



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

www.tricountyrpc.org

Ways & Means Committee.....4:30p.m., September 22, 2016
FULL COMMISSION.....5:30p.m., September 22, 2016

MINUTES

Due to Lack of Quorum of Commissioners, the Executive Board held meeting.

1. Call to Order, Welcome, Recognition of Audience

Chairman Van Winkle called the meeting to order at 5:45 pm

2. Roll Call

Present: Van Winkle, Crawford, Karr, Delaney, and Drury.

3. Public Input-none

4. Approval of August 25, 2016 Minutes-next month

5. Executive Director report

Miller updated on the following:

- Audit is in process and concluded field work and will bring back in October
- IDNR will not proceed due to budget issues.
- Natural Hazard Mitigation Plan- FEMA has accepted the proposal for the update. Staff is working with IEMA on moving forward with a contract. Much of this work will be contracted to a consultant.
- PPUATS MOU is being deferred. Create a committee to review issues.
- State Planning Funds will be discussed at PPUATS Technical and then a recommendation will go to Policy.
- Transportation Infrastructure Funding- 18 organizations have adopted so far.

6. Ways and Means Report

- a. Motion to approve Resolution 17-13 for August Financial Statements and Billings
Karr moved to approve Resolution 17-13 August Financials Statements and Billings and Drury seconded. Motion carried.
 - Fletcher updated the committee that the operating cash is \$348,511, accounts receivables are \$238,242. August revenue was \$108,952 and expenses were \$93,648. Operating revenue was up 5% from July. Operating expenses were down 6%. Overall positive month.
- b. Motion to approve Resolution 17-16 to purchase Computer Equipment for Commission
Karr moved to approve Resolution 17-16 to purchase Computer Equipment for Commission. Motion carried.
 - Sachau explained the server was purchased in 2008. We have a bid from Facet in the amount of \$3300 for the server and to purchase 2 workstations which are experiencing performance issues. The project is not to exceed \$8,000 and has been included in the equipment and maintenance line of our FY17 budget.

7. Administration

- a. Motion to approve Resolution 17-15 entering into 3 year contract with Comcast for combining telephone service and internet.
Karr moved to approve Resolution 17-15 entering into a 3 year contract with Comcast for combining telephone service and internet. Motion carried.
 - Miller explained that the phone carrier contract expired and the cost increased. Staff evaluated combining internet and telephone service and determined the contract for Comcast Business would offer a cost savings per month of \$275.40.
- b. Motion to approve Resolution 17-18 Contract between Heart of Illinois United Way and Tri County Regional Planning commission for HMIS Services
Drury moved to approve Resolution 17-18 Contract between Heart of Illinois United Way and Tri County Regional Planning Commission for HMIS Services and Karr seconded. Motion carried.
 - Harms explained to enter into a contract with Human Services Center, the HUD-designated recipient of HMIS grant funds, in October 2015 to manage the HMIS software and other related activities for one year. Heart of Illinois United Way is the HUD-designated recipient of HMIS grant funds. TCRPC will have a subcontract with Heart of Illinois United Way to manage the HMIS software and other related activities until October 31, 2016.

8. Transportation Planning

- a. Motion to approve Resolution 17-14 to allow the Human Service Transportation Plan (HSTP) Coordinator to attend the National Conference on Rural Public and Intercity Bus Transportation for October 2 to October 5, 2016 in Ashville, North Carolina.
Drury moved to approve Resolution 17-14 to allow the Human Service Transportation Plan (HSTP) Coordinator to attend the National Conference on Rural Public and Intercity Bus Transportation and Drury seconded. Motion carried.
 - Miller explained the Commission has a designated staff person to act as the Human Services Transportation Plan Coordinator. He stated one of the Action items for m the April 28, 2016 Strategy Session was to encourage staff to travel to conferences in order to learn about new ideas, best practices, and new technologies. Also all out of state travel is to go thru Commission for approval.
- b. Bike Plan Presentation
Hayward discussed the Open House for the Bike Plan on Wednesday, October 5, 2016 from 4-7 pm at The Gateway Building in Peoria. He explained why to develop a Regional Bike Plan. The action plans are to establish a bike counting program to provide ongoing data about bicycle usage in the region, maintain bicycle network and bike parking map for the region and to develop a Complete Streets policy for promoting Complete Streets in the region. The Regional Bicycle Network will also be working on Planned Improvements, Concept Improvements and Roadways Preferred by Cyclists.
 - Delaney mentioned to create a good bike map. Hayward said TCRPC is moving forward and checking local communities to update the map.
 - Pinaire said Kudos to Nick for a great job on this.

9. Land Use Planning

- a. Motion to approve Resolution 17-17 Agreement with United States Army Corps of Engineers and Sub agreements with Heartland Water Resources Council and The Nature Conservancy for developing the Peoria Lakes Comprehensive Conservation Plan.
Crawford moved to approve Resolution 17-17 Agreement with United States Army Corp of Engineers and Sub agreements with Heartland Water Resources Council and the Nature Conservancy for developing the Peoria Lakes Comprehensive Conservation Plan and Karr seconded. Motion carried.
 - Miller explained this have been in process for 1 year.
 - Hayward explained that PLBA (TCRPC, The Nature Conservancy, and Heartland Water Resources) have been working for 1 year to develop a plan for the Peoria Lakes. The project will begin in 2017.

10. GIS

11. Executive Session

12. Any action coming out of Executive Session

13. Other

- Miller reported the county funding for next year as follow: Tazewell- \$14,050, Peoria County- \$16,000. And Woodford County- 0. If we do a Pro Rate basis (per capita fee) – the totals came to Tazewell County- \$14,050, Peoria County- \$16,000, and Woodford County \$11,200. Woodford County has stated they are not putting money in the 2017 budget for TCRPC.

14. Adjournment

Karr moved to adjourn at 6:45 p.m. and Drury seconded. Motion carried.