



# TRI-COUNTY REGIONAL PLANNING COMMISSION

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 PEORIA, IL 61602  
 Phone: 309-673-9330 FAX: 309-673-9802  
[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee.....CANCELLED.....4:30p.m., August 25, 2016**  
**FULL COMMISSION.....5:30p.m., August 25, 2016**

## MINUTES

### 1. Call to Order, Welcome, Recognition of Audience

Chairman Van Winkle called the meeting to order at 5:30 p.m.  
 Welcomed staff: Ryan Harms, Nick Hayward, and Cindy Fletcher.

### 2. Roll Call

Commissioner	P	A	Commissioner	P	A
<b>Jim Miller</b> IDOT	Excused		<b>Russ Crawford</b> Tazewell Co.	X	
<b>David Pinaire</b> Woodford Co.	X		<b>Brett Grimm,</b> Tazewell Co.	X	
<b>John Delaney,</b> Woodford Co	X		<b>Nancy Proehl,</b> Tazewell Co	X	
<b>Mike Hinrichsen,</b> Woodford Co.	X		<b>Terry Hillegonds</b> Tazewell Co.		X
<b>Jason Jording</b> Woodford Co.	X		<b>Don Gorman,</b> Peoria Co.	X	
<b>Tom Karr</b> Woodford County		Excused	<b>Phil Salzer</b> Peoria Co.	X	
<b>Terry Pille,</b> Woodford Co	X		<b>Sharon Williams,</b> Peoria Co.		X
<b>Shannon Rocke,</b> Woodford Co.		X	<b>Clinton Drury,</b> Peoria Co.		Excused
<b>Sue Sundell</b> Tazewell Co	X		<b>Michael Phelan</b> Peoria Co.		X
<b>Tim Neuhauser</b> Tazewell Co		Excused	<b>Paul Rosenbohn</b> Peoria Co.	X	
<b>Darrell Mesinger</b> Tazewell Co.		Excused	<b>Steve Van Winkle</b> Peoria Co.	X	

### 3. Public Input-none

### 4. Approval of July 28, 2016 Minutes

Gorman moved to approve the July 28, 2016 minutes and Hinrichsen seconded. Motion carried.

### 5. Executive Director report

- Miller updated the Commission on the following:
  - PLBA discussed there is a complementary planning effort that would focus on the lakeshore, recreation, and other economic opportunities that relate to having a healthy river. These efforts will be coordinated by HWRC, EDC Water Resources Team, and PLBA. There will be a draft agreement with all involved. Also there

can be more time used for the soft match with ACOE. He also mentioned that if the Federal budget is not passed by September 3<sup>rd</sup> the project will be delayed.

- PPUATS will be receiving \$156,000 for FY17. The fund will be programmed by the Policy Committee at a later meeting. The Commission will receive \$32,000 in state rural planning funds. These funds will be programmed by the Commission at a later date. Staff will develop recommendations for these funds.
- Miller reported that several municipalities and all 3 counties have adopted the Transportation funding resolution. Gorman reported on townships, and municipalities that adopted the resolution in his area. Pille suggested sending out to the 3 or 4 Farm Bureaus in the area.

## **6. Ways and Means Report**

- Motion to approve Resolution 17-07 for July Financial Statements and Billings  
Proehl moved to approve Resolution 17-07 for July Financial Statements and Billings but mentioned that Ways and Means did not meet before this meeting to forward and Sundell seconded.
  - Fletcher reported the Operating cash is \$371,283. July revenue was \$104,753 with expenses at \$100,851 which left a balance of \$3,902. Operating expenses are overall the same. Very positive month.  
Motion carried.
- Motion to approve Resolution 17-08 Renewal of Line of Credit with South Side Bank  
Proehl moved to approve Resolution 17-08 for Renewal of Line of Credit with South Side Bank and Sundell seconded. Motion carried.  
Miller recommended renewing due to state's budget.

## **7. Administration**

- Discussion of Strategic Planning Session April 28, 2016
  - Miller reported he presented the Strategic Planning Session to the Executive Board including the staff's recommendations.
  - He mentioned there will be informational meetings in Sept. or October for all 3 counties.
  - Continue electronic newsletters, use social media. Possibly get an intern to assist with communications and use website is just a few of the suggestions to give the communities updated on what Tri County is.
  - Devote part of one meeting per quarter to discuss non-fund regional issues and potential Commission involvement, funding, etc.
  - Develop revenue goals for Commission.
  - Additional suggestions from staff is to go to at least one conference per year as funding allows, and then reports back to director on what was gained by attending and have a roundtable to Executive Board quarterly.
- Motion to approve Resolution 17-09 selecting of Health Insurance Broker
  - Hinrichsen moved to approve Resolution 17-09 selecting of Health Insurance Broker and Jording seconded. Motion carried with 1 nay.  
Miller explained that RFQ's were sent out and 2 came back. After thorough review he chose Kuhl Ins.
  - Grimm asked what the premiums are and Miller responded the broker will go for bid. He then asked if we have worked with Kuhl Ins. and Miller said no. Grimm said his response time with Kuhl Ins. was not good.
- Motion to approve Resolution 17-10 selecting of Property Casualty Insurance Broker  
Sundell moved to Resolution 17-10 selecting of Property Casualty Insurance Broker and Rosenbohn seconded. Motion carried.  
Miller explained that they have chosen Monge, Crouch, and Mahoney Inc.

**8. Transportation Planning**

- Motion to approve Resolution 17-11 with selected consultant for the Special Transportation Project for the City of East Peoria Four Corners Parking and Traffic Study for an amount not to exceed \$28,500.

Gorman moved to approve Resolution 17-11 with a selected consultant for the Special Transportation Project for the City of Peoria Four Corners Parking and Traffic Study for an amount not to exceed \$28,500 and Jording seconded. Motion carried.

- Mr. Harms explained the RFP process and that it just ended recently and the City of East Peoria is reviewing the bids to make their choice. Van Winkle asked that when they made their choice to please report this back to the Commission.
- Motion to approve Resolution 17-12 with selected consultant for the Special Transportation Project for Tazewell County Non-motorized Wayfinding Study for an amount not to exceed \$30,000.

Gorman moved to approve Resolution 17-12 with Farnsworth Group Inc. for the Special Transportation Project for Tazewell County Non-motorized Wayfinding Study for an amount not to exceed \$30,000 and Sundell seconded. Motion carried.

- Mr. Harms explained the RFP process.
- Van Winkle asked if we work with local vendors and Harms replied yes.
- Pinaire said the bike study was one of the best he has seen. Continue the good work.

**9. Land Use Planning-none**

**10. GIS-none**

**11. Executive Session**

**12. Any action coming out of Executive Session**

**13. Other**

**14. Adjournment**

Gorman moved to adjourn at 6:15 p.m. and Sundell seconded. Motion carried.

Respectively Submitted,

Eric Miller

Executive Director

Recorder and Transcriber: Debbie Ulrich