

EXECUTIVE BOARD MEETING
STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD
(Crawford, Delaney, Drury, Glazier, Hinrichsen, Phelan, Proehl, Sundell)
Monday, February 13, 2017

5:30 p.m.

MINUTES

1. Call to Order
Chairman Van Winkle called the meeting to order at 5:30 p.m.
2. Roll Call
Present: Van Winkle, Proehl, Sundell, Delaney, Glazier, and Hinrichsen. Absent: Crawford, and Phelan. Excused: Drury. Also present: Miller, Lees, and Dave Zern- Kuhl Insurance.
3. Public Input-none
4. Approval of Minutes November 21, 2016
Sundell moved to approve the November 21, 2016 minutes and Hinrichsen seconded. Motion carried.
5. Executive Director Report
Miller updated committee on the following:
 - The 2 Planner positions have been filled by Mike Bruner and Reema Abi-Akar.
 - Cindy Fletcher leaving TCRPC. Moving to Alabama. Reviewing resumes. She will train new person.
 - FY17 budget is positive. Planning funds on projects and eligibility.
 - PLBA- waiting to sign agreement with ACOE
 - Hazard Mitigation Plan- waiting for award notification from IEMA/IEMA
 - Reviewing final comments and changes to both documents
 - Creating the FY18 UWP
 - Explained that the Hazard Mitigation is for communities for mitigation funds, and that it is for counties and municipalities.
 - Hinrichsen asked about Eastern Bypass Plan. Miller responded that a corridor has been chosen.
6. Recommendation to Commission approval of TCRPC/PPUATS Memorandum of Understanding
Proehl moved to recommend to Commission for approval of TCRPC/PPUATS Memorandum of Understanding and Sundell seconded. Motion deferred
Miller explained the changes.
 - Sundell said that according to the bylaws of the agreement TCRPC is the MPO until duly recognized by the Governor of the state changes it.
 - Hinrichsen said that IDOT came to PPUATS and said they are incorrect and need to alter action from state correction.
 - Miller said that FHWA and IDOT thinks Policy was superseded under a redesignation is done. He also explained that Tri County membership is County based not city or CityLink based.
 - Delaney asked if we are getting direction from Policy. Answer is yes.
 - Glazier asked if we are liable if wrong decision is made. Answer is yes.
 - Miller said there is no rush to get this signed. He wants to get clarification and to do this correctly.
 - Hinrichsen said we are going to designate Tri County as MPO and have the Governor to reinstate PPUATS Policy as MPO.
 - Miller asked if we want to redesignate. And Van Winkle said yes.
 - Proehl asked what Miller thought, and he said business is going on, wants clarification of roles and responsibilities.
 - Sundell suggests having a committee to hire and fire Executive Director, 2 from TCRPC and 2 from PPUATS Policy for Search Committee.
7. Recommendation to Commission approval of TCRPC/PPUATS Cooperative Agreement
Hinrichsen moved to recommend to Commission approval of TCRPC/PPUATS Cooperative Agreement and Glazier seconded but only after IDOT and legal advisors agree. Motion carried.
 - Van Winkle suggested for fiscal year be added.
 - Miller asked who is MPO? Go back to the MOU and add that MPO cannot be formerly changed.

- Sundell stated that according to Cooperative Agreement "The designation of the MPO is by the Governor and approved by an agreement by the State of Illinois that shall be considered acceptance of the provision and objectives contained herein and shall constitute an agreement between the jurisdictions heretofore mentioned to cooperate in the continuing, cooperative and comprehensive transportation planning process for the Peoria-Pekin Urbanized Area."
- Miller recommends having TCRPC attorney review.
- Van Winkle said anything within coop agreement we need to feel comfortable with and needs clarification.
- Van Winkle asked to put on agenda as discussion item and to get input from Carmitchel.
- Miller said IDOT will be first stop, then TCRPC attorney will review.
- Glazier stated is this what we want, could review be a danger to conflict.
- Miller stated that IDOT is funding this agency. Money is used for PPUATS urbanized area.
- Van Winkle stated said it doesn't matter if IDOT is MPO or not, we are support staff. There will be no action on coop agreement until approved clear clarification from governor needs to take action.
- Sundell said why sign Coop Agreement before MOU, get coop agreement all signed but not in effect until Governor approves.

8. Recommendation to Commission approval of Resolution 17-32 Health Insurance benefits
Hinrichsen moved to recommend to Commission approval of Resolution 17-32 Health Insurance benefits and Sundell seconded. Motion carried.

- Miller explained the background of the Commission paying for the employee's healthcare at 100%. The Commission wants the employee to be invested in the Health Insurance. After explaining the different plans Miller recommended Plan RM-R8 and AD-MM with the employee contributing 7%. The Commission adopted to offer a dual tier plan. The dual tiers include a Preferred Provider (PPO) and a High Deductible (HD) with a Health Savings Account (HSA) option. The Commission will give the employee in the HSA \$500 for employee and \$1,000 for family including employee.
- Hinrichsen asked if the employees are ok with the consensus. Answer is yes.
- Miller explained that although getting the rates late the employees do not have a problem of investing in their insurance.
- Delaney asked that if an employee leaves and comes back will they considered a new employee and Miller said yes.
- Dave Kern from Kuhl Insurance said the HSA is just another tier it wouldn't really lower the insurance bottom line.
- Miller also said that Delta Dental is chosen for the dental with no change in rate but offered to lock in our rate for 2 years. Vision will be Guardian with a minimum increase.

9. Recommendation to Commission approval of Resolution 17-33 General Liability Insurance
Sundell moved to recommend to Commission the approval of Resolution 17-33 General Liability insurance and Proehl seconded. Motion carried.

Miller said that our broker suggested Cincinnati due to lower rates and better claim service. Sundell agreed to go with Cincinnati.

10. Discussion of credit card policy

Proehl suggested to pass onto Ways & Means for approval and then onto Full Commission for approval and Hinrichsen seconded. Motion carried.

11. Review of February 23, 2017 Commission agenda

Change 8 a. to Discussion on Cooperative Agreement

Change 8 b. to Discussion on PPUATS/TCRPC Memorandum of Understanding

- a. Add Motion to approve Creation of the Rural Technical Assistance Program
- b. Update on Special Projects

12. Other

- Miller will be going to Woodford County CP&Z meeting to explain their return of investment with TCRPC
- Miller mentioned the orientation for new board members February 23, 2017 @ 4:30 p.m.

13. Executive Session

14. Any action as a result of Executive Session

15. Adjournment

Hinrichsen moved to adjourn at 7:30 p.m. and Glazier seconded. Motion carried.

Submitted by:

Eric Miller
Executive Director

Recorded and transcribed by : Debbie Ulrich