

## AGENDA

### Peoria-Pekin Urbanized Area Transportation Study (PPUATS)

#### Technical Committee

Wednesday, May 16, 2018 at 9:00 am

456 Fulton St, Suite 420

Peoria, IL 61602

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1. Call to Order
  2. Roll Call
  3. Public Comment
  4. Approval of Minutes, April 18, 2018 Meeting – *Handout*
  5. Presentation of April Financial Report and Performance Report – *Memo*
  6. Recommend to Policy Committee Joint Funding Agreement – *Attachment*
  7. Presentation FY 2019-2022 Transportation Improvement Program – *Handout*
  8. Recap of Spring Symposium “Productive Streets: The Driving Force for a Stronger Region”
  9. Updates
    - a. IDOT Special Planning and Research Grant Applications
    - b. FY18 Special Projects and Metropolitan Planning Funds
    - c. IDOT Local Roads
  10. Other
    - a. Next meeting scheduled for July 18, 2018
  11. Adjournment

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI complaint form, call 309-673-9330.

Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two business days in advance.



# MEMORANDUM

**TO:** PPUATS Technical Committee  
**FROM:** Staff  
**SUBJECT:** April 2018 Financial Report and Performance Report  
**DATE:** May 16, 2018

**Action needed by Technical Committee:**

Receive and file the April 2018 Financial Report and Performance Report.

**Background:**

The total budget for FY18 is \$1,018,148. This includes the FY18 budget of \$787,861 plus the carryover of \$230,287. As of the end of April 2018, PPUATS has expended approximately 69% of its budget.

**FY18 + Carryover PL/FTA Budget – April 2018**

	<b>FY18 + CARRYOVER</b>	<b>Sep-17</b>	<b>YTD</b>	<b>% USED YTD</b>	<b>REMAINING</b>
Salaries	\$356,333	\$28,829	\$281,081	79%	\$75,252
Fringe Benefits	\$92,132	\$7,824	\$74,217	81%	\$17,915
<b>TOTAL SALARIES</b>	<b>\$448,465</b>	<b>\$36,653</b>	<b>\$355,298</b>	<b>79%</b>	<b>\$93,167</b>
<b>INDIRECT COSTS</b>	<b>\$250,647</b>	<b>\$20,452</b>	<b>\$198,256</b>	<b>79%</b>	<b>\$52,391</b>
Direct Costs					
Travel/Training/Conferences	\$18,231	\$981	\$8,301	46%	\$9,930
APWA Conference	\$7,500	\$7,500	\$7,500	100%	\$0
Computer Hardware & Software	\$39,408	\$1,925	\$32,794	83%	\$6,614
Contractual - Engineering	\$24,092		\$0	0%	\$24,092
Contractual - Special Projects	\$190,305		\$80,816	42%	\$109,489
Audit	\$36,000		\$16,000	44%	\$20,000
Misc (Legal Notices, Printing)	\$3,500		\$2,697	77%	\$803
Retroactive Pay	\$0		\$0	0%	\$0
<b>TOTAL DIRECT COSTS</b>	<b>\$319,036</b>	<b>\$10,406</b>	<b>\$148,108</b>	<b>46%</b>	<b>\$170,928</b>
<b>TOTAL</b>	<b>\$1,018,148</b>	<b>\$67,512</b>	<b>\$701,662</b>	<b>69%</b>	<b>\$316,486</b>

## **PPUATS MONTHLY PERFORMANCE REPORT**

**April 2018**

### **Management and Administration**

- Hosted meetings of PPUATS Policy and Technical Committees
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee
- Underwent successful FHWA/FTA quadrennial review
- Completed development of FY19 Unified Work Program (UWP)
- Continued development of FY19-22 Transportation Improvement Program (TIP)

### **Data Development and Maintenance**

- Continued to maintain GIS system for the region
- Continued work on TCRPC/PPUATS website update
- Responded to technical assistance requests for GIS

### **Long Range Planning**

- Continued to implement Regional Bicycle Plan
- Continued discussion and planning for 2020-2045 Long-Range Transportation Plan
- Continued preparations for FY18-20 Transportation Alternatives (TAP) funding round

### **Short Range Planning**

- Monitored progress of FY17 and FY18 Special Projects funds
- Researched and projected Safety performance measure targets
- Monitored and made administrative changes to TIP

**RESOLUTION**  
**JOINT PPUATS FUNDING AGREEMENT – UNIFIED WORK PROGRAM FY 2019**

This agreement is hereby entered into by the members of the participating agencies of the Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Policy Committee, recognized as the MPO under Section 134 of the *Fixing America's Surface Transportation Act (FAST Act)*. It is intended to set forth the procedures and methods agreed upon to provide sufficient local matching funds enabling the Peoria/Pekin Urbanized Area to receive approximately \$518,825 in Federal Planning (PL) funds and \$135,109 in Federal Transit Administration (FTA) Section 5303 planning funds. Both funding sources require a 20% local match, requiring a total local match of \$163,483 for Fiscal Year 2019. It is further agreed that the Greater Peoria Mass Transit District provides \$3,800 of FTA Section 5307 funds as a pass-through membership fee for participation in the planning process.

The Federal Planning funds, FTA funds, and local matching monies will be utilized for the work and services performed in accordance with the Unified Work Program for Fiscal Year 2019. The work and services and their associated costs as contained in the Unified Work Program were adopted by both the PPUATS Policy Committee and the Tri-County Regional Planning Commission.

Each participating agency identified herein hereby agrees to pay its entire share to the MPO not later than November 1, 2018. The MPO is hereby designated to deposit local funds into a special bank account. Withdrawals from this account shall be for reimbursement for work accomplished on the appropriate work tasks designated in the Unified Work Program. The MPO shall make a monthly report to the PPUATS Policy Committee accounting for the expenses incurred on the work tasks identified in the Unified Work Program. Federal and State funds shall be requested by and dispersed directly to the MPO in accordance with agreements of the State of Illinois and the Greater Peoria Mass Transit District.

The local matching money for FY 2019 shall be provided by each of the participating agencies noted herein by the contributing percentage of MFT funds each such agency received in Calendar Year 2017.

Program Year FY19				
PPUATS Community	2017 MFT Allotment	2017 %	FY2019 Match	
Peoria County	\$ 2,481,299	22.34%	\$	\$36,515
Tazewell County	\$ 1,935,225	17.42%	\$	\$28,479
Woodford County	\$ 636,057	5.73%	\$	\$9,360
City of Peoria	\$ 2,949,204	26.55%	\$	\$43,401
City of Pekin	\$ 874,296	7.87%	\$	\$12,866
City of East Peoria	\$ 600,114	5.40%	\$	\$8,831
City of Washington	\$ 388,092	3.49%	\$	\$5,711
Village of Bartonville	\$ 165,940	1.49%	\$	\$2,442
Village of West Peoria	\$ 119,474	1.08%	\$	\$1,758
Village of Morton	\$ 417,146	3.76%	\$	\$6,139
Village of Peoria Heights	\$ 157,863	1.42%	\$	\$2,323
Village of Creve Coeur	\$ 139,784	1.26%	\$	\$2,057
City of Chillicothe	\$ 156,350	1.41%	\$	\$2,301
Village of Germantown Hills	\$ 88,163	0.79%	\$	\$1,297
<b>Subtotal</b>	<b>\$ 11,109,006</b>	<b>100.00%</b>	<b>\$</b>	<b>\$163,483</b>
Greater Peoria Mass Transit District	N/A	N/A	\$	3,800
<b>TOTAL MATCH</b>			<b>\$</b>	<b>167,283</b>

Any surplus of local matching money with accumulated interest will remain on deposit in the special bank account managed by the MPO with any excess from previous years and may be used for such purposes and projects as designated by the PPUATS Policy Committee.

This agreement is approved as indicated by signature of an agent of the undersigned participating agency represented on the PPUATS Policy Committee:

Bartonville	_____	Date	_____
Chillicothe	_____	Date	_____
Creve Coeur	_____	Date	_____
East Peoria	_____	Date	_____
Germantown Hills	_____	Date	_____
Morton	_____	Date	_____
Pekin	_____	Date	_____
Peoria	_____	Date	_____
Peoria Heights	_____	Date	_____
Washington	_____	Date	_____
West Peoria	_____	Date	_____
Peoria County	_____	Date	_____
Tazewell County	_____	Date	_____
Woodford County	_____	Date	_____