

EXECUTIVE BOARD MEETING
STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD
(Crawford, Drury, Hinrichsen, Kingdon, Phelan, Proehl, Smith, Sundell)
Monday, June 18, 2018
5:30 p.m.

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes May 21, 2018
5. Executive Director Report
6. Recommendation to Commission FY19 Final Draft Budget
7. Review of June 28, 2018 Commission Agenda
8. Other
9. Executive Session
10. Any action as a result of Executive Session
11. Adjournment

EXECUTIVE BOARD MEETING
STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD
(Crawford, Drury, Phelan, Proehl, Sundell)
Monday, May 21, 2018
5:30 p.m.

1. Call to Order

Chairman Van Winkle called the meeting to order at 5:30 p.m.

2. Roll Call

Present: Van Winkle, Crawford, Phelan, Proehl, and Sundell. Absent: Drury. Staff: Miller, and Lees

3. Public Input-none

4. Approval of Minutes April 16, 2018

Sundell moved to approve April 16, 2018 minutes and Proehl seconded. Motion carried.

5. Executive Director Report

Miller updated on the following:

- Unused funds from IDOT FY18 budget have been extended for our use for 6 months.
- Symposium was very positive and around 100 persons attended.
- MPO advisory committee will be meeting in Springfield to discuss the VW Diesel settlement. Peoria is one of the top counties involved for air quality.

Lees then reported on PLBA and the beneficial use of sediment project of which 92 proposals were entered and only 3 from Illinois. Chuck Thieling for ACOE said decision will be made in June of whom will receive the grant monies.

- (3) SPR grant applications were applied for: GIS- \$242,000; Pavement management- \$230,000 and a package for beneficial use of sediment- \$120,000. There is a 20% match. This is a regional project for all 3 counties.
- Discussion was held on the follow up of the stockholders meeting: GPSD- Marina, Peoria Barge and Paul Rosenbohm

Miller mentioned that TCRPC will facilitate this project to whomever receives the grant.

Proehl commented that we have the stability for this project and we should continue to support.

6. Motion to approve and forward to Full Commission Resolution 18-41 adopt the Slate of Officers and Committee members for a period from May 24, 2018 through June 30, 2018

Sundell moved to approve and forward to Full Commission Resolution 18-41 adopt the Slate of Officers and Committee members for a period from May 24, 2018 through June 30, 2018 and Proehl seconded. Motion carried.

Crawford said this came out of the Nominations committee unanimously.

7. Motion to approve and forward to Full Commission Resolution 18-42 Adopt the Slate of Officers and Committee members for a period from July 1, 2018 through June 30, 2019

Sundell moved to approve and forward to Full Commission Resolution 18-42 Adopt the Slate of Officers and Committee members for a period from July 1, 2018 through June 30, 2019 and Proehl seconded. Motion carried.

Crawford said this came out of Nominations Committee unanimously.

8. Motion to approve Resolution 18-44 the appointment of Commissioner Michael Phelan as a representative to PLBA and Commissioner Roy Bockler as an alternate to PLBA
Crawford moved to approve Resolution 18-44 the appointment of Commissioner Michael Phelan as a representative to PLBA and Commissioner Roy Bockler as an alternate to PLBA and Sundell seconded. Motion carried.
Crawford updated that the need to replace Darrel Meisinger on PLBA since he retired. Michael Phelan will replace Mr. Meisinger and Roy Bockler will be the alternate if Phelan cannot attend.
9. Review of May 24, 2018 Commission Agenda -Ok
10. Other
 - Miller updated that the April financials are positive by \$20,000
 - Phelan suggested to have an orientation for the new Commission members. Miller said he has gone and talked to each one of them.
11. Executive Session
12. Any action as a result of Executive Session
13. Adjournment
Sundell moved to adjourn at 6:20 p.m. and Proehl seconded. Motion carried.

Submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich

RESOLUTION 18-49

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT THE FISCAL YEAR 2019 BUDGET.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, routinely seeks funding from a variety of sources to perform projects that are beneficial to the region and/or to the individual communities in the region, and

WHEREAS, the Commission creates and uses a consolidated budget to manage its programs and monitor its finances, and

WHEREAS, the Executive Board recommends the attached budget,

WHEREAS, the Ways and Means Committee has reviewed the FY2019 Budget and recommends approval.

NOW THEREFORE BE IT RESOLVED, that the Tri-County Regional Planning Commission hereby approves and adopts the FY 2019 Budget for the period from July 1, 2018, to June 30, 2019 and authorizes the Executive Director to take such actions as necessary to implement the budget within the confines of the Commission policy.

Presented this 28th day of June 2018
Adopted this 28th day of June 2018

Stephen Van Winkle, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

Tri-County Regional Planning Commission

FY 2019 Draft Budget

June 2019

Revenue:	FY17	FY18 APPROVED May 1	FY18 FINAL	FY19 Draft
UWP: FHWA	\$491,723	\$497,820	\$643,330	\$516,608
UWP: FTA	\$134,785	\$132,469	\$171,189	\$137,326
UWP: PPUATS MATCH	\$156,627	\$157,572	\$203,630	\$163,483
Regional/Local	\$48,000	\$41,250	\$41,250	\$41,250
Woodford County GIS	\$70,000	\$45,000	\$45,000	\$45,000
Woodford County Planning & Zoning	\$300	\$500	\$500	\$500
Tazewell County Planning & Zoning	\$10,050	\$9,000	\$9,000	\$9,000
Human Services Transportation Plan - Rural	\$62,000	\$62,000	\$62,000	\$73,810
Regional Server Partnership	\$10,000	\$10,000	\$10,000	\$9,000
JARC - ciCarpool - (Driving Change/Air Quality)	\$5,000	\$5,000	\$5,000	\$9,800
GPSD GIS Staffing	\$25,000	\$25,000	\$25,000	\$25,000
City of El Paso GIS	\$0	\$0	\$5,000	\$3,425
Village of Washburn GIS	\$0	\$0	\$0	\$1,000
IDOT State Planning Funds FY18				\$160,000
IDOT State Planning Funds FY17		\$0	\$157,000	\$157,000
IDOT Rural Planning Funds FY18		\$0	\$32,000	\$22,000
Minok GIS				\$4,240
Elmwood GIS				\$3,674
Hazard Mitigation Plan		\$48,713	\$48,713	\$23,139
Interest Income	\$500	\$500	\$500	\$1,000
FTA JARC & New Freedom (Pass Through)	\$119,000	\$0	\$86,979	\$71,390
FTA Paratransit Study	\$10,000	\$0	\$12,000	\$10,000
FTA 5310 Administration Fee	\$10,000	\$10,000	\$10,000	\$10,000
Water Supply Planning		\$0	\$20,000	\$0
Total Income	\$1,401,764	\$1,248,755	\$1,588,091	\$1,497,645

Expense:	FY17	FY18 APPROVED May 1	FY18 FINAL	FY19 Draft
Advertising/Legal Notices	\$3,000	\$3,000	\$3,000	\$1,800
Community Events	\$0	\$500	\$500	\$0
Contractual Services	\$334,000	\$290,000	\$569,925	
Hazard Mitigation				\$23,139
ci Car Pool				\$9,800
New Freedom				\$71,390
TCRPC Pavement Contract				\$105,000
IDOT State Planning Funds FY18				\$160,000
IDOT PL Funds - Unallocated				\$90,000
Copying and Printing	\$10,000	\$10,000	\$10,000	\$6,000
Repairs and Maintenance	\$4,000	\$4,000	\$4,000	\$2,000
Computer Software and Support	\$32,800	\$25,000	\$25,000	\$32,000
Computer Hardware	\$25,000	\$12,000	\$39,408	\$20,000
Group Health Insurance, Vision, Life, Disability	\$80,674	\$84,000	\$84,000	\$82,000
Insurance - Property, General Liab, Crime, Auto, Umbrella	\$18,000	\$18,000	\$18,000	\$7,100
Insurance - Workers Compensation				\$2,700
Memberships and Subscriptions	\$7,500	\$7,500	\$7,500	\$3,000
Miscellaneous	\$2,500	\$2,500	\$2,500	\$2,500
Office Supplies	\$5,000	\$4,000	\$4,000	\$4,000
Postage	\$500	\$500	\$500	\$500
Space Costs - Rent	\$34,184	\$34,184	\$34,184	\$34,184
Space Costs - Cleaning				\$1,980
Space Costs - Utilities	\$6,000	\$7,000	\$7,000	\$3,832
Space Costs - Parking	\$13,000	\$13,000	\$13,000	\$11,400
Retirement	\$35,333	\$27,000	\$27,000	\$28,000
Salaries	\$578,419	\$511,759	\$511,759	\$555,000
Telephone	\$7,500	\$7,500	\$7,500	\$2,688
Conference Travel	\$10,000	\$5,000	\$5,000	\$2,500
Local Travel	\$2,500	\$5,000	\$5,000	\$1,700
Conferences Registration	\$11,500	\$11,500	\$11,500	\$10,000
Professional Services - Legal	\$20,000	\$20,000	\$20,000	\$10,000
Professional Services - Accounting/Audit	\$25,000	\$28,000	\$28,000	\$29,400
Professional Services Compensation and benefits Study		\$7,000	\$7,000	\$2,000
ER Taxes (@8%)	\$45,514	\$40,300	\$40,300	\$49,000
Depreciation Expense	\$5,000	\$5,000	\$5,000	\$5,000
Total Expense	\$1,316,924	\$1,183,243	\$1,490,576	\$1,369,613
Excess rev. over exp.	\$84,840	\$65,512	\$97,515	\$128,032