

**MINUTES**

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)  
Technical Committee**

Wednesday, April 15, 2020 at 9:00am CST

**VIRTUAL MEETING**

**Attend via computer or smartphone:**

<https://gotomeet.me/TCRPC/ppuats-technical>

**Or call in with any telephone:**

+1 (872) 240-3311  
Access code: 405-910-245

1. Call to Order  
Chairman Semonski called the meeting to order at 9:00 a.m.
2. Roll Call

Member	Present	Absent	Member	Present	Absent
Amy Benecke-McLaren, Peoria County	x		Dustin Sutton* Peoria Heights		x
Jeff Gilles, Peoria County	x		, City of Washington		
Keith Munter, Peoria County*		x	Jon Oliphant, City of Washington*	x	
Craig Fink, Tazewell County	x		Patrick Meyer, Village of Bartonville	x	
Dan Parr, Tazewell County	x		Terrisa Worsfold, IDOT		x
Conrad Moore, Woodford County	x		Karen Dvorsky* IDOT		x
Bill Lewis, City of Peoria	x		James Dillon., City of West Peoria		x
Nick Stoffer, City of Peoria	x		Henry Strube, Jr., City of West Peoria*		x
Stephen Letsky, City of Peoria	x		Craig Loudermilk, Village of Morton		x
Jane Gerdes* City of Peoria		x	Frank Sturm, Village of Morton*		x
Andrea Klopfenstein* City of Peoria		x	Kenneth Coulter, City of Chillicothe	x	
Emily Ambroso* City of Peoria		x	Courtney Allyn, Village of Creve Coeur		x
Michael Guerra, City of Pekin		x	Nick Standefer, CityLink		x
Josie Esker,* City of Pekin	x		Joe Alexander*, CityLink	x	
Rick Semonski, City of East Peoria	x		Gene Olson, MAAP		x
Ty Livingston, City of East Peoria	x		Eric Miller, TCRPC	x	
Mike Casey, Peoria Heights		x	Rich Brecklin, Village of Germantown Hills		x

Staff: Ryan Harms, and Ray Lees. Via phone: Hannah Martin, Reema Abi-Akar, Michael Bruner, Britney West, and Andrew Hendon. Also in attendance via phone: Barry Logan, Mark Otten, Al-Barre Shebib, Simon Alwan, Mike Vanderhoof, and Tony Sassine, Betsy Tracey and Cindy Loos- Hanson Professional

3. Public Comment-none
4. Approval of Minutes, February 19, 2020 Meeting  
Gilles moved to approve February 19, 2020 minutes and Letsky seconded. Motion carried.
5. Recommend to Policy Committee February 2020 Financial Report – *Memo*  
Fink moved to recommend to Policy Committee February 2020 Financial Report and Meyer seconded. Motion carried.
  - Harms updated the total budget for FY20 is \$825,194. As of the end of January 2020, PPUATS has expended approximately 63% of its budget. Due to the stay at home order March and April financials will be included in the May packet.
  - Miller also mentioned that we got the refund checks back from APWA cancelled conference.
6. Nomination and Appointment of Stephen Letsky as Vice Chairman  
Fink moved to nominate and appoint Stephen Letsky as Vice Chairman for PPUATS Technical and Stoffer seconded. Motion carried.
7. Long-Range Transportation Plan 2020-2045 Update
  - Harms explained the process of the LRTP and found out our LRTP expired in March 2020. Staff is diligently working to get in done by due date of July 2020. There will be no interruption of projects. June 3, 2020 is when we need approved. The project list needs to be on public review for 30 days.
  - Miller mentioned we are developing a plan for information as of today. Staff is working to keep on schedule.
  - Betsy Tracey- FHWA thanked staff for moving forward. There is no relaxation of due date.
8. Establish Surface Transportation Block Grant (STBG) Review Committee  
Harms briefed the committee on projects submitted and explained the process of scoring. After discussion the Review Committee is: Joe Alexander, Patrick Meyer, Bill Lewis, Jeff Gilles, Mike Vanderhoof, Ric Semonski, and Conrad Moore.
9. Presentation of Draft FY 2021 Unified Planning Work Program
  - Harms updated there is a modest increase of PL funds. We are also increasing our staff for a Planner 1 position. It will be entry level and be a more technical position.
  - Miller added that we are holding off on this until the Covid-19 pandemic is done., but we are leaving in our budget. The Joint funding agreement is being looked at to use the Metropolitan Planning Funds to help communities in paying their dues.
  - Semonski asked how long to see numbers? Miller responded #'s are there but will need to amend budget to report for Metropolitan funds to do so.

- Fink asked if this would affect the Planning Studies and Harms said no. We are in the fact-finding mode currently.

10. Updates

- a. IDOT Statewide Planning and Research (SPR) Funds
  - Harms said he has no updates.
  - Vanderhoof added we will be reaching out to PPUATS for submission, then move forward.
- b. IDOT Local Roads
  - Harms had nothing to report
  - Sassine mentioned looking at a June letting
  - Fink updated on Central roads. Will be a circular letter going out.

11. Other

- a. Next meeting scheduled for May 20, 2020
- b. Miller added that HSIP and staff are working on an application at this time for guardrails. Hendon and Bruner are reviewing the applications from Limestone TWP., Bartonville TWP., Morton TWP, and Pekin TWP. Maybe Washington TWP., and Washington TWP.
  - Fink asked if we are reaching out to road districts? What is the share? Bruner replied that he does not have information at this time. Sassine replied it is 90/10 HSIP
  - Meyer asked if contingent to engineer and reply is yes
  - Miller added to get question to Michael Bruner also if staff can assist anyone with the COVID-19 to please let us know.
  - Alexander asked about the TIP for next fiscal year and Harms replied May 20<sup>th</sup>.
  - Miller asked Betsy Tracey on and news on Federal issues on funding bill and she replied not at this time.

12. Adjournment

Letsky moved to adjourn at 9:55 a.m. and Fink seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Recorded and transcribe by: Debbie Ulrich