

**Ways and Means Committee Meeting  
Smith, CHAIRMAN  
Neuhauser, and Bender**

**Thursday, May 28, 2020  
4:30 PM**

**AGENDA**

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/291023189>

**You can also dial in using your phone.**

United States: +1 (408) 650-3123

**Access Code:** 291-023-189

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/291023189>

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes of January 23, 2020
5. Recommendation to Commission the approval of April Financial Statements and Billings (Resolution 20-46)
6. Review of FY2021 Draft Budget
7. Other
8. Adjournment

**Ways and Means Committee Meeting  
Smith, CHAIRMAN  
Neuhauser, and Bender**

**Thursday, January 23, 2020  
4:30 PM**

**MINUTES**

1. Call to Order  
Chairman Smith called the meeting to order at 4:30 pm
2. Roll Call  
Present: Smith and Neuhauser. Absent: Bender. Staff: Lees, Miller, and Stratton
3. Public Input-none
4. Approval of Minutes of November 21, 2019  
Neuhauser moved to approve the November 21, 2019 minutes and Smith seconded. Motion carried.
5. Recommendation to Commission the approval of November/December 2019 Financial Statements and Billings (Resolution 20-24)  
Neuhauser moved to recommend to Commission the approval of November/December 2019 Financials Statements and Billings (Resolution 20-24) and Smith seconded. Motion carried.  
Stratton updated on the following:
  - Total Cash \$936,827- Operating Ca which means we reduced our overall cash position by \$51,315 during December cash decreased \$52,236 and restricted cash accounts increased by \$952.
  - Accounts Receivables \$147, 029- \$2,082 is for annual PPUATS billings, \$16,371 is member dues, \$15,727 is billings for local GIS and planning services, \$22,029 is state money and \$90,820 is federal money.
  - Accounts Payable \$65,010- \$41,255 of that is for contract services, \$7500 is APWA (which we can't pay until we get board approval), \$16,255 is regular monthly bills unpaid as of the last day of the month.
  - Total Billings for December wee \$102,538. We had direct pass-throughs of \$44,631= Operating Revenue \$57,907
  - Total Incoming Bills for December were \$116,241- less direct pass-throughs of \$44,631 = Operating Expenses of &1,610. That is higher than November by \$1,936 but we are still in our average range of \$70k-\$73k.Our bottom line for December is negative \$13,703 but we still have a year to date surplus of \$17,143 and we have all major holidays behind us.

6. Recommendation to Commission the approval of budget adjustment (Resolution 20-28)  
Neuhauser moved to recommend to Commission the approval of budget adjustment (Resolution 20-28) Smith seconded. Motion carried.

Miller explained the following:

- Miller explained the 3 additions- Census Grant, SPR, and Grey Area grants. The 3 top lines are deferred.
- Neuhauser asked if the Census grant was something we needed to do? It shows a loss of \$100,000 in budget.
- Miller explained the indirect cost rate and adjustment. We need to make sure the indirect cost rates are accurate. We have contacts with the state and need to do the work. He mentioned Bruner is in contact with all the areas participating and making sure reports are correct.

7. Discussion of Commission banking services

Miller mentioned we are looking to change banks due to better services.

- Stratton explained the 3 banks we are looking at, Associates, Morton Community, and Commerce.
- Neuhauser explained the benefits of Morton Community Bank. They are very approachable and accommodating.
- Smith agreed to using Morton Community Bank

8. Other

9. Adjournment

Adjourned at 5:10 pm

Submitted by:

Eric Miller

Executive Director

Transcribed by Debbie Ulrich

**RESOLUTION 20-46**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR APRIL**

**WHEREAS**, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

**WHEREAS**, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

**WHEREAS**, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for April 2020, and recommends that the Commission approve said reports.

**THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the financial reports and cash disbursements for April 2020 are approved.

Presented this 28th day of May 2020

Adopted this 28th day of May 2020

---

Tim Neuhauser, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

---

Eric W. Miller  
Executive Director  
Tri-County Regional Planning Commission

**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
**COMPARATIVE STATEMENTS OF ASSETS, LIABILITES, & NET ASSETS**  
**APRIL 2020**

<b>ASSETS</b>	<b>APR 30, 2020</b>	<b>MAR 31, 2020</b>	<b>APR 30, 2019</b>
Current Assets			
Checking/Savings			
Restricted Cash:			
11100 · Checking - Flexible Benefits	1,515	1,530	1,621
11200 · Checking - PPUATS	85,400	221,472	108,590
11300 · Checking - IL MPO Advisory Council	19,238	19,238	19,238
11400 · Savings - Unvested Retirement	27,575	26,857	30,092
Total Restricted Cash	133,728	269,098	159,541
Unrestricted Cash:			
10000 · Checking - Operations	656,977	584,570	707,800
Total Checking/Savings	790,705	853,668	867,341
13000 · Accounts Receivable	519,624	501,042	160,372
Other Current Assets			
15000 · Prepaid Expenses	23,537	26,123	26,109
Total Other Current Assets	23,537	26,123	26,109
Total Current Assets	1,333,867	1,380,832	1,053,822
Fixed Assets			
17100 · Computer Equipment	96,361	96,361	96,361
17200 · Office Furniture	54,533	54,533	54,533
17300 · Vehicles	23,944	23,944	23,944
17400 · Leasehold Improvements	7,080	7,080	7,080
Less: Accumulated Depreciation	(179,982)	(179,982)	(171,777)
Total Fixed Assets	1,936	1,936	10,141
Other Assets			
19000 · Right of Use - Office Space	327,450	330,400	-
Total Other Assets	327,450	330,400	-
<b>TOTAL ASSETS</b>	<b>\$ 1,663,253</b>	<b>\$ 1,713,169</b>	<b>\$ 1,063,963</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
20000 · Accounts Payable	316,758	358,692	108,508
Other Current Liabilities			
21000 · Accrued Expenses	1,244	995	3,219
22100 · Accrued Payroll	23,182	23,521	22,257
22200 · Vacation/Personal Time	47,742	45,605	42,346
22300 · Unvested Retirement Account	27,552	26,831	30,069
22000 · Employer Liabilities	2,766	3,435	3,093
23100 · Deferred Revenue - PPUATS	66,099	77,563	68,293
23101 · Deferred Revenue - IDOT/PPUATS	3,863	5,150	-
23200 · Deferred Revenue - IL MPO	19,238	19,238	19,238
23500 · Deferred Revenue - Walkability	10,374	10,374	-
23300 · Deferred Revenue - Woodford Co.	6,533	7,467	6,534
23400 · Deferred Revenue - Regional Server	1,500	2,250	1,500
23500 · Deferred Revenue - Village of Washburn	488	488	563
Total Other Current Liabilities	210,581	222,917	197,112
Total Current Liabilities	527,338	581,608	305,620
Long Term Liabilities			
29000 · Office Space Lease Liability	324,500	327,450	-
Total Long Term Liabilities	324,500	327,450	-
<b>Total Liabilities</b>	<b>851,838</b>	<b>909,058</b>	<b>305,620</b>
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	564,788	564,788	451,328
Net Income	40,177	32,873	100,565
<b>Total Equity</b>	<b>811,415</b>	<b>804,110</b>	<b>758,343</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 1,663,253</b>	<b>\$ 1,713,169</b>	<b>\$ 1,063,963</b>

**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
**COMPARATIVE STATEMENTS OF INCOME AND EXPENSE**  
**APRIL 2020**

	<b>Month of APR 2020</b>	<b>Month of MAR 2020</b>	<b>Current FY To Date</b>	<b>Previous FY To Date</b>	<b>Annual FY20 Budget</b>	<b>% Annual FY20 Budget</b>
<b>Income</b>						
400010 · FHWA PL/FTA Fund	46,885	53,491	586,941	524,728	579,234	101.3%
400015 · PPUATS Matching	11,721	13,373	147,458	131,182	144,809	101.8%
400016 · IDOT Rural Planning			7,455	31,326	10,940	68.1%
400017 · FHWA SPR Fund - Federal	30,063	11,140	141,462	46,417	574,059	24.6%
400017 · FHWA SPR Fund - Local Match	6,984	2,785	34,834	-	25,065	139.0%
400020 · Regional/Local Funds	3,437	3,438	34,375	34,375	41,250	83.3%
400022 · Woodford County GIS		2,448	34,311	26,107	42,000	81.7%
400136 · Municipal GIS Support Services	2,325		3,721	825	500	744.2%
400140 · Tazewell Co. Assessor	754	754	7,538	7,538	9,045	83.3%
400188 · City of El Paso GIS			75	-	1,000	7.5%
400200 · Interest Income	91	124	1,196	1,047	1,200	99.7%
400210 · Other			-	-	-	0.0%
400213 · Princeville Comprehensive Plan		104	7,673	-	10,000	76.7%
400214 · El Paso Comprehensive Plan			5,312	-	6,000	88.5%
400240 · Woodford County Planning			-	-	500	0.0%
400254 · Human Services Trans Plan	2,046	2,446	26,535	36,742	62,108	42.7%
400271 · Regional Server Partnership	750	750	7,500	7,500	9,000	83.3%
400276 · JARC/New Freedom			34,892	53,128	34,892	100.0%
400315 · GPSD GIS Staffing		1,050	19,425	23,925	28,000	69.4%
400320 · Regional Water Supply Plan	994	1,891	12,383	9,069	25,000	49.5%
400322 · Hazard Mitigation Plan			-	20,763	-	0.0%
400323 · Peoria Park District			-	-	-	0.0%
400325 · FTA 5310 Admin Fee	113	283	1,212	7,265	-	0.0%
400326 · Para-Transit Study	565	1,300	1,978	-	10,000	19.8%
400330 · IDOT State Planning	7,008	25,829	35,046	79,335	122,000	28.7%
400331 · HIS - 2020 Census	106,845	143,284	414,964		500,000	83.0%
<b>Total Income</b>	<b>\$ 220,582</b>	<b>\$ 264,489</b>	<b>\$ 1,566,284</b>	<b>\$ 1,041,272</b>	<b>\$ 2,236,602</b>	<b>70.0%</b>
<b>Expense</b>						
500010 · Advertising and Printing			340	1,160	3,000	11.3%
500015 · Contractual Services	148,436	177,766	761,783	191,091	1,182,109	64.4%
500015 · Community Events			783	-	500	156.6%
500020 · Copier	417	517	5,573	4,815	7,000	79.6%
500025 · Computer Software and Services	3,847	2,444	28,811	27,376	20,000	144.1%
500025 · Computer Hardware			4,980	-	60,000	8.3%
500030 · Equipment Maintenance	135		135	2,663	2,000	6.8%
500035 · Group Health Insurance	7,662	7,162	72,623	68,257	89,000	81.6%
500036 · General Insurance	619	619	6,121	6,285	7,324	83.6%
500038 · Workers Compensation	163	163	1,633	1,883	1,959	83.3%
500040 · Membership and Subscriptions	172	167	3,285	11,751	3,000	109.5%
500050 · Miscellaneous	126	342	3,541	1,556	1,000	354.1%
500070 · Office Supplies	11	566	4,012	4,608	5,500	72.9%
500080 · Postage		8	511	439	600	85.1%
500085 · Rent	2,950	2,950	29,399	28,487	35,298	83.3%
500086 · Retirement	2,425	2,424	24,215	24,126	28,289	85.6%
500090 · Telephone & Internet	683	684	6,851	4,449	8,229	83.3%
500100 · Training, Travel & Conferences	(8,685)	1,206	17,308	14,376	35,000	49.5%
500110 · Utilities	249	249	2,443	3,193	3,832	63.8%
500120 · Professional Services			24,487	39,741	43,500	56.3%
500130 · Space Costs	935	1,120	10,789	10,681	13,322	81.0%
510000 · Depreciation Expense	-	714	6,541	8,160	8,800	74.3%
520000 · Salaries	49,526	51,287	472,183	444,506	554,248	85.2%
520600 · Payroll Taxes	3,606	3,739	37,764	41,104	47,000	80.3%
<b>Total Expense</b>	<b>\$ 213,278</b>	<b>\$ 254,125</b>	<b>\$ 1,526,108</b>	<b>\$ 940,707</b>	<b>\$ 2,160,510</b>	<b>70.6%</b>
<b>Surplus/(Shortfall)</b>	<b>\$ 7,304</b>	<b>\$ 10,364</b>	<b>\$ 40,177</b>	<b>\$ 100,565</b>	<b>\$ 76,092</b>	<b>52.8%</b>

**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
**STATEMENTS OF CASH FLOW**  
**APRIL 2020**

<b>OPERATING ACTIVITIES</b>	<b>APR '20</b>	<b>YTD</b>
Net Income	\$ 7,304	\$ 40,177
Adjustments to reconcile Net Income to net cash provided by operations:		
Depreciation	-	6,541
Effects of changes in operating assets and liabilities:		
100020 · Accounts Receivable	(18,583)	(340,210)
100050 · Prepaid Expenses	2,586	(2,374)
200010 · Accounts Payable	(41,934)	242,883
200015 · Accrued Expenses	249	702
200021 · Accrued Payroll	(340)	39
200055 · Vacation/Personal Time	2,137	3,560
200060 · Employer Liabilities	52	(4,424)
200071 · Deferred Revenue - PPUATS	(11,464)	21,302
200081 · Deferred Revenue - IDOT/PPUATS	(1,288)	3,863
200081 · Deferred Revenue - Walkability	-	10,374
200103 · Deferred Revenue - Woodford Co.	(933)	1,867
200104 · Deferred Revenue - Regional Server	(750)	1,500
200107 · Deferred Revenue - Village of Washburn	-	(75)
Net cash provided by Operating Activities	\$ (62,963)	\$ (14,276)
<b>INVESTING ACTIVITIES</b>		
100042 · Computer Equipment	-	-
190000 · ROU - Office Space	2,950	(327,450)
Net cash provided by Investing Activities	2,950	(327,450)
<b>FINANCING ACTIVITIES</b>		
390000 · Office Space Lease Liability	(2,950)	324,500
350000 · Capital Contribution	-	-
Net cash provided by Financing Activities	(2,950)	324,500
Net cash increase/(decrease) for period	(62,963)	(17,226)
Cash at beginning of period	853,668	807,931
<b>Cash at end of period</b>	<b>\$ 790,705</b>	<b>\$ 790,705</b>

**Tri-County Regional Planning Commission**  
**Check Register**  
**April 2020**

Date	CHECK #	Name	Memo	Amount
04/03/2020	ACH	Staff	Payroll 3/16/2020 - 3/31/2020	17,912.40
04/03/2020	ACH	Department of the Treasury	Payroll tax liabilities 3/16/2020 - 3/31/2020	6,137.32
04/03/2020	ACH	Illinois Department of Revenue	Payroll tax liabilities 3/16/2020 - 3/31/2020	1,168.07
04/03/2020	ACH	Nationwide	Vested Retirement Liabilities 3/16/20 - 3/31/20	1,534.78
04/03/2020	ACH	Unvested Retirement Savings	Unvested Retirement Liabilities 3/16/20 - 3/31/20	357.48
04/03/2020	ACH	CEFCU	Employer & Employee HSA Contribution	550.00
04/06/2020	ACH	A5.com Inc.	Website hosting	69.90
04/06/2020	ACH	CAPCIL	Subrecipient - Census	2,082.66
04/06/2020	ACH	City of Canton	Subrecipient - Census	1,604.38
04/06/2020	ACH	City of East Peoria	Subrecipient - Census	900.96
04/06/2020	ACH	DCC Marketing, LLC	Subrecipient - Census	27,625.00
04/06/2020	ACH	Facet	Computer support	280.00
04/06/2020	ACH	Hanson	Pekin Signal Optimization Study	3,723.33
04/06/2020	ACH	Henry County Public Library	Subrecipient - Census	325.01
04/06/2020	ACH	Stark County	Subrecipient - Census	2,277.99
04/06/2020	ACH	The Cleaning Source	Office cleaning	114.66
04/06/2020	ACH	WEX Bank	Fuel	52.35
04/06/2020	ACH	Cloudpoint Geographics Inc	Contractual Services	2,375.00
04/07/2020	1001	City of Peoria	Rent	2,950.00
04/07/2020	1002	City of Pontiac	Subrecipient - Census	850.63
04/07/2020	1003	Comcast	8771 20 303 1623515	368.14
04/07/2020	1004	Fulton County	Subrecipient - Census	661.17
04/07/2020	1005	Heartland Parking 243651-240830	243651 and 240830	70.00
04/07/2020	1006	Hinckley Springs	168978313989896	80.13
04/07/2020	1007	McLean County Regional Planning Commissio	Subrecipient - Census	10,731.97
04/07/2020	1008	RK Dixon	6739330	106.91
04/07/2020	1009	Tazewell Co	Subrecipient - Census	2,568.64
04/07/2020	1010	Verizon Wireless	785117208-00001	316.28
04/07/2020	1011	Woodford Co Health Dept	Subrecipient - Census	1,165.35
04/13/2020	ACH	IL Director of Employment Security	0809519	690.62
04/20/2020	ACH	Staff	Payroll 4/1/2020 - 4/15/2020	16,221.12
04/20/2020	ACH	CEFCU	Employee HSA Contribution	50.00
04/20/2020	ACH	Unvested Retirement Savings	Unvested Retirement Liabilities 4/1/2020 - 4/15/2020	360.51
04/20/2020	ACH	Department of the Treasury	Payroll liabilities 4/1/20 - 4/15/20	5,681.74
04/20/2020	ACH	Illinois Department of Revenue	Payroll liabilities 4/1/20 - 4/15/20	1,092.48
04/20/2020	ACH	Nationwide	Vested Retirement Liabilities 4/1/20 - 4/15/20	1,535.79
04/22/2020	1012	City of Peoria	Rent	2,950.00
04/22/2020	1013	Delta Dental	Monthly premium	293.08
04/22/2020	1014	Guardian	Monthly premium	442.47
04/22/2020	1015	Heartland Parking 243602	Parking	935.00
04/22/2020	1016	Hinckley Springs	Office water	11.25
04/22/2020	1017	Pictometry	Contractual Services	139,249.50
04/22/2020	1018	TIAA Bank	Copier lease	410.26
04/22/2020	1019	United Security Communications Inc.	Phone repairs & maintenance	135.00
04/30/2020	ACH	Busey Bank	Service Charge	110.75
04/30/2020	ACH	Morton Community Bank	Service Charge	15.59
			<b>TOTAL CHECKS</b>	<b>259,145.67</b>

**SCORECARD**

Bonus Points Available  
 97

**Account Summary**

Billing Cycle		05/01/2020
Days In Billing Cycle		30
Previous Balance		\$25.00
Purchases	+	\$97.29
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$25.00-
Payments	-	\$0.00
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE** **\$97.29**

**Credit Summary**

Total Credit Line	\$5,000.00
Available Credit Line	\$4,902.71
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

- Call us at: (866) 317-0355  
Lost or Stolen Card: (866) 839-3485
- Go to [www.mycardstatement.com](http://www.mycardstatement.com)
- Write us at PO BOX 30495, TAMPA, FL 33630-3495

**Payment Summary**

<b>NEW BALANCE</b>	<b>\$97.29</b>
<b>MINIMUM PAYMENT</b>	<b>\$0.00</b>
<b>PAYMENT DUE DATE</b>	<b>05/26/2020</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Important Information About Your Account**

**WATCH YOUR BONUS POINTS GROW THIS SPRING WHEN YOU USE YOUR SCORECARD REWARDS CARD THROUGH THE SCOREMORE MALL! EARN 2X, 3X, 4X OR MORE ADDITIONAL BONUS POINTS BY SHOPPING AT PARTICIPATING RETAILERS ONLINE AND IN-STORE. VISIT [WWW.SCORECARDREWARDS.COM](http://WWW.SCORECARDREWARDS.COM) AND START EARNING EXTRA POINTS TODAY!**

**Cardholder Account Summary**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/31	04/02	PBUS01	70040500093777093130016	RUSH CARD REVERSAL	\$25.00-
04/13	04/15	PBUS01	24789300105552301260084	DIGITAL NEWSPAPER SUBSCRI 877-5782716 NY	\$4.99
04/15	04/16	PBUS01	24692160106100639021191	LOGMEIN*GoToMeeting logmein.com MA	\$36.00
04/16	04/17	PBUS01	24431060107026729006296	ADOBE CREATIVE CLOUD 408-536-6000 CA	\$56.30

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 5415

MORTON COMMUNITY BANK  
 721 W JACKSON  
 MORTON IL 61550-1537



**Account Number**  
 #####-1692

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
05/01/20	\$97.29	\$0.00	05/26/20

\$

TRI COUNTY REGIONAL PC  
 456 FULTON STREET  
 SUITE 401  
 PEORIA IL 61602

e-Statement

MAKE CHECK PAYABLE TO:

MORTON COMMUNITY BANK  
 PO BOX 4517  
 CAROL STREAM IL 60197-4517



**Additional Information About Your Account**

MANAGE YOUR CARD ACCOUNT ON-LINE. IT'S FREE! SIMPLY GO TO [WWW.MYCARDSTATEMENT.COM](http://WWW.MYCARDSTATEMENT.COM) TO ENROLL IN YOUR ON-LINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET UP ALERT NOTIFICATIONS, DOWNLOAD STATEMENTS AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.

YOU MAY SKIP THIS MONTH'S MINIMUM PAYMENT ON YOUR ACCOUNT. FINANCE CHARGES WILL CONTINUE TO ACCRUE.

**ScoreCard Bonus Points Information as of 04/30/2020**

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	0	97	0	0	97

**Finance Charge Summary / Plan Level Information**

Plan Name	Plan Description	FCM <sup>1</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
<b>Purchases</b>									
PBUS01 001	PURCHASE	G	\$0.00	0.85416%(M)	10.2500%(V)	\$0.00	\$0.00	0.0000%	\$97.29
<b>Cash</b>									
CBUS01 001	CASH	A	\$0.00	0.85416%(M)	10.2500%(V)	\$0.00	\$0.00	0.0000%	\$0.00

\* Periodic Rate (M)=Monthly (D)=Daily

\*\* includes cash advance and foreign currency fees

Days In Billing Cycle: 30

APR = Annual Percentage Rate

<sup>1</sup> FCM = Finance Charge Method

(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

**Tri-County Regional Planning Commission**  
**A/R Aging Summary**  
As of April 30, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
<b>Federal Grants</b>						
20T0006 UWP 12/22	45,855.10	52,461.17	0.00	43,382.93	0.00	141,699.20
20T0037 SPR Grey Area Study 6/30	2,657.11	0.00	0.00	0.00	0.00	2,657.11
19T0019 SPR - Digital Ortho Photo 3/21	0.00	11,139.96	0.00	0.00	0.00	11,139.96
19T0037 SPR-Rdwy Asset Mgmt 9/20	34,921.10	0.00	0.00	0.00	0.00	34,921.10
5310 Administration	113.03	0.00	282.58	339.10	-0.44	734.27
HSTP 2050 6/21	2,046.27	2,445.68	0.00	2,932.98	0.00	7,424.93
Paratransit Study	565.16	1,299.88	0.00	113.03	0.00	1,978.07
<b>Total Federal</b>	<b>86,157.77</b>	<b>67,346.69</b>	<b>282.58</b>	<b>46,768.04</b>	<b>-0.44</b>	<b>200,554.64</b>
<b>Local share of 19T0019 SPR - Digital Ortho Photo</b>						
Woodford County 22.3%	0.00	621.05	0.00	0.00	0.00	621.05
Tazewell County 26.89%	0.00	748.89	0.00	0.00	0.00	748.89
Logan County 25.12%	0.00	699.58	0.00	6,296.31	0.00	6,995.89
<b>Total Local share of 19T0019 SPR - Digit</b>	<b>0.00</b>	<b>2,069.52</b>	<b>0.00</b>	<b>6,296.31</b>	<b>0.00</b>	<b>8,365.83</b>
<b>GIS - Direct Bill</b>						
Woodford County Zoning	4,773.08	0.00	0.00	0.00	0.00	4,773.08
<b>Total GIS - Direct Bill</b>	<b>4,773.08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,773.08</b>
<b>Member Dues</b>						
Peoria County	1,333.33	0.00	0.00	0.00	0.00	1,333.33
Tazewell County 11/19	1,170.80	1,170.80	0.00	0.00	0.00	2,341.60
<b>Total Member Dues</b>	<b>2,504.13</b>	<b>1,170.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,674.93</b>
<b>Planning Contracts</b>						
Tazewell Co Comm. Development Rev	753.75	753.75	0.00	0.00	0.00	1,507.50
<b>Total Planning Contracts</b>	<b>753.75</b>	<b>753.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,507.50</b>
<b>PPUATS Funding</b>						
Village of Creve Coeur	0.00	0.00	0.00	0.00	2,082.00	2,082.00
<b>Total PPUATS Funding</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,082.00</b>	<b>2,082.00</b>
<b>State Grants</b>						
170014400 - 2020 Census 6/20	250,128.50	0.00	0.00	0.00	0.00	250,128.50
OWR360 Water Supply Planning	2,885.24	0.00	2,519.75	0.00	6,977.61	12,382.60
19T0058 State Planning Funds	32,305.81	0.00	0.00	0.00	0.00	32,305.81
RPF -19T0035 4 Bicycle/Pedestrian & Tra	0.00	0.00	0.00	0.00	3,848.42	3,848.42
<b>Total State Grants</b>	<b>285,319.55</b>	<b>0.00</b>	<b>2,519.75</b>	<b>0.00</b>	<b>10,826.03</b>	<b>298,665.33</b>
<b>TOTAL</b>	<b>379,508.28</b>	<b>71,340.76</b>	<b>2,802.33</b>	<b>53,064.35</b>	<b>12,907.59</b>	<b>519,623.31</b>

**Tri-County Regional Planning Commission**  
**A/P Aging Summary**  
As of April 30, 2020

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Staff Reimbursements	488.12	0.00	0.00	0.00	0.00	488.12
Busey Bank Credit Card (Refund pending)	-1,325.80	0.00	0.00	0.00	0.00	-1,325.80
CAPCIL	9,833.91	1,998.00	0.00	0.00	0.00	11,831.91
City of Canton	2,228.51	0.00	0.00	0.00	0.00	2,228.51
City of East Peoria	699.20	475.21	0.00	0.00	0.00	1,174.41
City of Pontiac	690.72	5,699.82	0.00	0.00	0.00	6,390.54
Cloudpoint Geographics Inc	2,375.00	0.00	0.00	0.00	0.00	2,375.00
Comcast	0.00	367.35	0.00	0.00	0.00	367.35
DCC Marketing, LLC	60,479.05	105,463.67	0.00	0.00	0.00	165,942.72
ESRI	0.00	500.00	0.00	0.00	0.00	500.00
Facet	840.00	0.00	0.00	0.00	0.00	840.00
Fulton County	700.00	349.36	0.00	0.00	0.00	1,049.36
Hanson	6,476.45	829.36	0.00	0.00	0.00	7,305.81
Lochmueller Group Inc	2,657.11	0.00	0.00	0.00	0.00	2,657.11
McLean County Regional Planning Commissio	5,403.06	10,024.97	0.00	0.00	0.00	15,428.03
Morton Community Bank	97.29	0.00	0.00	0.00	0.00	97.29
mySidewalk Inc.	0.00	0.00	25,000.00	0.00	0.00	25,000.00
NCICG	0.00	618.73	0.00	0.00	650.00	1,268.73
RK Dixon	6.66	0.00	0.00	0.00	0.00	6.66
Stark County	2,637.87	4,293.60	0.00	0.00	0.00	6,931.47
Tazewell Co	0.00	959.90	0.00	0.00	0.00	959.90
Toluca Public Library	368.91	2,029.89	0.00	0.00	0.00	2,398.80
Transmap Corporation	34,921.10	0.00	0.00	0.00	0.00	34,921.10
United Healthcare	0.00	8,639.49	0.00	0.00	0.00	8,639.49
Verizon Wireless	316.08	0.00	0.00	0.00	0.00	316.08
Village of Dwight	11,692.89	0.00	0.00	0.00	0.00	11,692.89
Woodford Co Health Dept	7,272.36	0.00	0.00	0.00	0.00	7,272.36
<b>TOTAL</b>	<b><u>148,858.49</u></b>	<b><u>142,249.35</u></b>	<b><u>25,000.00</u></b>	<b><u>0.00</u></b>	<b><u>650.00</u></b>	<b><u>316,757.84</u></b>

**Tri-County Regional Planning Commission Budget Proposal for FY21**

<b>Revenue By Fund</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>
FY20 UWP	579,234.00	45,883.00
PPUATS Match	144,809.00	11,471.00
FY21 UWP		681,421.00
SPF FY21 Annual for PPUATS Match		170,355.00
State Planning Funds - LRTP, Web Tool, Spec Studies	57,000.00	
SPF FY20 Annual - Unallocated	50,000.00	140,000.00
State Planning Funds - Grey Area Study Match	15,000.00	5,000.00
SPF Unallocated	238,125.12	
Rural Planning Funds	10,940.00	
SPR Funds - Grey Area Study	60,000.00	20,000.00
SPR Funds - GIS Mapping Data	-	149,000.00
SPR Funds Match - Peoria, Tazewell, Woodford, Logan Co	-	37,250.00
SPR Funds - Roadway Asset Mgmt	84,000.00	104,000.00
SPR Funds Match - Municipalities	21,000.00	26,000.00
SPR Funds - Digital Ortho Photo	156,799.11	
SPR Funds Match - Peo, Taz, Wood, Logan	39,199.77	
Water Supply Planning	25,000.00	19,799.25
HSTP	62,108.00	62,108.00
JARC/New Freedom	34,892.00	-
FTA Paratransit Study	10,000.00	1,434.00
5310 Admin		1,434.00
2020 Census	500,000.00	
GIS Staffing - GPSD	28,000.00	28,000.00
GIS - Woodford County	42,000.00	42,000.00
GIS - Washburn	500.00	475.00
GIS - El Paso	1,000.00	-
GIS - Regional Server	9,000.00	9,000.00
Planning Review - Woodford Co	500.00	-
Planning Review - Tazewell Co	9,045.00	9,045.00
Land Use Plan - Princeville	10,000.00	-
Land Use Plan - El Paso	6,000.00	-
Peoria Co	16,000.00	16,000.00
Tazewell Co	14,050.00	14,050.00
Woodford Co	11,200.00	11,200.00
Interest	1,200.00	1,200.00
<b>Total Revenue</b>	<b>2,236,602.00</b>	<b>1,604,925.25</b>

**Expenses**

**FY20 Budget    FY21 Budget**

## Tri-County Regional Planning Commission Budget Proposal for FY21

<b>Computer Expenses:</b>			
Computer Hardware & Supplies	60,000.00	5,000.00	
Computer Software & Support	20,000.00	30,000.00	
<b>Total Computer Expenses</b>	<b>80,000.00</b>	<b>35,000.00</b>	
<b>Outside Services:</b>			
Consultants		167,881.00	
Contract Services - Special Projects	1,182,109.00	423,475.00	
<b>Total Outside Services</b>	<b>1,182,109.00</b>	<b>591,356.00</b>	
<b>Depreciation</b>	<b>8,800.00</b>	<b>6,000.00</b>	
<b>Employee Benefits:</b>			
Health Insurance	89,000.00	99,842.31	
Parking	9,000.00	10,200.00	
Payroll Taxes	47,000.00	48,664.14	
Retirement	28,289.00	31,819.80	
Workers Compensation Insurance	1,959.00	1,959.00	
<b>Total Employee Benefits</b>	<b>175,248.00</b>	<b>192,485.25</b>	
<b>Office Administration:</b>			
Bank Service Charges		591.00	
Copier Expense	7,000.00	6,874.81	
Vehicle (Fuel & Parking)	900.00	1,600.00	
Internet & Phones	8,229.00	8,223.97	
Professional Liab & Auto Ins	5,299.00	5,310.53	
Office Supplies	5,500.00	4,158.01	
Postage	600.00	681.03	
Repairs & Maintenance	2,000.00	200.00	
Subscriptions	3,492.00	238.88	
Office Water	600.00	966.05	
<b>Total Office Administration</b>	<b>33,620.00</b>	<b>28,844.29</b>	
<b>Miscellaneous Projects Costs:</b>			
Community Events	500.00		
Dues (APA)			
Legal Publications	3,000.00		
Meeting Expenses			
Other Miscellaneous Expenses	1,000.00	624.00	
<b>Total Miscellaneous Project Costs</b>	<b>4,500.00</b>	<b>624.00</b>	
<b>Professional Fees</b>			
Accounting/Audit		24,000.00	
Legal Fees			
<b>Total Professional Fees</b>	<b>43,500.00</b>	<b>24,000.00</b>	
<b>Facility Costs</b>			
Office Rent	35,298.00	35,400.00	
Office Cleaning	1,980.00	2,064.00	
Property & Casualty Insurance	2,025.00	2,025.00	
Utilities	3,832.00	2,985.48	
<b>Total Facility Costs</b>	<b>43,135.00</b>	<b>42,474.48</b>	
<b>Salaries &amp; Wages</b>	<b>554,248.00</b>	<b>624,683.21</b>	
<b>Travel and Training:</b>			
APWA Conference	7,500.00	7,500.00	
Other Travel, Training & Conferences	27,500.00	20,649.00	
Mileage Reimbursements	350.00	1,640.00	
Meal Reimbursements			
<b>Total Travel and Training</b>	<b>35,350.00</b>	<b>29,789.00</b>	
<b>TOTAL EXPENSES</b>	<b>2,160,510.00</b>	<b>1,575,256.23</b>	
<b>SURPLUS/(DEFICIT)</b>	<b>76,092.00</b>	<b>29,669.02</b>	