

AGENDA

Peoria-Pekin Urbanized Area Transportation Study (PPUATS)

Technical Committee

Wednesday, March 15, 2017 at 9:00 am

456 Fulton Street, Room 420

Peoria, IL 61602

Before Meeting: Public Hearing, BikeConnect HOI Regional Bicycle Plan

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes – February 15, 2017 Meeting
5. Presentation of February Financial Report and Performance Report – *Memo*
6. Presentation of Draft FY2018 Unified Work Program
7. Presentation of FY2021-22 STU Existing Roadway Enhancement Projects
 - a. East Peoria Camp Street & Riverside Drive
 - b. Morton Courtland Street
 - c. Pekin 5th Street
 - d. Peoria County Old Galena Road
 - e. Peoria County Willow Knolls & Allen Road
 - f. Peoria (City) Glen Avenue
 - g. Tazewell County Broadway Road
8. Updates
 - a. Regional Bicycle Plan
 - b. FY17 Special Projects
 - c. FY16 Special Projects
9. Other
 - a. Next meeting scheduled for April 19, 2017
10. Adjournment

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI complaint form, call 309-673-9330.

Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two business days in advance.

MINUTES

Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Technical Committee

Wednesday, February 15, 2017 at 9:00 am
 456 Fulton Street, Room 420
 Peoria, IL 61602

1. Call to Order
 Chairman Loudermilk called the meeting to order at 9:00 a.m.

2. Roll Call

Member	P	A	Member	P	A
Amy Benecke-McLaren, Peoria County	X		Ed Andrews, City of Washington		X
Jeff Gilles, Peoria County	X		Jon Oliphant, City of Washington*	X	
Josh Sender, Peoria County*	X		Patrick Meyer, Village of Bartonville	X	
Craig Fink, Tazewell County	X		Terissa Worsfold, IDOT		X
Dan Parr, Tazewell County		X	Jim Miller* IDOT	X	
Lindell Loy, Woodford County		X	Henry Strube Jr., Village of West Peoria	X	
Bill Lewis, City of Peoria	X		Alicia Hermann, Village of West Peoria*		X
Nick Stoffer, City of Peoria	X		Craig Loudermilk, Village of Morton	X	
Stephen Letsky City of Peoria	X		Frank Sturm, Village of Morton*		X
Jane Gerdes* City of Peoria		X	Kenneth Coulter, City of Chillicothe	X	
Michael Guerra, City of Pekin	X		Courtney Allyn, Village of Creve Coeur	X	
Katy Shackelford City of Pekin*	X		Doug Roelfs, CityLink		X
Rick Semonski, City of East Peoria	X		Joe Alexander*, CityLink	X	
Ty Livingston, City of East Peoria*	X		Gene Olson, MAAP		X
Kyle Smith, Peoria Heights	X		Eric Miller, TCRPC	X	
Matt Fick*, Peoria Heights	X		Staff Present: Hannah Martin, Ryan Harms, Ray Lees		

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3. Public Comment-none
4. Approval of Minutes – January 18, 2017 Meeting
Gilles moved to approve the January 18, 2017 minutes and Shackelford seconded. Motion carried.
5. Presentation of January Financial Report and Performance Report – *Memo*
 - Harms reported that the total budget for FY17 is \$966,030 which includes the carryover of \$183,015. As of the end of December, PPUATS has used approximately 40% of its total budget.
 - Miller said that at Policy level that the Policy Committee is in more control of funds, and that over \$100,000 will be brought back to Technical to recommend to Policy to amend the UWP.
6. Amendment to FY17 Unified Work Program for “Extra” Special Projects – *Memo*
Smith moved to amendments to FY17 UWP for “Extra” Special Projects and Gilles seconded. Motion carried.
 - Harms explained the process of UWP. He stated that in order for these projects to be funded, the UWP budget must be amended to move \$108,909.74 of projected leftover PL-FTA funds from “Salaries” to “Contractual- Special Projects”
 - Eric Miller thanked IDOT for working with us to extend the FY17 money to FY18 and to loosen up the timeline.
7. Approval of PPUATS Contribution to APWA Conference – *Memo*
McLaren moved to approve PPUATS Contribution to APWA Conference and Stoffer seconded. Motion carried.
 - McLaren explained to recommend to Policy of asking for \$7,500 to support the APWA Illinois Chapter Conference held May 4th to May 5th in Peoria, IL.
8. Discussion of Pavement Management Program
Martin said she has heard from 4 interested and is checking input of routes for projects. It is moving ahead quickly.
9. Updates
 - a. FY17 Special Projects
Harms updated on the Tazewell 4 corners and Wayfinding. Has reviewed RFQ’s received from all responses. Hope to choose soon.
 - b. FY16 Special Projects
 - Peoria Wayfinding has nothing to report.
 - Harms thanked the STU committee, good regional projects for all 3 programs.
 - Gilles stated the presentation will be in March.
 - Harms talked about the TIP amendment and said it will go to Policy to vote on.
 - Miller talked about the project of Cedar Street Extension in East Peoria.
10. Other
 - a. Next meeting scheduled for March 15, 2017- ok
 - Betsy Tracey- IDOT said there is a hold on the pipeline. As for the Infrastructure Bill there is nothing to report at this time.
 - Holly Ostdick- IDOT reported they are working on the Long Range Planning website.
11. Adjournment
Shackelford moved to adjourn at 9:20 am and Fink seconded. Motion carried.

Respectively submitted,

Eric Miller

Executive Director

Recorded and transcribed by Debbie Ulrich



MEMORANDUM

TO: PPUATS Technical Committee
FROM: Staff
SUBJECT: February 2017 Financial Report and Performance Report
DATE: March 15, 2017

Action needed by Technical Committee:

Receive and file the February 2017 Financial Report and Performance Report.

Background:

The total budget for FY17 is \$966,030. This includes the FY17 budget of \$783,015 plus the carryover of \$183,015. As of the end of February 2017, PPUATS has expended approximately 45% of its total budget.

FY17 and FY16 Carryover PL/FTA Budget – February 2017

FEBRUARY 2017

	FY17 + FY16 CARRYOVER	Feb-17	YTD	% USED YTD	REMAINING
Salaries	\$356,497	\$21,146	\$163,047	46%	\$193,450
Fringe Benefits	\$105,152	\$6,393	\$49,289	47%	\$55,863
TOTAL SALARIES	\$461,649	\$27,539	\$212,336	46%	\$249,313
INDIRECT COSTS	\$250,978	\$15,229	\$117,422	47%	\$133,556
Direct Costs					
Travel/Training/Conferences	\$12,977	\$73	\$4,504	35%	\$8,473
APWA Conference	\$7,500				\$7,500
Computer Hardware & Software	\$54,820	\$6,779	\$30,168	55%	\$24,652
Contractual (Consultants)	\$15,000				\$15,000
Contractual - Special Projects	\$132,483	\$1,270	\$46,392	35%	\$86,091
Audit	\$33,000		\$21,000	64%	\$12,000
Misc (Legal Notices, Printing)	-\$111		\$401		-\$512
Retroactive Pay	-\$2,266		\$2,500		-\$4,766
TOTAL DIRECT COSTS	\$253,403	\$8,122	\$104,965	41%	\$148,438
TOTAL	\$966,030	\$50,890	\$434,723	45%	\$531,307

PPUATS MONTHLY PERFORMANCE REPORT

February 2017

Management and Administration

- Hosted PPUATS Policy and Technical meetings
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Participated in statewide MPO Executive Directors meeting
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee
- Processed amendments to FY2017-2020 TIP upon PPUATS approval
- Began development of FY18 UWP

Data Development and Maintenance

- Continued to maintain GIS system for the region
- Responded to technical assistance requests for GIS

Long Range Planning

- Completed draft of Regional Bike Plan
- Prepared for FY21/22 STU Project Presentations

Short Range Planning

- Monitored progress of FY16 Special Projects
- Monitored progress of FY17 Special Projects funds
- Executed contract for Greater Peoria Multimodal Freight Growth Study