

AGENDA

Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Technical Committee

Wednesday, August 19, 2020 at 9:00am CST

456 Fulton St, Suite 420
Peoria, IL 61602

**** Six-foot physical distancing is required at all times. Masks are encouraged but not required. ****

THIS MEETING MAY BE ATTENDED IN PERSON OR REMOTELY:

Attend via computer or smartphone:

<https://gotomeet.me/TCRPC/ppuats>

Or call in with any telephone:

+1 (872) 240-3311
Access code: 405-910-245

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes, July 15, 2020 Meeting
5. Recommend to Policy Committee June 2020 Financial Report – *Memo*
6. Recommend to Policy Committee STBG Traditional Program FYs 2023-24 – *Handout*
7. Call for Projects, Special Transportation Planning Studies FYs 2021 – *Attachment*
8. Presentation of Draft Transportation Improvement Program FYs 2021-24
9. Updates
 - a. Illinois Transportation Enhancement Program (ITEP) FY 2021
 - b. Hanna City Trail
 - c. IDOT Local Roads
10. Other
 - a. Next meeting scheduled for September 16, 2020
11. Adjournment

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MINUTES

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)
Technical Committee**

Wednesday, July 15, 2020 at 9:00am CST

456 Fulton St, Suite 420
Peoria, IL 61602

1. Call to Order
Chairman Semonski called the meeting to order at 9:00 a.m.

2. Roll Call

Member	Present	Absent	Member	Present	Absent
Amy Benecke-McLaren, Peoria County		x	Dustin Sutton* Peoria Heights	x	
Jeff Gilles, Peoria County	x		Dennis Carr, City of Washington	x	
Peoria County*			Jon Oliphant, City of Washington*		x
Craig Fink, Tazewell County	x		Patrick Meyer, Village of Bartonville	x	
Dan Parr, Tazewell County		x	Terrisa Worsfold, IDOT	x	
Conrad Moore, Woodford County	x		Karen Dvorsky* IDOT		x
Bill Lewis, City of Peoria	x		James Dillon., City of West Peoria		x
Nick Stoffer, City of Peoria	x		Henry Strube, Jr., City of West Peoria*		x
City of Peoria			Craig Loudermilk, Village of Morton	x	
Jane Gerdes* City of Peoria	x		Frank Sturm, Village of Morton*		x
Andrea Klopfenstein* City of Peoria		x	Kenneth Coulter, City of Chillicothe		x
City of Peoria			Courtney Allyn, Village of Creve Coeur		x
City of Pekin			Nick Standefer, CityLink		x
Josie Esker,* City of Pekin	x		Joe Alexander*, CityLink		x
Rick Semonski, City of East Peoria	x		Gene Olson, MAAP		x
Ty Livingston, City of East Peoria	x		Eric Miller, TCRPC	x	
Mike Casey, Peoria Heights		x	Rich Brecklin, Village of Germantown Hills		x

Staff: Ryan Harms, Hannah Martin, Reema Abi-Akar, Andrew Hendon, and Michael Bruner.
Also, in attendance via virtual: Mike Vanderhoof, Tony Sassine, Al-Barre Shebib- IDOT and Betsy Tracey - FHWA

3. Public Comment- none
4. Approval of Minutes, May 20, 2020 Meeting
Moore moved to approve Minutes, May 20, 2020 meeting and Fink seconded.
Fink moved that he was present and that on 11d it should read Fink mentioned that Rebuild IL. Capital money is to be released to communities, not IDES and Gerdes seconded. Motion carried.
5. Recommend to Policy Committee June 2020 Financial Report – *Memo*
Fink moved to recommend to Policy Committee June 2020 Financial Report and Miller seconded. Motion carried.
Harms updated committee on the total budget for FY20 is \$825,194. As of the end of May 2020, PPUATS has expended approximately 85% of its budget.
6. Surface Transportation Block Grant (STBG) FYs 2023-2024
 - a. Updated Traditional Program and Resurfacing Schedules
 - Harms explained that with the staffing interruptions brought about by the COVID-19 pandemic, MPO staff recommends the following schedule revisions for Surface Transportation Block Grant (STBG) Traditional Program and Resurfacing Program FYs 2023-2024. The following schedules will allow completion of the STBG funding rounds by their original target of December 2020.
 - Harms added for Technical to look at this revised schedule and to let him know of any changes needed. The sub committee will get together soon.
 - b. Rebuild Illinois Funding Impacts
Miller talked about the HB64 amendments. Also, the 3 of projects named by Peoria County for funding a project. Peoria County would like to name an alternate project.
Gilles updated the committee that they received funding for Lake Avenue thru rebuild and wanted to submit a different application for project.
After discussion of no objections they will recommend this to Policy for discussion. Miller added that Pekin also received money for Court Street in Pekin but want to keep this project in place.
7. Illinois Transportation Enhancement Program (ITEP) Discussion and Updates
 - a. FY 2021 Funding Round and Schedule

Harms shared the ITEP in packet. There will be 2 more webinars to apply for funds which is due August 20, 2020. Miller added that staff is available for questions.

b. Hanna City Trail and Other Regional Projects

Harms updated the brainstorming on projects.

8. Statewide Planning and Research Funds FY 2021

- Activity-Based Travel Demand Model
- Asset Management Program
- Local Projects

Harms explained the flex table from IDOT on the 5 projects chosen for this area.

9. Updates

a. Highway Safety Improvement Program (HSIP)

Bruner explained that himself, Andrew Hendon, and Britney West having been working on HSIP project for guard rails. They will be asking for \$3.2 million for project

Meyer added this is the first round of the PILOT program, the second round will be next year.

b. Special Studies FY 2021

Harms mentioned the call for FY21 projects for next year is \$90,000.

c. IDOT Local Roads

Nothing to report

10. Other

- a. Next meeting scheduled for August 19, 2020

11. Adjournment

Moore moved to adjourn at 9:30 am and Stoffer seconded. Motion carried.

Submitted by:

Eric Miller- Executive Director

Recorded and transcribed by Debbie Ulrich



MEMORANDUM

TO: PPUATS Technical Committee
FROM: Staff
SUBJECT: June 2020 Financial Report and Performance Report
DATE: August 19, 2020

Action needed by Technical Committee:

Recommend to Policy Committee June 2020 Financial Report and Performance Report.

Background:

The total budget for FY20 is \$825,194. As of the end of June 2020 (end of Fiscal Year 2021), PPUATS has expended approximately 93% of its budget.

FY20 PL/FTA Budget – June 2020

	FY20	Jun-20	YTD	% USED YTD	REMAINING
Personnel and Indirect Costs					
Salaries	\$315,160	\$33,732	\$365,521	116%	-\$50,361
Fringe Benefits	\$99,911	\$10,626	\$111,665	112%	-\$11,753
Indirect Costs	\$241,862	\$15,991	\$189,240	78%	\$52,622
Subtotal Personnel and Indirect	\$656,933	\$60,349	\$666,426	101%	-\$9,493
Other Direct Costs					
Travel/Training/Conferences	\$15,000	\$13	\$10,742	72%	\$4,258
APWA Conference	\$7,500		\$0	0%	\$7,500
Computer Hardware & Software	\$30,000		\$17,649	59%	\$12,351
Contractual - Special Projects	\$90,000	\$2,375	\$46,823	52%	\$43,177
Audit	\$24,000		\$23,500	98%	\$500
Misc. (Legal Notices, Printing)	\$1,761	\$106	\$1,481	84%	\$280
Subtotal Other Direct Costs	\$168,261	\$2,495	\$100,195	60%	\$68,066
TOTAL	\$825,194	\$62,844	\$766,621	93%	\$58,573

PPUATS MONTHLY PERFORMANCE REPORT

June 2020

Management and Administration

- Hosted virtual meeting of the PPUATS Policy Committee
- Prepared financial records and developed drawdown request for IDOT funds
- Participated in monthly conference call of statewide HSTP Coordinators

Data Development and Maintenance

- Continued to maintain regional GIS data
- Continued development of regional pavement management system
- Continued regional GIS guardrail inventory
- Continued work on TCRPC/PPUATS website updates
- Responded to technical assistance requests for GIS
- Performed quality assurance for 2020 orthophotography

Long Range Planning

- Continued to implement Regional Bicycle Plan
- Began implementation of 2020-2045 Long Range Transportation Plan (LRTP)

Short Range Planning

- Managed and monitored progress of Special Transportation Planning Studies
- Monitored and made administrative changes to TIP
- Managed FYs 2023-24 STBG Traditional Program call for projects



Call for Projects

FY 2021 Special Transportation Projects

INTRODUCTION

\$90,000 of FY21 PL/FTA funds is being programmed for local jurisdictions to undertake special transportation planning projects in FY21. Jurisdictions may apply for all or part of the \$90,000 but may not request any amount beyond \$90,000. Projects may be phased, but there is no guarantee that additional funding will be made available in future years.

No match is required, although projects which have local, confirmed match will be given higher consideration.

Because of the stipulations of the Federal PL/FTA funding source, projects must be completed by **December 31, 2021**.

ELIGIBLE PROJECTS

Funds must be used for transportation planning projects that meet the requirements of the *FAST Act*, in particular 23 USC 134. (These are the same requirements that PPUATS staff uses under its responsibilities as an MPO.)

Examples of eligible projects include:

- Traffic operation – planning studies
- Corridor plans and feasibility studies,
- Bicycle/pedestrian plans,
- Transit planning, including para-transit,
- Air quality planning,
- Travel demand modeling or GIS,
- Data collection and analysis,
- Safety and security planning,
- Storm water planning as it applies to transportation,
- Congestion management planning,
- Multimodal planning,
- Passenger rail planning,
- Freight planning, including air
- Asset management,
- Transportation system management (environmental mitigation)

This is not a complete list of eligible projects. To determine if your project is eligible, please discuss with staff. Engineering and construction are NOT eligible.

USE OF FUNDS

Staff expects that consultant(s) will be used for the approved projects. TCRPC will hire the consultant using TCRPC procurement procedures in order to ensure that all federal regulations are followed. Funds may be used for travel expenses by the consultant; however, funds may not be used to purchase capital items (e.g., computers).

PROJECT REQUIREMENTS

- Project must be completed by December 31, 2021
- Project must meet one or more goals of the *FAST Act* and/or *Long-Range Transportation Plan 2020-2045*
- Applicants are encouraged, but not required, to:
 - Include two or more jurisdictions
 - Provide local match

SPECIAL PROJECTS SCHEDULE

Date	Action
August 19 2020	Staff releases Call for Projects and establishes review subcommittee
September 7, 2020	Project proposals due to staff by 4:30pm
Week of September 7, 2020	Subcommittee reviews proposals and makes recommendation to Technical Committee
September 16, 2020	Technical Committee makes recommendation for selected project(s) to Policy Committee
October 7, 2020	Policy Committee approves project(s)

APPLICATION PROCEDURE

Applications must include:

- Sponsoring agency, including address
- Contact person, including phone number and email address
- Project information (3 pages maximum)
 - Project title;
 - Project description with enough detail to determine if the project complies with the requirements of the *FAST Act*, in particular 23 USC 134;
 - Narrative explaining how the project will address one or more goals of the *FAST Act* or *Long Range Transportation Plan 2020-2045*;
 - Scope of work and budget;
 - Statement that the jurisdiction/agency can undertake a smaller project or that the project can be phased if less funding than applied for is received (if applicable); and
 - Statement that the jurisdiction/agency commits to completing the project by December 31, 2021.

There is not a prescribed application form. Submit application as a .pdf document via email to rharms@tricityrpc.org.

APPLICATION DEADLINE

Applications are due by 4:30 pm on **Monday, September 7, 2020**.

EVALUATION OF PROJECTS

Projects will be evaluated based on the following criteria. **Please note that the scoring criteria are intended as a guide for decision-makers: meant to inform their decisions, but not determine them.**

	Criterion	Maximum Points
	Consistency with Goals of FAST Act and LRTP	40
	Regional Significance	40
	Local Match	10
	Partnership with Other Jurisdiction(s)	10
	TOTAL POINTS	100

FAST ACT GOALS

- **Safety** - To achieve a significant reduction in traffic fatalities and serious injuries on all public roads.
- **Infrastructure Condition** - To maintain the highway infrastructure asset system in a state of good repair
- **Congestion Reduction** - To achieve a significant reduction in congestion on the National Highway System
- **System Reliability** - To improve the efficiency of the surface transportation system
- **Freight Movement and Economic Vitality** - To improve the National Highway Freight Network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development.
- **Environmental Sustainability** - To enhance the performance of the transportation system while protecting and enhancing the natural environment.
- **Reduced Project Delivery Delays** - To reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices.