

Personnel Committee

MONDAY, June 19, 2017

4:30 p.m.

Mike Phelan, CHAIRMAN
(Stan Glazier, and Sue Sundell)

MINUTES

1. Call to Order
Chairman Phelan called the meeting to order at 4:30pm
2. Roll Call
Present: Phelan, Glazier, and Sundell. Staff: Miller
3. Motion to approve February 6, 2017 minutes.
Sundell moved to approve the February 6, 2017 minutes and Glazier seconded. Motion carried.
4. Recommendation to Commission regarding updates to the FY 2018 Wage and Salary Schedules
 - a. Full-time Salaried Staff
Miller explained the recommendation to Commission regarding the 2.5% increase for Full-time salaried staff. There has been 2.5% added to the FY18 budget in the amount of \$9,276.00 for the increase of wages. Sundell moved to approve the recommendation to Commission the 2.5% increase in salaries and Glazier seconded. Motion carried.
 - b. Part-time Hourly Staff scheduled to work under 1,000 hours per fiscal year
Miller explained that Jenny Sloan, our accountant is the only part time person. Sundell moved to approve the recommendation to Commission regarding a part time hourly staff person and Glazier seconded. Motion carried.
5. Recommendation to Commission regarding FY 2018 Staff Salary Adjustments
 - Miller explained the pool of money we have for raises which consists of \$9,276.00. if we want to keep our employees we need to give them an incentive.
 - Phelan asked if we are on point if salary comparable and Miller said yes, we are sitting in the middle.Sundell moved to recommend to Commission the FY18 Staff Salary Adjustments and Glazier seconded. Motion carried.
6. Other
7. Adjournment
Sundell moved to adjourn at 5:45 pm and Glazier seconded. Motion carried.

Submitted by,

Eric Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich