

EXECUTIVE BOARD MEETING
STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD
(Crawford, Drury, Phelan, Proehl, Sundell)
Monday, January 15, 2018
5:30 p.m.
MINUTES

1. Call to Order
Chairman Van Winkle called the meeting to order at 5:30 pm
2. Roll Call
Present: Van Winkle, Drury, Phelan, Proehl, and Sundell. Excused: Crawford
3. Public Input-none
4. Approval of Minutes November 20, 2017
Sundell moved to approve both November 20, 2017 and December 7, 2017 minutes and Proehl seconded. Motion carried.
5. Approval of Minutes December 7, 2017 (Full Commission)
See # 4
6. Executive Director Report
Miller reported on the following:
 - Debbie Stratton developing project management capabilities linked to accounting software
 - Special projects are proceeding, and plans are ongoing.
 - Financial report for November was positive
 - PLBA- continued planning of activities as part of USACE agreement
 - Ray Lees meeting with University of Illinois subject matter experts to discuss Peoria Lakes Planning activity
7. Update on Woodford County membership
 - Miller is heading to Roanoke council meeting to answer questions of joining TCRPC. MOU will go to Woodford County Board to make appointments. Those interested are El Paso/Minonk, Germantown Hills, Eureka, Roanoke, and 3 members of Woodford County Board.
 - Phelan asked why are we doing this for Woodford County of trying to satisfy and explain every year. We need to present to all counties that municipalities are also invited to be on Commission if appointed by County boards.
8. Discuss and recommend to Full Commission Health Insurance contract
Miller explained the quotes and HSA options.
Sundell moved to recommend to Full Commission the Health Insurance contracts and Drury seconded. Motion carried.
9. Discussion of Commission Strategic Planning Session
 - Miller mentioned it has been 2 years since the last Strategic Planning Session and wants the Commission input of having another this year in March or April.
 - Phelan said he is in support of another one, but facilitator is the key

- Sundell suggested to have on Saturday may have more participants
- Proehl suggested to have staff involvement
- Phelan mentioned facilitator of area and that he preferred Saturday's also.
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10. Discuss and recommend to Full Commission meeting schedule in 2018 for all meetings which include, Ways & Means, Full Commission and Executive Board.

- Sundell explained the reasoning of changing the schedule by not having Commission in December.
- Miller pointed out that we will have a Full Commission meeting on the 5th Thursday of November 2018.

11. Review of January 25, 2018 Commission Agenda (Handout)
Add Strategic Planning Session for discussion

12. Other

13. Executive Session

14. Any action as a result of Executive Session

15. Adjournment

Sundell moved to adjourn at 6:30 pm and Drury seconded. Motion carried.

Respectively submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich