

**EXECUTIVE BOARD MEETING**  
**STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD**  
**(Crawford, Delaney, Drury, Hinrichsen, Karr, Phelan, Proehl, Sundell)**  
***Monday, November 21, 2016***  
***5:30 p.m.***  
**MINUTES**

1. Call to Order

Chairman Van Winkle called the meeting to order at 5:30 p.m.

2. Roll Call

Present: Van Winkle, Delaney, Drury, Hinrichsen, and Karr. Excused: Proehl, and Sundell. Absent: Phelan, and Crawford.

3. Public Input-none

4. Approval of Minutes of October 17, 2016

Drury moved to approve the October 17, 2016 minutes and Hinrichsen seconded. Motion carried.

5. Executive Director Report

Miller reported on the following:

- Announced that Greg Sachau has left Tri County and moved back to Minnesota to be with his parents that are ailing and to be with his family. Miller said at this time we will not fill this position due to our revenues down \$25,000 from Woodford County.
- Are reviewing resumes for a Planner I position.
- STU committee has completed their criteria and application and will open funding round in January.
- PPUATS Policy was approached from Peoria County to get \$2.4 million from unobligated funds for Old Galena Rd. Is in discussion stage at this time.  
PLBA is still working with USACE. The plan is in limbo due to Federal budget not passed.

6. Discussion of TCRPC/PPUATS Memorandum of Understanding/Cooperative Agreement

Van Winkle updated committee of what took place at previous joint meetings with PPUATS members.

- Want more say of TCRPC
- Want to designate PPUATS Policy as the MPO
- Determine which organization has fiduciary responsibility of federal and state planning funds.
- Make Commission clear of fiscal responsibilities
- IDOT still looks to Commission for contracting and is responsible for audit.
- Wants to have something in writing that states the TCRPC is not the MPO from IDOT.
- Miller explained that PPUATS wants more input on financial responsibility and who is responsible for Executive Director hiring and firing. If we go to a joint meeting of Executive Director and PPUATS, they will not be interested in all matters of the meeting.
- Van Winkle suggested having joint meeting on MPO issues.
- Delaney asked what happens in the rest of state. Miller explained that they are governed by a coop agreement with rules and regulations of planning issues. CMAP is more for staffing.
- Van Winkle suggested having an ADHOC committee for Executive Director issues.
- Hinrichsen suggested merging appointments from PPUATS Policy to Executive Board.
- Miller will draft option to PPUATS and Executive Board

- Hinrichsen said everyone needs to be attending to decide on this. Needs to be presented thru Policy Committee. We need a time table created.
- Drury said there is not a letter from IDOT or FHWA stating the changes? Van Winkle said there will not be changes unless we have a letter.
- Hinrichsen said from the phone conversation from Carmitchel, PPUATS is the MPO. Woodford County needs to have this resolved. PPUATS needs to be informed.
- Drury commented that 85% of revenue is from Transportation sources.
- Miller commented that we have a current coop agreement. . Prior to the next Commission meeting we should have the Executive Board meet before the Full Commission to discuss. Change Ways & Means to 3 and Executive Board to 4:00. Notify the newspaper of time changes and meeting. State has no problem of how it is now. Have a coop agreement or MOU to state responsibilities.
- Delaney said to have as much information prior to the meeting on December 1.
- Hinrichsen commented that PPUATS presumes they are the MPO. We need to come up with something that is ok with PPUATS Policy and the Executive Board.

7. Discuss Employee Compensation Study

Miller updated committee that it was suggested to have a Comparable Study for employees. The cost will be around \$4,000 which is not budgeted. Miller stated that he would include the study in next year's budget.

8. Review of December 1, 2016 Commission agenda- ok

9. Other

10. Executive Session

11. Any action as a result of Executive Session

12. Adjournment

Karr moved to adjourn at 6:45 pm and Drury seconded. Motion carried.

Respectively Submitted,

Eric Miller

Executive Director

Recorder and Transcriber: Debbie Ulrich