



**TRI-COUNTY REGIONAL PLANNING COMMISSION**

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

[www.tricountyrpc.org](http://www.tricountyrpc.org)

**VIRTUAL MEETING**

**Ways & Means Committee.....5:00 p.m., September 24, 2020**

**Full Commission/Executive Board (in lieu of Lack of Quorum) ...5:30 p.m., September 24, 2020**

**AGENDA**

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/291023189>

You can also dial in using your phone.

United States: +1 (408) 650-3123

Access Code: 291-023-189

- 1. Call to Order, Welcome, Recognition of Audience**
- 2. Roll Call**
- 3. Public Input**
- 4. Motion to approve of Full Commission (Executive Board) August 27, 2020 minutes**
- 5. Motion to Retain as Confidential or Release to Public the following executive session minutes:**  
February 26, 2015  
March 26, 2015
- 6. Executive Director report**
- 7. Ways and Means Report**
  - a. Motion to approve August Financial Statements and Billings (Resolution 21-07)
- 8. Administration**
  - a. 2020 Census Update
- 9. Planning**
  - a. Illinois River Planning Project.
- 10. Transportation**
  - a. Motion to approve Executive Director enter into an Intergovernmental Agreement with IDOT for \$240,403 in State Planning and Research (SPR) Funds, and enter into sub-agreements with Pekin and Peoria for their local match \$15,864. (Resolution 21-08)
  - b. Motion to approve Executive Director enter into an Intergovernmental Agreement with IDOT for \$480,000 for the development of an activity-based Travel Demand Model as part of Statewide Planning Research (SPR) (Resolution 21-09)
  - c. PPUATS Report
- 11. GIS**
- 12. Other**
- 13. Adjournment**

**October 2020 MEETING SCHEDULE**

PPUATS Policy	Wednesday, October 7, 2020	9:00 a.m.
Executive Board	Monday, October 19, 2020	5:15 p.m.
PPUATS Technical	Wednesday, October 21, 2020	9:00 a.m.
Ways & Means	Thursday, October 22, 2020	5:00 p.m.
Full Commission	Thursday, October 22, 2020	5:30 p.m.



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**VIRTUAL MEETING**

Ways & Means Committee.....5:00 p.m., August 27, 2020

Full Commission/**Executive Board (in lieu of Lack of Quorum)** ...5:30 p.m., August 27, 2020

**MINUTES**

**1. Call to Order, Welcome, Recognition of Audience**

Chairman Hinrichsen called the meeting to order at 5:30 p.m.

**2. Roll Call**

Commissioner	P	A	Commissioner	P	A
<b>Jim Miller</b> IDOT		x	<b>Russ Crawford</b> Tazewell Co.	x	
<b>Mike Hinrichsen</b> Woodford Co.	x		<b>Joe Wolfe,</b> Tazewell Co.		x
<b>Eric Lind</b> Woodford Co.	x		<b>Brandon Hovey,</b> Tazewell Co.	x	
<b>Ben Kingdon</b> Woodford Co.		x	<b>Tammy Stimson,</b> Tazewell Co.	x	
<b>Michael Smith</b> Woodford Co.		x	<b>Don Gorman,</b> Peoria Co.		x
<b>Roy Bockler</b> Woodford Co.	x		<b>Vacant</b> Peoria Co..		
<b>Russ Cotton,</b> Woodford Co.		x	<b>Matthew Bender,</b> Peoria Co.	x	
<b>Barry Logan</b> Woodford Co.	x		<b>Vacant,</b> Peoria Co.		
<b>Sue Sundell</b> Tazewell Co.	x		<b>Michael Phelan</b> Peoria Co..	x	
<b>Tim Neuhauser</b> Tazewell Co.		x	<b>Paul Rosenbohm</b> Peoria Co..	x	
<b>Greg Menold</b> Tazewell Co.	x		<b>Donald White</b> Peoria Co.	x	

Staff: Miller, Harms, and Lees. Virtual: Stratton, Martin, West, Hendon, Abi-Akar

**3. Public Input-none**

Crawford discussed that at Executive Board discussion was for a 2% increase on salary schedule and 2 % increase on salaries for staff. He is not in favor of this increase for salaries. In Tazewell County there is 0% increase for exempt employees and a 10% cut. It is trying times for the counties and the sales tax income. Menold agreed.

**4. Motion to approve of Full Commission (Executive Board) July 23, 2020 minutes**

Rosenbohm moved to approve the Full Commission minutes for July 23, 2020 and Sundell seconded. Motion carried.

## 5. Executive Director report

Miller reported on the following:

- Stakeholders for ITEP are developing grant applications
- Continuing dialog with IDOT for Rural Planning
- Working on Village of Dunlap plan

## 6. Ways and Means Report

- a. Motion to approve July Financial Statements and Billings (Resolution 21-04)

White moved to approve (Resolution 21-04) July Financial Statements and Billings and Sundell seconded. Motion carried.

Stratton updated on the following:

- End of month cash \$698,249. Overall, cash decreased by \$97k. Our result of operations was positive \$10,393. The cash flow statement on Page 3 reconciles the changes in cash to the results of operations.
- Accounts Receivable at end of month was \$536k and is composed of \$289k in federal funds, \$202k in state funds, and \$45k in local funds.
- Accounts Payable at the end of the month was \$244.5k and \$234k is direct pass-thru money for contract services and consultants included in AR.
- Total Billings for July were \$191.5k less direct pass0throughs of \$115.2k = operating revenue of \$76.3k for 22 working days.
- Total Expenses for July were \$181.1 less direct pass0 throughs of \$115.2k = operating expenses of \$69.9k.
- July results in a surplus of \$10.4k

## 7. Administration

- a. Motion to approve for Salary Ranges of Full-Time and Part-Time employees (Resolution 21-05)

Sundell moved to approve Salary ranges of Full-Time and Part-time employees (Resolution 21-05) and Rosenbohm seconded. Vote was taken with 2 nays motion passes.

- Miller explained the increase of 2% of the salary schedule.
- Crawford said that due to earlier comments he will vote nay
- Logan asked if this is caused by more projects?
- Miller replied no because most of staff time is paid through grants and contracts. We are reimbursed at rates. The majority of salary are covered by grants and contracts.
- Hovey said he is not in support of this as well. Is there a time lapse of reimbursements?
- Rosenbohm asked if we talked to other MPO's about raises and Miller said not this year.
- Hinrichsen talked about the salary study we did 2 years ago. We need to do this to maintain employees. None of the employees are bumping at maximum bracket.

- b. Motion to approve for Salary Increases of Full Time and Part- time Employees (Resolution 21-06)

Menold moved to approve Salary Increases of Full Time and Part-Time Employees (Resolution 21-06) and Rosenbohm seconded. Motion carried.

- Miller reported that IDOT approved 3% but we are asking for 2%. We have not had staff turnover in 5 years. This is a vote of confidence for the staff.
- Menold has the same concerns but do support it because if someone leaves, we need to train a new person and not get all done we are now.
- Stimson asked if benefits come out of salary and Miller said the benefits are on top of salary.
- Bender said he is in favor of the 2%, this is not out of line.

- Hovey commented he has concerns but wants to retain staff. He has one concern are we going to need a salary study for next year.
- Menold suggested to hold off on additional staff person.
- Miller mentioned the state reimbursement is no problem, it is paid within 30-day timeframe.
- Phelan said he is strongly in favor of increase. Reputation and job performance are invaluable. TCRPC is a different model to compare.
- Hovey thanked for clarification of payments from state and Federal.

c. 2020 Census Update

- Abi-Akar updated that the timeline changed to September 30, 2020.
- Rosenbohm asked what is the % we want for goal?
- Abi-Akar said she does not have those figures in front of her, but we are not there yet.

## 8. Planning

a. Illinois River Planning Report

- Lees presented a slide show of island north of McClugage Bridge. Peoria lakes Comprehensive Plan is looking at new islands for south of bridge. USAOE did an analysis of island
- Miller added the history of building island which are funded thru capitol money to region.
- There will be an Island Workshop in the Spring.
- Crawford added these are great pictures of the island. To get a Federal grant it is authorization then appropriation
- Bockler said the island needs to be used for recreation, need to make sure it is done up to expectations.
- Miller added needs to have multiple purposes.

## 9. Transportation

a. Illinois Transportation Enhancement Program (ITEP) Staff Presentation

Harms presented the following:

- Federal funding for walking, biking, and trail projects
- Administered and managed by IDOT
- Awarded every 2 years
- The program Goal is to allocate resources to well-planned projects that provide and support alternate modes of transportation and improve quality of life. The funding sources are Federal ITEP funds, State funding through Rebuild Illinois the total amount is \$105.6 million.
- Eligible projects are pedestrian and bicycle facilities, streetscapes, rails to trails, historic preservation.
- Key points: Projects must serve a transportation need, provide a transportation or benefit and be included in a plan. They cannot be solely for recreation or have routine maintenance. The \$2 million award is per application.
- Local entities with taxing authority are eligible to sponsor ITEP applications such as local governments, transit agencies, natural resources and public agencies and schools and school districts. **IDOT, state agencies, and MPOs cannot sponsor a project themselves.**
- Costs covered by ITEP are:
  - Preliminary engineering (Phases 1 and 2)- 80/20 match
  - Utility relocations- 80/20 match
  - Right of way 50/50 match

- Easements- 50/50 match
- Construction Engineering- 80/20 match
- Construction (incl. material, labor)- 80/20 match
- Staff used as tools the following:
  - Regional bicycle system- Regional bike plan, Keystone trail projects, Local connections, and Advocate
  - Support area communities- Identify projects, Letters of support, and help with application, GATA
  - What we have done so far:
    - Attended IDOT webinars
    - Identified regional priorities
    - Assembled stakeholder contracts
    - Met with local governments and trail groups: City of Chillicothe, City of East Peoria, and City of Peoria
- Timeline is Aug. 21: Application open, Mid-September ITEP webinar #3, November 2: Applications are due.
- Hinrichsen asked if you need to acquire land premises? Harms replied there is additional point if you have land already.
- Miller asked if there is partial funding and Harms replied yes.
- Bockler suggested that this needs to be communicated to all mayors in the three counties.
- Menold asked if Bob Michel is eligible?
- Miller commented that Hanna City is not going after funds.
- Crawford said that the Mayor of Hanna City is not giving up.
- b. PPUATS Report
 

Harms updated on the STBG has 3 projects chosen: Pioneer Parkway & University in Peoria; Court Street in Pekin; and Freedom Parkway in Washington.

## 10. GIS

## 11. Other

## 12. Adjournment

Sundell moved to adjourn at 7:00 p.m. and Rosenbohm seconded. Motion carried.

Submitted by Eric Miller, Executive Director

Transcribed by Debbie Ulrich

To: Members of the Commission  
 From Eric W. Miller, Executive Director  
 Date: September 17, 2020  
 Subject: Executive Director Report for September, 2020

Project	Activity	Status
<b>Administrative</b>		
Headlines		
	All TCRPC/PPUATS meetings have transitioned to in person and virtual	Ongoing
	Active involvement in IDNR Asian Carp program	Ongoing
	Engagement with Stakeholders on Hanna City Trail application	Ongoing
	Engagement with Stakeholder on various Illinois Transportation Enhancement Program projects	Ongoing
	Continued Engagement with Peoria Heights and Peoria Park District on proposed Trail head project	Ongoing
Audit	Auditors on site Sept 14-17	Ongoing
Personnel	Annual staff reviews ongoing	Complete
Financial Report	August results positive 1k	Ongoing
Indirect Cost Rate(ICR)	Work on FY21 ICR with State of Illinois GOMB	Complete
Website	Updated website.	Ongoing
<b>Planning issues</b>		
PLBA	Continued coordination of Beneficial Use of Dredged Material Pilot project	Ongoing
	Continued coordination and outreach regarding asian Carp	Ongoing
	Discussion with USACE regarding Island Design Workshop -Engineering with Nature national program	Ongoing
Village of Princeville Comp Plan	Work has commenced	Ongoing
Village of El Paso Comp Plan	Work has commenced	Ongoing
Village of Dunlap Comp Plan	Work has commenced	Ongoing
Regional Water Supply Planning	Continued work for Regional Water Supply Planning contract/ applied for Contract Extension	Ongoing
Watershed Planning	Awaiting Decision to Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
<b>GIS Projects/ Asset Management</b>		
Village of Elmwood	Dunlap	complete
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Pending
Developed COVID-19 dashboard for Woodford County Health Dept.		Ongoing
<b>PPUATS/ Transportation</b>		
SPR Grant applications	Coordinate with IDOT on Execution of Contracts for SPR	complete
Transportation Improvement Program	Began working on FY 21 TIP Document	Complete
	Processed FY 20 TIP Amendments	Ongoing
STU project Selection	STBG Project Selection by PPUATS Policy Committee, City of Peoria, City of Pekin and City of Washington	Ongoing
	Call for projects for STBG Preservation program	
Eastern Bypass Coalition	No activity	
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program	No Activity	
Highway Safety Improvement Program	Guardrail application was not selected by IDOT, Staff will submit again next year	Ongoing
Special Transportation Studies	Continued Consultant procurement with Communities on selected projects	Ongoing
	Call for projects was made, two communities submitted.	
State Planning and Research Funding		
Digital ortho project	Project is finished	Complete
Regional Pavement management Expanded	Outreach to stakeholders	Ongoing
FY20 SPR	Recommended for Funding- Data Planimetrics /Transit Gray Area	Ongoing
Grey Area Study	Work ongoing	Ongoing
GIS Planimetric data acquisition	Consultant selected for work	Ongoing
FY 19 Rural Planning Funds	Working with Village of Hanna City Non-motorized Transportation Study	ongoing
	Working with City of Eureka Non-motorized Transportation Study	ongoing
	Working With the City of Delavan Non-motorized Transportation Study	ongoing
	Working with the City of El Paso Non-motorized Transportation Study	ongoing
FY17 State Planning Funds	Regional Pavement Condition Ratings Survey-Work will begin in June	ongoing
FY17 Rural Planning Funds	Metamora /Germantown Hills Trail- project completed pending Scheduled Committee Meeting	ongoing
FY19 State Planning Funds	Region wide Guardrail inventory- Complete	complete
	L RTP public engagement tools	ongoing
	Performance Measures Dashboard web tool	ongoing
	Regional bicycle map	ongoing

**RESOLUTION 21-07**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR AUGUST**

**WHEREAS**, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

**WHEREAS**, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

**WHEREAS**, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for August 2020, and recommends that the Commission approve said reports.

**THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the financial reports and cash disbursements for August 2020 are approved.

Presented this 24th day of September 2020

Adopted this 24th of September 2020

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Mike Hinrichsen, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric W. Miller  
Executive Director  
Tri-County Regional Planning Commission

**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
**COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES, & NET ASSETS**  
**AS OF AUGUST 31, 2020**

<b>ASSETS</b>	<b>AUG 2020</b>	<b>JULY 2020</b>	<b>AUG 2019</b>
Current Assets			
Checking/Savings			
Restricted Cash:			
11100 · Checking - Flexible Benefits	1,530	1,530	1,620
11200 · Checking - PPUATS	60,323	60,318	106,180
11300 · Checking - IL MPO Advisory Council	19,238	19,238	19,238
11400 · Savings - Unvested Retirement	27,363	26,711	26,705
Total Restricted Cash	108,454	107,797	153,744
Unrestricted Cash:			
10000 · Checking - Operations	630,879	590,452	648,299
Total Checking/Savings	739,333	698,249	802,044
13000 · Accounts Receivable	441,773	536,630	322,809
Other Current Assets			
15000 · Prepaid Expenses	40,083	42,878	36,965
Total Other Current Assets	40,083	42,878	36,965
Total Current Assets	1,221,189	1,277,757	1,161,817
Fixed Assets			
17100 · Computer Equipment	33,098	96,361	96,361
17200 · Office Furniture	23,019	53,953	54,533
17300 · Vehicles	23,944	23,944	23,944
17400 · Leasehold Improvements	7,080	7,080	7,080
Less: Accumulated Depreciation	(85,414)	(179,455)	(174,986)
Total Fixed Assets	1,726	1,883	6,932
<b>TOTAL ASSETS</b>	<b>\$ 1,222,916</b>	<b>\$ 1,279,640</b>	<b>\$ 1,168,749</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
20000 · Accounts Payable	183,468	244,617	42,468
Other Current Liabilities			
21000 · Accrued Expenses	2,584	2,131	904
22100 · Accrued Payroll	25,049	23,585	24,752
22200 · Vacation/Personal Time	56,263	50,874	39,665
22300 · Unvested Retirement Account	27,672	26,996	26,681
22000 · Employer Liabilities	2,757	2,562	3,281
23100 · Deferred Revenue - PPUATS	29,837	29,837	182,910
23101 · Deferred Revenue - IDOT/PPUATS	17,321	20,300	14,163
23200 · Deferred Revenue - IL MPO	19,238	19,238	19,238
23500 · Deferred Revenue - Walkability	10,374	10,374	-
23300 · Deferred Revenue - Woodford Co.	2,800	3,733	2,800
23400 · Deferred Revenue - Regional Server	7,500	8,250	7,500
23500 · Deferred Revenue - Village of Washburn	488	488	563
Total Other Current Liabilities	201,882	198,369	322,456
Total Current Liabilities	385,350	442,986	364,924
<b>Total Liabilities</b>	<b>385,350</b>	<b>442,986</b>	<b>364,924</b>
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	619,810	619,810	564,788
Net Income	11,305	10,393	32,588
<b>Total Equity</b>	<b>837,565</b>	<b>836,653</b>	<b>803,826</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 1,222,916</b>	<b>\$ 1,279,640</b>	<b>\$ 1,168,749</b>

**TRI-COUNTY REGIONAL PLANNING COMMISSION  
COMPARATIVE STATEMENTS OF INCOME AND EXPENSE  
AUGUST 2020**

	<u>Month of AUG 2020</u>	<u>Month of JUL 2020</u>	<u>Current FY To Date</u>	<u>Previous FY To Date</u>	<u>Annual FY21 Budget</u>	<u>YTD % Budget</u>
<b>Revenue by Source and Project:</b>						
FHWA: PL/FTA Carry-over	1,030	33,569	34,599	68,104	45,883	75.4%
FHWA: PL/FTA Current	45,161	14,350	59,511	42,599	681,422	8.7%
PPUATS: PL/FTA Match	258	8,392	8,650	27,704	11,471	75.4%
IDOT SPF: PL/FTA Match	11,290	3,587	14,878		170,354	8.7%
FTA: Paratransit Study		475	475		2,000	23.7%
PPUATS: Paratransit Study Match		119	119		-	0.0%
FHWA SPR: Grey Area Study	8,087	-	8,087		51,114	15.8%
IDOT FY20 SPF: Grey Area Study Match	2,022	-	2,022		12,778	15.8%
FHWA SPR: Roadway Asset Mgmt	35,362	33,225	68,588		104,000	65.9%
Localities: Roadway Asset Mgmt Match	8,483	8,306	16,789		26,000	64.6%
FHWA SPR: Planimetrics		-	-		149,000	0.0%
Counties: Planimetrics Match		-	-		37,250	0.0%
FTA: 5310 Admin		480	480	158	1,000	48.0%
FHWA: HSTP	3,985	2,744	6,729	4,354	94,000	7.2%
IDOT FY20 SPF: Unallocated		-	-		140,000	0.0%
IDOT FY19 SPF: LRTP Tools		386	386	1,617	-	0.0%
IDOT FY19 Rural Planning Funds		-	-	6,136	-	0.0%
IDHS: 2020 Census	64,862	74,760	139,622		235,000	59.4%
IDNR: Water Supply Planning	156	102	257	2,739	19,800	1.3%
GPSD: GIS Staffing	2,100	2,625	4,725	4,725	28,000	16.9%
Woodford County: GIS Staffing	3,386	3,171	6,557	9,130	42,000	15.6%
Municipalities: GIS Staffing		-	-	1,122	475	0.0%
Regional Server Partnership	750	750	1,500	1,500	9,000	16.7%
Tazewell County: Planning & Zoning Review	754	754	1,508	1,508	9,045	16.7%
Dunlap: Land Use Plan	107	182	289		-	0.0%
El Paso: Land Use Plan		-	-	2,028	-	0.0%
Princeville: Land Use Plan		-	-	2,468	-	0.0%
Peoria County: Dues	1,333	1,333	2,667	2,667	16,000	16.7%
Tazewell County: Dues	1,171	1,171	2,342	2,342	14,050	16.7%
Woodford County: Dues	933	933	1,867	1,867	11,200	16.7%
Interest	40	41	81	221	-	0.0%
<b>Total Revenue</b>	<b>\$ 191,269</b>	<b>\$ 191,457</b>	<b>\$ 382,726</b>	<b>\$ 182,989</b>	<b>\$ 1,910,842</b>	<b>20.0%</b>
<b>Expense By Category</b>						
Computer Expenses	3,745	2,961	6,706	5,914	35,000	19.2%
Contractual and Consulting Services	111,069	111,739	222,808	-	873,926	25.5%
Depreciation	157	157	314	1,545	2,000	15.7%
Employee Benefits	15,159	14,913	30,072	29,208	192,485	15.6%
Office Administration	1,893	2,266	4,158	5,349	28,844	14.4%
Miscellaneous Costs	167	420	587	353	625	93.8%
Professional Fees	-	-	-	7,000	24,000	0.0%
Facility Costs	3,540	3,540	7,079	6,828	42,474	16.7%
Salaries and Wages	54,384	44,953	99,337	90,923	624,683	15.9%
Travel and Training	245	115	360	3,282	29,789	1.2%
<b>Total Expense</b>	<b>\$ 190,357</b>	<b>\$ 181,064</b>	<b>\$ 371,421</b>	<b>\$ 150,402</b>	<b>\$ 1,853,826</b>	<b>20.0%</b>
<b>Surplus/(Shortfall)</b>	<b>\$ 912</b>	<b>\$ 10,393</b>	<b>\$ 11,305</b>	<b>\$ 32,587</b>	<b>\$ 57,016</b>	<b>19.8%</b>

**TRI-COUNTY REGIONAL PLANNING COMMISSION  
STATEMENTS OF CASH FLOW  
AUGUST 2020**

<b>OPERATING ACTIVITIES</b>	<u><b>AUG '20</b></u>	<u><b>YTD</b></u>
Net Income	\$ 912	\$ 11,305
Adjustments to reconcile Net Income to net cash provided by operations:		
Depreciation	157	314
Effects of changes in operating assets and liabilities:		
100020 · Accounts Receivable	94,857	33,298
100050 · Prepaid Expenses	2,795	(16,839)
200010 · Accounts Payable	(61,149)	(105,692)
200015 · Accrued Expenses	453	1,985
200021 · Accrued Payroll	1,464	1,464
200055 · Vacation/Personal Time	5,388	3,222
200060 · Employer Liabilities	870	1,429
200071 · Deferred Revenue - PPUATS	-	(8,254)
200081 · Deferred Revenue - IDOT/PPUATS	(2,979)	16,033
200081 · Deferred Revenue - Walkability	-	-
200103 · Deferred Revenue - Woodford Co.	(933)	(1,867)
200104 · Deferred Revenue - Regional Server	(750)	7,500
200107 · Deferred Revenue - Village of Washburn	-	-
Net cash provided by Operating Activities	<u>\$ 41,084</u>	<u>\$ (56,101)</u>
Net cash increase/(decrease) for period	41,084	(56,101)
Cash at beginning of period	<u>698,249</u>	<u>795,434</u>
<b>Cash at end of period</b>	<u><b>\$ 739,333</b></u>	<u><b>\$ 739,333</b></u>

**Tri-County Regional Planning Commission**  
**Check Listing**  
**August 2020**

Date	Num	Name	Memo	Amount
08/05/2020	ACH	Staff	Payroll 7/16/20 - 7/31/20	17,519.77
08/05/2020	ACH	ACH-Department of the Treasury	Payroll tax liabilities 7/16/20 - 7/31/20	6,159.68
08/05/2020	ACH	ACH-Illinois Department of Revenue	Payroll tax liabilities 7/16/20 - 7/31/20	1,171.25
08/05/2020	ACH	Nationwide	Vested Retirement liabilities 7/16/20 - 7/31/20	1,571.40
08/05/2020	ACH	CEFCU	HSA 7/16/20 - 7/31/20	50.00
08/05/2020	ACH	Unvested Retirement	Unvested Retirement liabilities 7/16/20 - 7/31/20	324.90
08/11/2020	ACH	A5.com Inc.	Website	239.40
08/11/2020	ACH	Amazon Business	Office supplies	197.99
08/11/2020	ACH	Facet	Computer support services	280.00
08/11/2020	ACH	Guardian	Monthly premium	442.47
08/11/2020	ACH	The Cleaning Source	Office cleaning	172.00
08/11/2020	ACH	WEX Bank	Fuel	22.22
08/20/2020	ACH	Staff	Payroll 8/01/20 - 8/15/20	16,460.87
08/20/2020	ACH	ACH-Department of the Treasury	Payroll tax liabilities 8/01/20 - 8/15/20	5,903.92
08/20/2020	ACH	ACH-Illinois Department of Revenue	Payroll tax liabilities 8/01/20 - 8/15/20	1,114.66
08/20/2020	ACH	Unvested Retirement	Unvested Retirement liabilities 8/01/20 - 8/15/20	324.90
08/20/2020	ACH	CEFCU	HSA 7/16/20 - 7/31/20	50.00
08/20/2020	ACH	Nationwide	Vested Retirement liabilities 8/01/20 - 8/15/20	1,571.41
08/20/2020	1072	Heartland Parking 243651-240830	Parking validations	29.00
08/20/2020	1073	Lochmueller Group Inc	Contract Services	17,393.89
08/20/2020	1074	Hinckley Springs	Office water	50.01
08/20/2020	1075	Morton Community Bank	July credit card charges	728.44
08/20/2020	1076	TIAA Bank	Copier lease	422.21
08/20/2020	ACH	Delta Dental	Monthly premium	293.08
08/20/2020	ACH	Facet	Computer support services	315.00
08/20/2020	ACH	Guardian	Monthly premium	442.47
08/20/2020	ACH	Hanson	Contract Services	386.25
08/20/2020	ACH	United Healthcare	Monthly premium	8,639.49
08/26/2020	1077	City of Peoria	Rent	2,950.00
08/26/2020	1078	Heartland Parking 243602	Monthly employee parking	935.00
08/26/2020	1079	Lochmueller Group Inc	Contract Services	7,007.95
08/26/2020	1080	City of Pontiac	2020 Census	3,109.30
08/26/2020	1081	Tazewell Co	2020 Census	1,829.35
08/26/2020	1082	Verizon Wireless	Internet and phones	308.46
08/26/2020	1083	Village of Dwight	2020 Census	1,556.93
08/26/2020	1084	Woodford Co Health Dept	2020 Census	3,072.79
08/27/2020	ACH	CAPCIL	2020 Census	14,447.23
08/27/2020	ACH	City of Canton	2020 Census	8,688.75
08/27/2020	ACH	City of East Peoria	2020 Census	689.72
08/27/2020	ACH	Comcast	Internet and phones	372.77
08/27/2020	ACH	DCC Marketing, LLC	2020 Census	30,520.60
08/27/2020	ACH	Henry County Public Library	2020 Census	324.52
08/27/2020	ACH	Marshall County	2020 Census	4,395.98
08/27/2020	ACH	McLean County RPC	2020 Census	18,188.21
08/27/2020	ACH	Stark County	2020 Census	1,555.25
08/27/2020	ACH	Transmap Corporation	Contract Services	58,788.30
08/31/2020	ACH	Morton Community Bank	Service Charge	10.91
			Total	\$ 241,028.70



**SCORECARD** Bonus Points Available **2,560**

**Account Summary**

Billing Cycle		09/01/2020
Days In Billing Cycle		30
Previous Balance		\$728.44
Purchases	+	\$602.59
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$728.44
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$602.59**

**Credit Summary**

Total Credit Line	\$5,000.00
Available Credit Line	\$4,397.41
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

- Call us at: (866) 317-0355  
Lost or Stolen Card: (866) 839-3485
- Go to [www.mycardstatement.com](http://www.mycardstatement.com)
- Write us at PO BOX 30495, TAMPA, FL 33630-3495

**Payment Summary**

<b>NEW BALANCE</b>	<b>\$602.59</b>
<b>MINIMUM PAYMENT</b>	<b>\$19.00</b>
<b>PAYMENT DUE DATE</b>	<b>09/26/2020</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Important Information About Your Account**

**SCORECARD WITH SCOREBIG: YOU COULD WIN 1,000,000 BONUS POINTS! OR A TRIP FOR TWO TO HAWAII OR ORLANDO/DISNEY. OR ONE OF 30 OTHER PRIZES. YOU'RE AUTOMATICALLY ENTERED IN THE SCOREBIG SWEEPSTAKES. FOR EACH QUALIFYING PURCHASE MADE BETWEEN AUG 1 AND OCT 31, YOU'LL RECEIVE AN ADDITIONAL ENTRY! VISIT WWW.SCORECARDREWARDS.COM FOR DETAILS.**

**Cardholder Account Summary**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/06	08/07	PBUS01	24431060219700612096789	ADOBE ACROPRO SUBS 408-536-6000 CA	\$15.93
08/06	08/07	PBUS01	24431060219700612483581	ADOBE ACROPRO SUBS 408-536-6000 CA	\$15.93
08/12	08/13	PBUS01	24137460226001225236734	USPS PO 1661800802 PEORIA IL	\$3.20
08/13	08/14	PBUS01	24692160226100995713154	LOGMEIN*GoToMeeting logmein.com MA	\$36.00
08/16	08/17	PBUS01	24431060229700641046738	ADOBE CREATIVE CLOUD 408-536-6000 CA	\$56.30
08/19	08/20	PBUS01	24492150232637439957603	RIDE ILLINOIS WWW.RIDEILLIN IL	\$40.00
08/21	08/23	PBUS01	24692160234100446286271	LOGMEIN*GoToMyPC logmein.com MA	\$435.23

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

MORTON COMMUNITY BANK  
 721 W JACKSON  
 MORTON IL 61550-1537



**Account Number**  
 #### #### #### 1692

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
09/01/20	\$602.59	\$19.00	09/26/20

\$



TRI COUNTY REGIONAL PC  
 456 FULTON STREET  
 SUITE 401  
 PEORIA IL 61602



MAKE CHECK PAYABLE TO:

MORTON COMMUNITY BANK  
 PO BOX 4517  
 CAROL STREAM IL 60197-4517

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- Your name and account number.
The dollar amount of the suspected error.
Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last [grid]

First [grid] Middle [grid]

ADDRESS CHANGE

Street [grid]

[grid]

[grid]

City [grid] State [grid] ZIP Code [grid]

Home Phone ( [grid] ) [grid] - [grid] Business Phone ( [grid] ) [grid] - [grid]

Cell Phone ( [grid] ) [grid] - [grid] E-mail Address \_\_\_\_\_

SIGNATURE REQUIRED TO AUTHORIZE CHANGES

Signature \_\_\_\_\_

**Cardholder Account Summary Continued**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/26	08/26		74625010239001203100391	PAYMENT - THANK YOU	\$728.44-

**Additional Information About Your Account**

MANAGE YOUR CARD ACCOUNT ON-LINE. IT'S FREE! SIMPLY GO TO [WWW.MYCARDSTATEMENT.COM](http://WWW.MYCARDSTATEMENT.COM) TO ENROLL IN YOUR ON-LINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET UP ALERT NOTIFICATIONS, DOWNLOAD STATEMENTS AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.

**ScoreCard Bonus Points Information as of 08/31/2020**

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	1,943	617	0	0	2,560

**Finance Charge Summary / Plan Level Information**

Plan Name	Plan Description	FCM <sup>1</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
<b>Purchases</b>									
PBUS01 001	PURCHASE	G	\$0.00	0.77083%(M)	9.2500%(V)	\$0.00	\$0.00	0.0000%	\$602.59
<b>Cash</b>									
CBUS01 001	CASH	A	\$0.00	0.77083%(M)	9.2500%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 30		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
<sup>1</sup> FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

**RESOLUTION 21-08**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR \$240,403 IN STATE PLANNING AND RESEARCH (SPR) FUNDS, AND ENTER INTO SUB-AGREEMENTS WITH PEKIN AND PEORIA LOCAL MATCH \$15,864.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, provides staffing expertise to the Metropolitan Planning Organization for the Peoria/Pekin Urbanized Area, and

**WHEREAS**, State of Illinois, through the Illinois Department of Transportation (IDOT), Issued a request for State Planning and Research (SPR) project submittals to utilize on eligible planning projects, and

**WHEREAS**, the Commission has requested to use SPR funds on the acquisition of software to augment ongoing asset management activities for communities in the region, and

**WHEREAS**, the cities of Pekin and Peoria will provide the required match for their *local* portions of the grant, or \$15,864

**WHEREAS**, the IDOT has provided state funds for the remaining required match for the *regional* portion of the grant,

**THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission authorize its Executive Director to enter into an Intergovernmental Agreement with the Illinois Department of Transportation for **\$240,403** in SPR funding, and enter into sub-agreements with Pekin and Peoria for their local match **\$15,864**.

Presented this 24th day of September 2020

Adopted this 24th day of September 2020

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Mike Hinrichsen, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission



**RESOLUTION 21-09**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR \$480,000 FOR THE DEVELOPMENT OF AN ACTIVITY-BASED TRAVEL DEMAND MODEL AS PART OF STATEWIDE PLANNING AND RESEARCH.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, provides staffing to the metropolitan planning organization (MPO) for the Peoria-Pekin Urbanized Area, and

**WHEREAS**, the MPO provides to its members, including the Illinois Department of Transportation (IDOT), information that addresses the regional transportation network, and

**WHEREAS**, the Commission entered into a contract with the IDOT Office of Planning and Programming to develop a travel demand model (TDM) for Peoria, Tazewell, and Woodford Counties in June 2007, and

**WHEREAS**, the State of Illinois, through IDOT, issued a call for eligible planning project submittals as part of Statewide Planning and Research (SPR), and

**WHEREAS**, the Commission requested and was approved to develop an activity-based TDM for Peoria, Tazewell, and Woodford Counties using \$384,000 in federal funds and \$96,000 in state funds, for a total \$480,000, and

**THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission authorizes its Executive Director to enter into an Intergovernmental Agreement with the Illinois Department of Transportation for \$480,000 for the development of an activity-based travel demand model as part of Statewide Planning and Research.

Presented this 24th day of September 2020

Adopted this 24th day of September 2020

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Mike Hinrichsen, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission