



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

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www.tricountyrpc.org

Ways & Means Committee.....4:30 p.m., December 7, 2017
Full Commission/Executive Board (in lieu of Lack of Quorum) 5:30 p.m., December 7, 2017

EXECUTIVE BAORD MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Van Winkle called the meeting to order at 5:35 pm

2. Roll Call

Executive Board: Van Winkle, Sundell, Proehl, and Phelan present. Full Commission members present: Brett Grimm, and Phil Salzer

- Notice of re-appointments of Sue Sundell, Timothy Neuhauser, Greg Menold, Nancy Proehl, Brett Grimm, Seth Mingus, and Russ Crawford of Tazewell County, 1year term expiring November 30, 2018.

3. Public Input- none

4. Approval of October 26, 2017 Meeting Minutes

Sundell moved to approve the October 26, 2017 minutes and Proehl seconded. Motion carried.

5. Executive Director report

Miller reported on the following:

- Woodford County is not paying their dues for being a part of the Commission. Discussion is being held by several villages and municipalities to pool their monies to fund regional planning. A MOU is being developed between Germantown Hills, El Paso, Minonk, Metamora, Eureka, Roanoke, and Woodford County to Commission.
 - Glazier, Woodford County Board Chairman apologized for the confusion that caused a lot of questions. He feels that TCRPC is a benefit for people seated on Commission of persons wanting to move economic development forward. Mentioned the appointment of Roy buckler and the need to be involved in GPEDC and TCRPC. Feels they are on track to complete by the end of January 2018.
 - Van Winkle mentioned that the funds will be paid thru Woodford County and the municipalities will pay the County.
- Website has launched with some issues, but most is ok.
- Mike Bruner has completed ITEP grant for Pekin and Germantown Hills and delivered to Springfield last week.

6. Ways and Means Report

- a. Motion to approve Resolution 18-22 for October Financial Statements and Billings

Sundell moved to approve Resolution 18-22 October Financial Statements and Billings and Proehl seconded. Motion carried.

Miller updated the operating cash \$424,511, accounts receivables 193,179, and accounts payables 23,441. Total revenues were \$103,794 and operating revenue was \$74,321 and operating expenses where 63, 130 with October net income of \$12,859. Revenue was higher because we had 22 work days in October versus 20 in September. The year to date is positive \$20,971.

7. Administration

- a. Motion to approve TCRPC/PPUATS MOU

Sundell moved to approve the TCRPC/PPUATS MOU and Proehl seconded. Motion carried.

Van Winkle explained the changes that the Commission requested. He said that Phelan and Morris, Chairman of PPUATS Policy talked of the changes and approved them. This will go to PPUATS Policy in February to be approved.

- b. Motion to approve Resolution 18-24 for Eric Miller and Debbie Ulrich appointed FOIA officers

Phelan moved to approve Resolution 18-24 for Eric Miller and Debbie Ulrich appointed FOIA officer's and Sundell seconded. Motion carried.

- c. Motion to approve Resolution 18-28 Renew contract with The Cleaning Source in the amount of \$165.00 per month or \$1980.00 annually.
Phelan moved to approve Resolution 18-28 renewal of contract with The Cleaning Source in the amount of \$165.00 per month of \$1980.00 annually and Sundell seconded. Motion carried.
Sundell asked if rates changed and Debbie Ulrich said no.

8. Transportation Planning

- a. Motion to approve Resolution 18-23 to enter into a contract with the selected consultant for the Peoria Downtown Wayfinding and Signage Plan for an amount not to exceed \$58,000.
Phelan moved to approve Resolution 18-23 to enter into a contract with the selected consultant for the Peoria Wayfinding and Signage Plan for an amount not to exceed \$58,000 and Sundell seconded. Motion carried.
Harms explained the process.
- b. Motion to approve Resolution 18-27 to amend a contract with Patrick N. Meyer & Associates for the East Peoria ADA Compliance Plan for an additional amount not to exceed \$30,000.
Sundell moved to approve Resolution 18-27 to amend a contract with Patrick N. Meyer & Associates for the East Peoria ADA Compliance Plan for an additional amount not to exceed \$30,000 and Phelan seconded. Motion carried.
Harms explained the contract
- c. Motion to approve Resolution 18-26 to authorize Executive Director to Contract with Houseal Lavigne Associates for the East Peoria & Washington Transportation Plan for an amount not to exceed \$30,000.
Phelan moved to approve Resolution 18-26 to authorize Executive Director to contract with Houseal Lavigne Associates for the East Peoria & Washington Transportation Plan for an amount not to exceed \$30,000 and Sundell seconded. Motion carried.
Harms explained the contract.

9. Land Use Planning

- a. Motion to approve Resolution 18-25 to enter into and implement a contract for Planning and Zoning Services for Woodford County
Sundell moved to approve Resolution 18-25 to enter into and implement a contract for Planning and Zoning Services for Woodford County and Proehl seconded. Motion carried.

10. Executive Session

11. Any action coming out of Executive Session

12. Other

- Phelan and fellow Executive Board members thanked Glazier from Woodford County being here and explaining the process they are hoping to complete by the end of January.
- Proehl asked to put on the next Executive Board meeting to not have Full Commission in December.

13. Adjournment

Sundell moved to adjourn at 6:15 pm and Phelan seconded. Motion carried.

Respectively submitted by:

Eric W. Miller

Executive Director

Recorded and transmitted by: Debbie Ulrich