

## AGENDA

### Peoria-Pekin Urbanized Area Transportation Study (PPUATS)

#### Technical Committee

Wednesday, August 21, 2019 at 9:00 am

456 Fulton St., Suite 420

Peoria, IL 61602

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1. Call to Order
  2. Roll Call
  3. Public Comment
  4. Approval of Minutes, July 17, 2019 Joint Meeting
  5. Recommend to Policy Committee July Financial Report and Performance Report – *Memo*
  6. Recommend to Policy Committee TIP Amendment Camp St/River Rd Intersection – *Attachment*
  7. Recommend to Policy Committee Peoria TIP Amendments – *Attachment*
    - a. PEO-19-04 Willow Knolls Pedestrian Improvements
    - b. PEO-20-06 Section 130 Rail Upgrade – Alta Ln
  8. Recommend to Policy Committee Special Transportation Planning Studies – *Handout*
  9. Presentation of FY2020-23 Transportation Improvement Program – *Handout*
  10. Updates
    - a. Long-Range Transportation Plan
    - b. IDOT Local Roads
  11. Other
    - a. Next meeting scheduled for September 18, 2019
  12. Adjournment

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**MINUTES**

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)  
Joint Policy-Technical Committee Meeting  
Wednesday, July 17 at 9:00 am  
East Peoria City Hall – 401 West Washington Street, Room 111-112  
East Peoria, IL 61611**

1. Call to Order  
Co Chairman Logan called the meeting to order at 9:00 am

2. Roll Call Policy

Member	Present	Absent	Member	Present	Absent
<b>Karen Dvorsky,</b> IDOT	x		<b>Ross Black,*</b> City of Peoria	x	
<b>Terrisa Worsfold,*</b> IDOT	x		<b>Leon Ricca,</b> Bartonville		x
<b>Tom O’Neill,</b> Peoria County		x	<b>Bob Lawless,*</b> Bartonville		x
Peoria County			<b>James Dillon,</b> City of West Peoria	x	
<b>Greg Sinn,</b> Tazewell County	x		<b>Kinga Krider,*</b> City of West Peoria		x
<b>Greg Longfellow,*</b> Tazewell County		x	<b>Jeff Kauffman,</b> Village of Morton		x
<b>Greg Menold,</b> Tazewell County	x		<b>Sam Heer,*</b> Village of Morton		x
<b>Barry Logan,</b> Woodford Co.	x		<b>Dustin Sutton,</b> Peoria Heights		x
<b>Donald White,</b> Chillicothe	x		<b>Mike Casey,*</b> Peoria Heights		x
<b>Mark Luft,</b> City of Peoria		x	<b>Fred Lang,</b> Creve Coeur		x
<b>John Kahl,</b> City of E. Peoria	x		<b>Terry Keogel*</b> Creve Coeur		x
<b>Dennis Barron*,</b> City of E. Peoria	x		<b>Gary Manier,</b> Washington		x
<b>Jim Ardis,</b> City of Peoria		x	<b>Ed Andrews,*</b> City of Washington	x	
<b>Patrick Urich,</b> City Manager		x	<b>Sharon McBride,</b> CityLink	x	
<b>Bill Lewis,</b> City of Peoria	x		<b>Doug Roelfs*</b> CityLink		x
<b>Nick Stoffer,*</b> City of Peoria	x		<b>Mark Rothert*</b> City of Peoria		x
<b>Jane Gerdes,*</b> City of Peoria	x		<b>Mike Hinrichsen</b> Village of Germantown Hills	x	

Technical

Member	Present	Absent	Member	Present	Absent
<b>Amy Benecke-McLaren,</b> Peoria County	x		<b>Dustin Sutton*</b> Peoria Heights		x
<b>Jeff Gilles,</b> Peoria County		x	<b>Ed Andrews,</b> City of Washington	x	
<b>Keith Munter,</b> Peoria County*		x	<b>Jon Oliphant,</b> City of Washington*		x
<b>Craig Fink,</b> Tazewell County	x		<b>Patrick Meyer,</b> Village of Bartonville		x
<b>Dan Parr,</b> Tazewell County		x	<b>Terrisa Worsfold,</b> IDOT	x	
<b>Conrad Moore,</b> Woodford County	x		<b>Karen Dvorsky*</b> IDOT	x	
<b>Bill Lewis,</b> City of Peoria	x		<b>James Dillon.,</b> City of West Peoria	x	
<b>Nick Stoffer,</b> City of Peoria	x		<b>Henry Strube, Jr.,</b> City of West Peoria*		x
<b>Stephen Letsky,</b> City of Peoria	x		<b>Craig Loudermilk,</b> Village of Morton		x
<b>Jane Gerdes*</b> City of Peoria	x		<b>Frank Sturm,</b> Village of Morton*		x
<b>Andrea Klopfenstein*</b> City of Peoria		x	<b>Kenneth Coulter,</b> City of Chillicothe	x	
<b>Emily Ambroso*</b> City of Peoria	x		<b>Courtney Allyn,</b> Village of Creve Coeur	x	
<b>Michael Guerra,</b> City of Peoria		x	<b>Nick Standefer,</b> CityLink	x	
<b>Josie Esker,*</b> City of Peoria		x	<b>Joe Alexander*,</b> CityLink		x
<b>Rick Semonski,</b> City of East Peoria	x		<b>Gene Olson,</b> MAAP		x
<b>Ty Livingston,</b> City of East Peoria	x		<b>Eric Miller,</b> TCRPC	x	
<b>Mike Casey,</b> Peoria Heights	x		<b>Rich Brecklin,</b> Village of Germantown Hills	x	

Staff: Andrew Hendon, Michael Bruner, Britney West, Hannah Martin, Ryan Harms, Ray Lees. Also, present: Curtis Jones- IDOT, Ken Park-IDOT, Mark Ott- IDOT, Ricardo Recendez-IDOT, Lucinda Loos- Hanson Professional, Luke Healy- Bustos Office, Russ Crawford, and Kyle Smith.

3. Public Comment- none

4. Approval of Minutes

a. May 15, 2019 Technical Meeting

Brecklin moved to approve the May 15, 2019 Technical minutes and Fink seconded.

Motion carried.

b. June 5, 2019 Policy Meeting

Dillon moved to approve the June 5, 2019 Policy minutes and Menold seconded. Motion carried.

5. Chairman's Report

Chairman Logan welcomed everyone and commented on the great facility and thanked City of East Peoria for hosting.

6. Financials

- a. Approval of May and June 2019 Financial Statements – *Memo*
  - Letsky moved to approve the May, June Financial Statements and Fink seconded. Motion carried. (Technical)
  - Sinn moved to approve the May, June Financials Statements and Dillon seconded. Motion carried (Policy)
  - Harms updated that the total budget for FY19 is \$817,417 and as of the end of May 2019, PPUATS has used 88% of its budget.
  - Harms updated that the total budget for FY19 is \$817,417 and as of the end of June 2019, PPUATS has used 91% of its budget.
- b. Approval of Resolution 20-01 ESRI Maintenance Contract – *Attachment*
  - McLaren moved to approve Resolution 20-01 ESRI Maintenance Contract and Moore seconded. Motion carried. (Technical)
  - White moved to approve Resolution 20-01 ESRI Maintenance Contract and Menold seconded. Motion carried. (Policy)  
Harms mentioned this resolution is to purchase maintenance for GIS software from Environmental Systems Research Institute not to exceed \$17,500.
- c. Approval of Resolution 20-02 Pavement Management Project – *Attachment*
  - Fink moved to approve Resolution 20-02 Pavement Management Project and Semonski seconded. Motion carried. (Technical)
  - Hinrichsen moved to approve Resolution 20-02 Pavement Management Project and Dillon seconded. Motion carried. (Policy)
    - Martin explained this is to authorize the Executive Director to enter into a contract with selected consultants for IDOT-SPR regional pavement management project for an amount not to exceed \$235,000.
    - Miller mentioned this item will be on both meetings for discussion.
    - Sinn said he can see all the benefits, and will this qualify for the same competitive grounds for STU funds. Miller replied this is improving a problematic intersection.
    - Sinn asked if this be done simultaneous with the Bob Michel Bridge and Allyn said yes.
    - Andrews asked if the STU projects will be given to both committees next month and Miller replied yes as a TIP Amendment.
    - Logan feels it should be run through both committees again.

7. Discussion of Camp St and River Road Intersection FY 2020 STU Project  
Mayor Kahl is seeking scope of improvement since there is no support for another round- about. Courtney Allyn presented the dynamics of the road improvement for Camp St. and River Road Intersection FY2020 STU Project. The new proposed change will leave \$1.6M in STU funds not needed for this project.

8. Discussion of FYs 2023-24 Surface Transportation Block Grant Program  
Harms explained the STU project selection PILOT for FY21-22 STU funds of \$1.5 to local projects. Vote was made to motion and defer until July Joint meeting.

- Logan mentioned that point of maintenance to continue at 20% and Hinrichsen agreed.

9. Approval of FY 2020 Special Transportation Planning Studies Call for Projects – *Attachment*  
 Miller moved to approve FY2020 Special Transportation Planning Studies Call for Projects and Coulter seconded. Motion carried. (Technical)  
 McBride moved to approve FY2020 Special Transportation Planning Call for Projects and Kahl seconded. Motion carried.
- Harms explained this is for \$90,000 of FY20 PL/FTA funds being programmed for local jurisdictions to undertake special transportation planning projects in FY20. The projects must be completed by December 31, 2020. He then explained the eligible projects and project requirements how each submission will be evaluated.
10. Approval of Appointments and Re-appointments to HSTP Urban Committee – *Attachment*  
 Fink moved to approve appointments and re-appointments to HSTP Urban Committee and Brecklin seconded. Motion carried. (Technical)
- Martin explained the recommendation to appoint or reappoint the individuals to serve on the Urban HSTP Steering Committee for a 3-year term.
- Menold moved to approve appointments and re-appointments to HSTP Urban Committee and Kahl seconded. Motion carried.
11. Approval of IDOT TIP Amendments – *Attachment*
- a. Project S-19-17 Bridge Preservation
  - b. Project S-19-22 Bridge Preservation
  - c. Project S-19-28 Crosswalk Safety Improvements
  - d. Project S-20-30 Culvert Lining
- McLaren moved to approve IDOT TIP Amendments (a thru d) and Semonski seconded. Motion carried. (Technical)  
 Sinn moved to approve IDOT TIP Amendments (a thru d) and Dillon seconded. Motion carried.
- Harms explained the (4) IDOT TIP Amendments for Bridge Preservation on I-155 ramp (NB) over BNSF RR at IL-98; Bridge Preservation on Main St. ramp over I-155 in Morton; Crosswalks Safety Improvements in various locations along IL-29 in Peoria County, and IL-8 and US-24 Bus. in Tazewell County; and Culvert Lining along US24, I-74, IL-98, IL-9.
12. Approval of CityLink TIP Amendments – *Attachment*
- a. Project CL-20-03 Collision Avoidance System
  - b. Project CL-20-04 Voice Paging Emergency System
  - c. Project CL-20-05 Paratransit Software
- Fink moved to approve CityLink TIP Amendments (a thru c) and Gerdes seconded. Motion carried. (Technical)  
 McBride moved to approve CityLink TIP Amendments (a thru c) and Menold seconded. Motion carried. (Policy)
- Harms explained the (3) CityLink TIP Amendments for Collision Avoidance System various locations; Voice paging Emergency System GPMTD facilities; and Paratransit Software in various locations.

13. Approval of TIP Amendment – Project W-20-04 Washington Square ITEP – *Attachment*  
Coulter moved to approve TIP Amendment- Project W-20-04 Washington Square ITEP and Fink seconded. Motion carried. (Technical)  
Kahl moved to approve TIP Amendment- Project W-20-04 Washington Square ITEP and Dillon seconded. Motion carried.
  - Harms explained TIP Amendment for Washington Square, North leg, Walnut St. to Peoria St.; South leg. Peoria St. to Walnut St.
  
14. Establish 2020-45 Long-Range Plan Steering and Advisory Committees – *Handout*  
Semonski moved to establish 2020-45 Long-Range Plan and Steering and Advisory Committees and Brecklin seconded. Motion carried. (Technical)  
Kahl moved to establish 2020-45 Long-Range Plan and steering and Advisory Committees and Dillon seconded. Motion carried. (Policy)
  - Harms explained the approval of the LRTP Blue Ribbon Steering Committee and Technical Advisory Committee
  - Worsfold what is the timeline and Harms replied 8 months.Logan commented these are very important committees.
  
15. Updates
  - a. IDOT Local Roads
  
16. Other
  - a. Next Technical meeting scheduled for August 21, 2019-ok
  - b. Next Policy meeting scheduled for September 1, 2019-ok
  
17. Adjournment  
McBride moved to adjourn at 10:10 am and Dillon seconded. Motion carried.

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by Debbie Ulrich



## MEMORANDUM

**TO:** PPUATS Technical Committee

**FROM:** Staff

**SUBJECT:** July 2019 Financial Report and Performance Report

**DATE:** August 21, 2019

### Action needed by Technical Committee:

Recommend to Policy Committee approval of July 2019 Financial Report and Performance Report.

### Background:

The total budget for FY20 is \$825,194. As of the end of July 2019, PPUATS has expended approximately 9% of its budget.

### FY20 PL/FTA Budget – July 2019

	<b>FY20</b>	<b>Jul-19</b>	<b>YTD</b>	<b>% USED YTD</b>	<b>REMAINING</b>
Salaries	\$315,160	\$28,407	\$28,407	9%	\$286,753
Fringe Benefits	\$99,911	\$8,124	\$8,124	8%	\$91,787
<b>TOTAL SALARIES</b>	<b>\$415,071</b>	<b>\$36,531</b>	<b>\$36,531</b>	<b>9%</b>	<b>\$378,540</b>
<b>INDIRECT COSTS</b>	<b>\$241,862</b>	<b>\$20,385</b>	<b>\$20,385</b>	<b>8%</b>	<b>\$221,478</b>
Other Direct Costs					
Travel/Training/Conferences	\$15,000	\$604	\$604	4%	\$14,396
APWA Conference	\$7,500		\$0	0%	\$7,500
Computer Hardware & Software	\$30,000	\$15,450	\$15,450	52%	\$14,550
Contractual - Special Projects	\$90,000		\$0	0%	\$90,000
Audit	\$24,000		\$0	0%	\$24,000
Misc. (Legal Notices, Printing)	\$1,761	\$100	\$100	6%	\$1,661
<b>TOTAL OTHER DIRECT COSTS</b>	<b>\$168,261</b>	<b>\$16,154</b>	<b>\$16,154</b>	<b>10%</b>	<b>\$152,107</b>
<b>TOTAL</b>	<b>\$825,194</b>	<b>\$73,070</b>	<b>\$73,070</b>	<b>9%</b>	<b>\$752,124</b>

PPUATS Technical Committee

Page 2

August 21, 2019

## **PPUATS MONTHLY PERFORMANCE REPORT**

**July 2019**

### **Management and Administration**

- Hosted annual joint meeting of PPUATS Technical and Policy Committees
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee

### **Data Development and Maintenance**

- Continued to maintain regional GIS data
- Continued development of regional pavement management system
- Continued regional GIS guardrail inventory
- Continued work on TCRPC/PPUATS website updates
- Responded to technical assistance requests for GIS

### **Long Range Planning**

- Continued to implement Regional Bicycle Plan
- Monitored application for automated driving systems demonstration grant
- Met weekly for 2020-2045 Long-Range Transportation Plan development and coordination

### **Short Range Planning**

- Released call for projects for FY20 Special Transportation Planning Studies
- Monitored and made administrative changes to TIP
- Began development of FY20-23 Transportation Improvement Program



PPUATS Technical 10  
**PEORIA-PEKIN URBANIZED AREA TRANSPORTATION STUDY (PPUATS)**  
**FY 2019-2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT FORM**

TIP Adopted September 5, 2018, as amended  
 Cells colored in gray are automatically calculated in Excel (see Note 3 below)

DATE	AMENDING TIP DOCUMENT		AGENCY REQUESTING AMENDMENT(S)
8/21/2019	From 2019	To 2022	City of Peoria, IDOT

**PROJECT INFORMATION**

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
Section 130 Rail Upgrade - Alta Ln	PEO-20-06				AAR DOT Crossing #175630D, on Alta Ln between Rte 91 and Radnor Rd	Preliminary Engineering, Construction Engineering, and Construction	Section 130	90%	\$ 205,200
							State		
							UPRR	10%	\$ 22,800
							<b>Total</b>		<b>\$ 228,000</b>

Reason for Amendment: CO requests this be added to PPUATS's TIP

Willow Knolls Pedestrian Improvements	PEO-19-04				University St to 653 ft East of Allen Rd in Peoria	Engineering (Ph I, II, III, & Staff), and Construction of sidewalk	TAP	80%	\$ 223,819
							State		
							Local	20%	\$ 55,955
							<b>Total</b>		<b>\$ 279,774</b>

Reason for Amendment: Original TIP had incorrect amount. Now this amendment will match the TAP award by reducing original TIP by \$1,500. Also, update the Action items to match the TAP application.

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>

Reason for Amendment:

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>

Reason for Amendment:

Technical	
Policy	

IDOT District 4 Local Roads	
IDOT District 4 Programming	
FHWA	

- NOTES:**
- 1) The projects in the state portion of the TIP are the Illinois Department of Transportation's estimate for fiscal year project scheduling and represent an intent to proceed. Impacts on individual project readiness include funding availability, unforeseen events (environmental problems, engineering, land acquisition) and the department's need to retain programmatic flexibility to address changing conditions and priorities on the state highway system.
  - 2) Projects can be moved from Year 2 or 3 of the TIP into Year 1 with the approval of the implementing agency and the PPUATS POLICY COMMITTEE. The implementing agency may elect to change fund type with notification to the PPUATS POLICY COMMITTEE.
  - 3) The Excel document for this form uses formulas to calculate Funding Share % and Total Project Cost. These cells cannot be edited by default, to prevent accidental overwriting of these formulas. To override this protection in Excel 2010 and above, click on the "Review" tab and then click on "Unprotect Sheet."