



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420
 PEORIA, IL 61602
 Phone: 309-673-9330 FAX: 309-673-9802
www.tricountyrpc.org

Ways & Means Committee.....4:30 p.m., May 25, 2017
FULL COMMISSION.....5:30p.m., May 25, 2017

MINUTES

Public Hearing for Public Participation Plan (PPP) Update

1. Call to Order, Welcome, Recognition of Audience

Acting Chairperson Proehl called the meeting to order at 5:30pm

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT	x		Russ Crawford Tazewell Co.	x	
Stan Glazier Woodford Co.	x		Brett Grimm, Tazewell Co.		x
John Delaney, Woodford Co	x		Nancy Proehl, Tazewell Co	x	
Woodford Co...			Seth Mingus Tazewell Co.	x	
Jason Jording Woodford Co.		x	Don Gorman, Peoria Co.	x	
Richard Hill Woodford County	x		Phil Salzer Peoria Co.	x	
Bryant Kempf, Woodford Co	x		Matthew Bender, Peoria Co.		x
Randy Roethler, Woodford Co.		x	Clinton Drury, Peoria Co.	excused	
Sue Sundell Tazewell Co	x		Michael Phelan Peoria Co.	x	
Tim Neuhauser Tazewell Co	x		Paul Rosenbohm Peoria Co.		excused
Darrell Mesinger Tazewell Co.	excused		Steve Van Winkle Peoria Co.		excused

Staff present: Eric Miller, Ryan Harms, Ray Lees, Michael Bruner, and Jenny Sloan. Also present: John Boyle- IEMA

Public Hearing for Public Participation Plan (PPP) Update

Neuhauser moved to open the public hearing for Public Participation Plan (PPP) update and Gorman seconded. Motion carried.

Bruner showed a slide show of the Procurement Plan and requirements with the State and Federal.

Miller said the auditors suggested having one. We want to have the local deadline of June 22, 2017 Qualification Based Selection (QBS) completed.

Miller said he will be formalizing the letter of the law goal and send to the Executive Board for review and forward onto the Commission for approval.

Gorman moved to close Public Input and Salzer seconded. Motion carried.

3. Public Input-none

4. Approval of April 27, 2017 Minutes

Sundell moved to approve the April 24, 2017 minutes and Delaney seconded. Motion carried.

5. Executive Director report

Miller reported on the following:

- PLBA has begun planning activities as part of the grant. The 1st public meeting will be held July 13 from 2 to 4 and 6 to 8 at the Ivy Club in Peoria Heights.
- Will be having an introductory meeting on Hazard Mitigation Plan next week.
- Adopted FY18 Unified Work Program
- STU applications funding round for FY21 and FY22 are underway
- FY17 Rural Planning Funds

6. Ways and Means Report

a. Motion to approve Resolution 17-41 for April Financial Statements and Billings

Delaney moved to approve Resolution 17-41 April Financial Statements and Billings and Sundell seconded. Motion carried.

Ms. Sloan reported on the following: Operating cash is \$437,162, account receivables is \$98,644, and account payables \$11,162. Revenue is \$107, 103; expenses are \$110,270 with a net income of -\$3,167. Year to date is \$43,828. Operative revenue is down \$10,000 from March due to April having 4 less working days which translates into less billable hours. Operating expense is up \$3,000 from March due to onetime expenses, (QuickBooks Upgrade, Training expense and telephone refunds). Over all the month was negative but expect May to be a positive month with 4 more working days and new interns starting.

Miller mentioned that staff is to start next month which will increase revenue for billable hours.

b. Motion to approve Resolution 17-42 FY 18 Final Budget

- Delaney moved to approve Resolution 17-42 FY18 Final Budget and Hill seconded. Motion carried.
- Miller explained there are no changes except to add a column for increase/decrease and description. If the budget is passed we will need to amend the budget due to IDOT's numbers.
- Neuhauser asked about the HMIS contract and Miller said the contract did not renew.

7. Administration

Motion to approve Resolution 17-43 Slate of Officers and Committee Members

Crawford moved to approve Resolution 17-43 Slate of Officers and Committee Members and Gorman seconded. Motion carried. Crawford asked to amend the date to be in effect as of May 25 thru June 30, 2018 and Sundell seconded. Motion carried.

- Crawford thanked Phelan for the help of Nominations committee.
- Phelan thanked Hinrichsen for an outstanding member of TCRPC Commission.

8. Planning Issues

Presentation- Federal Emergency Management Agency (FEMA)- John Boyle

- Miller introduced John Boyle as the regional FEMA Coordinator.
- Boyle presented a slideshow of the areas FEMA has helped after a disasters

9. Transportation

a. Motion to approve Resolution 17-40 Joint Funding Agreement

Gorman moved to approve Resolution 17-40 Joint Funding agreement and Crawford seconded. Motion carried.

b. Motion to approve Resolution 17-44 FY18 Unified Work Program for transportation funds.

Sundell moved to approve Resolution 17-44 Unified Work Program for transportation funds and Neuhauser seconded. Motion carried.

c. Motion to approve Resolution 17-47 Enter into contract with Hanson Professional Services for necessary updates to the Travel Demand Model for an amount not to exceed \$20,000

Sundell moved to approve Resolution 17-47 to enter into a contract with Hanson Professional Services for necessary updates to the Travel Demand Model for an amount not to exceed \$20,000 and Mingus seconded. Motion carried.

10. Executive Session

11. Any action coming out of Executive Session

12. Other

13. Adjournment

Sundell moved to adjourn at 6:25 pm and Delaney seconded. Motion carried.

Respectively submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by Debbie Ulrich

June 2017 MEETING SCHEDULE

PPUATS Policy Committee	Wednesday, June 7	9:00 a.m.
Executive Board	Monday, June 19	5:30 p.m.
PPUATS Technical Committee	Wednesday, June 21	9:00 a.m.
Ways & Means	Thursday, June 22	4:30 p.m.
FULL COMMISSION	Thursday, June 22	5:30 p.m.

Meetings are held at the offices of the **Tri-County Regional Planning Commission**, 456 Fulton Street, Suite 401, Peoria, IL 61602, (309) 673-9330, unless otherwise noted, and are subject to change.