



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420
 PEORIA, IL 61602
 Phone: 309-673-9330 FAX: 309-673-9802
www.tricountyrpc.org

Ways & Means Committee.....4:30p.m., February 23, 2017
FULL COMMISSION.....5:30p.m., February 23, 2017

MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Van Winkle called the meeting to order at 5:30 p.m.

2. Roll Call

- Notice of appointment to Full Commission Seth Mingus of Tazewell County for a 1 year term.
- Notice of reappointments to Full Commission Sue Sundell, Nancy Proehl, Timothy Neuhauser, Darrel Mesinger, Brett Grimm, and Russell Crawford of Tazewell County for a 1 year term.

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT	x		Russ Crawford Tazewell Co.	x	
Stan Glazier Woodford Co.		x	Brett Grimm, Tazewell Co.		x
John Delaney, Woodford Co	x		Nancy Proehl, Tazewell Co	x	
Mike Hinrichsen, Woodford Co...	x		Seth Mingus Tazewell Co.	x	
Jason Jording Woodford Co.	x		Don Gorman, Peoria Co.	x	
Richard Hill Woodford County	x		Phil Salzer Peoria Co...	x	
Bryant Kempf, Woodford Co		excused	Matthew Bender, Peoria Co.	x	
Randy Roethler, Woodford Co.		x	Clinton Drury, Peoria Co.	x	
Sue Sundell Tazewell Co	x		Michael Phelan Peoria Co...	x	
Tim Neuhauser Tazewell Co		excused	Paul Rosenbohm Peoria Co...	x	
Darrell Mesinger Tazewell Co.	x		Steve Van Winkle Peoria Co.	x	

Staff present: Hannah Martin, Eric Miller, Ryan Harms, Andrew Hendon, Ray Lees, and Cindy Fletcher. Also: Bruce Carmitchel-IDOT

3. Public Input-none

4. Approval of January 26, 2017 Minutes

Sundell moved to approve the January 26, 2017 minutes and Gorman seconded. Motion carried.

5. Executive Director report

Miller reported on the following:

- TCRPC will be at full staff the end of June.
- Fletcher is leaving TCRPC and moving to Alabama
- FY17 budget is under budget and requesting Special Projects. IDOT is going to extend FY17 grants for 6 months.
- FY18 budget is in the preliminary stages. UWP will go to PPUATS Technical in March.

6. Ways and Means Report

- a. Motion to approve Resolution 17-31 for January Financial Statements and Billings
Delaney moved to approve Resolution 17-31 January Financial Statements and Billings and Gorman seconded. Motion carried.
Fletcher updated committee on the following:
- Operating cash is \$451,841. Revenue was \$74,932 with expenses 68,028 with a net income of \$6,904 and year to date is \$36,147. Operating revenue is up \$23,500 from December while operating expenses are up 12,500.
 - Unemployment rate is up from .55% to 4.85%. It went to \$550 per employee per year.
- Overall January results were good.
- b. Motion to approve Credit Card Policy
Salzer moved to approve Credit Card Policy as amended and Proehl seconded. Motion carried.
- Amendments consist of adding no drugs purchases, gambling or illegal activities, plus within 2 days of receiving bill the payment should be made.
 - Miller said it will be better financial control of purchases.
- Crawford moved to approve amendments and Drury seconded. Motion carried.

7. Administration

- a. Motion to approve Resolution 17-32 Health Insurance contracts
Hinrichsen moved to approve Resolution 17-32 Health Insurance contracts and Sundell seconded. Motion carried.
- Miller explained the background of the Commission paying for the employee's healthcare at 100%. The Commission wants the employee to be invested in the Health Insurance. After explaining the different plans Miller recommended Plan RM-R8 and AD-MM with the employee contributing 7%. The Commission adopted to offer a dual tier plan. The dual tiers include a Preferred Provider (PPO) and a High Deductible (HD) with a Health Savings Account (HSA) option. The Commission will give the employee in the HSA \$500 for employee and \$1,000 for family including employee.
 - Miller also said that Delta Dental is chosen for the dental with no change in rate but offered to lock in our rate for 2 years. Vision will be Guardian with a minimum increase.
- b. Motion to approve Resolution 17-33 Property, Casualty Insurance contracts
Gorman moved to approve Resolution 17-33 Property, Casualty Insurance contracts and Sundell seconded. Motion carried.
- Miller said that our broker suggested Cincinnati due to lower rates and better claim service.
- c. Motion to approve Resolution 17-34 Amendment to Employee Handbook for Illinois Continuation (mini COBRA)
Hinrichsen moved to approve Resolution 17-34 Amendment to Employee Handbook for Illinois Continuation (mini COBRA) and Crawford seconded. Motion carried.
- d. Motion to approve Resolution 17-36 Amendment to Employee Handbook to add Employee Retirement Plan Roth 457 Deferred Compensation Plan.
Gorman moved to approve Resolution 17-36 Amendment to Employee Handbook to add Employee Retirement Plan Roth 457 Deferred Compensation Plan and Salzer seconded. Motion carried.

8. Transportation

- a. Discussion on Cooperative Agreement
Van Winkle stated said it doesn't matter if IDOT is MPO or not, we are support staff. There will be no action on coop agreement until approved clear clarification from governor needs to take action.
- Phelan asked why fix a problem that does not exist. Hold off until Chairman of PPUATS Policy that caused issue is not in office. There has been no problem in the past. Crawford agrees.
- Crawford moves to table Coop agreement and Proehl seconded. Motion carried.
- b. Discussion on PPUATS/TCRPC Memorandum of Understanding
Van Winkle opened the floor for discussion:
- Gorman mentioned that Governor Walker acknowledged Tri-County Regional Planning Commission board as the designated MPO for transportation planning in PPUATS.
 - Miller said that each has to work together Commission and PPUATS.
 - Phelan asked if we should look at PPUATS structure. Why dos City of Peoria have so many on PPUATS Policy. Was explained that they needed more reps on Policy and took votes from Peoria County and gave to City of Peoria. Miller explained that votes are on the amount of money given.
 - Miller said Morris as not heard confirmation back from Rainson as if yet, so will take action later.

- Hinrichsen stated that IDOT wants MOU
- Carmitchel (IDOT) mentioned what is process of funds being spent.
- Hinrichsen asked what expectations of both parties involved are.
- Crawford asked to make the following changes
 - i. On number V. take out each entity and add the PPUATS Chairman, after Executive Director, take out and that either entity may call for a meeting to discuss these issues.
 - ii. Last paragraph change two (2) to an equal number and add Therefore on last sentence.
- c. Update on Rural State Planning Funds-Rural Technical Assistance Program
 - Miller explained of the 16,000 from State Planning Funds from IDOT for rural work. It is offered for smaller communities to apply for funds. Roanoke has sent in for Planning Process.
 - Hill mentioned that rural areas not to be enhanced.
 - Hinrichsen said that cities and villages need to plan and develop and to use the knowledge from TCRPC.
 - Miller said he has responded communication back to Roanoke to offer assistance for planning and technical resources.
- d. Update on PPUATS Special Projects

Harms reported on the \$90,000 for Special projects which consist of 3 way corridor, traffic count bike way finding of Peoria County for FY17. As for FY16 Tazewell way finding and traffic count. Harms explained that way finding is signage for bike routes. Van Winkle thanked IDOT for present funding carryover.

9. Land Use Planning

10. GIS

11. Executive Session

12. Any action coming out of Executive Session

13. Other

Phelan asked if there was new administration for transportation and Miller said there is no indication as of this time on funds. Miller also said there is no Federal budget

14. Adjournment

Hinrichsen moved to adjourn and Sundell seconded at 7:30 p.m.

Respectively submitted by:
 Eric W. Miller
 Executive Director
 Recorded and transcribed by: Debbie Ulrich

March 2017 MEETING SCHEDULE

PPUATS Policy Committee	Wednesday, March 1	9:00 a.m.
PPUATS Technical Committee	Wednesday, March 15	9:00 a.m.
Executive Board	Monday, March 20	5:30 p.m.
Ways & Means	Thursday, March 23	4:30 p.m.
FULL COMMISSION	Thursday, March 23	5:30 p.m.

Meetings are held at the offices of the **Tri-County Regional Planning Commission**, 456 Fulton Street, Suite 401, Peoria, IL 61602, (309) 673-9330, unless otherwise noted, and are subject to change.