

EXECUTIVE BOARD MEETING
STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD
(Crawford, Delaney, Drury, Glazier, Hill, Phelan, Proehl, Sundell)
Monday, June 19, 2017
5:30 p.m.
MINUTES

1. Call to Order
Chairman Van Winkle called the meeting to order at 5:30 pm
2. Roll Call
Present: Van Winkle, Crawford, Delaney, Glazier, Hill, Phelan, Proehl, and Sundell. Staff: Miller
3. Public Input-none
4. Approval of Minutes May 15, 2017
Delaney moved to approve the May 15, 2017 minutes and Sundell seconded. Motion carried.
5. Executive Director Report
Miller reported on the following:
 - Met with Greater Peoria Airport Director, Farnsworth Group, Crawford Murphy and Tilley to discuss ways we can possibly help them with planning or GIS. I also did a presentation to Snyder Village in Metamora to explain what we do.
 - Is working with IDOT on the FY18 Indirect Cost Rate
 - Are beginning to plan Open Houses for Peoria Lakes Comprehensive Conservation Plan.
 - Met with key stockholders and began development of RFQ for Consultant
 - Staff reviewing applications and following the process of STU applications
 - Reviewing applications of FY18 Special Planning FundsCrawford asked if we have applied the new evaluation process and Miller said yes. It's going very well.
6. Motion to approve entering into Intergovernmental Agreement between The State of Illinois, Illinois Emergency Management Agency and Tri-County Regional Planning Commission (Resolution 17-46)
Proehl moved to approve entering Intergovernmental Agreement between the State of Illinois, Illinois Emergency Management Agency and Tri County Regional Planning Commission (Resolution 17-46) and Glazier seconded.
 - Miller explained the Hazard Mitigation Plan and is asking the committee to authorize him to enter into contract with the Illinois Emergency Management Agency to coordinate the planning process, and to enter into intergovernmental agreements with the jurisdictions participating in the plan, and to take all action necessary to satisfy the requirements of the grant.
 - Glazier asked how this differs from each County having their own?
 - Miller explained that this allows the community to apply for natural hazard and that not having one does not say they cannot get funding in case of storm.
 - Delaney commented that Woodford County is storm ready county.
 - Miller replied these are not related.
 - Proehl mentioned that Peoria County is not included and Miller said they one of their own.Motion carried.

7. Motion to approve entering into a service agreement with Cloudpoint Geographic (Resolution 17-48)
Sundell moved to approve entering into a service agreement with Cloudpoint Geographic and Glazier seconded.

- Miller reported said there is work to be done by the end of year.
- Crawford asked why are we approving this in Executive Board and not Full Commission? Comments were made that we are having trouble making quorum at Full Commission.
- Phelan said we need to contact Chairs of Board to talk to their appointments to Commission about the need to attend Full Commission meetings.

Motion carried.

8. Discussion and Recommendation to Full Commission of Salary Ranges (Resolution 17-49)
Sundell moved to recommend to Full Commission the Salary Ranges and Phelan seconded.

- Miller explained the salary ranges are modified to 2.5% until the results of the results of the salary range study and all salaries are within the ranges.
- Crawford asked how are we within the ranges.
- Miller commented we check frequently.
- Crawford said we need to make sure we are in sync with all counties and peers organizations.
- Miller said we have funds in budget to have a compensation study done this year.
- Van Winkle mentioned we should hold on Resolution until study is complete.
- Phelan said the 3 counties is not a good comparison. We should be paying more than the counties
- Van Winkle suggested to hold on ranges until study is complete
- Miller said he will issue a RFQ, get results and adjust next year.

Sundell moved to table Resolution 17-49 Salary Ranges until after the study is complete and Phelan seconded. Motion carried.

9. Discussion and Recommendation to Full Commission of Salary Increases (Resolution 17-50)
Sundell moved to recommend to Full Commission of Salary Increases (Resolution 17-50) and Glazier seconded.

- Miller explained the 2.5% increase of salaries. Managers each year review employees to determine whether they have met performance goals for them from previous year. This year the lump sum is \$9,276 to adjust staff salaries. All salary increases will be effective July 1, 2017.
- Crawford said he is in support of this
- Glazier said he also is in support of this even though it is higher than Woodford Counties but is less than last years.
- Delaney discussed the numbers and benefits.
- Hill asked if the employees can opt out of benefits in order to enter a cost share program and Miller said we had a 2-tier insurance of higher deductible but no one took the latter due to higher deductibles.

Motion carried.

10. Review of June 22, 2017 Commission Agenda

- It was mentioned to strike 7(a) from the agenda until survey is complete.
- 8(a) can be covered as information

- Van Winkle asked about the MOU and Miller explained the situation of taking #5 off the MOU. PPUATS Policy does not agree to this at all, which state the hiring and firing of Executive director.
- Van Winkle mentioned that PPUATS Policy said if they don't get the change of keeping #5 then maybe we will go elsewhere to do our work.
- Sundell said that if we need another Search Committee we will have some people from PPUATS on the committee.
- Van Winkle said he will discuss this further with Stephen Morris.

11. Executive Session

12. Any action as a result of Executive Session

13. Adjournment

Adjournment was made by Sundell and Glazier.

Respectively submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich