



PPUATS
PEORIA-PEKIN URBANIZED AREA
TRANSPORTATION STUDY
456 FULTON STREET, SUITE 401
PEORIA, IL 61602
PHONE: 309-673-9330
FAX: 309-673-9802
WWW.TRICOUNTYRPC.ORG

Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Technical Committee

Wednesday, August 17, 2016 at 9:00 am

**456 Fulton Street, Room 420
Peoria, IL 61602**

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes
 - a. July 15, 2016 meeting
 - b. July 20, 2016 meeting notes (a quorum was not present)
5. Presentation of July Financial Report and Performance Report – *Memo*
6. Recommend to Policy Committee a request by Woodford County to reclassify a roadway from Local Road to Minor Collector - *attachment*
7. Discussion regarding use of \$156,603 in FY17 State Planning Funds
8. Updates
 - a. Regional Bike Plan
 - b. FY17 Special Projects
 - c. FY16 Special Projects
 - d. STU Subcommittee
9. Other
 - a. Next meeting scheduled for September 21, 2016
10. Adjournment

Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two business days in advance.

BARTONVILLE CHILLICOTHE CITYLINK CREVE COEUR EAST PEORIA ILLINOIS DEPARTMENT OF TRANSPORTATION METROPOLITAN AIRPORT AUTHORITY OF PEORIA
MORTON PEKIN PEORIA PEORIA COUNTY PEORIA HEIGHTS TAZEWELL COUNTY WASHINGTON WEST PEORIA WOODFORD COUNTY

THE MPO RECEIVES FEDERAL FUNDING AND MAY NOT DISCRIMINATE AGAINST ANYONE ON THE BASIS OF RACE, COLOR, OR NATIONAL ORIGIN, ACCORDING TO TITLE VI OF THE CIVIL RIGHTS ACT OF 1964. FOR MORE INFORMATION OR TO OBTAIN A TITLE VI COMPLAINT FORM, CALL 309-673-9330.



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**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)
 Technical Committee**

Wednesday, July 20, 2016 at 9:00 am

**456 Fulton Street, Room 420
 Peoria, IL 61602**

1. Call to Order
 Vice Chairman Smith called meeting to order

2. Roll Call

Member	P	A	Member	P	A
Amy Benecke-McLaren, Peoria County	X		Gene Olson, MAAP		X
Jeff Gilles Peoria County		X	Ed Andrews, City of Washington		X
Josh Sender Peoria County*		X	Jon Oliphant,* City of Washington	X	
Craig Fink, Tazewell County		X	Patrick Meyer, Village of Bartonville	X	
Dan Parr, Tazewell County		X	Terissa Worsfold IDOT	X	
Lindell Loy, Woodford County	X		Jim Miller* IDOT		X
Scott Reiese, City of Peoria	Excused		Henry Strube, Jr Village of West Peoria		X
Nick Stoffer, City of Peoria	Excused		Alicia Hermann,* Village of West Peoria		X
Stephen Letsky, City of Peoria	X		Craig Loudermilk, Village of Morton	Excused	
Jane Gerdes,* City of Peoria		X	Frank Sturm,* Village of Morton		X
Michael Guerra, City of Pekin		X	Kenneth Coulter, City of Chillicothe		X
Rick Semonski, City of East Peoria		X	Courtney Allyn, Village of Creve Coeur	X	
Ty Livingston,* City of East Peoria	X		Josh Moore, CityLink	Excused	
Kyle Smith, Peoria Heights	X		Joe Alexander* CityLink		X
Matt Fick, Peoria Heights		X	Eric Miller, TCRPC	X	

*Alternate



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Also present: Tom Kelso- IDOT, and Betsy Tracey-FHWA
Staff: Maggie Martino, Nick Hayward, Ryan Harms, and Hannah Martin

Note: A quorum was not present; therefore no official business was conducted.

3. Public Hearing- Fiscal Year 2017—2020 Transportation Improvement Program (TIP)
Move onto Policy
4. Public Comment-none
5. Approval of Minutes – June 15, 2016 Meeting
Approve at next month meeting.
6. Presentation of June 2016/End of Year Financial Report and Performance Report – *Memo*
Maggie Martino explained the May and June financials. There will be \$183,000 carryover to FY17. Worked this out with IDOT.
Kelso asked what funds will be used for?
Martino responded Travel demand modal, Special Projects, and Transit Planning.
7. Recommend Approval of FY17-FY20 Transportation Improvement Program (TIP) to PPUATS
Policy – *Sent under separate cover*
Due to lack of quorum cannot approve but will go to Policy for approval.
8. Discussion regarding Resolution of Support for Transportation Funding – *Attached*
 - Eric Miller explained that from the May 2, Transportation Meeting Craig Fink and highway staff have created a resolution for Illinois Transportation Legislative Initiative.
 - Meyer said this is a great document.
 - Smith asked what the deadline to have through our entities is.
 - Hopefully August September have thru your respected boards
 - Livingston suggested adding MPO, EDC, and local communities added to this document.
 - Loy said that Policy has to adopt and then adopt at respected county boards, etc.
 - Miller said that if there are any questions or concerns contact TCRPC.
9. Presentation on PPUATS Responsibilities for Para-Transit in the Urbanized Area
Hannah Martin presented PPUATS Responsibilities for Para-Transit. She explained of what Para-Transit is and what PPUATS role is.
 - She also explained HSTP Urban Committee and their role, plus the FTA Section 5310 projects and funding.



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10. Updates

a. Draft Network Map for Bike Plan

Nick Hayward mentioned the draft copy of bike connections to be presented in the near future. Also the 3 projects the steering committee is focusing on:

- Plan Improvements- projects to be built
- Concept Improvements- possible projects to be built
- Roadway- preferred roadways between communities

Hope to have an Open House in August on ideas, and comments.

b. FY17 Special Projects

Ryan Harms that with the 2 scope of work are completed out of the 3.

c. FY16 Special Projects

- Smith from Peoria Heights mentioned they are talking to consultants and is in a draft phase. Out for review.
- Ryan Harms reported on the 2 City of Peoria projects
 - City of Peoria Wayfinding is underway.
 - Sterling traffic count is complete.

d. STU Subcommittee

Will be meeting after this meeting.

11. Other

- a. Next meeting scheduled for August 17, 2016

12. Adjournment

No motion made due to no quorum.

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MEMORANDUM

TO: PPUATS Technical Committee
FROM: Staff
SUBJECT: July 2016 Financial Reports and Performance Reports
DATE: August 17, 2016

Action needed by Technical Committee:

Receive and file the July 2016 Financial Report and Performance Report.

Background:

The new fiscal year began July 1, 2016, and an Agreement with IDOT for the FY17 funds is in place. However, we are currently using the remaining funds (\$183,016) from the FY16 Agreement. The first spreadsheet below shows the entire FY16 budget, and second spreadsheet shows the July results for the carryover amount.

JULY 2016

	BUDGET	JULY 2016	YTD	% USED YTD
Salaries	\$304,156	\$22,269	\$262,775	86%
Fringe Benefits	\$84,859	\$6,732	\$73,833	87%
TOTAL SALARIES	\$389,015	\$29,001	\$336,608	87%
INDIRECT COSTS	\$194,508	\$16,038	\$169,841	87%
Direct Costs				
Travel/Training/Conferences	\$9,250	\$2,630	\$8,904	96%
APWA Conference	\$7,500	\$0	\$7,500	100%
Computer Hardware & Software	\$33,500	\$14,400	\$32,530	99%
Contractual (Consultants)	\$500	\$0	\$550	110%
Contractual - Special Projects	\$90,000	\$0	\$47,517	53%
Audit	\$28,000	\$0	\$25,000	89%
Misc (Legal Notices, Printing)	\$2,500	\$39	\$2,650	106%
Retroactive Pay	\$0	\$0	\$2,266	
TOTAL DIRECT COSTS	\$170,750	\$17,069	\$126,917	74%
TOTAL	\$754,273	\$62,108	\$633,365	84%

FY16 CARRYOVER BUDGET

	CARRYOVER	JULY 2016	YTD	% USED YTD	REMAINING
Salaries	\$63,650	\$22,269	\$22,269	35%	\$41,381
Fringe Benefits	\$17,758	\$6,732	\$6,732	38%	\$11,026
TOTAL SALARIES	\$81,408	\$29,001	\$29,001	36%	\$52,407
INDIRECT COSTS	\$40,705	\$16,038	\$16,038	39%	\$24,667
Direct Costs					
Travel/Training/Conferences	\$2,977	\$2,631	\$2,631	88%	\$346
APWA Conference	\$0	\$0	\$0	0%	\$0
Computer Hardware & Software	\$14,820	\$14,400	\$14,400	97%	\$420
Contractual (Consultants)	\$0	\$0	\$0	0%	\$0
Contractual - Special Projects	\$42,483	\$0	\$0	0%	\$42,483
Audit	\$3,000	\$0	\$0	0%	\$3,000
Misc (Legal Notices, Printing)	-\$111	\$39	\$39	-35%	-\$150
Retroactive Pay	-\$2,266	\$0	\$0	0%	-\$2,266
TOTAL DIRECT COSTS	\$60,903	\$17,070	\$17,070	28%	\$43,833
TOTAL	\$183,016	\$62,108	\$62,108	34%	\$120,908

PPUATS MONTHLY PERFORMANCE REPORT

July 2016

Management and Administration

- Hosted PPUATS Policy and Technical meetings
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Participated in statewide MPO Executive Directors meeting
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee
- Discussed suggested revisions to IDOT Cooperative Agreement with TCRPC Executive Board

Data Development and Maintenance

- Continued to maintain GIS system for the region
- Responded to technical assistance requests for GIS

Long Range Planning

- Continued development of Regional Bike Plan; held Steering Committee meeting
- Worked with STU Subcommittee to revise guidelines/criteria for FY21/22 STU funds
- Finalized FY17-FY20 Transportation Improvement Program

Short Range Planning

- Monitored progress of FY16 Special Projects
- Distributed RFPs for two of three FY17 Special Projects
- Discussed transportation infrastructure funding strategy



Woodford County

Highway Department

Woodford County
Functional Classification Change
County Highway 27 FAS Rte. 2360

August 8, 2016

Maggie Martino
Planning Program Manager
Tri-County Regional Planning Commission
456 Fulton St., Suite 401
Peoria, IL 61602

Dear Maggie,

Please be advised that Woodford County intends to present the Illinois Department of Transportation (IDOT) with a request to reclassify County Highway 27 (FAS Route 2360) from Illinois Route 116 to County Highway 25 (location map attached). Currently that highway is classified a Local Road. The request will be to change the classification to a Minor Collector.

In order to make this change the portion of Lourdes Road (TR 26) from Illinois Route 116 to County Highway 25, which is currently classified as a Minor Collector, will have to be classified as a Local Road. This change will actually complete the system realignment that began decades ago with the development of the Santa Fe Trail Project. While a number of jurisdictional changes took place early in this development the County failed to request all of the appropriate Functional Classification changes.

Kindly review this request and present it to the appropriate committee for consideration. Please do not hesitate to contact this office if you have questions or need additional information.

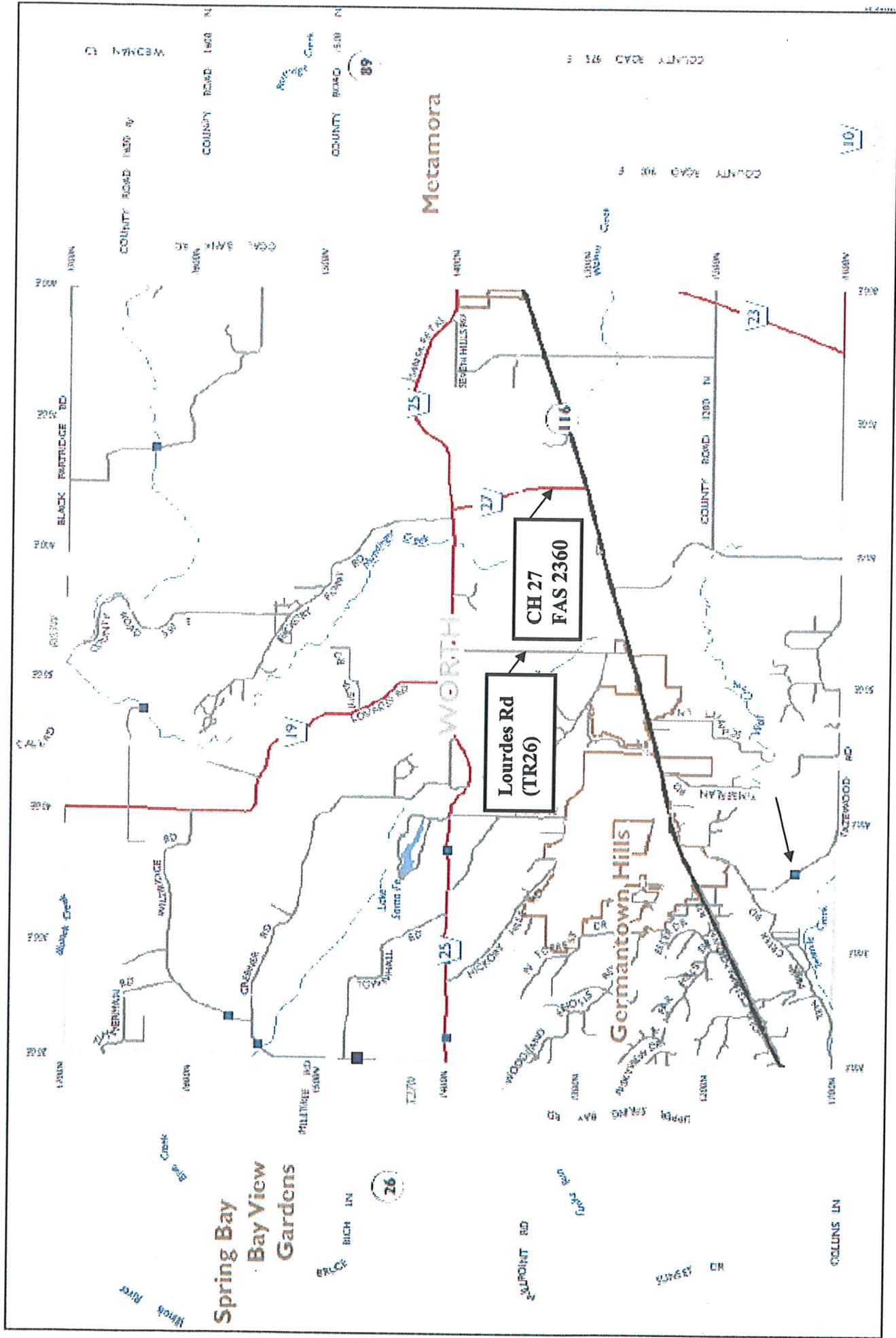
Very truly yours,

Lindell Loy, P.E. & S.E.
County Engineer

Enc

Word: CH 27 Classification

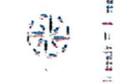
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Worth Township, Woodford County, IL General Highway Map

Legend

- Interstate Highway
- County Highway
- US Highway
- State Highway
- Railroad
- Rural Road
- Municipal Stream
- Bridge



1 inch = 1 mile