

AGENDA

Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Technical Committee

Wednesday, April 19, 2017 at 9:00 am
456 Fulton Street, Room 420
Peoria, IL 61602

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1. Call to Order
 2. Roll Call
 3. Public Comment
 4. Approval of Minutes – March 15, 2017 Meeting
 5. Presentation of March Financial Report and Performance Report – *Memo*
 6. Recommend to Policy Committee Approval of Draft FY 2018 Unified Work Program
 7. Recommend to Policy Committee Approval of BikeConnect HOI, Heart of Illinois Regional Bicycle Plan
 8. Recommend to Policy Committee TIP Amendment – Peoria County Kickapoo-Edwards Road Safety Improvements – *Attachment*
 9. Presentation of FY2021-22 STU Resurfacing Set-Aside Projects
 - a. Bartonville Adams Street
 - b. Chillicothe Bradley Avenue
 - c. Creve Coeur Fischer Road
 - d. East Peoria Washington Street
 - e. Morton Detroit Avenue
 - f. Peoria (City) Allen Road
 - g. Peoria Heights Forest Park Drive
 - h. Tazewell County Broadway Road
 10. Announcement – Illinois Transportation Enhancement Program (ITEP) 2018 Cycle 13
 11. Announcement – FY 2018 Special Projects Program
 12. Updates
 - a. FY17 Special Projects
 13. Other
 - a. Nominations Committee
 - b. Next meeting scheduled for May 17, 2017
 14. Adjournment

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI complaint form, call 309-673-9330.

Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two business days in advance.

MINUTES

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)
Technical Committee**

Wednesday, March 15, 2017 at 9:00 am
456 Fulton Street, Room 420
Peoria, IL 61602

Before Meeting: Public Hearing, BikeConnect HOI Regional Bicycle Plan

Smith moved to open the Public Hearing, BikeConnect HOI Regional Bicycle Plan and McLaren seconded. Motion carried. Chairman Loudermilk asked for any input, with none given Smith moved to close Public Hearing and Guerra seconded. Motion carried.

1. Call to Order

Chairman Loudermilk called the meeting to order at 9:05 am

2. Roll Call

Member	P	A	Member	P	A
Amy Benecke-McLaren, Peoria County	x		Ed Andrews, City of Washington	x	
Jeff Gilles, Peoria County	x		Jon Oliphant, City of Washington*	x	
Josh Sender, Peoria County*	x		Patrick Meyer, Village of Bartonville	x	
Craig Fink, Tazewell County	x		Terissa Worsfold, IDOT		x
Dan Parr, Tazewell County		x	Jim Miller* IDOT	x	
Lindell Loy, Woodford County		x	Henry Strube Jr., Village of West Peoria	x	
Bill Lewis, City of Peoria		x	Alicia Hermann, Village of West Peoria*		x
Nick Stoffer, City of Peoria	x		Craig Loudermilk, Village of Morton	x	
Stephen Letsky City of Peoria	x		Frank Sturm, Village of Morton*		x
Jane Gerdes* City of Peoria		x	Kenneth Coulter, City of Chillicothe	x	
Michael Guerra, City of Pekin	x		Courtney Allyn, Village of Creve Coeur	x	
Katy Shackelford City of Pekin*	x		Doug Roelfs, CityLink		x

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Rick Semonski, City of East Peoria	x		Joe Alexander*, CityLink		x
Ty Livingston, City of East Peoria*	x		Gene Olson, MAAP		x
Kyle Smith, Peoria Heights	x		Eric Miller, TCRPC	x	
Matt Fick*, Peoria Heights		x	Staff Present: Michael Bruner, Ryan Harms, and Ray Lees		

3. Public Comment-none

4. Approval of Minutes – February 15, 2017 Meeting

Gilles moved to approve the February 15, 2017 minutes and Semonski seconded. Motion carried.

5. Presentation of February Financial Report and Performance Report – *Memo*

Miller presented the total budget for FY17 is \$966,030 which includes the carryover of \$183,015. As of the end of February PPUATS has used 45% of the budget.

6. Presentation of Draft FY2018 Unified Work Program

Miller explained the draft of UWP FY18, and \$90,000 for special projects.

7. Presentation of FY2021-22 STU Existing Roadway Enhancement Projects

Harms explained the STU review and selection process

a. East Peoria Camp Street & Riverside Drive

Semonski and Allyn presented their projects. Cost is \$2.4M and request is \$1.47M

b. Morton Courtland Street

Loudermilk presented their project. Cost is \$3.95 and request is \$2.65

c. Pekin 5th Street

Guerra presented their project. Cost is \$4.8M and request is \$2.9M

d. Peoria County Old Galena Road

McLaren presented their project. Cost is \$3.9M and request is \$2.6M

e. Peoria County Willow Knolls & Allen Road

McLaren presented their project. Cost is \$2.4M and request is \$1.4M

f. Peoria (City) Glen Avenue

Stoffer presented their project. Cost is \$10.3M and request is \$5.1M

g. Tazewell County Broadway Road

Fink presented their project. Cost is \$5.2M and request is \$1.142M

Harms announced that presentations for Resurfacing Set-Aside project applications will take place at next month's meeting, and that an application summary sheet will be provided for committee members at the next meeting.

8. Updates

a. Regional Bicycle Plan

Harms reported the Regional Bicycle Plan is open for public review from March 10, 2017 to April 10, 2017. All public input received will be considered for the final plan document. The Steering Committee will meet following the review period and recommend a final draft plan to the Technical Committee.

b. FY17 Special Projects

- Greater Peoria Multi-Modal Freight Growth Study has begun, with a limited scope, being undertaken by The Tioga Group.
- Tazewell Bicycle Wayfinding Study is still underway. A progress meeting between Farnsworth and the project partners took place at their office. At the meeting, Farnsworth updated the partners on their progress.
- East Peoria Four Corners Parking and Traffic Study is on track to be completed by June 30, 2017.

c. FY16 Special Projects

- Stoffer noted that the City of Peoria Bicycle Wayfinding Study has been completed in draft form, and is scheduled to go in front of the City's Transportation Committee for recommendation to City Council.

9. Other

- a. Next meeting scheduled for April 19, 2017.
- b. Jim Miller reported on McCluggage Bridge
- c. Harms informed the committee of a proposed amendment to the FY 2017 TIP, Project No. PEO-16-01, Alta Lane & Radnor Road. The amendment was discussed with no dissent or objections.
- d. Loudermilk asked for 3 volunteers to serve on the Nominations Committee for PPUATS Technical. They are Loudermilk, Andrews and Stoffer for a 2 year commitment.

10. Adjournment

Smith moved to adjourn at 9:45 pm and Guerra seconded. Motion carried.

Submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich



MEMORANDUM

TO: PPUATS Technical Committee
FROM: Staff
SUBJECT: March 2017 Financial Report and Performance Report
DATE: April 19, 2017

Action needed by Technical Committee:

Receive and file the March 2017 Financial Report and Performance Report.

Background:

The total budget for FY17 is \$966,030. This includes the FY17 budget of \$783,015 plus the carryover of \$183,015. As of the end of March 2017, PPUATS has expended approximately 52% of its total budget.

FY17 and FY16 Carryover PL/FTA Budget – March 2017

	FY17 + FY16 CARRYOVER	Mar-17	YTD	% USED YTD	REMAINING
Salaries	\$356,497	\$24,569	\$187,616	53%	\$168,881
Fringe Benefits	\$105,152	\$7,427	\$56,716	54%	\$48,436
TOTAL SALARIES	\$461,649	\$31,996	\$244,332	53%	\$217,317
INDIRECT COSTS	\$250,978	\$17,694	\$135,115	54%	\$115,863
Direct Costs					
Travel/Training/Conferences	\$12,977	\$82	\$4,586	35%	\$8,391
APWA Conference	\$7,500				\$7,500
Computer Hardware & Software	\$54,820	\$0	\$30,168	55%	\$24,652
Contractual (Consultants)	\$15,000				\$15,000
Contractual - Special Projects	\$132,483	\$14,449	\$60,841	46%	\$71,642
Audit	\$33,000		\$21,000	64%	\$12,000
Misc (Legal Notices, Printing)	-\$111	\$62	\$464		-\$575
Retroactive Pay	-\$2,266		\$2,500		-\$4,766
TOTAL DIRECT COSTS	\$253,403	\$14,593	\$119,559	47%	\$133,844
TOTAL	\$966,030	\$64,283	\$499,006	52%	\$467,024

**PPUATS MONTHLY PERFORMANCE REPORT
March 2017**

Management and Administration

- Hosted PPUATS Policy and Technical meetings
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee
- Processed amendments to FY2017-2020 TIP upon PPUATS approval
- Continued development of FY18 UWP
- Developed FY 2017 update to Public Participation Plan (PPP)

Data Development and Maintenance

- Continued to maintain GIS system for the region
- Responded to technical assistance requests for GIS

Long Range Planning

- Completed draft of Regional Bike Plan
- Began 30-day public review process for Regional Bike Plan
- Prepared for second round of FY21/22 STU project presentations
- Conducted first round of STU project presentations

Short Range Planning

- Monitored progress of FY16 Special Projects
- Monitored progress of FY17 Special Projects funds
- Oversaw development of Greater Peoria Multimodal Freight Growth Study

**PEORIA-PEKIN URBANIZED AREA TRANSPORTATION STUDY (PPUATS)
FY 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT FORM**

TIP Adopted August 3, 2017, as amended

Cells colored in gray are automatically calculated in Excel (see Note 3 below)

DATE	AMENDING TIP DOCUMENT		AGENCY REQUESTING AMENDMENT(S)
	From	To	
4/11/2017	2017	2020	Peoria County

PROJECT INFORMATION

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
Kickapoo-Edwards Road Safety Improvements	PC-17-02			16-00054-00-SP	0.7 mi of road between Southport Rd (IL 8) and I 74 north of Edwards	Preliminary Engineering	HSIP	90%	\$ 167,700
							State		
							Local	10%	\$ 18,630
Total									\$ 186,330
Reason for Amendment:		Funds awarded during FY17, Preliminary Engineering possible to begin in FY17.							

Kickapoo-Edwards Road Safety Improvements	PC-19-02			16-00054-00-SP	0.7 mi of road between Southport Rd (IL 8) and I 74 north of Edwards	Construction Engineering and construction of widened, paved shoulders and clear zone improvements to increase safety	HSIP	90%	\$ 950,300
							State		
							Local	10%	\$ 105,580
Total									\$ 1,055,880
Reason for Amendment:		Funds awarded during FY17. Amended along with P.E. for continuity.							

							State		
							Local		
Total									\$ -
Reason for Amendment:									

							State		
							Local		
Total									\$ -
Reason for Amendment:									

Technical	
Policy	

IDOT District 4 Local Roads	
IDOT District 4 Programming	
FHWA	

- NOTES:**
- 1) The projects in the state portion of the TIP are the Illinois Department of Transportation's estimate for fiscal year project scheduling and represent an intent to proceed. Impacts on individual project readiness include funding availability, unforeseen events (environmental problems, engineering, land acquisition) and the department's need to retain programmatic flexibility to address changing conditions and priorities on the state highway system.
 - 2) Projects can be moved from Year 2 or 3 of the TIP into Year 1 with the approval of the implementing agency and the PPUATS POLICY COMMITTEE. The implementing agency may elect to change fund type with notification to the PPUATS POLICY COMMITTEE.
 - 3) The Excel document for this form uses formulas to calculate Funding Share % and Total Project Cost. These cells cannot be edited by default, to prevent accidental overwriting of these formulas. To override this protection in Excel 2010 and above, click on the "Review" tab and then click on "Unprotect Sheet."