



PPUATS
PEORIA-PEKIN URBANIZED AREA
TRANSPORTATION STUDY
456 FULTON STREET, SUITE 401
PEORIA, IL 61602
PHONE: 309-673-9330
FAX: 309-673-9802
WWW.TRICOUNTYRPC.ORG

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)
Technical Committee**

Wednesday, September 21, 2016 at 9:00 am

**456 Fulton Street, Room 420
Peoria, IL 61602**

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes
 - a. June 15, 2016 meeting
 - b. August 17, 2016 meeting
5. Presentation of August Financial Report and Performance Report – *Memo*
6. Recommend to Policy Committee approval of FY20 Transportation Improvement Program (TIP) amendment by Peoria County for the reconstruction of the intersection of Old Galena Road and Cedar Hills Drive - *attachment*
7. Recommend to Policy Committee the use of \$156,603 in FY17 State Planning Funds – *Memo*
8. Discussion of programming unobligated STU funds for high priority projects
9. Updates
 - a. Regional Bike Plan
 - b. FY17 Special Projects
 - c. FY16 Special Projects
 - d. STU Subcommittee
10. Other
 - a. Next meeting scheduled for September 21, 2016
11. Adjournment

Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two business days in advance.

BARTONVILLE CHILLICOTHE CITYLINK CREVE COEUR EAST PEORIA ILLINOIS DEPARTMENT OF TRANSPORTATION METROPOLITAN AIRPORT AUTHORITY OF PEORIA
MORTON PEKIN PEORIA PEORIA COUNTY PEORIA HEIGHTS TAZEWELL COUNTY WASHINGTON WEST PEORIA WOODFORD COUNTY



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MINUTES

Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Technical Committee

Wednesday, June 15, 2016 at 9:00 am

**456 Fulton Street, Suite 420
 Peoria, IL 61602**

1. Call to Order
 Vice chair Smith called the meeting to order at 9:00 a.m.
2. Roll Call

Member	P	A	Member	P	A
Amy Benecke-McLaren, Peoria County	X		Matt Fick, Peoria Heights	X	
Jeff Gilles Peoria County	X		Ed Andrews, City of Washington	X	
Josh Sender Peoria County*	X		Jon Oliphant,* City of Washington	X	
Craig Fink, Tazewell County	X		Patrick Meyer, Village of Bartonville	X	
Dan Parr, Tazewell County		X	Terissa Worsfold IDOT	X	
Lindell Loy, Woodford County	X		Jim Miller* IDOT	x	
Scott Reeise, City of Peoria	X		Henry Strube, Jr Village of West Peoria	X	
Nick Stoffer, City of Peoria	X		Alicia Hermann,* Village of West Peoria	X	
Stephen Letsky, City of Peoria	X		Craig Loudermilk, Village of Morton	excused	
Jane Gerdes,* City of Peoria		X	Frank Sturm,* Village of Morton		X
Michael Guerra, City of Peoria	X		Kenneth Coulter, City of Chillicothe	X	
Rick Semonski, City of East Peoria		X	Courtney Allyn, Village of Creve Coeur	X	
Ty Livingston,* City of East Peoria		X	Josh Moore, CityLink		X
Gene Olson, MAAP		X	Eric Miller, TCRPC		X
Kyle Smith, Peoria Heights		X			

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Staff: Martino, Hayward, Harms, and Martin.

Also attending: Tom Kelso, IDOT, Ken Park, Simon Alwan and Steve Van Winkle

3. Public Comment

Steve Van Winkle introduced himself and announced he will be the new Chairman of the Commission.

4. Approval of Minutes – May 18, 2016 Meeting

Gilles moved to approve the May 18, 2016 meeting minutes and Fink seconded. Motion carried.

5. Presentation of May 2016 Financial Report and Performance Report – *Memo*

- Martino reported that we have used 63% of the funds and IDOT will let us carryover unused funds to next year.
- Eric Miller said we will not be able to rollover the FY17 funds so we must make sure we use them before June 30, 2017.

6. Presentation of Draft FY17-FY20 Transportation Improvement Program (TIP)

Harms explained the Draft FY17-FY20 TIP. He asked to make sure that projects in your jurisdiction that will be funded in the next 4 years are included in the TIP. The 30-day public review is from June 16, 2016 to July 15, 2016. There will be 3 public hearings: June 23 Commission meeting, July 6 PPUATS Policy meeting, and July 20 PPUATS Technical meeting. The final TIP will be presented at the July 20 Technical meeting and final approval is scheduled for August 3 PPUATS Policy meeting.

7. Discussion of roads to add to Critical Urban Freight Corridors List

Martino explained that the Fast Act established a new funding stream for highways critical to the movement of freight. Each state will receive an annual allocation of funds through a proscribed formula, with the state of Illinois receiving approximately \$45M annually. Only roadways designated as a Critical Freight Corridor will be eligible for funding; Martino is looking for recommendations of roads in the urbanized area to include in the list. The following were recommended:

- IL 29 from E. Manito Road to the intersection of IL29/IL9 in Pekin,
- Old Galena road between State Street and Cedar Hills Drive near Chillicothe.

8. Discussion of Action Items for Regional Bicycle Connectivity Plan

Nick Hayward summarized the draft action items that have been developed for the Regional Bike Plan. He asked members to review the action items and provide him with feedback by Friday June 24.



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9. Recommendation of MOU for FTA 5310 funds to PPUATS Policy

Martino explained that PPUATS receives an allocation of FTA 5310 funds that can be used for projects that benefit elderly and disabled persons. IDOT programs the portion of our allocation for para-transit vehicles, PPUATS programs the remainder for other eligible projects. They are Para-transit vehicles that will assist elderly and assisted persons. The Memorandum of Understanding (MOU) delineates the funds programmed by each. Alexander moved to forward to PPUATS Policy and McLaren seconded. Motion carried.

10. Updates

a. FY17 Special Projects

- i. Policy Committee approved Technical Committee recommendation for 3 projects.

b. FY16 Special Projects

- i. Peoria Heights Corridor Plan

Smith reported all is going well.

- ii. Peoria Wayfinding Plan

The kick-off meeting is being planned for August

- iii. Peoria Signal Timing Plan

The traffic counts have been completed; we are waiting for the final report.

c. Follow-up to symposium on transportation funding issues

Eric Miller explained that TCPRC and Tazewell County are working on a plan to get support from Tri-County municipalities and counties to make the case to the state leaders.

d. STU Subcommittee

Martino mentioned there will be a STU meeting after this one to discuss criteria for main sum of money.

11. Next Meeting Date – July 20, 2016

- Worsfold talked about the letting for bridge on Farmington Creek
- McLaren commented on the APWA Conference. 268 were in attendance with 103 of those from PPUATS.

12. Adjournment

Fink moved to adjourn at 9:55 a.m. and Guerra seconded. Motion carried.

Respectively submitted,

Maggie Martino

Planning Program Manager

Recorded and transcribed by Debbie Ulrich

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**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)
 Technical Committee**

Wednesday, August 17, 2016 at 9:00 am

**456 Fulton Street, Room 420
 Peoria, IL 61602**

1. Call to Order
 Chairman Loudermilk called the meeting to order at 9:00 a.m.
2. Roll Call

Member	P	A	Member	P	A
Amy Benecke-McLaren, Peoria County	X		Ed Andrews, City of Washington	X	
Jeff Gilles, Peoria County	X		Jon Oliphant, City of Washington*	X	
Josh Sender, Peoria County*		X	Patrick Meyer, Village of Bartonville	X	
Craig Fink, Tazewell County	X		Terissa Worsfold, IDOT	X	
Dan Parr, Tazewell County		X	Jim Miller* IDOT		X
Lindell Loy, Woodford County	X		Henry Strube Jr., Village of West Peoria		X
Scott Reeise, City of Peoria		X	Alicia Hermann, Village of West Peoria*		X
Nick Stoffer, City of Peoria	X		Craig Loudermilk, Village of Morton	X	
Stephen Letsky, City of Peoria		X	Frank Sturm, Village of Morton*		X
Jane Gerdes* City of Peoria		X	Kenneth Coulter, City of Chillicothe	X	
Michael Guerra, City of Peoria	X		Courtney Allyn, Village of Creve Coeur		X
			Josh Moore, CityLink		X
Rick Semonski, City of East Peoria	X		Joe Alexander*, CityLink	X	
Ty Livingston, City of East Peoria*		X	Gene Olson, MAAP		X
Kyle Smith, Peoria Heights		X	Eric Miller, TCRPC	X	
Matt Fick*, Peoria Heights		X			

*Alternate

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Also present: Tom Kelso-IDOT, Tony Sassine, and Ken Park
Staff: Maggie Martino, Nick Hayward, Ryan Harms, and Hannah Martin

3. Public Comment- none
4. Approval of Minutes
 - a. July 15, 2016 meeting
Martin explained that the wrong date of minutes is on the agenda. No action was taken.
 - b. July 20, 2016 meeting notes (a quorum was not present)
No vote is needed due to it is not an official meeting because of lack of quorum.
5. Presentation of July Financial Report and Performance Report – *Memo*
Martino reported that we are still using last year funds until they are all spent. Also presented the performance report.
6. Recommend to Policy Committee a request by Woodford County to reclassify a roadway from Local Road to Minor Collector - *attachment*
McLaren moved to recommend to Policy a request by Woodford County to reclassify a roadway for Local Road to Minor Collector and Fink seconded. Motion carried.
7. Discussion regarding use of \$156,603 in FY17 State Planning Funds
Eric Miller explained the funds from the state budget. The process is to follow the rules per agreement thru the PPUATS process. He is looking for ideas to use these funds. It has a 2 year window to spend down the funds. Must be a transportation plan.
 - Kelso said they cannot be used for engineering
 - Miller said he will have a list made up to see what we used the funds for in the past.
 - Kelso said ex: Peoria Heights Corridor, or Wayfinding projects
8. Updates
 - a. Regional Bike Plan
Hayward reported that there is a draft map for the concurrent areas. He asked for everyone to review the map by Aug. 29th. If there are any questions please contact him. Will make a revision and then have an Open House to present map.
 - b. FY17 Special Projects
Harms reported the Tazewell- Pekin Wayfinding RFP has been released and closed as the 4 Corners and Freight study have also. He will meet with partners and choose a consultant.
 - c. FY16 Special Projects
Peoria Heights study is on their website.
Sterling traffic study is complete.
 - d. STU Subcommittee
Martino reported they are nearing end. After the criteria is met and decision is made it will come to PPUATS Technical for review.



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9. Other

a. Next meeting scheduled for September 21, 2016-ok

- Stoffer reported that Gene Hewitt has passed. He was a long member of PPUATS.
- Meyer asked how many communities have passed and sent out the Resolution for Transportation Initiative. At least 5 or 6 have and 2 counties passed and sent onto legislatures and state representatives. After we feel there is enough time passed, want to have a meeting of the legislatures to discuss.

10. Adjournment

Fink moved to adjourn at 9:25 p.m. and Andrews seconded. Motion carried.

Respectively submitted,

Maggie Martino

Planning Program Manager

Recorded and transcribed by Debbie Ulrich

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MEMORANDUM

TO: PPUATS Technical Committee
FROM: Staff
SUBJECT: August 2016 Financial Reports and Performance Reports
DATE: September 21, 2016

Action needed by Technical Committee:

Receive and file the August 2016 Financial Report and Performance Report.

Background:

In August, we continued to use the carryover funds from the FY16 Budget. The first spreadsheet below shows the entire FY16 budget, and second spreadsheet shows only the amount of carryover funds. Beginning in September, we will start to use the FY17 funds.

FY16 PL/FTA Budget

August 2016

	FY16 BUDGET	AUG 2016	7/1/15 - 8/31/16	% USED
Salaries	\$304,156	\$25,096	\$287,871	95%
Fringe Benefits	\$84,859	\$7,586	\$81,420	96%
TOTAL SALARIES	\$389,015	\$32,682	\$369,291	95%
INDIRECT COSTS	\$194,508	\$18,074	\$187,915	97%
Direct Costs				
Travel/Training/Conferences	\$9,250	\$65	\$8,969	97%
APWA Conference	\$7,500	\$0	\$7,500	100%
Computer Hardware & Software	\$33,500	\$2,123	\$34,653	103%
Contractual (Consultants)	\$500	\$0	\$550	110%
Contractual - Special Projects	\$90,000	\$16,828	\$64,345	71%
Audit	\$28,000	\$0	\$25,000	89%
Misc (Legal Notices, Printing)	\$2,500	\$0	\$2,650	106%
Retroactive Pay	\$0	\$0	\$2,266	
Executive Director Bonus	\$0	\$2,500	\$2,500	
TOTAL DIRECT COSTS	\$171,250	\$21,516	\$148,433	87%
TOTAL	\$754,773	\$72,272	\$705,639	93%

FY16 PL/FTA Carryover Budget

August 2016

	CARRYOVER	AUG 2016	7/1/16 – 8/31/16	% USED	REMAINING
Salaries	\$63,650	\$25,096	\$47,365	74%	\$16,285
Fringe Benefits	\$17,758	\$7,587	\$14,319	81%	\$3,439
TOTAL SALARIES	\$81,408	\$32,683	\$61,684	76%	\$19,724
INDIRECT COSTS	\$40,705	\$18,074	\$34,111	84%	\$6,594
Direct Costs					
Travel/Training/Conferences	\$2,977	\$65	\$2,696	91%	\$281
APWA Conference					\$0
Computer Hardware & Software	\$14,820	\$2,123	\$16,523	111%	-\$1,703
Contractual (Consultants)					\$0
Contractual - Special Projects	\$42,483	\$16,828	\$16,828	40%	\$25,655
Audit	\$3,000			0%	\$3,000
Misc (Legal Notices, Printing)	-\$111		\$39	-35%	-\$150
Retroactive Pay	-\$2,266	\$0	\$0	0%	-\$2,266
Executive Director Bonus	\$0	\$2,500	\$2,500		
TOTAL DIRECT COSTS	\$60,903	\$21,516	\$38,586	63%	\$22,317
TOTAL	\$183,016	\$72,272	\$134,381	73%	\$48,636

PPUATS MONTHLY PERFORMANCE REPORT

August 2016

Management and Administration

- Hosted PPUATS Policy and Technical meetings
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Attended Illinois Public Transportation Association conference
- Participated in CityLink ADA Committee
- Discussed Memorandum of Understanding between TCRPC and PPUATS with the TCRPC Executive Board and Commission and with PPUATS Policy Committee

Data Development and Maintenance

- Continued to maintain GIS system for the region
- Responded to technical assistance requests for GIS
- Developed Scope of Work for updates to the Travel Demand Model

Long Range Planning

- Continued development of Regional Bike Plan; held Steering Committee meeting
- Worked with STU Subcommittee to revise guidelines/criteria for FY21/22 STU funds

Short Range Planning

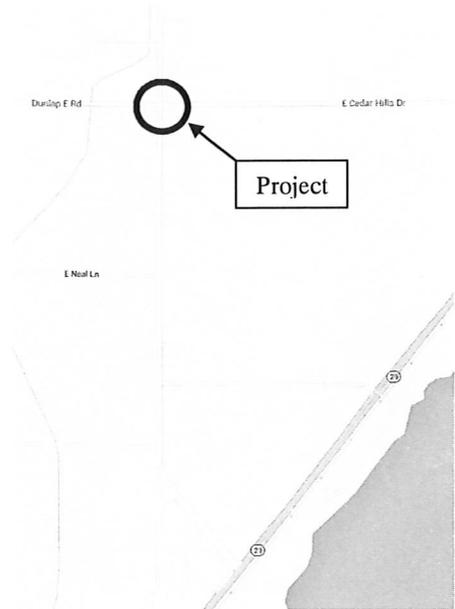
- Monitored progress of FY16 Special Projects
- Received proposals for two FY17 Special Projects
- Discussed transportation infrastructure funding strategy
- Adopted FY17-FY20 Transportation Improvement Program
- Discussed use of FY17 State Transportation Planning funds with PPUATS
- Worked with IDOT-OIPI on allocation of FTA 5310 funds



Fiscal Year: 2020

Section Number: 15-00058-09-PV

Location Map:



Program Category: STR
 Marked Route(s): C.H. R60
 Key Route(s): FAS 1387
 County(ies): Peoria
 Location: SW Corner, NW 1/4, Sec. 14, T10N, R8E, 4th PM
 Miles: 0.25
 Bridge Number(s): n/a
 Legislative District(s): 73
 Congressional District(s): 18
 Urban Areas: PPUATS
 City(ies): _____
 Letting Date: November, 2019

Improvement Description:

Reconstruction of the intersection of Old Galena Road and Cedar Hills Drive. The improvement consists of new pavement, curb and gutter, storm sewer, traffic signals, and pedestrian accommodations.

Estimated Cost (\$000)

Type of Work	FHWA	%	STATE	%	LA	%	TOTAL
Participating Construction:	\$1,600.00	(80)	()	()	\$400.00	(20)	\$2,000.00
Non-Participating Construction:		()	()	()		()	\$0.00
Preliminary Engineering:	\$100.00	(20)	()	()	\$25.00	(20)	\$125.00
Construction Engineering:		()	()	()		()	\$0.00
Right of Way:		()	()	()		()	\$0.00
Railroads:		()	()	()		()	\$0.00
Utilities:		()	()	()		()	\$0.00
TOTAL:	\$1,700.00		\$0.00		\$425.00		\$2,125.00

COMMENTS:

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LA share is dependent on the final Federal and State participation. The actual cost will be used in the final division of costs for billing and reimbursement.

Roadway	Existing	Proposed
Section(s):		15-00058-09-PV
Functional Class:	Major Collector	Major Collector
CRS/Year/Road Ride:		
Surface Type:	PCC	PCC
ADT/Year/% Trucks:	11,850 / 2015 / 4	
Pavement Width:	50	50
Shoulder Width/Type:	n/a	n/a
ROW/Roadway Width:	120'	120'
Number of Lanes:	5	5
No. of Intersection Improvements:	1	1

Structure	
Bridge Number: _____	Overall Structure Condition: _____
Bridge Name: _____	Posted Load Limit: _____
Suff. Rating/Month/Year: _____	Width/Length (Existing): _____
Oper./Inv. Ratings: _____ TONS	Width/Length (Proposed): _____
Deck/Super/Sub/Rating: _____	

Structure	
Bridge Number: _____	Overall Structure Condition: _____
Bridge Name: _____	Posted Load Limit: _____
Suff. Rating/Month/Year: _____	Width/Length (Existing): _____
Oper./Inv. Ratings: _____ TONS	Width/Length (Proposed): _____
Deck/Super/Sub/Rating: _____	

Statement/Other Information:



MEMORANDUM

TO: PPUATS Technical Committee

FROM: Staff

SUBJECT: FY17 State Transportation Planning Funds

DATE: September 21, 2016

ACTION NEEDED BY TECHNICAL COMMITTEE:

Recommendation to the Policy Committee regarding the use of \$156,603 in FY17 State Transportation Planning Funds.

BACKGROUND:

As the MPO, we receive federal transportation planning funds for transportation projects and programs that are based on a continuing, cooperative, and comprehensive ("3-C) planning process. Since 2011, we have also received state funds through the Illinois Department of Transportation to supplement the federal funds. Except for FY15, when the funds were rescinded due to the state budget impasse, we have received \$150,000 to \$175,000 per year.

The state funds can be used for the activities that are eligible under the federal guidelines. In addition, the funds can be used for all or part of the PPUATS match.

The projects undertaken with State Transportation Planning Funds from FY11 through FY16 include:

Fiscal Year	Amount	Uses of Funds
FY16	\$150,855	• Update/Refine Travel Demand Model
		• Repay \$103,752 in FY15 Overcharges
		• Local match for FTA grants
FY15	\$0	• \$168,329 in approved funds was rescinded due to state budget impasse
FY14	\$168,329	• Develop FY15-FY35 Long Range Transportation Plan
		• Update Travel Demand Model
		• Develop GIS Asset Management Capabilities
		• Develop Regional Bicycle Plan
		• Monitor Air Quality
FY13	\$174,119	• Develop GIS Asset Management Capabilities
		• Air Quality Strategy
		• Pursue Passenger Rail
FY12	\$174,119	• Develop GIS Asset Management Capabilities
		• GIS Application Development - Economic Development
		• Implement Air Quality Strategy
		• Pursue Passenger Rail
FY11	\$174,119	• Develop and Implement Air Quality Strategy
		• Develop Congestion Management Plan
		• Pursue Passenger Rail