

AGENDA

Peoria-Pekin Urbanized Area Transportation Study (PPUATS)

Technical Committee

Wednesday, September 19, 2018 at 9:00 am

456 Fulton St, Suite 420

Peoria, IL 61602

-
1. Call to Order
 2. Roll Call
 3. Public Comment
 4. Approval of Minutes, August 15, 2018 Meeting
 5. Recommend to Policy Committee August Financial Report and Performance Report – *Memo*
 6. Staff Presentation: Autonomous Mobility Initiative
 7. Recommend to Policy Committee TIP Amendment – Project 5310-18-02 City of Peoria Pedestrian/Bus Stop Improvements – *Attachment*
 8. Recommend to Policy Committee TIP Amendment – Project 5310-18-03 CityLink Bus Stop Upgrades – *Attachment*
 9. Recommend to Policy Committee FY2019 Special Transportation Studies – *Handout*
 10. Updates
 - a. Nominations Committee
 - b. FY 18-20 Transportation Alternatives (TAP) – Applications due September 21, 2018
 - c. IDOT Local Roads
 11. Other
 - a. Next meeting scheduled for October 17, 2018
 12. Adjournment

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI complaint form, call 309-673-9330.

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MINUTES

Peoria-Pekin Urbanized Area Transportation Study (PPUATS)

Technical Committee

Wednesday, August 15, 2018 at 9:00 am

456 Fulton St, Suite 420

Peoria, IL 61602

1. Call to Order

Vice Chairman Andrews call ed the meeting to order at 9:00 am

2. Roll Call

Representative	Present	Absent	Representative	Present	Absent
Amy Benecke-McLaren, Peoria County	x		Ed Andrews, City of Washington	x	
Jeff Gilles, Peoria County	x		Jon Oliphant, City of Washington	x	
Vacant* Peoria County			Patrick Meyer, Village of Bartonville	x	
Craig Fink, Tazewell County	x		Terissa Worsfold, IDOT	x	
Dan Parr, Tazewell County		x	Karen Dvorsky, * IDOT		x
Conrad Moore, Woodford County	x		James Dillon, Village of West Peoria		x
Bill Lewis, City of Peoria		x	Alicia Hermann, * Village of West Peoria		x
Nick Stoffer, City of Peoria	x		Craig Loudermilk, Village of Morton		x
Stephen Letsky, City of Peoria	x		Frank Sturm, * Village of Morton		x
Jane Gerdes, * City of Peoria		x	Kenneth Coulter, City of Chillicothe		x
Andrea Klopfenstein, City of Peoria		x	Courtney Allyn, Village of Creve Coeur	x	
Michael Guerra, City of Pekin	x		Doug Roelfs, City Link		x
Josie Esker*, City of Pekin	x		Joe Alexander, * City Link		x
Rick Semonski, City of East Peoria	x		Gene Olson, MAAP		x
Ty Livingston, City of East Peoria	x		Eric Miller, TCRPC	x	
Mike Casey, Peoria Heights	x		Rich Brecklin, Village of Germantown Hills	x	
Dustin Sutton, * Peoria Heights		x			

- Alternate. Staff: Lees, Hendon, Harms, Abi-Akar, and Martin. Also: Doug Delille-IDOT

3. Public Comment-none
4. Approval of Minutes, July 18, 2018 Meeting
Fink moved to approve the July 18, 2018 minutes and Casey seconded. Motion carried.
5. Recommend to Policy Committee July Financial Report and Performance Report – *Memo*
Brecklin moved to recommend to Policy July Financial Report and Performance Report and Gilles seconded. Motion carried.
Harms presented the total budget for FY19 is \$817,417. As of the end of June 2018, PPUATS has used approximately 9% of its budget.
6. **Public Hearing – FY 2019-2022 Transportation Improvement Program**
McLaren moved to open the Public Hearing- FY2019-2022 Transportation Improvement Program and Fink seconded. Motion carried.
Harms explained the TIP. He commented on the Performance Measures and analysis of projects pertaining to safety.
Casey moved to close the Public Hearing and Fink seconded. Motion carried.
7. Recommend to Policy Committee FY2019-22 Transportation Improvement Program – *Handout*
Fink moved to recommend to Policy FY 2019-22 Transportation Improvement Program and Brecklin seconded. Motion carried.
8. Recommend to Policy Committee FY2019 Special Transportation Studies – *Attachment*
Meyer moved to recommend to Policy Committee FY2019 Special Transportation Studies and Semonski seconded. Motion carried.
 - Harms updated that PPUATS Policy set aside \$92,076 of FY19 PL/FTA funds for local jurisdictions to undertake special transportation planning projects. Jurisdictions could apply for all or part of the \$92,076. Projects may be phased but there is no guarantee that additional funding will be made available in future years. No match is required, although projects which have local, confirmed match will be given higher consideration. Because of the stipulation of the PL/FTA funding source, projects must be completed by June 30, 2019.
 - Harms said a subcommittee needs to be created. After discussion, the subcommittee is composed of Fink, Andrews, and Casey.
9. Informational Session – FY2018-20 Transportation Alternatives (TAP) Application
Harms updated that we are halfway through TAP application period. The application and instructions are on TCRPC website. The closing date of application is September 21, 2018.
10. Staff Presentation – System Performance & Pavement and Bridge Condition Performance Measure Targets
Martin presented the Performance Timeline which consisted of the following:
 - Federal Transportation Bills- MAP-21 and FAST Act
 - States (IDOT) set their targets for Infrastructure (PM2) and System Performance (PM3)
 - MPO's must accept state targets for their area or set their own by November 14, 2018. This means that PPUATS dates are no later than Oct.17th for Technical and Nov. 7th for Policy. CMAQ related target setting not in effect until second performance period, beginning January 1, 2022.
 - Moving forward, PMs will need to be incorporated into our transportation documents- TIP (annual update) and LRTP (5-year update).
 - Infrastructure Target Establishment & Reporting
 - Pavement & Bridge Condition

- System Performance- Target Establishment & Reporting
 - Travel Time Reliability Metric & Measure
 - Freight Reliability Metric & Measure

Summary:

PM1 Safety is done

PM2 Infrastructure - Set target or Support State before November 14, 2018

PM3 System Performance - Set Target or Support State before November 14, 2018.

Comments:

- Worsfold mentioned that TAMP is on IDOT website for review. Focus has shifted from a “worst-first” strategy toward preventative maintenance.

11. Updates

a. Nominations Committee

Miller explained that there needs to be nominations committee created to vote on Chairman and Vice Chair of PPUATS Technical. Term will end in July 1, 2020.

b. IDOT Local Roads

Letsky mentioned Safe Routes to School, which opened Sept. 24, 2018 and will close Nov. 19.

12. Other

a. Next meeting scheduled for September 19, 2018- ok

b. Meyer thanked Harms for creating the new NPDES website, and thanked Andrew Hendon and Britney West for their work on the East Peoria Sidewalk Plan.

13. Adjournment

Oliphant moved to adjourn at 10:15 am and Fink seconded. Motion carried.

Submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by:

Debbie Ulrich



MEMORANDUM

TO: PPUATS Technical Committee
FROM: Staff
SUBJECT: August 2018 Financial Report and Performance Report
DATE: September 19, 2018

Action needed by Technical Committee:

Recommend to Policy Committee approval of August 2018 Financial Report and Performance Report.

Background:

The total budget for FY19 is \$817,417. As of the end of August 2018, PPUATS has expended approximately 20% of its budget.

FY19 PL/FTA Budget – August 2018

	FY19	Aug-18	YTD	% USED YTD	REMAINING
Salaries	\$331,409	\$36,121	\$64,767	20%	\$266,642
Fringe Benefits	\$84,809	\$10,331	\$18,105	21%	\$66,704
TOTAL SALARIES	\$416,217	\$46,452	\$82,872	20%	\$333,345
INDIRECT COSTS	\$232,624	\$25,920	\$46,243	20%	\$186,381
Other Direct Costs					
Travel/Training/Conferences	\$15,000	\$2,077	\$2,184	15%	\$12,816
APWA Conference	\$7,500		\$0	0%	\$7,500
Computer Hardware & Software	\$25,000	\$2,121	\$21,364	85%	\$3,636
Contractual - Special Projects	\$92,076		\$95	0%	\$91,981
Audit	\$24,000	\$6,556	\$6,556	27%	\$17,444
Misc (Legal Notices, Printing)	\$5,000	\$90	\$154	3%	\$4,846
Retroactive Pay	\$0		\$0	0%	\$0
TOTAL OTHER DIRECT COSTS	\$168,576	\$10,845	\$30,353	18%	\$138,223
TOTAL	\$817,417	\$83,216	\$159,468	20%	\$657,949

PPUATS MONTHLY PERFORMANCE REPORT

August 2018

Management and Administration

- Hosted meetings of PPUATS Technical and Policy Committees
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee

Data Development and Maintenance

- Continued to maintain GIS system for the region
- Continued work on TCRPC/PPUATS website update
- Responded to technical assistance requests for GIS

Long Range Planning

- Continued to implement Regional Bicycle Plan
- Continued discussion and planning for 2020-2045 Long-Range Transportation Plan
- Monitored call for projects for FY18-20 Transportation Alternatives (TAP) funding round
- Completed public input for FY19-22 Transportation Improvement Program (TIP)
- Prepared final draft TIP for approval

Short Range Planning

- Released call for FY19 Special Projects
- Monitored final progress of FY17 and FY18 Special Projects funds
- Researched and projected Safety performance measure targets
- Monitored and made administrative changes to TIP

**PEORIA-PEKIN URBANIZED AREA TRANSPORTATION STUDY (PPUATS)
FY 2019-2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT FORM**

TIP Adopted September 5, 2018, as amended
Cells colored in gray are automatically calculated in Excel (see Note 3 below)

DATE	AMENDING TIP DOCUMENT		AGENCY REQUESTING AMENDMENT(S)
	From	To	
9/13/2018	2019	2022	City of Peoria

PROJECT INFORMATION

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
Pedestrian/ Bus Stop Improvements	5310-18-02	N/A	N/A	N/A	Charter Oak Rd to Cannes Dr	Pedestrian access route installation	FTA 5310	80%	\$ 48,000
							State		
							Local	20%	\$ 12,000
							Total		\$ 60,000

Reason for Amendment: FY18 project was not authorized and must be added to FY19 program.

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
							State		
							Local		
							Total		\$ -

Reason for Amendment:

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							State		
							Local		
							Total		\$ -

Reason for Amendment:

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							State		
							Local		
							Total		\$ -

Reason for Amendment:

Technical	
Policy	

IDOT District 4 Local Roads	
IDOT District 4 Programming	
FHWA	

- NOTES:**
- 1) The projects in the state portion of the TIP are the Illinois Department of Transportation's estimate for fiscal year project scheduling and represent an intent to proceed. Impacts on individual project readiness include funding availability, unforeseen events (environmental problems, engineering, land acquisition) and the department's need to retain programmatic flexibility to address changing conditions and priorities on the state highway system.
 - 2) Projects can be moved from Year 2 or 3 of the TIP into Year 1 with the approval of the implementing agency and the PPUATS POLICY COMMITTEE. The implementing agency may elect to change fund type with notification to the PPUATS POLICY COMMITTEE.
 - 3) The Excel document for this form uses formulas to calculate Funding Share % and Total Project Cost. These cells cannot be edited by default, to prevent accidental overwriting of these formulas. To override this protection in Excel 2010 and above, click on the "Review" tab and then click on "Unprotect Sheet."

**PEORIA-PEKIN URBANIZED AREA TRANSPORTATION STUDY (PPUATS)
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9/13/2018	From 2019	To 2022	Greater Peoria Mass Transit District (CityLink)

PROJECT INFORMATION

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Bus Stop Upgrades	5310-18-03	N/A	N/A	N/A	Various Locations	Construct boarding/alighting pads and sidewalk connections	FTA 5310	80%	\$ 66,000
							State		
							Local	20%	\$ 16,500
							Total		\$ 82,500

Reason for Amendment: FY18 project was not authorized and must be added to FY19 program.

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							State		
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