

AGENDA

Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Technical Committee

Wednesday, May 15, 2019 at 9:00 am
 456 Fulton St., Suite 420
 Peoria, IL 61602

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes, April 17, 2019
5. Recommend to Policy Committee April Financial Report and Performance Report – *Memo*
6. Recommend to Policy Committee IDOT TIP Amendments – *Handout*
 - a. Project S-20-25 Pavement Preservation
 - b. Project S-20-26 Pavement Preservation
7. Recommend to Policy Committee Safe Routes to School (SRTS) TIP Amendments – *Attachment*
 - a. D-20-01 Dunlap Valley Middle SRTS
 - b. PEK-20-02 Jefferson Elementary & Washington Middle SRTS
 - c. W-20-02 Washington District 51 SRTS
 - d. W-20-03 Washington District 52 SRTS
8. Recommend to Policy Committee Resolution 19-09 FY20 Joint Funding Agreement - *Attachment*
9. Updates
 - a. IDOT Statewide Planning and Research (SPR) Funding Applications
 - b. IDOT Local Roads
10. Other
 - a. Next meeting scheduled for July 17, 2019
11. Adjournment

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI complaint form, call 309-673-9330.

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MINUTES

Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Technical Committee

Wednesday, April 17, 2019 at 9:00 am
 456 Fulton St., Suite 420
 Peoria, IL 61602

1. Call to Order
 Chairman Andrews called the meeting to order at 9:05 a.m.

2. Roll Call

Member	Present	Absent	Member	Present	Absent
Amy Benecke-McLaren, Peoria County	x		Dustin Sutton* Peoria Heights		x
Jeff Gilles, Peoria County	x		Ed Andrews, City of Washington	x	
Keith Munter, Peoria County*		x	Jon Oliphant, City of Washington*	x	
Craig Fink, Tazewell County		x	Patrick Meyer, Village of Bartonville	x	
Dan Parr, Tazewell County		x	Terrisa Worsfold, IDOT	x	
Conrad Moore, Woodford County	x		Karen Dvorsky* IDOT		x
Bill Lewis, City of Peoria	x		James Dillon., City of West Peoria		x
Nick Stoffer, City of Peoria	x		Henry Strube, Jr., City of West Peoria*		x
Stephen Letsky, City of Peoria	x		Craig Loudermilk, Village of Morton		x
Jane Gerdes* City of Peoria		x	Frank Sturm, Village of Morton*		x
Angela Klopfenstein* City of Peoria		x	Kenneth Coulter, City of Chillicothe	x	
Emily Ambroso* City of Peoria		x	Courtney Allyn, Village of Creve Coeur	x	
Michael Guerra, City of Pekin		x	Nick Standefer, CityLink	x	
Josie Esker,* City of Pekin		x	Joe Alexander*, CityLink		x
Rick Semonski, City of East Peoria		x	Gene Olson, MAAP		x
Ty Livingston, City of East Peoria	x		Eric Miller, TCRPC	x	
Mike Casey, Peoria Heights	x		Rich Brecklin, Village of Germantown Hills		x

*Alternate. Staff: Hannah Martin, Ray Lees, and Ryan Harms. Also present Curtis Jones- IDOT, and Ken Park- IDOT.

3. Public Comment-none
4. Approval of Minutes, March 20, 2019
Casey moved to approve the March 20, 2019 minutes and Gilles seconded. Motion carried.
5. Recommend to Policy Committee March Financial Report and Performance Report – *Memo*
Livingston moved to approve the March Financial Report and Performance Report and Letsky seconded. Harms corrected the % should be 74% not 59%. Motion carried.
Harms updated the total budget for FY19 is \$817,417. As of the end of March 2019, PPUATS has used approximately 74% of its budget.
6. Recommend to Policy Committee TIP Amendments
 - a. Project S-20-22 IL-40 Detour Prep – *Handout*
 - b. Project S-20-23 I-74 Signage – *Handout*
 Casey moved to recommend to Policy Committee TIP Amendments and Meyer seconded. Motion carried.
Harms said these will be combined and turned it over to Worsfold from IDOT to explain. She explained that there are funding issues with state projects so will be using Federal funds to complete these projects.
7. Recommend to Policy Committee FY 2020 Unified Work Planning Program – *Handout*
Letsky moved to recommend to Policy the FY 2020 Unified Work Planning Program and Livingston seconded. Motion carried.
 - Harms explained the work plan and budget, on page 4 the PL-FTA funding is \$660,155 with local match of \$165,039 for a total of \$825,194. He also explained the State Metro Planning Funds of being used on cost share for USDOT Autonomous Driving Systems Grant of \$100,000 and Local match for ICT Beneficial Use of Dredged Material Grant of \$65,000 for a total of \$165,000. He then pointed out the Line Item budget on page 13 for the \$165,039. He then explained the PPUATS Match from each community and stated that after Policy approves the work program, we will send out to the communities a resolution stating the local matches.
 - Oliphant asked why we are supporting the Eastern By-Pass Coalition? Miller answered that we support if they need our assistance.
8. Discussion of IDOT Statewide Planning and Research Funds – *Attachment*
Miller updated that he attended IDOT Statewide Planning and Research funds last week. He noted that IDOT receives almost \$250M in Federal Highway Administration State Planning and Research Funds to conduct statewide planning and research. The following projects we have submitted:
 - Pavement Management
 - Aerial Photography for 4 counties
 - Planimetric- digital photos
 - Bob Michael Bridge Study
 - Greater Peoria Smart Study
 - Assessment Management- TransMap
 - Bike/Pedestrian count equipment

- Beneficial Use Dredging Material and Para Transit Study (CityLink)

The due date for projects submitted is April 30, 2019

The 3 subjects IDOT is looking for on these submittals are:

- Aligning with State LRTP
- Performance measures
- Assist management

9. Discussion of Illinois Capital Plan

Miller said there will be an Illinois Capital Plan but does not know when. Discussion was held on being on board with them or going our own way. Nevertheless, we need to be on record of being on the plan request. We need to support resolution on tax increase. Should we support formula?

Gilles asked should we stand up with generic issues.

Oliphant added what is funding mechanism?

Livingston added is this lateral versus vertical.

10. Updates

- a. LRTP Technical Advisory Committee

Harms reported staff is going thru 20-45 LRTP

- b. FYs 20-23 Transportation Improvement Program projects

Harms reported on the local Federal Funded Plan

- c. IDOT Marine Transportation System Plan

Harms presented postcard for IDOT Marine Transportation Plan. He will scan and send out.

- d. IDOT Local Roads

Park reported on the following; new road for TIP, street lighting, Creve Coeur I29 project will be starting up soon, safe commute for schools, and Il special bridge.

11. Other

- a. Next meeting scheduled for May 15, 2019-ok

12. Adjournment

Gilles moved to adjourn, and Meyer seconded. Motion carried.

Submitted by:

Eric Miller

Executive Director

Recorded and subscribed by Debbie Ulrich



MEMORANDUM

TO: PPUATS Technical Committee

FROM: Staff

SUBJECT: April 2019 Financial Report and Performance Report

DATE: May 15, 2019

Action needed by Technical Committee:

Recommend to Policy Committee approval of April 2019 Financial Report and Performance Report.

Background:

The total budget for FY19 is \$817,417. As of the end of April 2019, PPUATS has expended approximately 79%% of its budget.

FY19 PL/FTA Budget – April 2019

	FY19	Apr-19	YTD	% USED YTD	REMAINING
Salaries	\$331,409	\$12,581	\$285,829	86%	\$45,580
Fringe Benefits	\$84,809	\$3,598	\$81,328	96%	\$3,481
TOTAL SALARIES	\$416,217	\$16,179	\$367,157	88%	\$49,060
INDIRECT COSTS	\$232,624	\$9,028	\$204,874	88%	\$27,750
Other Direct Costs					
Travel/Training/Conferences	\$15,000	\$2,502	\$12,206	81%	\$2,794
APWA Conference	\$7,500	\$7,500	\$7,500	100%	\$0
Computer Hardware & Software	\$25,000		\$22,101	88%	\$2,899
Contractual - Special Projects	\$92,076		\$95	0%	\$91,981
Audit	\$24,000	\$630	\$23,999	100%	\$1
Misc. (Legal Notices, Printing)	\$5,000		\$4,056	81%	\$944
Retroactive Pay	\$0		\$0	0%	\$0
TOTAL OTHER DIRECT COSTS	\$168,576	\$10,632	\$69,957	41%	\$98,619
TOTAL	\$817,417	\$35,840	\$641,988	79%	\$175,429

PPUATS Technical Committee

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PPUATS MONTHLY PERFORMANCE REPORT

April 2019

Management and Administration

- Hosted meetings of PPUATS Technical and Policy Committees
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee

Data Development and Maintenance

- Continued to maintain regional GIS data
- Continued development of regional pavement management system
- Continued regional GIS guardrail inventory
- Continued work on TCRPC/PPUATS website updates
- Responded to technical assistance requests for GIS

Long Range Planning

- Continued to implement Regional Bicycle Plan
- Monitored application for automated driving systems demonstration grant
- Continued preliminary work for 2020-2045 Long-Range Transportation Plan

Short Range Planning

- Developed and executed contracts for FY19 special transportation planning studies
- Completed FY20 Unified Work Planning Program
- Monitored and made administrative changes to TIP

**PEORIA-PEKIN URBANIZED AREA TRANSPORTATION STUDY (PPUATS)
FY 2019-2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT FORM**

TIP Adopted September 5, 2018, as amended

Cells colored in gray are automatically calculated in Excel (see Note 3 below)

DATE	AMENDING TIP DOCUMENT		AGENCY REQUESTING AMENDMENT(S)
	From	To	
5/9/2019	2019	2022	Village of Dunlap, City of Pekin, City of Washington

PROJECT INFORMATION

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
Dunlap Valley Middle Safe Routes to School	D-20-01				Near Dunlap Valley Middle School in Dunlap	New Sidewalk, Sidewalk Curb Ramp, Median Refuge/Center Crossing, Crossing Improvements, New/Upgraded Signs, Flashing Beacons, New Pavement Markings, Pedestrian Activated Signal Upgrades, Permanently Mounted Solar Powered Speed Feedback Signs	SRTS	80%	\$ 200,000
							State		
							Local	20%	\$ 50,000
							Total		\$ 250,000

Reason for Amendment: Project awarded SRTS school funds April 2019

Jefferson Elementary & Washington Middle Safe Routes to School	PEK-20-02				Near Jefferson Elementary and Washington Middle Schools in Pekin	New Sidewalk, Sidewalk Curb, Sidewalk Curb Ramp, Raised Crossing, Median Refuge/Center Crossing, New/Upgraded Signs, New Pavement Markings, New Traffic Striping, Flashing Beacons, Pedestrian Activated Signal Upgrades, Pedestrian Countdown Signals, Permanently Mounted Solar Powered Speed Feedback Signs, Sight Distance Improvements	SRTS	80%	\$ 197,932
							State		
							Local	20%	\$ 49,483
							Total		\$ 247,415

Reason for Amendment: Project awarded SRTS school funds April 2019

Washington District 51 Safe Routes to School	W-20-02				Near Central Intermediate School in Washington	New Sidewalk, Sidewalk Gap Closure, Sidewalk Curb, Sidewalk Curb Ramp, Crossing Improvement, New/Upgraded Signs, Bike Racks	SRTS	80%	\$ 200,000
							State		
							Local	20%	\$ 50,000
							Total		\$ 250,000

Reason for Amendment: Project awarded SRTS school funds April 2019

Washington District 52 Safe Routes to School	W-20-03				Near Washington Middle School in Washington	New Sidewalk, Sidewalk Gap Closure, Sidewalk Curb, Sidewalk Curb Ramp, Crossing Improvements, New/Upgraded Signs, Multi-Use Bike/Ped Trail	SRTS	80%	\$ 200,000
							State		
							Local	20%	\$ 50,000
							Total		\$ 250,000

Reason for Amendment: Project awarded SRTS school funds April 2019

Technical	
Policy	

IDOT District 4 Local Roads	
IDOT District 4 Programming	
FHWA	

- NOTES:**
- 1) The projects in the state portion of the TIP are the Illinois Department of Transportation's estimate for fiscal year project scheduling and represent an intent to proceed. Impacts on individual project readiness include funding availability, unforeseen events (environmental problems, engineering, land acquisition) and the department's need to retain programmatic flexibility to address changing conditions and priorities on the state highway system.
 - 2) Projects can be moved from Year 2 or 3 of the TIP into Year 1 with the approval of the implementing agency and the PPUATS POLICY COMMITTEE. The implementing agency may elect to change fund type with notification to the PPUATS POLICY COMMITTEE.
 - 3) The Excel document for this form uses formulas to calculate Funding Share % and Total Project Cost. These cells cannot be edited by default, to prevent accidental overwriting of these formulas. To override this protection in Excel 2010 and above, click on the "Review" tab and then click on "Unprotect Sheet."

RESOLUTION 19-09
JOINT PPUATS FUNDING AGREEMENT – UNIFIED WORK PROGRAM FY 2020

This agreement is hereby entered into by the members of the participating agencies of the Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Policy Committee, recognized as the MPO under Section 134 of the *Fixing America's Surface Transportation Act (FAST Act)*. It is intended to set forth the procedures and methods agreed upon to provide sufficient local matching funds enabling the Peoria/Pekin Urbanized Area to receive **\$660,155** in Federal Highway Administration and Federal Transit Administration planning funds. The funding requires a 20% local match, requiring a total local match of **\$165,039** for Fiscal Year 2020. It is further agreed that the Greater Peoria Mass Transit District provides **\$3,800** of FTA Section 5307 funds as a pass-through membership fee for participation in the planning process.

The Federal Planning funds, FTA funds, and local matching monies will be utilized for the work and services performed in accordance with the Unified Planning Work Program (UPWP) for Fiscal Year 2020. The work and services and their associated costs as contained in the UPWP were adopted by both the PPUATS Policy Committee and the Tri-County Regional Planning Commission.

Each participating agency identified herein hereby agrees to pay its entire share to the MPO not later than November 1, 2019. The MPO is hereby designated to deposit local funds into a special bank account. Withdrawals from this account shall be for reimbursement for work accomplished on the appropriate work tasks designated in the UPWP. The MPO shall make a monthly report to the PPUATS Policy Committee accounting for the expenses incurred on the work tasks identified in the UPWP. Federal and State funds shall be requested by and dispersed directly to the MPO in accordance with agreements of the State of Illinois and the Greater Peoria Mass Transit District.

The local matching money for FY 2020 shall be provided by each of the participating agencies noted herein by the contributing percentage of MFT funds each such agency received in Calendar Year 2018.

PPUATS Community	2018 MFT Allotment	%	FY2020 Match
Peoria County	\$ 2,459,596	22.24%	\$ 36,710
Tazewell County	\$ 1,908,935	17.26%	\$ 28,491
Woodford County	\$ 633,728	5.73%	\$ 9,459
City of Peoria	\$ 2,942,940	26.61%	\$ 43,924
City of Pekin	\$ 872,439	7.89%	\$ 13,021
City of East Peoria	\$ 598,839	5.42%	\$ 8,938
City of Washington	\$ 399,112	3.61%	\$ 5,957
Village of Bartonville	\$ 165,588	1.50%	\$ 2,471
Village of West Peoria	\$ 119,220	1.08%	\$ 1,779
Village of Morton	\$ 416,260	3.76%	\$ 6,213
Village of Peoria Heights	\$ 157,527	1.42%	\$ 2,351
Village of Creve Coeur	\$ 139,487	1.26%	\$ 2,082
City of Chillicothe	\$ 156,017	1.41%	\$ 2,329
Village of Germantown Hills	\$ 87,976	0.80%	\$ 1,313
Subtotal	\$ 11,057,664	100.00%	\$ 165,039
CityLink	N/A	N/A	\$ 3,800
TOTAL MATCH			\$ 168,839

Any surplus of local matching money with accumulated interest will remain on deposit in the special bank account managed by the MPO with any excess from previous years and may be used for such purposes and projects as designated by the PPUATS Policy Committee.

This agreement is approved as indicated by signature of an agent of the undersigned participating agency represented on the PPUATS Policy Committee:

Bartonville	_____	Date	_____
Chillicothe	_____	Date	_____
Creve Coeur	_____	Date	_____
East Peoria	_____	Date	_____
Germantown Hills	_____	Date	_____
Morton	_____	Date	_____
Pekin	_____	Date	_____
Peoria	_____	Date	_____
Peoria Heights	_____	Date	_____
Washington	_____	Date	_____
West Peoria	_____	Date	_____
Peoria County	_____	Date	_____
Tazewell County	_____	Date	_____
Woodford County	_____	Date	_____

IDOT Statewide Planning and Research Funds Requests - Fiscal Year 2020

Project	Description	Funding Request	Required Match	Leader	Assisting	Status
Tri-County Planimetric Data Collection	As an addition to the aerial photography collected in FY19, our member counties desire to collect and map certain planimetric features to augment existing transportation asset management applications. Features include edge of pavement, sidewalks, curb and gutter, building footprints, parking lots and others.	\$149,000	\$37,250	Eric	Andrew	Done
Beneficial Use of Dredge Material	An in-depth analysis and evaluation of all the factors that come into play from the use of natural and municipal raw material sources, to dredging, transporting, producing and market assessment (IDOT needs) will be conducted to determine physical and economic feasibility.	\$120,000	\$30,000	Ray	Reema	Done
Regional Transit and Paratransit Expansion Study	A feasibility study of public transportation service expansion, with heavy emphasis on longterm funding for areas that currently receive no paratransit service at all	\$80,000	\$20,000	Hannah		Done
Regional Data Collection & Asset Management Program	Program administered by MPO staff would continue funding for pavement assessment, asset management, and local GIS data solution for local jurisdictions, as well as establish a bicycle/pedestrian traffic counting program. Data are hosted on an upgraded regional server and available for use by MPO members. Includes purchase of upgraded data server, related equipment, third-party data, and software licenses.	\$240,000	\$60,000	Ryan		Done
Smart Regions Plan Expansion	Regionwide strategy for the implementation of transportation technologies that can link and spur development of "smart city" initiatives in Greater Peoria	\$48,000	\$12,000	Hannah		Done
Bob Michel Bridge Study	Planning and Engineering Study would determine the feasibility of creating a barrier protected pathway for pedestrians and bicyclists on one side of the bridge. This plan would effectively consolidate the width of the two sidewalks and a portion of the striped shoulder width.	\$48,000	\$12,000	Ray	Ryan	Done
Total Funding		\$685,000	\$171,250			