

AGENDA

Peoria-Pekin Urbanized Area Transportation Study (PPUATS)

Technical Committee

Wednesday, February 20, 2019 at 9:00 am

456 Fulton St., Suite 420

Peoria, IL 61602

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1. Call to Order
 2. Roll Call
 3. Public Comment
 4. Approval of Minutes, January 16, 2019
 5. Recommend to Policy Committee January Financial Report and Performance Report – *Memo*
 6. Recommend to Policy Committee TIP Amendments – IDOT – *Handout*
 7. Recommend to Policy Committee FY23-24 STU Policy, Guidelines, and Criteria – *Handout*
 8. Presentation of US DOT Automated Driving Systems Demonstration Grant
 9. Updates
 - a. Special Transportation Planning Studies
 - b. FY20 Unified Work Program
 - c. IDOT Local Roads
 10. Other
 - a. Next meeting scheduled for March 20, 2019
 11. Adjournment

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI complaint form, call 309-673-9330.

Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two business days in advance.

MINUTES

Peoria-Pekin Urbanized Area Transportation Study (PPUATS)

Technical Committee

Wednesday, January 16, 2019 at 9:00 am

****Please note the change in location****

Gateway Building, 200 NE Water Street, Peoria, IL 61602

Peoria, IL 61602

1. Call to Order

Chairman Andrews called the meeting to order at 9:00 a.m.

2. Roll Call

| | | | | | |
|---|---|---|--|---|---|
| Amy Benecke-McLaren, Peoria County | x | | Ed Andrews, City of Washington | x | |
| Jeff Gilles, Peoria County | x | | Jon Oliphant, City of Washington | x | |
| Vacant* Peoria County | | | Patrick Meyer, Village of Bartonville | x | |
| Craig Fink, Tazewell County | x | | Terissa Worsfold, IDOT | x | |
| Dan Parr, Tazewell County | | x | Karen Dvorsky, * IDOT | | x |
| Conrad Moore, Woodford County | x | | James Dillon, Village of West Peoria | | x |
| Bill Lewis, City of Peoria | | x | Alicia Hermann, * Village of West Peoria | | x |
| Nick Stoffer, City of Peoria | x | | Craig Loudermilk, Village of Morton | | x |
| Stephen Letsky, City of Peoria | x | | Frank Sturm, * Village of Morton | | x |
| Jane Gerdes, * City of Peoria | x | | Kenneth Coulter, City of Chillicothe | x | |
| Andrea Klopfenstein, City of Peoria | | x | Courtney Allyn, Village of Creve Coeur | x | |
| Michael Guerra, City of Pekin | x | | Nick Standefer, City Link | x | |
| Josie Esker*, City of Pekin | x | | Joe Alexander, * City Link | x | |
| Rick Semonski, City of East Peoria | | x | Gene Olson, MAAP | | x |
| Ty Livingston, City of East Peoria | x | | Eric Miller, TCRPC | x | |

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| | | | | | |
|------------------------------------|--|---|---|--|---|
| Mike Casey, Peoria Heights | | x | Rich Brecklin, Village of Germantown Hills | | x |
| Dustin Sutton, * Peoria Heights | | x | | | |

- Alternate. Staff: Lees, Hendon, Harms, Bruner, Moore, Abi-Akar, and Martin. Also: Curtis Jones-IDOT, and Simon Alwan-IDOT

3. Public Comment-none

Miller introduced Nick Standefer from CityLink, and Curtis Jones from IDOT

4. Approval of Minutes, October 22, 2018 Joint Meeting

Letsky moved to approve the minutes from October 22, 2018 Joint meeting and Gilles seconded. Motion carried.

5. Recommend to Policy Committee December Financial Report and Performance Report – *Memo*

Fink moved to recommend to Policy Committee December Financial Report and Performance Report and Guerra seconded. Motion carried.

Harms updated that we are in good shape. The total budget for FY19 is \$817,417 and as of the end of August 2018, PPUATS has used about 51% of its budget.

6. Recommend to Policy Committee Transportation Alternatives (TAP) Projects – *Memo*

Alexander moved to recommend to Policy Committee Transportation Alternatives (TAP) Projects and Letsky seconded. Motion carried.

- Harms reported on the 3 projects chosen by TAP subcommittee and project scoring process. After scoring them for usage and value, the subcommittee considered these 3 submissions- Washington US Business- 24 Shared Use Path, Peoria Pedestrian Infill, and Peoria Willow Knolls Pedestrian Accommodations. The committee felt these projects will carry significant local and regional significance.
- Miller explained the remaining funds will have a call for projects.

7. Recommend to Policy Committee TIP Amendments – Projects CL-19-02 through CL-19-08

CityLink Program Modifications – *Attachment*

Alexander moved to recommend to Policy Committee TIP amendments- Projects CL-19-02 through 19-08 CityLink Program Modifications and Fink seconded. Motion carried.

- Harms reported the reason for the amendment for all projects was because it was a new capital item for FY19 program.

8. Recommend to Policy Committee Annual Safety Performance Measure Targets – *Handout*

Meyer moved to recommend to Policy Committee Annual Safety Performance Measure Targets and Gerdes seconded. Motion carried.

Martin reported that PPUATS continues to support IDOT's targets for Safety.

- Federal Transportation Bills, MAP-21 and FAST ACT, have mandated certain performance measures which should guide transportation decision making.

- MPO's Safety targets need to be incorporated into our transportation documents- TIP every year and LRTP every 5 years.
- State (IDOT) set their Safety targets annually in August.
- MPO's must resolve to support IDOT's Safety targets for their metropolitan planning area or set their own by the end of February.
- PPUATS chose to support IDOT's target last year.
- Data is not yet available to measure progress from the first target's set by IDOT.

Fink asked about the notes stating only states are assessed for significant progress made toward established targets.

- Martin responded there could be penalties if all requirements are not made and funds used for other safety projects.

9. Discussion of FYs 2023-24 Surface Transportation Block Grant (STU) Funding

- Harms updated on the STU funding. Federal has 2.8 million per year. He then explained the scoring criteria.
- Meyer asked if we wait until the subcommittee decides on waiting for scoring process to be decided we can set aside funds for small communities.
- Fink suggested to set aside some funds for resurfacing.
- Harms said that staff will compile information and last years scoring process. He then asked if last year's scoring process is ok to use again?
- Stoffer asked when the call for projects will be and Harms said by April.
- Fink said he would like to review the scoring process.
- Miller said they will bring back to Technical the application and scoring process to Technical to review and discuss and forward onto Policy for approval.

10. Discussion of Bob Michel Bridge Bicycle/Pedestrian Accommodations

- Miller said a subcommittee has been created to discuss the safety of pedestrians and bicycles crossing the bridge. Can we modify to make it safer?
- Dvorsky from IDOT expressed they have no money to fix this.
- Was suggested to engage with professionals for discussing this issue.
- Stoffer said Peoria would like to be involved in the discussion.
- Fink asked what would be the recommended path?
- Harms replied 8 feet.

11. Updates

a. Long-Range Transportation Plan Process

Harms updated the staff is putting together the 2020-2025 LRTP. This is a call for projects for the next 25 years. They want the publics input. A kick off open house will be in May.

b. IDOT Local Roads

Simon Alwan form IDOT updated the 12 applications for safe routes to school have been received. Old Galena Road and Cedar Hills is completed. Northmoor Road will start back up in March and be completed by November.

12. Other

- Abi-Akar mentioned the Hazard Mitigation Plan final draft is on our website.
- Martin introduced our intern from Bradley- Cole Grimm.
 - a. Next meeting scheduled for February 20, 2019

13. Adjournment

Fink moved to adjourn at 10:04 a.m. and Gilles seconded. Motion carried.

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by Debbie Ulrich

DRAFT



MEMORANDUM

TO: PPUATS Technical Committee
FROM: Staff
SUBJECT: January 2019 Financial Report and Performance Report
DATE: February 20, 2019

Action needed by Technical Committee:

Recommend to Policy Committee approval of January 2019 Financial Report and Performance Report.

Background:

The total budget for FY19 is \$817,417. As of the end of January 2019, PPUATS has expended approximately 59% of its budget.

FY19 PL/FTA Budget – January 2019

| | FY19 | Jan-19 | YTD | % USED YTD | REMAINING |
|---------------------------------|------------------|-----------------|------------------|-----------------------|------------------|
| Salaries | \$331,409 | \$31,734 | \$218,781 | 66% | \$112,628 |
| Fringe Benefits | \$84,809 | \$9,076 | \$62,153 | 73% | \$22,656 |
| TOTAL SALARIES | \$416,217 | \$40,810 | \$280,934 | 67% | \$135,283 |
| INDIRECT COSTS | \$232,624 | \$22,772 | \$156,761 | 67% | \$75,863 |
| Other Direct Costs | | | | | |
| Travel/Training/Conferences | \$15,000 | \$287 | \$7,369 | 49% | \$7,631 |
| APWA Conference | \$7,500 | | \$0 | 0% | \$7,500 |
| Computer Hardware & Software | \$25,000 | | \$21,364 | 85% | \$3,636 |
| Contractual - Special Projects | \$92,076 | | \$95 | 0% | \$91,981 |
| Audit | \$24,000 | | \$16,156 | 67% | \$7,844 |
| Misc (Legal Notices, Printing) | \$5,000 | \$44 | \$440 | 9% | \$4,560 |
| Retroactive Pay | \$0 | | \$0 | 0% | \$0 |
| TOTAL OTHER DIRECT COSTS | \$168,576 | \$331 | \$45,424 | 27% | \$123,152 |
| TOTAL | \$817,417 | \$63,914 | \$483,119 | 59% | \$334,298 |

PPUATS MONTHLY PERFORMANCE REPORT

January 2019

Management and Administration

- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee

Data Development and Maintenance

- Continued to maintain GIS system for the region
- Continued work on TCRPC/PPUATS website updates
- Responded to technical assistance requests for GIS

Long Range Planning

- Continued to implement Regional Bicycle Plan
- Developed work plan for 2020-2045 Long-Range Transportation Plan

Short Range Planning

- Developed contracts for FY19 Special Studies
- Monitored and made administrative changes to TIP