

**Ways and Means Committee Meeting
White, CHAIRMAN
Sundell, and Logan**

Thursday, September 24, 2020

**5:00 PM- NEW TIME
CONFERENCE ROOM 420**

AGENDA

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/291023189>

You can also dial in using your phone.

United States: +1 (408) 650-3123

Access Code: 291-023-189

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes of August 27, 2020
5. Recommendation to Commission the approval of August Financial Statements and Billings (Resolution 21-07)
6. Update on 2020 audit
7. Other
8. Adjournment

**Ways and Means Committee Meeting
White, CHAIRMAN
Sundell, and Logan**

Thursday, August 27, 2020

**5:00 PM- NEW TIME
CONFERENCE ROOM 420**

MINUTES

1. Call to Order
Chairman White called the meeting to order at 5:00 p.m.
2. Roll Call
Present: White, Sundell, and Logan. Staff: Miller, Lees. Virtual: West, Hendon, and Stratton
3. Public Input- none
4. Approval of Minutes of July 23, 2020
Sundell moved to approve the July 23, 2020 minutes as amended and Logan seconded. Motion carried.
Logan moved to amend #7, bullet point 3 to read 5:00 pm and Sundell seconded. Motion carried.
5. Recommendation to Commission the approval of July Financial Statements and Billings (Resolution 21-04)
Logan moved to recommend to Commission the approval of July Financial Statements and Billings and Sundell seconded. Motion carried.
Stratton reported the following:
 - End of month cash \$698,249. Overall, cash decreased by \$97k. Our results of operations were positive \$10,393. The cash flow statement on Page 3 reconciles the changes in cash to the results of operations.
 - Accounts Receivable at the end on the month was \$536k and is composed of \$289k in federal funds, \$202k in state funds, and \$45k in local funds.
 - Accounts Payable at the end of the month was 244.5k and \$243k is direct pass-thru money for contract services and consultants included in AR.
 - Total Billings for July were \$191.5k less direct pass-throughs of \$115.2k = operating revenue of \$76.3k for 22 working days.
 - Total Expenses for June were \$181.1 less direct pass-throughs of \$115.2k = operating expenses of \$65.9k
 - July results in a surplus of \$10.4k

6. Discussion of change to credit card policy.

- Miller discussed the Commission having a credit card. Auditors recommended a Commission credit card in Commission name.
- Stratton said this is for internal control. Morton Community Bank option is to have 1 single account but have different cards for different person, not a shared card, more convenient for travel.
- Logan asked what is limit on card? Miller responded \$5,000. So, this is for better accounting not better control.
- Miller said we are not increasing amount just individual cards and limits.
- White asked who will set the limits?
- Miller said we will set a limit and we can increase or decrease limits at any time.
- White then asked how do we recognize who has a card?
- Sundell said she has no problem for employees to use credit card if needed.
- White said we need more guidelines and should bring this back to committee.
- Miller said we will come back with amended credit card policy.

7. Other

- Crawford mentioned how please he is on attendance for Ways & Means.
- Logan asked about the bills for support contracts and the amounts.
- Miller explained these are yearly renewal for GIS, Facet support. He also mentioned that we need a new firewall for server and Facet is putting a proposal together.

8. Adjournment

Logan moved to adjourn at 5:24 p.m. and Sundell seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Transcribed by Debbie Ulrich

RESOLUTION 21-07

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR AUGUST

WHEREAS, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for August 2020, and recommends that the Commission approve said reports.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the financial reports and cash disbursements for August 2020 are approved.

Presented this 24th day of September 2020

Adopted this 24th of September 2020

Mike Hinrichsen, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller
Executive Director
Tri-County Regional Planning Commission

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES, & NET ASSETS
AS OF AUGUST 31, 2020

ASSETS	AUG 2020	JULY 2020	AUG 2019
Current Assets			
Checking/Savings			
Restricted Cash:			
11100 · Checking - Flexible Benefits	1,530	1,530	1,620
11200 · Checking - PPUATS	60,323	60,318	106,180
11300 · Checking - IL MPO Advisory Council	19,238	19,238	19,238
11400 · Savings - Unvested Retirement	27,363	26,711	26,705
Total Restricted Cash	108,454	107,797	153,744
Unrestricted Cash:			
10000 · Checking - Operations	630,879	590,452	648,299
Total Checking/Savings	739,333	698,249	802,044
13000 · Accounts Receivable	441,773	536,630	322,809
Other Current Assets			
15000 · Prepaid Expenses	40,083	42,878	36,965
Total Other Current Assets	40,083	42,878	36,965
Total Current Assets	1,221,189	1,277,757	1,161,817
Fixed Assets			
17100 · Computer Equipment	33,098	96,361	96,361
17200 · Office Furniture	23,019	53,953	54,533
17300 · Vehicles	23,944	23,944	23,944
17400 · Leasehold Improvements	7,080	7,080	7,080
Less: Accumulated Depreciation	(85,414)	(179,455)	(174,986)
Total Fixed Assets	1,726	1,883	6,932
TOTAL ASSETS	\$ 1,222,916	\$ 1,279,640	\$ 1,168,749
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
20000 · Accounts Payable	183,468	244,617	42,468
Other Current Liabilities			
21000 · Accrued Expenses	2,584	2,131	904
22100 · Accrued Payroll	25,049	23,585	24,752
22200 · Vacation/Personal Time	56,263	50,874	39,665
22300 · Unvested Retirement Account	27,672	26,996	26,681
22000 · Employer Liabilities	2,757	2,562	3,281
23100 · Deferred Revenue - PPUATS	29,837	29,837	182,910
23101 · Deferred Revenue - IDOT/PPUATS	17,321	20,300	14,163
23200 · Deferred Revenue - IL MPO	19,238	19,238	19,238
23500 · Deferred Revenue - Walkability	10,374	10,374	-
23300 · Deferred Revenue - Woodford Co.	2,800	3,733	2,800
23400 · Deferred Revenue - Regional Server	7,500	8,250	7,500
23500 · Deferred Revenue - Village of Washburn	488	488	563
Total Other Current Liabilities	201,882	198,369	322,456
Total Current Liabilities	385,350	442,986	364,924
Total Liabilities	385,350	442,986	364,924
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	619,810	619,810	564,788
Net Income	11,305	10,393	32,588
Total Equity	837,565	836,653	803,826
TOTAL LIABILITIES & EQUITY	\$ 1,222,916	\$ 1,279,640	\$ 1,168,749

	<u>Month of AUG 2020</u>	<u>Month of JUL 2020</u>	<u>Current FY To Date</u>	<u>Previous FY To Date</u>	<u>Annual FY21 Budget</u>	<u>YTD % Annual FY21 Budget</u>
Revenue by Source and Project:						
FHWA: PL/FTA Carry-over	1,030	33,569	34,599	68,104	45,883	75.4%
FHWA: PL/FTA Current	45,161	14,350	59,511	42,599	681,422	8.7%
PPUATS: PL/FTA Match	258	8,392	8,650	27,704	11,471	75.4%
IDOT SPF: PL/FTA Match	11,290	3,587	14,878		170,354	8.7%
FTA: Paratransit Study		475	475		2,000	23.7%
PPUATS: Paratransit Study Match		119	119		-	0.0%
FHWA SPR: Grey Area Study	8,087	-	8,087		51,114	15.8%
IDOT FY20 SPF: Grey Area Study Match	2,022	-	2,022		12,778	15.8%
FHWA SPR: Roadway Asset Mgmt	35,362	33,225	68,588		104,000	65.9%
Localities: Roadway Asset Mgmt Match	8,483	8,306	16,789		26,000	64.6%
FHWA SPR: Planimetrics		-	-		149,000	0.0%
Counties: Planimetrics Match		-	-		37,250	0.0%
FTA: 5310 Admin		480	480	158	1,000	48.0%
FHWA: HSTP	3,985	2,744	6,729	4,354	94,000	7.2%
IDOT FY20 SPF: Unallocated		-	-		140,000	0.0%
IDOT FY19 SPF: LRTP Tools		386	386	1,617	-	0.0%
IDOT FY19 Rural Planning Funds		-	-	6,136	-	0.0%
IDHS: 2020 Census	64,862	74,760	139,622		235,000	59.4%
IDNR: Water Supply Planning	156	102	257	2,739	19,800	1.3%
GPSD: GIS Staffing	2,100	2,625	4,725	4,725	28,000	16.9%
Woodford County: GIS Staffing	3,386	3,171	6,557	9,130	42,000	15.6%
Municipalities: GIS Staffing		-	-	1,122	475	0.0%
Regional Server Partnership	750	750	1,500	1,500	9,000	16.7%
Tazewell County: Planning & Zoning Review	754	754	1,508	1,508	9,045	16.7%
Dunlap: Land Use Plan	107	182	289		-	0.0%
El Paso: Land Use Plan		-	-	2,028	-	0.0%
Princeville: Land Use Plan		-	-	2,468	-	0.0%
Peoria County: Dues	1,333	1,333	2,667	2,667	16,000	16.7%
Tazewell County: Dues	1,171	1,171	2,342	2,342	14,050	16.7%
Woodford County: Dues	933	933	1,867	1,867	11,200	16.7%
Interest	40	41	81	221	-	0.0%
Total Revenue	\$ 191,269	\$ 191,457	\$ 382,726	\$ 182,989	\$ 1,910,842	20.0%

	<u>Month of AUG 2020</u>	<u>Month of JUL 2020</u>	<u>Current FY To Date</u>	<u>Previous FY To Date</u>	<u>Annual FY21 Budget</u>	<u>YTD % Annual FY21 Budget</u>
Expense By Account & Category						
Computer Expenses:						
Computer Hardware and Supplies	-	-	-	23	5,000	
Computer Software and Support	3,745	2,961	6,706	5,891	30,000	
Total Computer Expenses	3,745	2,961	6,706	5,914	35,000	19.2%
Outside Services:						
Consultants	42,431	-	42,431		381,773	
Contract Services - Special Projects	68,638	111,739	180,377		492,153	
Total Outside Services	111,069	111,739	222,808	-	873,926	25.5%
Depreciation	157	157	314	1,545	2,000	15.7%
Employee Benefits:						
Health Insurance	7,871	7,871	15,742	14,519	99,842	
Parking	850	850	1,700	1,500	10,200	
Payroll Taxes	3,766	3,617	7,382	8,090	48,664	
Retirement	2,509	2,413	4,922	4,772	31,820	
Workers Compensation Insurance	163	163	327	327	1,959	
Total Employee Benefits	15,159	14,913	30,072	29,208	192,485	15.6%
Office Administration						
Bank Service Charges	11	11	22	106	592	
Copier Costs	422	410	832	1,030	6,875	
Vehicles (Includes parking validations)	85	136	221	314	1,598	
Internet and Phones	681	690	1,371	1,331	8,224	
Professional Liability and Auto Insurance	450	450	900	883	5,311	
Office Supplies	169	152	321	996	4,158	
Postage	24	249	273	350	681	
Repairs and Maintenance	-	69	69	-	200	
Subscriptions	-	39	39	210	239	
Office Water	50	59	109	128	966	
Total Office Administration	1,893	2,266	4,158	5,349	28,844	14.4%
Miscellaneous Costs	167	420	587	353	625	93.8%
Professional Fees:						
Accounting/Audit	-	-	-	7,000	24,000	
Legal	-	-	-	-	-	
Total Professional Fees	-	-	-	7,000	24,000	0.0%
Facility Costs						
Office Rent	2,950	2,950	5,900	5,799	35,400	
Office Cleaning	172	172	344	330	2,064	
Property & Casualty Insurance	169	169	338	338	2,025	
Utilities	249	249	498	361	2,985	
Total Facility	3,540	3,540	7,079	6,828	42,474	16.7%
Salaries and Wages	54,384	44,953	99,337	90,923	624,683	15.9%
Travel and Training						
APWA Conference					7,500	
Other Travel, Training & Conferences	40	97	137	3,204	20,649	
Mileage Reimbursements	205	18	222	78	1,640	
Total Travel and Training	245	115	360	3,282	29,789	1.2%
Total Expense	\$ 190,357	\$ 181,064	\$ 371,421	\$ 150,402	\$ 1,853,826	20.0%
Surplus/(Shortfall)	\$ 912	\$ 10,393	\$ 11,305	\$ 32,587	\$ 57,016	19.8%
Revenues and Expenses from Operations:						
Total Revenue	191,269		Salaries Paid	48,996		
Less: Direct Pass-Thrus	(110,940)		PTO Adjustment	5,388		
Revenue from Operations	80,329		August Wages	54,384		
Total Expenses	190,357		July Wages	44,953		
Less: Direct Pass-Thrus	(110,940)		Variance	9,431		
Expense of Operations	79,417					
Surplus/(Shortfall)	912		21 Billable WD	108 PTO Hrs Used		

**TRI-COUNTY REGIONAL PLANNING COMMISSION
STATEMENTS OF CASH FLOW
AUGUST 2020**

OPERATING ACTIVITIES	<u>AUG '20</u>	<u>YTD</u>
Net Income	\$ 912	\$ 11,305
Adjustments to reconcile Net Income to net cash provided by operations:		
Depreciation	157	314
Effects of changes in operating assets and liabilities:		
100020 · Accounts Receivable	94,857	33,298
100050 · Prepaid Expenses	2,795	(16,839)
200010 · Accounts Payable	(61,149)	(105,692)
200015 · Accrued Expenses	453	1,985
200021 · Accrued Payroll	1,464	1,464
200055 · Vacation/Personal Time	5,388	3,222
200060 · Employer Liabilities	870	1,429
200071 · Deferred Revenue - PPUATS	-	(8,254)
200081 · Deferred Revenue - IDOT/PPUATS	(2,979)	16,033
200081 · Deferred Revenue - Walkability	-	-
200103 · Deferred Revenue - Woodford Co.	(933)	(1,867)
200104 · Deferred Revenue - Regional Server	(750)	7,500
200107 · Deferred Revenue - Village of Washburn	-	-
Net cash provided by Operating Activities	<u>\$ 41,084</u>	<u>\$ (56,101)</u>
Net cash increase/(decrease) for period	41,084	(56,101)
Cash at beginning of period	<u>698,249</u>	<u>795,434</u>
Cash at end of period	<u>\$ 739,333</u>	<u>\$ 739,333</u>

Tri-County Regional Planning Commission
Funding Summary by Project
 Since Project Inception

	Est. Revenue	Act. Reve...	(\$) Diff.	(%) Diff.
HSTP				
HSTP 2050 6/21	124,216.00	36,160.50	-88,055.50	-70.9%
Total HSTP	124,216.00	36,160.50	-88,055.50	-70.9%
IDOT Pass-Thru				
19T0037 SPR-Rdwy Asset Mgmt 12/20				
20% Local				
Bartonville 4.049%	1,907.03	1,747.91	-159.12	-8.3%
City of Peoria 38.113%	67,974.80	16,466.96	-51,507.84	-75.8%
East Peoria 9.725%	4,568.13	4,198.18	-369.95	-8.1%
El Paso 3.408%	1,606.64	1,471.20	-135.44	-8.4%
Germantown Hills 3.017%	1,423.00	1,302.41	-120.59	-8.5%
Hanna City 2.212%	1,045.92	940.92	-105.00	-10.0%
Pekin 11.902%	5,588.60	5,137.96	-450.64	-8.1%
Peoria Hts 3.476%	1,638.24	1,500.56	-137.68	-8.4%
Washington 6.147%	2,890.48	2,653.59	-236.89	-8.2%
West Peoria 2.809%	1,325.64	1,212.62	-113.02	-8.5%
Woodford County 15.142%	7,107.92	6,536.65	-571.27	-8.0%
Total 20% Local	97,076.40	43,168.96	-53,907.44	-55.5%
80% Federal - 1439 (SPR)	188,000.00	172,675.84	-15,324.16	-8.2%
Total 19T0037 SPR-Rdwy Asset Mgmt 12/20	285,076.40	215,844.80	-69,231.60	-24.3%
20T0029 SPR- Planimetrics 6/21				
20% Local Match	37,250.00	0.00	-37,250.00	-100.0%
80% Federal Funds 1439 (SPR)	149,000.00	0.00	-149,000.00	-100.0%
Total 20T0029 SPR- Planimetrics 6/21	186,250.00	0.00	-186,250.00	-100.0%
20T0037 SPR Grey Area Study 6/21				
20% State Match - 1437 (FY20 SPF)	20,000.00	7,433.48	-12,566.52	-62.8%
80% Federal Funds - 1439 (SPR)	80,000.00	29,733.98	-50,266.02	-62.8%
Total 20T0037 SPR Grey Area Study 6/21	100,000.00	37,167.46	-62,832.54	-62.8%
21T0012 FY21 UWP				
20% State Funds 1437 (SPF)	170,355.21	18,937.67	-151,417.54	-88.9%
80% Federal Funds 1009 (MPP)	681,420.87	75,750.60	-605,670.27	-88.9%
Total 21T0012 FY21 UWP	851,776.08	94,688.27	-757,087.81	-88.9%
Total IDOT Pass-Thru	1,423,102.48	347,700.53	-1,075,401.95	-75.6%
IL Grants				
IDHS				
2020 Census 2174 12/2020	235,293.56	139,621.90	-95,671.66	-40.7%
Total IDHS	235,293.56	139,621.90	-95,671.66	-40.7%
IDNR				
OWR360 WSP 6/21	50,000.00	14,372.86	-35,627.14	-71.3%
Total IDNR	50,000.00	14,372.86	-35,627.14	-71.3%
Total IL Grants	285,293.56	153,994.76	-131,298.80	-46.0%
TOTAL	1,832,612.04	537,855.79	-1,294,756.25	-70.7%

Tri-County Regional Planning Commission
A/P Aging Summary
As of August 31, 2020

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
CAPCIL	4,211.57	6,916.65	0.00	0.00	0.00	11,128.22
City of Canton	237.26	0.00	0.00	0.00	0.00	237.26
City of East Peoria	608.19	0.00	0.00	0.00	0.00	608.19
DCC Marketing, LLC	42,431.33	56,246.67	0.00	0.00	0.00	98,678.00
Facet	0.00	385.00	0.00	0.00	0.00	385.00
McLean County RPC	8,825.19	6,657.29	0.00	0.00	0.00	15,482.48
Quill Corporation	150.03	0.00	0.00	0.00	0.00	150.03
The Cleaning Source	172.00	0.00	0.00	0.00	0.00	172.00
Transmap Corporation	44,203.00	0.00	0.00	0.00	0.00	44,203.00
Lochmueller Group Inc	10,108.51	0.00	0.00	0.00	0.00	10,108.51
City of Pontiac	444.23	0.00	0.00	0.00	0.00	444.23
Morton Community Bank	602.59	0.00	0.00	0.00	0.00	602.59
NCICG	0.00	0.00	0.00	0.00	1,268.73	1,268.73
TOTAL	<u>111,993.90</u>	<u>70,205.61</u>	<u>0.00</u>	<u>0.00</u>	<u>1,268.73</u>	<u>183,468.24</u>

Tri-County Regional Planning Commission
A/R Aging Summary
As of August 31, 2020

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Direct Bill - GIS						
Greater Peoria Sanitary District	2,100.00	0.00	0.00	0.00	0.00	2,100.00
Woodford County Zoning	3,385.58	3,171.16	0.00	0.00	0.00	6,556.74
Total Direct Bill - GIS	5,485.58	3,171.16	0.00	0.00	0.00	8,656.74
Direct Bill - Planning Contracts						
Tazewell Co Comm. Development Review	753.75	0.00	0.00	0.00	0.00	753.75
Village of Dunlap	107.16	0.00	0.00	0.00	0.00	107.16
Total Direct Bill - Planning Contracts	860.91	0.00	0.00	0.00	0.00	860.91
Dues - County						
Peoria County	1,333.33	0.00	1,333.33	0.00	0.00	2,666.66
Total Dues - County	1,333.33	0.00	1,333.33	0.00	0.00	2,666.66
Dues - GIS						
City Link	0.00	3,000.00	0.00	0.00	0.00	3,000.00
Woodford County	0.00	0.00	3,000.00	0.00	0.00	3,000.00
Total Dues - GIS	0.00	3,000.00	3,000.00	0.00	0.00	6,000.00
HSTP						
HSTP 2050 6/21	3,984.80	0.00	2,744.35	1,983.96	8,337.81	17,050.92
Total HSTP	3,984.80	0.00	2,744.35	1,983.96	8,337.81	17,050.92
IDOT Pass-Thru						
20T0006 UWP 12/20						
20% PPUATS Funding-12/2020	0.00	0.00	0.00	0.00	0.00	0.00
80% Federal Funds - 1009 (PL)	0.00	0.00	32,539.39	50,274.98	0.00	82,814.37
Total 20T0006 UWP 12/20	0.00	0.00	32,539.39	50,274.98	0.00	82,814.37
19T0037 SPR-Rdwy Asset Mgmt 12/20						
20% Local						
Bartonville 4.049%	0.00	336.32	0.00	913.89	0.00	1,250.21
City of Peoria 38.113%	3,383.38	3,165.81	1,315.40	8,602.37	0.00	16,466.96
East Peoria 9.725%	859.75	807.79	0.00	2,195.00	0.00	3,862.54
El Paso 3.408%	301.29	283.08	0.00	0.00	0.00	584.37
Germantown Hills 3.017%	266.72	0.00	0.00	0.00	0.00	266.72
Hanna City 2.212%	181.58	0.00	0.00	0.00	0.00	181.58
Pekin 11.902%	1,052.21	0.00	0.00	0.00	0.00	1,052.21
Peoria Hts 3.476%	307.30	288.73	119.97	0.00	0.00	716.00
Washington 6.147%	543.43	0.00	0.00	0.00	0.00	543.43
West Peoria 2.809%	248.33	0.00	0.00	0.00	0.00	248.33
Woodford County 15.142%	1,338.64	1,257.75	0.00	0.00	0.00	2,596.39
Total 20% Local	8,482.63	6,139.48	1,435.37	11,711.26	0.00	27,768.74
80% Federal - 1439 (SPR)	35,362.40	0.00	0.00	0.00	0.00	35,362.40
Total 19T0037 SPR-Rdwy Asset Mgmt 12/20	43,845.03	6,139.48	1,435.37	11,711.26	0.00	63,131.14
20T0037 SPR Grey Area Study 6/21						
20% State Match - 1437 (FY20 SPF)	2,021.70	0.00	0.00	0.00	0.00	2,021.70
80% Federal Funds - 1439 (SPR)	8,086.81	0.00	0.00	0.00	0.00	8,086.81
Total 20T0037 SPR Grey Area Study 6/21	10,108.51	0.00	0.00	0.00	0.00	10,108.51
21T0012 FY21 UWP						
20% State Funds 1437 (SPF)	10,951.89	7,647.45	0.00	0.00	0.00	18,599.34
80% Federal Funds 1009 (MPP)	43,807.48	30,589.78	0.00	0.00	0.00	74,397.26
Total 21T0012 FY21 UWP	54,759.37	38,237.23	0.00	0.00	0.00	92,996.60
Total IDOT Pass-Thru	108,712.91	44,376.71	33,974.76	61,986.24	0.00	249,050.62

Tri-County Regional Planning Commission
A/R Aging Summary
As of August 31, 2020

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
IL Grants						
IDHS						
2020 Census 2174 12/2020	64,862.04	74,759.86	0.00	0.00	0.00	139,621.90
Total IDHS	64,862.04	74,759.86	0.00	0.00	0.00	139,621.90
IDNR						
OWR360 WSP 6/21	155.70	101.77	1,554.70	178.09	10,491.84	12,482.10
Total IDNR	155.70	101.77	1,554.70	178.09	10,491.84	12,482.10
Metro Planning						
19T0058-1437 (SPF) 7/2020						
LRTP Tools	0.00	386.25	0.00	0.00	0.00	386.25
Total 19T0058-1437 (SPF) 7/2020	0.00	386.25	0.00	0.00	0.00	386.25
Total Metro Planning	0.00	386.25	0.00	0.00	0.00	386.25
Rural Planning						
19T0035 4 Bicycle/Pedestrian Transit 4/20						
Delavan	0.00	0.00	0.00	0.00	472.77	472.77
Eureka	0.00	0.00	0.00	0.00	2,523.01	2,523.01
Hanna City	0.00	0.00	0.00	0.00	852.64	852.64
Total 19T0035 4 Bicycle/Pedestrian Transit 4/20	0.00	0.00	0.00	0.00	3,848.42	3,848.42
Total Rural Planning	0.00	0.00	0.00	0.00	3,848.42	3,848.42
Total IL Grants	65,017.74	75,247.88	1,554.70	178.09	14,340.26	156,338.67
TCRPC						
IRS	0.00	0.00	0.00	194.31	0.00	194.31
Total TCRPC	0.00	0.00	0.00	194.31	0.00	194.31
USDOT						
5310 Administration	0.00	-0.81	480.39	0.00	0.00	479.58
Paratransit Study						
80% Federal	0.00	0.00	474.75	0.05	0.00	474.80
Total Paratransit Study	0.00	0.00	474.75	0.05	0.00	474.80
Total USDOT	0.00	-0.81	955.14	0.05	0.00	954.38
TOTAL	<u>185,395.27</u>	<u>125,794.94</u>	<u>43,562.28</u>	<u>64,342.65</u>	<u>22,678.07</u>	<u>441,773.21</u>

Tri-County Regional Planning Commission
Check Listing
August 2020

Date	Num	Name	Memo	Amount
08/05/2020	ACH	Staff	Payroll 7/16/20 - 7/31/20	17,519.77
08/05/2020	ACH	ACH-Department of the Treasury	Payroll tax liabilities 7/16/20 - 7/31/20	6,159.68
08/05/2020	ACH	ACH-Illinois Department of Revenue	Payroll tax liabilities 7/16/20 - 7/31/20	1,171.25
08/05/2020	ACH	Nationwide	Vested Retirement liabilities 7/16/20 - 7/31/20	1,571.40
08/05/2020	ACH	CEFCU	HSA 7/16/20 - 7/31/20	50.00
08/05/2020	ACH	Unvested Retirement	Unvested Retirement liabilities 7/16/20 - 7/31/20	324.90
08/11/2020	ACH	A5.com Inc.	Website	239.40
08/11/2020	ACH	Amazon Business	Office supplies	197.99
08/11/2020	ACH	Facet	Computer support services	280.00
08/11/2020	ACH	Guardian	Monthly premium	442.47
08/11/2020	ACH	The Cleaning Source	Office cleaning	172.00
08/11/2020	ACH	WEX Bank	Fuel	22.22
08/20/2020	ACH	Staff	Payroll 8/01/20 - 8/15/20	16,460.87
08/20/2020	ACH	ACH-Department of the Treasury	Payroll tax liabilities 8/01/20 - 8/15/20	5,903.92
08/20/2020	ACH	ACH-Illinois Department of Revenue	Payroll tax liabilities 8/01/20 - 8/15/20	1,114.66
08/20/2020	ACH	Unvested Retirement	Unvested Retirement liabilities 8/01/20 - 8/15/20	324.90
08/20/2020	ACH	CEFCU	HSA 7/16/20 - 7/31/20	50.00
08/20/2020	ACH	Nationwide	Vested Retirement liabilities 8/01/20 - 8/15/20	1,571.41
08/20/2020	1072	Heartland Parking 243651-240830	Parking validations	29.00
08/20/2020	1073	Lochmueller Group Inc	Contract Services	17,393.89
08/20/2020	1074	Hinckley Springs	Office water	50.01
08/20/2020	1075	Morton Community Bank	July credit card charges	728.44
08/20/2020	1076	TIAA Bank	Copier lease	422.21
08/20/2020	ACH	Delta Dental	Monthly premium	293.08
08/20/2020	ACH	Facet	Computer support services	315.00
08/20/2020	ACH	Guardian	Monthly premium	442.47
08/20/2020	ACH	Hanson	Contract Services	386.25
08/20/2020	ACH	United Healthcare	Monthly premium	8,639.49
08/26/2020	1077	City of Peoria	Rent	2,950.00
08/26/2020	1078	Heartland Parking 243602	Monthly employee parking	935.00
08/26/2020	1079	Lochmueller Group Inc	Contract Services	7,007.95
08/26/2020	1080	City of Pontiac	2020 Census	3,109.30
08/26/2020	1081	Tazewell Co	2020 Census	1,829.35
08/26/2020	1082	Verizon Wireless	Internet and phones	308.46
08/26/2020	1083	Village of Dwight	2020 Census	1,556.93
08/26/2020	1084	Woodford Co Health Dept	2020 Census	3,072.79
08/27/2020	ACH	CAPCIL	2020 Census	14,447.23
08/27/2020	ACH	City of Canton	2020 Census	8,688.75
08/27/2020	ACH	City of East Peoria	2020 Census	689.72
08/27/2020	ACH	Comcast	Internet and phones	372.77
08/27/2020	ACH	DCC Marketing, LLC	2020 Census	30,520.60
08/27/2020	ACH	Henry County Public Library	2020 Census	324.52
08/27/2020	ACH	Marshall County	2020 Census	4,395.98
08/27/2020	ACH	McLean County RPC	2020 Census	18,188.21
08/27/2020	ACH	Stark County	2020 Census	1,555.25
08/27/2020	ACH	Transmap Corporation	Contract Services	58,788.30
08/31/2020	ACH	Morton Community Bank	Service Charge	10.91
			Total	\$ 241,028.70



SCORECARD Bonus Points Available **2,560**

Account Summary

Billing Cycle		09/01/2020
Days In Billing Cycle		30
Previous Balance		\$728.44
Purchases	+	\$602.59
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$728.44
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$602.59

Credit Summary

Total Credit Line	\$5,000.00
Available Credit Line	\$4,397.41
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

- Call us at: (866) 317-0355
Lost or Stolen Card: (866) 839-3485
- Go to www.mycardstatement.com
- Write us at PO BOX 30495, TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$602.59
MINIMUM PAYMENT	\$19.00
PAYMENT DUE DATE	09/26/2020

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

SCORECARD WITH SCOREBIG: YOU COULD WIN 1,000,000 BONUS POINTS! OR A TRIP FOR TWO TO HAWAII OR ORLANDO/DISNEY. OR ONE OF 30 OTHER PRIZES. YOU'RE AUTOMATICALLY ENTERED IN THE SCOREBIG SWEEPSTAKES. FOR EACH QUALIFYING PURCHASE MADE BETWEEN AUG 1 AND OCT 31, YOU'LL RECEIVE AN ADDITIONAL ENTRY! VISIT WWW.SCORECARDREWARDS.COM FOR DETAILS.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/06	08/07	PBUS01	24431060219700612096789	ADOBE ACROPRO SUBS 408-536-6000 CA	\$15.93
08/06	08/07	PBUS01	24431060219700612483581	ADOBE ACROPRO SUBS 408-536-6000 CA	\$15.93
08/12	08/13	PBUS01	24137460226001225236734	USPS PO 1661800802 PEORIA IL	\$3.20
08/13	08/14	PBUS01	24692160226100995713154	LOGMEIN*GoToMeeting logmein.com MA	\$36.00
08/16	08/17	PBUS01	24431060229700641046738	ADOBE CREATIVE CLOUD 408-536-6000 CA	\$56.30
08/19	08/20	PBUS01	24492150232637439957603	RIDE ILLINOIS WWW.RIDEILLIN IL	\$40.00
08/21	08/23	PBUS01	24692160234100446286271	LOGMEIN*GoToMyPC logmein.com MA	\$435.23

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

MORTON COMMUNITY BANK
 721 W JACKSON
 MORTON IL 61550-1537



Account Number
 #### #### #### 1692

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
09/01/20	\$602.59	\$19.00	09/26/20

\$



TRI COUNTY REGIONAL PC
 456 FULTON STREET
 SUITE 401
 PEORIA IL 61602



MAKE CHECK PAYABLE TO:

MORTON COMMUNITY BANK
 PO BOX 4517
 CAROL STREAM IL 60197-4517

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- Your name and account number.
The dollar amount of the suspected error.
Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last [grid]

First [grid] Middle [grid]

ADDRESS CHANGE

Street [grid]

[grid]

[grid]

City [grid] State [grid] ZIP Code [grid]

Home Phone ([grid]) [grid] - [grid] Business Phone ([grid]) [grid] - [grid]

Cell Phone ([grid]) [grid] - [grid] E-mail Address _____

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature _____

Cardholder Account Summary Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/26	08/26		74625010239001203100391	PAYMENT - THANK YOU	\$728.44-

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ON-LINE. IT'S FREE! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM TO ENROLL IN YOUR ON-LINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET UP ALERT NOTIFICATIONS, DOWNLOAD STATEMENTS AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.

ScoreCard Bonus Points Information as of 08/31/2020

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	1,943	617	0	0	2,560

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$0.00	0.77083%(M)	9.2500%(V)	\$0.00	\$0.00	0.0000%	\$602.59
Cash									
CBUS01 001	CASH	A	\$0.00	0.77083%(M)	9.2500%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 30		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									