

EXECUTIVE BOARD MEETING
STEVE VAN WINKLE, CHAIRMAN – EXECUTIVE BOARD
(Crawford, Delaney, Drury, Hinrichsen, Karr, Phelan, Proehl, Sundell)

Monday, August 15, 2016

5:30 p.m.

MINUTES

1. Call to Order

Chairman Van Winkle called the meeting to order at 5:30 p.m.

2. Roll Call

Present: Van Winkle, Karr, Crawford, Proehl, Hinrichsen, Delaney, and Sundell. Excused: Drury. Phelan arrived at 5:40 p.m.

3. Public Input-none

4. Approval of Minutes of July 18, 2016

Sundell moved to approve the July 18, 2016 minutes and Hinrichsen seconded. Karr abstained due to not present at meeting. Motion carried.

5. Executive Director Report

Miller reported on the following:

- Sent budgets out to all 3 counties.
- July financial report is positive \$3900
- Hazard Mitigation Plan has a revised grant application. It suggests that a consultant will lead the planning process .
- State Planning funds are \$156,000 for FY17. Money will go to Technical to decide how the money will be spent. Can be used for a study.
- Rural Transportation Planning funds is \$32,000. TCRPC staff will recommend the use of the funds. It will be finalized by Full Commission.
- Sent out resolution for Transportation Initiative. Am keeping track of entities that send to the state officials.
- Staff is presenting to Commission FY17 Special Transportation studies (1) Proposal for the Tazewell County Wayfinding study, and (2)East Peoria 4 Corners traffic and parking study.
- Crawford moved to receive and file the Executive Directors report and Karr seconded. Motion carried.

6. Discussion of Strategic Planning Session

Miller presented the document of the staff and himself ideas for the strategic planning session.

- Update to website completed soon
- Have 3 Open Houses in the fall to show and explain what Tri County is
- Need to find ways to prove our worth. Work with non-funded regional issues.
- HSTP is a big issue that needs to be addressed.
- Phelan asked do you recommend for revenue.
- Delaney said we need to justify our existence
- Staff needs to attend conferences and report back what learned and how to apply at work.
- Planning activities should report to PPUATS Technical and Policy committees.

7. Discussion of selecting Health Insurance Broker

Miller reported that after reviewing and talking to the 2 brokers RFQ received, he has chosen Kuhl Ins. For the broker of our Health insurance. Phelan asked what tool of grading he used. Miller said he did discuss with Mr. Neuhauser.

- Crawford suggested forwarding onto Full Commission Kuhl Ins. as the new broker for Health Insurance and Karr seconded.
8. Discussion of selecting Property Casualty Insurance Broker
Miller reported that after reviewing and talking to the 2 brokers RFQ received, he has chosen Monge, Crouch, & Mahoney for Tri County Property Casualty Insurance.
 - Hinrichsen suggested forwarding onto Full Commission Monge, Crouch, & Mahoney as the new broker for Tri County Property & Casualty Insurance.
 9. Discussion of hiring a consultant to perform compensation study
Miller explained the process of the study.
 - Phelan said the salaries and benefits need to be shown together and to compare this with other entities.
 - Delaney asked that if we do this and our salaries are low are we going to rise to match or if they are too high are we going to take away.
 - Miller said we need to hire and retain the best people we can. It is good to be competitive with salaries.
 10. Discussion of TCRPC and PPUATS Memorandum of Understanding
Miller reported that Rainson is still working on the language.
 - Crawford wants this to be done and implemented soon.
 11. Discussion of renewing Line of Credit with South Side Bank
Miller reported on the renewal of the Line of Credit which ends the end of August.
 - Sundell recommends this to be done because you never know what the state will do.
 12. Report on activities of the PLBA
Miller reported on the time share agreement we will have with ACOE and other entities for this project. The agreement needs to be to ACOE by Sept. 30. Tincher is proposing concurrent plan which focuses on the lakeshore development. WRAT will have a person appointed to the PLBA committee
 13. Review of August 25, 2016 Commission agenda-ok
 14. Other
 15. Executive Session
 16. Any action as a result of Executive Session
 17. Adjournment
Karr moved to adjourn at 7:05 p.m. and Delaney seconded. Motion carried.

Respectively Submitted,
Eric Miller
Executive Director
Recorder and Transcriber: Debbie Ulrich