

UPDATED AGENDA

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)
Technical Committee**

Wednesday, April 15, 2020 at 9:00am CST

VIRTUAL MEETING

Attend via computer or smartphone:

<https://gotomeet.me/TCRPC/ppuats-technical>

Or call in with any telephone:

+1 (872) 240-3311
Access code: 405-910-245

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes, February 19, 2020 Meeting
5. Recommend to Policy Committee February ~~and March~~ 2020 Financial Report – *Memo*
6. Nomination and Appointment of Stephen Letsky as Vice Chairman
7. Long-Range Transportation Plan 2020-2045 Update
8. Establish Surface Transportation Block Grant (STBG) Review Committee
9. Presentation of Draft FY 2021 Unified Planning Work Program
10. Updates
 - a. IDOT Statewide Planning and Research (SPR) Funds
 - b. IDOT Local Roads
11. Other
 - a. Next meeting scheduled for May 20, 2020
12. Adjournment

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI complaint form, call 309-673-9330.

Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two business days in advance.

MINUTES

Peoria-Pekin Urbanized Area Transportation Study (PPUATS)

Technical Committee

Wednesday, February 19, 2020 at 9:00 am

456 Fulton St., Suite 420

Peoria, IL 61602

1. Call to Order

Chairman Semonski called the meeting to order at 9:00 am

2. Roll Call

Member	Present	Absent	Member	Present	Absent
Amy Benecke-McLaren, Peoria County	x		Dustin Sutton* Peoria Heights		x
Jeff Gilles, Peoria County	x		Jon Oliphant, City of Washington		
Keith Munter, Peoria County*		x	Patrick Meyer, Village of Bartonville	x	
Craig Fink, Tazewell County	x		Terrisa Worsfold, IDOT	x	
Dan Parr, Tazewell County		x	Karen Dvorsky* IDOT		x
Conrad Moore, Woodford County	x		James Dillon., City of West Peoria		x
Bill Lewis, City of Peoria	x		Henry Strube, Jr., City of West Peoria*	x	
Nick Stoffer, City of Peoria	x		Craig Loudermilk, Village of Morton		x
Stephen Letsky, City of Peoria	x		Frank Sturm, Village of Morton*		x
Jane Gerdes* City of Peoria		x	Kenneth Coulter, City of Chillicothe		x
Andrea Klopfenstein* City of Peoria		x	Courtney Allyn, Village of Creve Coeur		x
Emily Ambroso* City of Peoria		x	Nick Standefer, CityLink		x
Michael Guerra, City of Pekin	x		Joe Alexander*, CityLink		x
Josie Esker,* City of Pekin		x	Gene Olson, MAAP		x
Rick Semonski, City of East Peoria	x				

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Ty Livingston, City of East Peoria		x	Eric Miller, TCRPC	x	
Mike Casey, Peoria Heights	x		Rich Brecklin, Village of Germantown Hills		x

Staff: Ryan Harms, Hannah Martin, Reema Abi-Akar, and Ray Lees. Also, present: Ken Park, Mark Ott, Al – Barrae Shebib, -IDOT, and Kyle Smith. Betsy Tracey- via phone

3. Public Comment

4. Approval of Minutes, January 15, 2020 Meeting

Casey moved to approve the minutes of January 15, 2020 meeting and Letsky seconded. Motion carried.

5. Recommend to Policy Committee January 2020 Financial Report – *Memo*

Guerra moved to recommend to Policy Committee January 2020 Financial Report and Fink seconded. Motion carried.

- Harms updated the total budget for FY20 is \$825,194. As of the end of January 2020, PPUATS has used approximately 56% of its budget.
- Miller added that Policy did approve APWA Conference funds of \$7500.

6. Recommend to Policy Committee Safety Performance Measure Targets – *Attachment*

Casey moved to recommend to Policy Committee Safety Performance Measure Targets and Letsky seconded. Motion carried.

Martin updated that PPUATS continues to support IDOT’s targets for Safety (2% reduction in all measures)

7. Call for Projects FYs 2023-24 Surface Transportation Block Grant (STBG) Traditional Program

- Harms explained the Call for Projects FYs 2023-24 Surface Transportation Block Grant (STBG) Traditional Program. There will be approximately \$7.8M programmed for the two fiscal years. For FY 2023-24 funding years, PPUATS Policy has continued a Pilot Program to set aside 20% of the STU funds for resurfacing projects. There will be \$6.2M available for roadway improvement projects and new roadway projects and \$1.6M available for resurfacing projects. The schedule is shown below.
- Meyer questioned that this is a tight frame of dates. Harms replied this is the timeframe we usually use.
- Miller asked if we want to adjust the file due date.

After discussion it was decided to have Application due date of April 10th and Resolution due date of April 30th.

8. Call for Projects 2020-45 Long-Range Transportation Plan

Harms updated that Blue Ribbon Steering Committee met earlier this month. They talked of system maintenance, policy projects and LRTP projects applications.

9. Other
 - a. IDOT Statewide Planning and Research (SPR) Funds
Harms explained the IDOT schedule letter. Miller added that TCRPC can assist in filling out project applications.
 - b. Long-Range Transportation Plan- see above
 - c. IDOT Local Roads
Mark Ott of IDOT updated that TARP funds are available.

10. Other
 - a. Next meeting scheduled for March 18, 2020-ok
McClaren mentioned we need to choose a vice chair for the Technical Committee. Also, there will be a \$50 fee to attend the APWA Conference.

11. Adjournment
Meyer moved to adjourn at 9:30 am and Casey seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Recorded and subscribed by: Debbie Ulrich



MEMORANDUM

TO: PPUATS Technical Committee
FROM: Staff
SUBJECT: February 2020 Financial Report and Performance Report
DATE: April 15, 2020

Action needed by Technical Committee:

Recommend to Policy Committee February 2020 Financial Report and Performance Report.

Background:

The total budget for FY20 is \$825,194. As of the end of January 2020, PPUATS has expended approximately 63% of its budget.

FY20 PL/FTA Budget – February 2020

	FY20	Feb-20	YTD	% USED YTD	REMAINING
Salaries	\$315,160	\$28,075	\$229,498	73%	\$85,662
Fringe Benefits	\$99,911	\$8,843	\$68,824	69%	\$31,088
TOTAL SALARIES	\$415,071	\$36,918	\$298,321	72%	\$116,750
INDIRECT COSTS	\$241,862	\$13,309	\$124,767	52%	\$117,095
Other Direct Costs					
Travel/Training/Conferences	\$15,000	\$2,286	\$11,392	76%	\$3,608
APWA Conference	\$7,500		\$7,500	100%	\$0
Computer Hardware & Software	\$30,000	\$1,699	\$17,649	59%	\$12,351
Contractual - Special Projects	\$90,000		\$33,600	37%	\$56,400
Audit	\$24,000		\$23,500	98%	\$500
Misc (Legal Notices, Printing)	\$1,761	\$17	\$974	55%	\$787
TOTAL OTHER DIRECT COSTS	\$168,261	\$4,002	\$94,615	56%	\$73,646
TOTAL	\$825,194	\$54,229	\$517,704	63%	\$307,491

PPUATS MONTHLY PERFORMANCE REPORT

February 2020

Management and Administration

- Hosted meetings of PPUATS Technical and Policy Committees
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee
- Developed draft FY 2021 Unified Planning Work Program budget and submitted to IDOT

Data Development and Maintenance

- Continued to maintain regional GIS data
- Continued development of regional pavement management system
- Continued regional GIS guardrail inventory
- Continued work on TCRPC/PPUATS website updates
- Responded to technical assistance requests for GIS
- Performed quality assurance for 2020 orthophotography

Long Range Planning

- Continued to implement Regional Bicycle Plan
- Met weekly for 2020-2045 Long-Range Transportation Plan development and coordination
- Released 2020-2045 LRTP Call for Projects
- Continued development of LRTP

Short Range Planning

- Managed and monitored progress of Special Transportation Planning Studies
- Monitored and made administrative changes to TIP
- Released FYs 2023-24 STBG Traditional Program call for projects