

AGENDA

Peoria-Pekin Urbanized Area Transportation Study (PPUATS)

Technical Committee

Wednesday, January 17, 2018 at 9:00 am

456 Fulton St, Suite 420

Peoria, IL 61602

-
1. Call to Order
 2. Roll Call
 3. Public Comment
 4. Approval of Minutes – November 15, 2017 Meeting
 5. Presentation of December Financial Report and Performance Report – *Memo*
 6. Recommend to Policy Committee TIP Amendment – CityLink JARC
Pekin Commuter Route – *Attachment*
 7. Recommend to Policy Committee FY17/18 Transportation Alternatives (TAP) Process
 8. Updates
 - a. FHWA/FTA Quadrennial Review
 - b. FY18 Special Projects
 - c. Metropolitan Planning Funds
 - d. IDOT Local Roads
 9. Other
 - a. Next meeting scheduled for February 21, 2018
 10. Adjournment

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI complaint form, call 309-673-9330.

Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two business days in advance.

MINUTES

Peoria-Pekin Urbanized Area Transportation Study (PPUATS)

Technical Committee

Wednesday, November 15, 2017 at 9:00 am

456 Fulton St, Suite 420

Peoria, IL 61602

1. Call to Order

Chairman Smith called the meeting to order at 9:00 am

2. Roll Call

Member	P	A	Member	P	A
Amy Benecke-McLaren, Peoria County	x		Ed Andrews City of Washington	x	
Jeff Gilles, Peoria County		x	Jon Oliphant, City of Washington	x	
Peoria County*			Patrick Meyer, Village of Bartonville	x	
Craig Fink, Tazewell County	excused		Terissa Worsfold, IDOT		x
Dan Parr, Tazewell County	excused		Karen Dvorsky* IDOT	x	
Lindell Loy, Woodford County		x	Henry Strube, Jr. Village of West Peoria		x
Bill Lewis, City of Peoria	x		Alicia Hermann, Village of West Peoria*		x
Nick Stoffer, City of Peoria	x		Craig Loudermilk, Village of Morton		x
Stephen Letsky, City of Peoria	x		Frank Sturm, Village of Morton*		x
Jane Gerdes,* City of Peoria		x	Kenneth Coulter, City of Chillicothe		x
Michael Guerra, City of Peoria	x		Courtney Allyn, Village of Creve Coeur		x
Katy Shackelford,* City of Peoria	x		Doug Roelfs, City Link		x
Rick Semonski, City of East Peoria	x		Joe Alexander*, City Link	x	
Ty Livingston, City of East Peoria	x		Gene Olson, MAAP		x
Kyle Smith, Peoria Heights	x		Eric Miller, TCRPC	x	

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI complaint form, call 309-673-9330.

Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two business days in advance.

Matt Fick* , Peoria Heights		x	Rich Becklin, Village of Germantown Hills	x	
---------------------------------------	--	---	---	---	--

*Alternate

Staff: Harms, Martin, Lees, Abi-Akar, Bruner. Also present: Mike Vanderhoof-IDOT, Simon Alwan-IDOT, Ken Park-IDOT, Ricardo Racendez-IDOT, and Doug Delille- IDOT, and Betsy Tracy-FHWA

3. Public Comment- none
4. Approval of Minutes – October 18, 2017 Meeting
Andrews moved to approve the minutes of October 18, 2017 meeting and Alexander seconded. Motion carried.
5. Presentation of October Financial Report and Performance Report – *Memo*
Harms reported on the total budget for FY 18 is \$1,018,148 which includes the FY18 budget of \$787,861 and the carryover of \$230,287. As of the end of October 2017, PPUATS has used approximately 30% of its budget.
Alexander moved to file this document and Becklin seconded. Motion carried.
6. Recommend to Policy Committee TIP Amendment – IDOT US 150 & IL 8 Safety Improvements
 - Harms presented the TIP Amendment that consisted of adding a project to eliminate guardrail at various locations along US 150 and IL 8. Also, included, will be replacement of a culvert under US 150 west of Heinz Lane. Estimated cost is \$1,600,000 and is currently scheduled for letting on 3/9/2018.
 Becklin moved to recommend to Policy Committee TIP Amendment- IDOT US 150 & IL 150 & IL8 Safety Improvements and Letsky seconded. Motion carried.
7. Recommend to Policy Committee TIP Amendment – IDOT IL 40 Resurfacing
 - Harms presented TIP Amendment- IDOT IL 40 Resurfacing that consisted of advance resurfacing project to 2018, adjust projects limits and update costs for project currently scheduled for letting on 3/9/2018.
 Semonski moved to recommend to Policy TIP Amendment- IDOT IL 40 Resurfacing and Miller seconded. Motion carried.
8. Discussion of Special Transportation Studies Submissions – *Memo*
Ryan updated that there where 4 requests for the Special Transportation Studies
 - Pekin Greenways and Trails Plan
 - City of Peoria Downtown Wayfinding and Signage Plan
 - East Peoria ADA Compliance Plan
 - Bartonville Traffic Signal and Street Light GIS Study
 The total requests totaled \$130,000 but approximately \$88,000 is identified for Contractual- Special Studies.
Katy Shackelford said that the City of Pekin would be willing to hold off on their project until the regular FY19 funding round. Meyer said that Bartonville would be willing to do the same.

Committee members reached consensus that the Peoria and East Peoria projects should be funded using carryover funds and the Pekin and Bartonville projects receive priority next year.

9. Updates

a. FY18 Special Projects

Harms updated that East Peoria signed a copy of contract for consultant for East Peoria sidewalk study and Chillicothe 4th Street Study is finalizing the RFQ.

b. Metropolitan Planning Funds

Harms said that they have signed contracts for Peoria Heights

c. IDOT Local Roads

Simon Alwan of IDOT updated on the following FY18 & 19 projects: Northmoor is under contract, Cedar Hills start work in early 2018, Dirksen Parkway and Camp Street letting will be in 2020 with program submitted by Dec. 11th

10. Other

a. Next meeting scheduled for January 17, 2018- ok

- Miller updated on the following:

Hanson Engineering will present a tool o develop programming right after this meeting in our conference room at TCRPC

- Delille from IDOT said there will be road cuts come spring, and the state level LRTP and Freight Plan are on website for review.

11. Adjournment

Oliphant moved to adjourn at 9:25 am and Andrews seconded. Motion carried.

Submitted by:

Eric W. Miller, Executive Director

Recorded and transcribed by: Debbie Ulrich



MEMORANDUM

TO: PPUATS Technical Committee
FROM: Staff
SUBJECT: December 2017 Financial Report and Performance Report
DATE: January 17, 2018

Action needed by Technical Committee:

Receive and file the December 2017 Financial Report and Performance Report.

Background:

The total budget for FY18 is \$1,018,148. This includes the FY18 budget of \$787,861 plus the carryover of \$230,287. As of the end of December 2017, PPUATS has expended approximately 40% of its budget.

FY18 + Carryover PL/FTA Budget – December 2017

	FY18 + CARRYOVER	Sep-17	YTD	% USED YTD	REMAINING
Salaries	\$356,333	\$17,262	\$164,348	46%	\$191,985
Fringe Benefits	\$92,132	\$4,685	\$42,536	46%	\$49,596
TOTAL SALARIES	\$448,465	\$21,947	\$206,884	46%	\$241,581
INDIRECT COSTS	\$250,647	\$12,246	\$115,441	46%	\$135,206
Direct Costs					
Travel/Training/Conferences	\$18,231	\$13	\$4,831	26%	\$13,400
APWA Conference	\$7,500		\$0	0%	\$7,500
Computer Hardware & Software	\$39,408	\$53	\$22,715	58%	\$16,693
Contractual - Engineering	\$24,092		\$0	0%	\$24,092
Contractual - Special Projects	\$190,305	\$16,000	\$42,850	23%	\$147,455
Audit	\$36,000		\$16,000	44%	\$20,000
Misc (Legal Notices, Printing)	\$3,500		\$2,697	77%	\$803
Retroactive Pay	\$0		\$0	0%	\$0
TOTAL DIRECT COSTS	\$319,036	\$16,066	\$89,093	28%	\$229,943
TOTAL	\$1,018,148	\$50,259	\$411,418	40%	\$606,730

PPUATS MONTHLY PERFORMANCE REPORT

December 2017

Management and Administration

- Hosted meeting of PPUATS Policy Committee
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Hosted quarterly HSTP Subcommittee meeting
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee

Data Development and Maintenance

- Continued to maintain GIS system for the region
- Continued work on TCRPC/PPUATS website update
- Responded to technical assistance requests for GIS

Long Range Planning

- Continued to implement Regional Bicycle Plan

Short Range Planning

- Monitored progress of FY17 and FY18 Special Projects funds
- Researched and projected Safety performance measure targets
- Released RFPs/RFQs for special transportation planning projects
- Monitored and made administrative changes to TIP

**PEORIA-PEKIN URBANIZED AREA TRANSPORTATION STUDY (PPUATS)
FY 2018-2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT FORM**

TIP Adopted July 17, 2017, as amended

Cells colored in gray are automatically calculated in Excel (see Note 3 below)

DATE	AMENDING TIP DOCUMENT		AGENCY REQUESTING AMENDMENT(S)
1/11/2018	From 2018	To 2021	Greater Peoria Mass Transit District

PROJECT INFORMATION

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
JARC-Pekin Commuter Route	JARC-18-01				Pekin-Peoria Commuter Route	Operating assistance for Pekin Commuter Route	FY11 JARC	50%	\$ 9,809
							State		
							Local	50%	\$ 9,809
Total									\$ 19,618
Reason for Amendment:		Remaining funds from FY11 JARC grant to be re-allocated from ciCarpool project (capital -80%/20%) to Pekin Commuter Route project (operating -50%/50%)							

Reason for Amendment:									\$ -

Reason for Amendment:									\$ -

Reason for Amendment:									\$ -

Technical	
Policy	
FTA	

IDOT District 4 Local Roads	NA
IDOT District 4 Programming	NA
FHWA	NA

- NOTES:**
- 1) The projects in the state portion of the TIP are the Illinois Department of Transportation's estimate for fiscal year project scheduling and represent an intent to proceed. Impacts on individual project readiness include funding availability, unforeseen events (environmental problems, engineering, land acquisition) and the department's need to retain programmatic flexibility to address changing conditions and priorities on the state highway system.
 - 2) Projects can be moved from Year 2 or 3 of the TIP into Year 1 with the approval of the implementing agency and the PPUATS POLICY COMMITTEE. The implementing agency may elect to change fund type with notification to the PPUATS POLICY COMMITTEE.
 - 3) The Excel document for this form uses formulas to calculate Funding Share % and Total Project Cost. These cells cannot be edited by default, to prevent accidental overwriting of these formulas. To override this protection in Excel 2010 and above, click on the "Review" tab and then click on "Unprotect Sheet."