

**EXECUTIVE BOARD MEETING**  
**STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD**  
**(Crawford, Delaney, Drury, Glazier, Hill, Phelan, Proehl, Sundell)**  
***Monday, August 21, 2017***  
***5:30 p.m.***  
**MINUTES**

1. Call to Order  
Chairman Van Winkle called the meeting to order at 5:30 pm
2. Roll Call  
Present: Van Winkle, Crawford, Delaney, Drury, Hill, Proehl, and Sundell. Excused: Glazier, and Phelan. Also present: Lees, Abi-Akar, Miller, and Bruner
3. Public Input-none
4. Approval of Minutes July 17, 2017  
Sundell moved to approve the July 17, 2017 minutes and Drury seconded. Motion carried.
5. Executive Director Report  
Miller reported on the following:
  - Accountant Jenny Sloan has turned in her resignation effective Sept. 8. We have immediately started the hiring process.
  - Made annual budget request to Tazewell County
  - July was good month being \$7,100 positive.
  - Contract negotiations with Consultant are complete, and work will begin once contract is executed.
  - FY17 State and Rural funds have submitted Final scope of work to IDOT
6. Motion to recommend Procurement Policy to Commission  
Proehl moved to recommend Procurement Policy to Commission and Sundell seconded. Motion carried.
  - Miller updated this has been to Ways & Means and that Bruner created this document due to recommendation of auditors.
  - Bruner explained the process of how he created the document referencing to state and federal documents. Crawford suggested to add that we can waive or reject any bid. After discussion, and minor changes to document Proehl suggested to have our attorney's look at this document.
7. Discussion of Commission involvement with Regional Water Supply Planning grant  
Ms. Abi-Akar explained the IDNR- middle Ill basin. This includes counties in the middle of Illinois excluding the county of Tazewell. They have their own support elsewhere. Crawford wants to know who it is thru. Proehl asked if we should look further into this as a business. Delaney asked if Tazewell can join this organization? Miller replied this is set by boundaries of National Governance. Miller said he would check including Tazewell. We need to look for opportunities to connect to DNR.
8. Review of August 24, 2017 Commission Agenda- ok.

9. Other

Proehl mentioned to keep regular Commission and committee meetings to 1 hour.

10. Executive Session

11. Any action as a result of Executive Session

12. Adjournment

Sundell moved to adjourn at 6:25 pm and Proehl seconded. Motion carried.

Submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich