p.m.

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes April 16, 2018
5. Executive Director Report
6. Motion to approve and forward to Full Commission Resolution 18-41 adopt the Slate of Officers and Committee members for a period from May 24, 2018 through June 30, 2018
7. Motion to approve and forward to Full Commission Resolution 18-42 Adopt the Slate of Officers and Committee members for a period from July 1, 2018 through June 30, 2019
8. Motion to approve Resolution 18-44 the appointment of Commissioner Michael Phelan as a representative to PLBA and Commissioner Roy Bockler as an alternate to PLBA
9. Review of May 24, 2018 Commission Agenda
10. Other
11. Executive Session
12. Any action as a result of Executive Session
13. Adjournment

EXECUTIVE BOARD MEETING
STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD
(Crawford, Drury, Phelan, Proehl, Sundell)
Monday, April 16, 2018
5:30 p.m.
MINUTES

1. Call to Order
Chairman Van Winkle called the meeting to order at 5:30 pm
2. Roll Call
Present: Van Winkle, Phelan, Proehl, and Sundell. Excused: Drury. Crawford-via phone.
Staff: Lees and Miller
3. Public Input-none
4. Approval of Minutes February 12, 2018, and March 22, 2018
Sundell moved to approve February 12, 2018 and March 22, 2018 minutes and Phelan seconded.
Motion carried.
5. Executive Director Report
Miller updated on the following:
 - New staff at the ACOE which is delaying the progress of the PLBA project.
 - GIS work in Washburn
 - IDOT Fall Transportation Plan meeting at 4 Points Hotel in October
 - Autonomous vehicles
 - Beneficial use of dredge material- Developed relationships with stakeholder regarding potential pilot project in Peoria
 - Production Streets document went out today
 - Van Winkle asked what the difference is between Complete Streets and Production Streets.
Miller explained that Production Streets is for existing roads.
 - Phelan thanked to have region meetings and that the City of Peoria implemented a complete streets policy.
 - Miller reported the cost of \$6,800 is coming out of State Planning Funds and the food is from donations of vendors.
6. Motion to request engagement letter from Martin & Hood for FY18 Financial Audit
Sundell moved to request engagement letter for Martin & Hood for FY18 Financial Audit and Phelan seconded. Motion carried.
 - Miller updated we had Martin & Hood for 4 years and that GAAP recommended to use for 5 years. Next year we will go out for bids.
 - Sundell mentioned that with having the same persons there is no testing done. She also suggests going out for bids and to not have more than 5 years.
 - Phelan said we need to rotate out every 5 years.

7. Update on Woodford County appointments

- Miller updated that Glazier withdrew his name and Huser and a representative from the Village of Minonk will be voted on at the next board meeting and when this is done the Commission will be complete.
- Sundell said that Huser's term is only to December of 2018.
- Van Winkle mentioned that since it is Woodford Counties turn to take over chairman maybe we should swap out with Tazewell County.
- Phelan said he is uncomfortable with Woodford Counties involvement, and Crawford agreed.

8. Discussion of beneficial use of dredged materials (Pilot Project)

- Miller explained of the ACOE has applied for a Federal project. It is a project applied for with stakeholders and tracked thru the CORE. It is to develop 10 PILOT projects with dredged product.
- Lees introduced Chuck Thieling from the CORE for the Pilot Program and that Eng Sin Lo proposal to formalize his thoughts on the management of this project. There are 2 phases.
- Miller explained that a letter of support from local and state representatives was requested. He is working with the political side for support. Eng Sin Lo is looking for opportunities to fix the dredging problem and to create a study of selling this material for a commodity. There are 10 subject matter experts that will facilitate, determine if this project is funded by IDOT.
- Proehl asked what the time frame is, and Miller responded none has been made yet.
- Phelan said he supports this and to have Congressman LaHood as Honorary Chair. This is a regional transportation project.

9. Review of April 26, 2018 Commission Agenda - ok

10. Other

11. Executive Session

12. Any action as a result of Executive Session

13. Adjournment

Sundell moved to adjourn at 6:45 pm and Proehl seconded. Motion carried.

Respectively submitted by:

Eric W. Miller, Executive Director

Recorded and transcribed by: Debbie Ulrich



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 Fulton St, Suite 401
Peoria, IL 61602
PHONE 309-673-9330 FAX 309-673-9802
tricitypc.org

To: Members of the Commission
From Eric W. Miller, Executive Director
Date: May 21, 2018
Subject: Executive Director Report for May, 2018

Project	Activity	Status
Administrative		
FY18 Budget monitoring	Working with Staff and IDOT to determine Carry over amount	Ongoing
FY19 Budget	Updated FY19 Draft Budget	Ongoing
Outreach Activities		
	Attended Pekin Chamber Transportation Committee	Ongoing
	Attended APWA Conference Peoria, IL	Complete
	Attended Productive Streets Symposium Peoria, IL	Complete
	Coordination with IDOT on Fall Planning Conference to be held in Peoria	Ongoing
	Attended MPO Advisory Committee, Teleconference	Ongoing
	Met with Erik Christian HR fit regarding Scope of Work for Employee Compensation Study	Ongoing
	Presented at Tri-County Mayors meeting	Complete
Financial Report	Preliminary financial report -20K positive for April.	Ongoing
Indirect Cost Rate(ICR)	Ongoing work on FY 18 ICR with State of Illinois GOMB	Ongoing
Website	Website launch is complete. Still reviewing material for insertion	Ongoing
Planning issues		
PLBA		
	Continued Planning Activities as part of USACE agreement	Ongoing
	Coordination with New USACE project manager	Ongoing
Beneficial Use of Dredge Material		
	Continued Outreach with Stakeholders	Ongoing
	SPR grant application to IDOT	Ongoing
	Conference Call with Illinois Tollway Authority project manager	Ongoing
	Monitoring USACE project selection process	Ongoing
Regional Hazard Mitigation Plan	Coordination with Consultant	Ongoing
Regional Water Supply Planning	Stake holder meeting held, Discussions with IDNR regarding additional planning work	Ongoing
Roanoke Comprehensive Plan	Work continues for the project	Ongoing
University of Illinois Collaboration	Exploring funding opportunities for Beneficial Use study	Ongoing
Horseshoe Bottoms	No activity	Ongoing
GIS Issues		
Village of Minonk	Work ongoing	Ongoing
Village of Elmwood	Work ongoing	Ongoing
Peoria Heights	Work ongoing	Ongoing
PPUATS/ Transportation		
FY 19 UWP Development	Received final approval of UWP from PPUATS awaiting IDOT contracts	Ongoing
State Planning and Research Funding		
	Developed proposal for Region wide Digital Ortho project -\$242,000	New
	Developed proposal for expanded pavement management system -\$230,000	New
	Developed proposal for Beneficial Use of Dredged Material \$150,000	New
Transportation Infrastructure Funding	meeting pending with Area Legislators, Monitoring talks in Springfield	Ongoing
Transportation Improvement Program	TIP amendments processed	Ongoing
	Coordination with PPUATS regarding repurposing FY22 STU Funds	Complete
	Development of FY 19-22 Draft Transportation Improvement Program	
Eastern Bypass Coalition	No activity	In Progress
Intelligent Transportation Systems	Coordinated Regional ITS workshop	In Progress
Special Transportation Studies		
FY17 State Planning Funds		
	Regional Pavement Condition Ratings Survey-Work will begin in June	In Progress
	Peoria Heights Commercial Studies	In Progress
	Complete Streets Seminar- Planning meetings Held May 9 and 10	In Progress
FY17 Rural Planning Funds		
	Village of Roanoke Planning- Review of existing plans underway	In Progress
	Village of Minonk GIS /Mapping	In Progress
	Village of Elmwood GIS	In Progress
	Metamora /Germantown Hills Trail Planning Held Kick off Meeting	In Progress
FY 17 Special Planning Studies	Derby St Pekin- Draft Report Submitted	In Progress
FY 18 Special Planning Studies		
	City of East Peoria Sidewalk inventory- work underway	In Progress
	City of East Peoria and Washington Transportation plan Work underway	In Progress
	City of Peoria Downtown Wayfinding Work Underway	In Progress
	City of Chillicothe Corridor Study Work underway	In Progress
FY19 State Planning Funds		
	Region wide Guardrail inventory	Pending approval
	LRTP public engagement tools	Pending approval
	Performance Measures Dashboard web tool	Pending approval
	Regional bicycle map	Pending approval
	Local match for Beneficial Use of Sediment SPR grant	Pending approval
IDOT Dist. 4 Travel Demand Modeling	Consultant work is ongoing	In Progress

RESOLUTION 18-41

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT THE SLATE OF OFFICERS AND COMMITTEE MEMBERS FOR A PERIOD FROM MAY 24, 2018 THROUGH JUNE 30, 2018.

WHEREAS, the Nominations Committee of the Tri-County Regional Planning Commission, hereafter referred to as the Commission is to prepare a slate of nominations for the Commission officers and Executive Board, as well as appointments to the various committees as outlined in the bylaws, and

WHEREAS, The Nominations Committee of the Tri-County Regional Planning Commission has contacted all appointees and received permission to enter their names to the slate of officers, and

WHEREAS, the Nominations Committee of Tri-County Regional Planning Commission recommends the following slate of officers and committee assignments.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That beginning May 24, 2018 through June 30, 2018, the following shall be the officers and committee appointments.

Executive Board:	Chairman	Steve Van Winkle	Peoria County
	1 st Vice Chair	Mike Hinrichsen	Woodford County
	2 nd Vice Chair	Nancy Proehl	Tazewell County
	Treasurer	Michael Smith	Woodford County
	Secretary	Clint Drury	Peoria County
		Russ Crawford	Tazewell County
		Mike Phelan	Peoria County
		Ben Kingdon	Woodford County
		Sue Sundell	Tazewell County
Personnel Committee	Chair	Mike Phelan	Peoria County
		Sue Sundell	Tazewell County
		Ben Kingdon	Woodford County
Ways & Means	Chair	Michael Smith	Woodford County
		Nancy Proehl	Tazewell County
		Clint Drury	Peoria County
Nominations Committee	Chair	Russ Crawford	Tazewell County
		Mike Phelan	Peoria County
		Mike Hinrichsen	Woodford County
County Chairmanship	Peoria (2016-2018)—Tazewell (2018-2020)—Woodford (2020-2022)		

Presented this 24th day of May 2018

Adopted this 24th day of May 2018

Stephen Van Winkle, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 18-42

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT THE SLATE OF OFFICERS AND COMMITTEE MEMBERS FOR A PERIOD FROM JULY 1, 2018 THROUGH JUNE 30, 2019.

WHEREAS, the Nominations Committee of the Tri-County Regional Planning Commission, hereafter referred to as the Commission is to prepare a slate of nominations for the Commission officers and Executive Board, as well as appointments to the various committees as outlined in the bylaws, and

WHEREAS, The Nominations Committee of the Tri-County Regional Planning Commission has contacted all appointees and received permission to enter their names to the slate of officers, and

WHEREAS, the Nominations Committee of Tri-County Regional Planning Commission recommends the following slate of officers and committee assignments.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That beginning July 1, 2018 through June 30, 2019, the following shall be the officers and committee appointments.

Executive Board:	Chairman	Tim Neuhauser	Tazewell County
	1 st Vice Chair	Mike Hinrichsen	Woodford County
	2 nd Vice Chair	Clint Drury	Peoria County
	Treasurer	Michael Smith	Woodford County
	Secretary	Sue Sundell	Tazewell County
		Russ Crawford	Tazewell County
		Mike Phelan	Peoria County
		Ben Kingdon	Woodford County
		Steve Van Winkle	Peoria County
Personnel Committee	Chair	Mike Phelan	Peoria County
		Sue Sundell	Tazewell County
		Ben Kingdon	Woodford County
Ways & Means Committee	Chair	Michael Smith	Woodford County
		Tim Neuhauser	Tazewell County
		Steve Van Winkle	Peoria County
Nominations Committee	Chair	Russ Crawford	Tazewell County
		Mike Phelan	Peoria County
		Mike Hinrichsen	Woodford County
County Chairmanship:	Tazewell (2018-2020)--Woodford (2020-2022)--Peoria (2022-2024)		

Presented this 24th day of May 2018

Adopted this 24th day of May 2018

Stephen Van Winkle, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 18-44

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPOINT COMMISSIONER MICHEAL PHELAN AS A REPRESENTATIVE, AND COMMISSIONER ROY BOCKLER AS AN ALTERNATE REPRESENTATIVE TO THE PEORIA LAKES BASIN ALLIANCE

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is a longstanding member of the Peoria Lakes Basin Alliance (PLBA), and

WHEREAS, the PLBA is an informal group which includes The Nature Conservancy, the Heartland Water Resources Council (HWRC), and the Commission, and

WHEREAS, PLBA was formed so that the main stakeholders interested in the restoration and preservation of the Peoria Lakes, the Illinois River and its backwaters can speak with one clear and effective voice on related policy issues, and

WHEREAS, the Commission has had a leading role with watershed planning in the region, and

WHEREAS, the health of the Illinois River was identified as a priority for the Commission at its annual strategic planning session on June 1, 2013 and

WHEREAS, the Commission has two slots for Commissioners on the PLBA, and

WHEREAS, there is currently a vacancy in one of the slots for Commissioners on PLBA, and

NOW THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That Commissioner Michael Phelan is appointed to serve as a representative and Commissioner Roy Bockler as an alternate of the Commission on the Peoria Lakes Basin Alliance.

Presented this 21st day of May 2018

Adopted this 21st day of May 2018

Stephen Van Winkle, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission