



**TRI-COUNTY REGIONAL PLANNING COMMISSION**

456 FULTON STREET, SUITE 420  
 PEORIA, IL 61602  
 Phone: 309-673-9330 FAX: 309-673-9802  
[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee.....4:30 p.m., September 28, 2017**  
**Full Commission/Executive Board (in lieu of Lack of quorum) 5:30p.m., September 28, 2017**

**MINUTES**

**1. Call to Order, Welcome, Recognition of Audience**

Chairman Van Winkle called the meeting to order at 5:30 pm

**2. Roll Call**

Commissioner	P	A	Commissioner	P	A
<b>Jim Miller</b> IDOT		x	<b>Russ Crawford</b> Tazewell Co.	x	
<b>Stan Glazier</b> Woodford Co.	x		<b>Brett Grimm,</b> Tazewell Co.	x	
<b>John Delaney,</b> Woodford Co	x		<b>Nancy Proehl,</b> Tazewell Co	x	
<b>Pete Streid,</b> Woodford County		x	<b>Seth Mingus</b> Tazewell Co.	excused	
<b>Jason Jording</b> Woodford Co.		x	<b>Don Gorman,</b> Peoria Co.	x	
<b>Richard Hill</b> Woodford County	x		<b>Phil Salzer</b> Peoria Co.	x	
<b>Bryant Kempf,</b> Woodford Co		x	<b>Matthew Bender,</b> Peoria Co.	x	
<b>Randy Roethler,</b> Woodford Co.		x	<b>Clinton Drury,</b> Peoria Co.	x	
<b>Sue Sundell</b> Tazewell Co	x		<b>Michael Phelan</b> Peoria Co.	x	
<b>Tim Neuhauser</b> Tazewell Co	excused		<b>Paul Rosenbohm</b> Peoria Co.	x	
<b>Tazewell Co.</b>			<b>Steve Van Winkle</b> Peoria Co.	x	

Staff present: Eric Miller, Michael Bruner, Ryan Harms, Ray Lees, Hannah Martin, and Debbie Stratton.

**3. Public Input-none**

**4. Approval of August 24, 2017 Meeting Minutes**

Gorman moved to approve the August 24, 2017 minutes and Rosenhan seconded. Motion carried.

**5. Executive Director report**

- Miller apologized for IDOT not being here he misunderstood and they will be here at the October meeting.
- FY17 preliminary audit will be next month.

**6. Ways and Means Report**

- Motion to approve Resolution 18-10 for August Financial Statements and Billings  
 Delaney moved to approve Resolution 18-10 August Financial Statements and Billings and Bender seconded. Motion carried.

Stratton reported on the following:

- Operating cash is \$419997
- Accounts receivables is \$233,992 and payables is \$6083

- Revenue we had \$78,378 and expense of \$74,200 with a net income of \$4178.
- Operating revenue is up \$1000 from July

Overall, we were positive for the month.

b. Motion to approve Procurement Policy

Delaney moved to approve the Procurement Policy and Salzer seconded.

- Glazier moved to amend the Procurement Policy and to add Woodford County, Peoria Journal Star, and Pekin Times to the newspapers to advertise in and Crawford seconded.
- Phelan stated he will abstain due to his occupation.
- Bruner updated the Commission on the Emergency Procurement.

Motion was approved as amended.

c. Motion to approve FY18 Budget amendment- *Handout*

Delaney moved to approve the FY18 budget amendment and Sundell seconded. Motion carried.

Miller explained the changes in the budget

## 7. Administration

a. Review and retain as confidential or release to public the following Executive Session minutes:

- February 26, 2015
- March 26, 2015

Both set of minutes will be retained as confidential

b. Motion to approve Resolution 18-14 Contract with Facet Technology to develop a calendar for the Commission website

Bender moved to approve Resolution 18-14 Contract with Facet Technology and Salzer seconded.

Motion carried.

- Harms explained the first initial contract of \$3500 update for our website but needs an additional \$1900 to develop our calendar on website.
- Delaney asked if there will be maintenance update fees and the answer was no.
- Phelan said he could not find the agendas and minutes on website. Harms said they are there but not in chronicle order.
- Harms said website should be live by the end of October.

## 8. GIS

## 9. Planning

a. Update on PLBA planning process

Bruner reported we are half way thru planning process. He then proceeded to go thru slide presentation of overview, planning team, purpose of Peoria Lakes Planning, Marketing & Social Media and Open House photos, stakeholder survey and where we are now, and what's on the horizon.

- Phelan asked to reach out to Congressman of Illinois and Crawford said there is no state resources available.

## 10. Transportation

a. Motion to approve Resolution 18-08 enter into contract with Hanson Professional Services Inc. for the City of Pekin Derby Street Corridor Plan and Revitalization Study for an amount not to exceed \$25,000

Proehl moved to approve Resolution 18-08 to enter into a contract with Hanson Professional Services, Inc. for the City of Pekin Derby Street Corridor Plan and Revitalization Study and Phelan seconded. Motion carried.

- Harms explained the contract that will not exceed the amount of \$25,000.

b. Motion to approve Resolution 18-09 for East Peoria Sidewalk Incentive with the selected consultant not to exceed \$27,000.

Crawford moved to an approve Resolution 18-09 for East Peoria Sidewalk Incentive with a selected consultant not he exceed \$27,000 and Grimm seconded. Motion carried.

c. Motion to approve Resolution 18-11 for Chillicothe with the selected consultant for 4<sup>th</sup> Street Corridor Study not to exceed \$20,000.

Sundell moved to approve Resolution 18-11 for Chillicothe with a selected consultant for 4th Street Corridor Study not to exceed \$20,000 and Grimm seconded. Motion carried.

d. Motion to approve Resolution 18-12 Intergovernmental agreement with Commission and East Peoria, and Washington for Transportation Components of Comprehensive Plan not to exceed \$30,000.

Phelan moved to approve Resolution 18-12 Intergovernmental agreement with Commission and East Peoria, and Washington for Transportation Components of Comprehensive Plan not to exceed \$30,00 and Salzer seconded. Motion carried.

- Miller commented there will be a match on community plans.

- e. Motion to approve Resolution 18-15 Contract with the selected consultant for Peoria Heights Commercial Area study  
Phelan moved to approve Resolution 18-15 Contract with the selected consultant for Peoria Heights Commercial Area Study and Salzer seconded. Motion carried.
  - Phelan said he will abstain and thanked TCRPC for the previous study.
  - Van Winkle said the Peoria Heights is doing a good job of attracting people to area.
- f. Motion to approve Resolution 18-13 Intergovernmental Agreement with IDOT for FY18 and FY19 Human Services Transportation Planning Funds  
Sundell moved to approve Resolution 18-13 Intergovernmental Agreement with IDOT for FY18 and FY19 Human Services Transportation Planning Funds and Hill seconded. Motion carried.
  - Martin explained this is a 2-year contract.

**11. Executive Session**

**12. Any action coming out of Executive Session**

**13. Other**

- Crawford mentioned there where at least 5 Mayors from Woodford County at the Woodford County Board meeting last week in support of TCRPC
- Glazier said that hopefully this will open the eyes of board members.

**14. Adjournment**

Sundell moved to adjourn at 6:45 p.m. and Grimm seconded. Motion carried.

Respectively submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich

**October 2017 MEETING SCHEDULE**

<b>PPUATS Policy Committee</b>	<b>Wednesday, October 4</b>	<b>9:00 a.m.</b>
Executive Board	Monday, October 16	5:30 p.m.
<b>PPAUTS Technical Committee</b>	<b>Wednesday, October 18</b>	<b>9:00 a.m.</b>
Ways & Means	Thursday, October 26	4:30 p.m.
<b>FULL COMMISSION</b>	<b>Thursday, October 26</b>	<b>5:30 p.m.</b>

Meetings are held at the offices of the **Tri-County Regional Planning Commission**, 456 Fulton Street, Suite 401, Peoria, IL 61602, (309) 673-9330, unless otherwise noted, and are subject to change.