

**Ways and Means Committee Meeting
Delaney, CHAIRMAN
(Proehl, Drury)**

**Thursday, April 27, 2017
4:30 PM**

MINUTES

1. Call to Order
Chairman Delaney called the meeting to order at 4:30 pm
2. Roll Call
Present: Delaney, Proehl, and Drury. Staff: Sloan, Miller, and Lees.
3. Public Input-none
4. Approval of Minutes of February 23 , 2017
Drury moved to approve the February 23, 2017 minutes and Proehl seconded. Motion carried.
5. Recommendation to Commission the approval of February/March 2017 Financial Reports and Billings (Resolution 17-35)
Proehl moved to recommend to Commission the approval of February/March 2017 Financial Reports and Billings (Resolution 17-35) and Drury seconded. Motion carried.
 - Ms. Sloan reported on the following: Operating Cash is \$483,631, account receivables is \$74,545, and accounts payables if \$29,405. Revenue is \$80,446, expenses are \$70,026 with a net income of \$10,420. Year to date is \$46,996. Operating revenue is up \$11,000 from February. March had 4 more working days then February and no holidays plus additional staff so more billable hours. Operating expense was up \$2,000. Most of this is related to additional salaries, but off set was switching to better telephone carrier. Overall the month was positive.
 - Miller mentioned that staff is to start soon which will increase revenue for billable hours.
 - Drury asked about our rental fees. Miller reported on price of rental space. Drury mentioned that EDC has rented space in warehouse district and wondered what cost would be. Paying for parking for employees was brought up.

6. Recommendation to Commission the approval of Martin, Hood, & Freise for FY17 auditor (Resolution 17-38)

Miller explained the audit process. If TCRPC receives \$750,000 of Federal funds we will also have to have a single audit. Drury moved to recommend to Commission the approval of Martin, Hood, & Freise for FY17 auditor (Resolution 17-38) and Proehl seconded. Motion carried.

7. Presentation of FY18 Draft Budget

Miller mentioned that Ways & Means is to review draft budget. Work in Progress is in yellow. Also discussed new planning sights.

- Delaney asked if there were any projects out of our scope of work and to have a list of mandated projects. He also asked if the staff had input on the budget and Miller said yes and that the final budget will be brought back in May for recommendation to Full Commission.

Proehl moved to approve the FY18 Draft Budget and Drury seconded. Motion carried.

8. Other-none

9. Adjournment

Drury moved to adjourn at 5:00 pm and Proehl seconded. Motion carried.

Submitted by:

Eric W. Miller

Recorded and transcribed by: Debbie Ulrich