# **Request for Proposal**

## For

# Illinois Route 29 Multimodal Corridor Plan

Tri-County Regional Planning Commission 456 Fulton Street, Suite 401 Peoria, Illinois 61602

Procurement # 2025-12 Issued Date: Friday, April 11, 2025 Question Deadline: Wednesday, April 30, 2025, at 3:30 p.m. Response Deadline: Monday, May 12, 2025, at noon

### Notice to Consulting Firms

Tri-County Regional Planning Commission (TCRPC or Tri-County), a regional planning agency serving Peoria, Tazewell, and Woodford counties in Illinois, seeks to collaborate with a qualified firm to provide professional services to assist with the development of a multimodal corridor plan for Illinois Route 29 in Peoria County. Tri-County seeks responses from interested and qualified firms to provide these services.

This solicitation comes in conjunction with a Request for Proposal for the Peoria County Comprehensive Land Use Plan. Since these two plans cover overlapping geographical areas, they must work symbiotically, although their deliverables and outcomes are different. Firms are encouraged to review and apply for both projects, though final awards may go to two separate planning teams, as each will be evaluated and awarded separately. Awarded firms will need to interact during their respective planning processes coordinated by TCRPC staff.

Qualified Firms shall provide services based on the project description and requirements outlined in *Section 2.0 Project Description*. To submit questions related to this procurement opportunity, contact Tri-County staff in writing at <u>rfp-rfq@tricountyrpc.org</u>; or 456 Fulton Street, Suite 401, Peoria, IL 61602.

Submissions identified as *IL-29 Multimodal Corridor Plan*, are due to the TCRPC, **no later than noon on Monday, May 12, 2025**. Submissions received after that date and time will not be eligible for consideration. Proposals should be no more than 20 pages in length.

Tri-County reserves the right to reject any or all submissions, waive informality and irregularities in the submissions, and select the firm that is in the best interest of TCRPC and in compliance with the terms set forth herein.

Tri-County is an Equal Opportunity Employer and invites Minority and Women-Owned Firms to submit.

# **1.0** Project Background

Tri-County Regional Planning Commission (TCRPC or Tri-County) of Peoria, Illinois proudly serves Peoria, Tazewell, and Woodford counties as the "Steward of the Regional Vision." TCRPC studies the needs and conditions of the region and develops strategies that enhance the area's communities. Tri-County offers a forum for leaders of area government to define regional issues, set regional goals, and cooperatively implement plans.

Tri-County is the Metropolitan Planning Organization (MPO) for the Peoria-Pekin urbanized area. As the MPO, TCRPC conducts the continuing, cooperative, and comprehensive (3-C) transportation planning process required by law. Tri-County carries out this process by preparing regional plans and programs with the assistance of an MPO Technical Committee. As the MPO, Tri-County strives to collaborate with local jurisdictions to bolster regional transportation initiatives, preserve infrastructure, and create a positive atmosphere for active transportation.

In 2024, TCRPC applied for and received Statewide Planning and Research (SPR) funding from the Illinois Department of Transportation for developing a multimodal corridor plan for Illinois Route 29 (IL-29) in Peoria County. As a result, Tri-County has \$250,000 available for this consultant-led planning process and is seeking Proposals from interested and qualified firms for the development of the IL-29 Multimodal Corridor Plan.

## **1.1 Concurrent Planning Efforts**

Tri-County is currently requesting proposals from qualified firms or teams for two distinct and separate projects:

- a. Peoria County Comprehensive Land Use Plan, and
- b. Illinois Route 29 Multimodal Corridor Plan.

While these projects are independent in scope and funding, they are geographically connected and will be conducted concurrently. As such, coordination between the selected consultants will be essential throughout the planning process to ensure alignment and avoid conflicts. Respondents are welcome to submit proposals for one or both projects; however, each will be evaluated and awarded separately.

## 2.0 **Project Description**

The IL-29 Multimodal Corridor Plan is a planning initiative to improve roadway safety and active transportation infrastructure along a vital and scenic corridor in the Greater Peoria area. The IL-29 corridor is limited to vehicular travel along a principal arterial roadway. This offers minimal mobility options and creates safety issues for those using alternative modes of transportation. The aim of the IL-29 Multimodal Corridor Plan is to identify a comprehensive range of mobility and safety enhancements that will ensure safe navigation for all corridor users.

# 2.1 Geographic Context

In the region, IL-29 travels on both sides of the river and is part of the Scenic Byways Illinois River Road. The corridor is on the east side in Tazewell County and on the west side in Peoria County. The two sides of the corridor meet and cross the Illinois River between the City of East Peoria and the City of Peoria on the Murray Baker Bridge, which is the Interstate 74 (I-74) Illinois River bridge.

For the purpose of this planning initiative, the IL-29 Multimodal Corridor Plan will focus on the west side of the Illinois River in Peoria County. The corridor runs north-south beneath the bluffs, along the Illinois River Valley. The Iowa Interstate Railroad and Illinois River are on the east side from Downtown Peoria to the Peoria County line. Continuing north, IL-29 runs along the Illinois River connecting Marshall, Putnam, and Bureau counties, eventually intersecting Interstate 180 and ending at US Route 6 and Illinois Route 89 in the City of Spring Valley.

## 2.2 Study Area

In Peoria County, the corridor starts on I-74 and takes Exit 93 for Downtown Peoria. Here, the corridor splits into two one-way streets that are both three lanes: Adams Street and Jefferson Avenue. Adams Street carries northbound traffic, and Jefferson Avenue carries southbound traffic in the North Valley neighborhood. Along this portion of the corridor, the Greater Peoria Mass Transit District's administrative offices, maintenance facility, and bus barn are located.

The two one-ways merge, making a two-way, four lane road with no median or center turn lane. This merger occurs in the Averyville neighborhood in front of the Komatsu Peoria Campus. The two Peoria neighborhoods the corridor travels through, North Valley and Averyville, are both underserved communities. Just before the merger, the portion of IL-29 starting at Abington Street intersection and traveling north to the Eureka Street intersection is slated for reconstruction according to the Illinois Department of Transportation (IDOT) FY 2026-30 Multi-Year Program (MYP).

From Averyville, IL-29 travels underneath US Route 150 (US-150) at the McClugage Bridge, and the local street name transitions from Adams Street to Galena Road. Just past US-150, IL-29 passes the Grandview Drive Park and enters the Village of Peoria Heights. In Peoria Heights, IL-29 passes the historical site of Al Fresco Amusement Park, Bielfeldt Park, Poplar Lane Park, and Forest Park Nature Center. This section of IL-29 maintains a two-way, four-lane roadway with no center median or turn lane; however, this portion of the corridor is in the IDOT MYP to be reconstructed to a five-lane highway, with the fifth lane being a center turn lane, and a multi-use pathway planned for construction on the western side of the roadway.

Exiting the Village of Peoria Heights corporate limits, IL-29 reenters the City of Peoria as a five-lane highway, with the fifth lane being a center turn lane with the occasional grass median. The route continues north passing the proposed Galena Road Industrial Park, Peoria Fire Training Academy (a regional training site for the Illinois Fire Service Institute), Detweiller BMX Park, Detweiller Riverside Park and Boat launch, River City RC Raceway, and Detweiller Park, with the Peoria corporate limits ending at Detweiller Park.

Once in Peoria County jurisdiction, IL-29 travels through the unincorporated community of Mossville, intersects with Illinois Route 6, and passes the Mossville Soccer Complex, Mossville Elementary School, and Caterpillar Mossville Business Campus. Continuing, IL-29 travels through the unincorporated communities of South Rome and Rome. In both communities, IL-29 gains access to North River Beach Drive and the various parks located on this riverfront drive. The last community IL-29 travels through in Peoria County is the City of Chillicothe. Within Chillicothe, IL-29 is named 4th Street and passes by Three Sisters Park, Shore Acres Park, and would connect to Chillicothe's proposed bicycle network recently planned in the 2023 Trail Master Plan Update.

As is illustrated above, the corridor spans multiple jurisdictions and has varying land use patterns, characteristics, and terrain. Because of this type of diversity of features, the corridor plan will be divided into multiple subcorridors or districts. The analysis and recommendations will be based on the character of these districts, allowing issues to be clearly defined, opportunities identified, and strategies analyzed for effective, multimodal solutions custom tailored for each unique district.

# 2.3 Proposed Project

This multimodal transportation study will include an inventory of existing conditions, conducting community engagement, analyzing multimodal options with possible bus rapid transit service, subarea plans that provide more detailed analysis, developing an implementation plan, and summarizing the process in a report. The final document will recommend a multiuse path route and roadway enhancements that improve connectivity to existing and planned active transportation infrastructure.

The recommendations should be divided into districts, based on land use, terrain, and neighboring area characteristics. These proposed districts will determine the type of measures used, along with streetscaping and design recommendations. These measures could include improved pedestrian crossings, protected or separated multiuse paths, improved bus stop locations, enhanced lighting, changes to land use, and other traffic control measures that ensure safe travel for all modes.

The corridor study will promote safe transportation, which will ultimately help invigorate tourism and economic vitality for the disadvantaged urban

neighborhoods and rural communities the corridor directly serves. A safer transportation system will also, in turn, increase quality of life by creating opportunities for recreational access and better links to the region's most precious natural resource, the Illinois River.

Tri-County requests interested Consultants to submit Proposals with the following or variation of the following:

#### Project Management and Coordination

This task includes the day-to-day management associated with successful development of the plan. The Consultant will be the primary party responsible for leading the development of this multimodal corridor plan and will provide all necessary coordination and technical input/analysis to successfully fulfill this role.

The Peoria County Comprehensive Land Use Plan will be developed concurrently. The Consultant will be expected to coordinate with this effort to ensure they align and integrate with this planning project.

The Consultant is expected to meet regularly (monthly) with TCRPC staff. These meetings may be held virtually unless in-person participation is necessary. The Consultant will provide meeting documentation and report on project progress, as well as highlight any issues or challenges that require attention.

#### • Planning Structure

The Consultant will work with TCRPC to establish a Project Advisory Committee (PAC) to help oversee the planning process. The Consultant will develop meeting material, provide written and oral project updates, and collect input from the PAC. Members of the PAC will guide the planning process and the development of the Multimodal Corridor Plan by participating in meetings, providing local knowledge, attending and promoting public outreach opportunities, reviewing project materials, and providing constructive feedback throughout the planning process.

#### • Document Review and Data Collection

The Consultant will work with TCRPC to assemble and review existing plans, documents, GIS information, and other datasets which may impact data collection needs and inform plan development. This will include, but will not be limited to, the impending <u>Chillicothe</u> <u>Comprehensive Plan</u>, <u>Chillicothe Master Trail Plan</u>, <u>Chillicothe 4th</u> <u>Street Corridor Study</u>, <u>Peoria Heights Comprehensive Plan</u>, <u>Peoria</u> <u>Heights Active Transportation Plan</u>, and forthcoming <u>Peoria Bicycle</u> <u>Plan Update</u>.

This task will also involve the collection, consolidation, and organization of the datasets and resources necessary to perform the

analyses required for the multimodal corridor analysis and report. At a minimum, these datasets will include available crash data, bike and pedestrian asset inventory, transit bus stop inventory, roadway inventory, bike and pedestrian activity metrics, transit ridership, motorized volume data, local land use data, and points of interest.

Tri-County has available staff time to assist with data collection. Additionally, Tri-County has MioVision Scout Plus devices available for use if additional data outside of what IDOT has accessible is needed.

#### • Stakeholder & Public Engagement

The Consultant will facilitate a public participation process that utilizes a broad spectrum of engagement tools and strategies to gather input throughout the planning process. The public engagement process should seek and involve stakeholders, corridor users, property owners, and residents. This approach ensures the incorporation of public and stakeholder local knowledge and experiences into the plan document. The Consultant shall develop and administer a public engagement campaign that includes an online presence, public open houses, and a visioning session.

Tri-County has available staff time to assist with staffing public engagement events.

#### • Multimodal Assessment and Strategy

The Consultant will conduct a multimodal assessment of the corridor by looking at existing conditions, bus stop locations, level of service, level of traffic stress, etc. In an effort to assist with this project, TCRPC staff can assist with data collection. From this analysis, the Consultant will identify potential projects and strategies to address the identified deficiencies and needs. This would include an analysis of a potential bus rapid transit service along the corridor in the Peoria/Peoria Heights section of the urban corridor paired with potential transit-oriented site locations.

Additionally, the Consultant will recommend a multiuse path route within approximately one-quarter mile along the corridor connecting Downtown Peoria to the McClugage Bridge, Forest Park Nature Center, Detweiller Park, Caterpillar Business Complex, and the City of Chillicothe. This task will include the prioritization of infrastructure projects to inform a Capital Improvement Plan for the corridor. Lastly, this assessment and strategy should preserve the Iowa Interstate Railroad for future passenger rail service to Chicago. The region is currently in the Federal Railroad Administration Corridor Identification and Development Program for passenger rail.

#### • Subarea Planning and Site Identification

The Consultant will include subarea plans and improve connectivity to existing or planned active transportation infrastructure. The subarea plans will include more detailed land use and design recommendations at specific nodes. Possible locations for subarea planning work are the Adam Street and Jefferson Avenue intersection of Spring Street and Abington Street, the planned McClugage Bridge Multiuse path trailhead near IL-29 and Eureka Street intersection, and the unincorporated communities of Mossville, South Rome, and Rome. The initial thought is to include at least three subarea plans, but the exact number and locations are negotiable.

#### • Streetscape and Design Guidelines

The Consultant shall develop streetscape and design guidelines divided into districts, based on land use, terrain, and neighboring area characteristics to create a more supportive multimodal transportation system and land use patterns that effectively accommodate pedestrians, bicyclists, transit users, and other alternative travel modes.

The Consultant shall develop an implementation strategy, including strategies to utilize current funding sources as well as identifying new funding opportunities to attract investors. The plan will support the concepts of transportation connectivity, revitalization, livability, and quality of life along the corridor, including identifying ways to enhance existing land use policies and practices on the corridor to assist underserved populations.

Each subarea plan should get their own specific streetscape and design guidelines. This task will include a streetscape and design guidelines toolkit.

#### • Plan Development

The consultant shall perform the necessary research, compile baseline data, and develop materials to guide transportation improvements and future development along the IL-29 Corridor from Interstate 74 in downtown Peoria to the Peoria County boundary. It is anticipated that the plan will include the following content: (i) Introduction, (ii) Engagement, (iii) Existing Conditions, (iv) Multimodal Assessment, (v) Recommendations, and (vi) Implementation Strategy.

#### 2.4 Proposed Project Deliverables

The proposed project deliverables are as follows:

- Monthly invoices and progress reports
- Stakeholder and public engagement summaries
- Streetscape and Design Guidelines Toolkit

- Subarea plans
- Capital Improvement Plan
- Draft and final plan (electronic)
- GIS datasets

### 3.0 Submittal Procedure

All Submittals shall be sealed and identified as IL-29 Multimodal Corridor Plan and submitted to:

Michael Bruner, Senior Planner Tri-County Regional Planning Commission 456 Fulton Street, Suite 401 Peoria, IL 61602 <u>Rfp-rfq@tricountyrpc.org</u>

<u>Submissions are due no later than noon on Monday, May 12, 2025</u>. Submittals received after that date and time are not eligible for consideration by TCRPC.

## 4.0 Submittal Format

The submittal should be as concise as possible, include all elements outlined in *Section 5.0 Submittal Contents*, and when printed, shall be limited to a maximum of 20 pages, **not** including the following:

- Cover page, provided no substantive content is incorporated;
- Table of Contents, provided no substantive content is incorporated;
- Divider/Section Headers, provided no substantive content is incorporated;
- Back covers, provided no substantive content is incorporated;
- Identification of Projects Table; and
- Resumes of Key Team Members.

To ensure all submittals are formatted similarly, submittals shall use standard 8.5 by 11 inch page size and font no smaller than 10-point, unless otherwise specified. The format of the electronic copy shall be a searchable .pdf and preferably include a searchable bookmark for each subsection of the submittal. The submittal shall be organized in accordance with *Section 5.0 Submittal Contents*.

Tri-County and its partners reserve the right to reject submittals that exceed the page limit or to remove pages from the sections of any non-conforming submittal to bring it within the required page count. A "page" is defined as one single-sided piece of paper that has words, charts, tables, pictures, or graphics.

## 5.0 Submittal Contents

Tri-County requests that interested respondents submit responses discussing the scope of services as described in *Section 2.0 Project Description*. Tri-County reserves the right to reject any or all submissions or portions of submissions, if it is deemed to be in the best interest of TCRPC or its partners. Tri-County will only

consider submissions compliant with *Section 4.0 Submittal Format*. The submittal should include the following content:

# 5.1 Transmittal Letter

The transmittal letter should be placed on the firm's letterhead and signed by a signatory that is authorized to contractually obligate the respondent. The letter shall describe the submission's contents, provide a point of contact for questions, and any other information deemed appropriate. Lastly, please supply the location, telephone number, email address, and website of the respondent's office(s) providing professional services and their federal tax identification number.

# 5.2 Project Work Program (Approach)

This section should be devoted to discussing the respondents' project understanding of *Section 2.0 Project Description*. Clearly describe your unique approach, methodologies, knowledge, and capabilities to be employed in the performance of the proposed Scope of Services. The respondent should provide a list of anticipated obstacles, a statement of their understanding of the required work, and confirmation that they, and if applicable, their subconsultant, are licensed to practice in Illinois.

# 5.3 Project Capacity and Schedule

The submission should provide evidence that the recommended team is committed to and has the capacity to complete the proposed project. Please include a general project schedule and estimated completion date with the understanding that the region is eager to move forward with the project.

This is a time-specific project, and if the selected firm cannot meet set timeframes for the project, then Tri-County has the right to negotiate with a subsequent firm. The selected consultant must complete all project work and invoicing no later than June 30, 2027. Therefore, the consultant must submit the final draft no later than April 30, 2027, to ensure sufficient time for review and approval.

# 5.4 Background and Prior Experience

This section should describe the respondents' firm by providing its full legal name, date of establishment, type of entity and business expertise, brief history, current business ownership structure, and any recent or materially significant proposed change in ownership. Please include any business certifications with the certifying grantor information, such as Disadvantaged Business Enterprise (DBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), etc.

The submission should describe a <u>minimum of three work experiences</u> that are similar to *Section 2.0 Project Description*. Respondents should provide the names and roles of the individuals who worked on each identified project and distinguish those individuals who would also be assigned to work on this

proposed project. Additionally, a <u>minimum of three references</u> from these projects outlined above are required. Respondents should provide contact information, including names, titles, phone numbers, and emails of all references.

The respondent is responsible for ensuring that contact information for all references is current and correct. The inability to contact a reference and receive feedback may have a detrimental impact on evaluating background and prior experience. The work experience and references should be listed in the same order, or references should be included with their associated project overview.

Please describe any relevant specialized knowledge or any issue the characteristics of which would be uniquely applicable in evaluating the experience of the respondents' firm to oversee the proposed project. Lastly, identify any proposed subconsultant, provide their firm's information (i.e., full legal name, date of establishment, type of entity, brief history, business certification with grantor information, and ownership structure), and outline their background, experiences, proposed project role(s), and their percentage of the total grant award.

The respondent must <u>submit an Identification of Projects Table</u> in the form attached as Attachment I with the required information set forth herein for each project cited or mentioned in the body of the submission. Although it is not necessary to include the projects listed in the resumes if not mentioned in the body of the submission. The Identification of Projects Table may be submitted on an 11 by 17 inch page size. The respondent is responsible for ensuring the contact information contained in their submission is complete and correct. The identification of Projects Table shall include the following: (i) Name of project, (ii) Name of client, (iii) Client point of contact, (iv) Point of contact job title, (v) Point of contact current telephone number, (vi) Point of contact current email address, (vii) Project location, (viii) Identify project type or provide concise description, (ix) Identify key team members involved with the project, and (x) Identify who completed the project: Consultant, Sub-consultant, or Key team members prior experience.

Tri-County and its partners reserve the right to contact any person, client, and/or organization listed in the body of the submission, Identification of Projects Table, or resumes.

## 5.5 Project Management and Team

Respondents should identify staff members, including those of any proposed subconsultant, who would be assigned to act for the respondent's team in key positions. Provide project roles and functions to be performed by each individual and indicate if they worked on any of the projects detailed under the Background and Prior Experience section. This section should also include the resumes of each staff member assigned to the project team identified above, including name, position, telephone number, email address, education, and years and type of experience. Describe, for each such person, the relevant planning projects on which they have worked. If using a subconsultant, include this information for each subconsultant. Lastly, provide confirmation that the respondent and assigned project staff have not had a record of substandard work or engaged in any unethical practices within the last five years.

# 5.6 Additional Strategies (Optional)

Additional services, ideas, innovation, or products, such as graphic design, cost-saving measures, safety measures, outreach methods, accessibility, DBE/WBE/MBE usage, etc. will be considered in the evaluation process. Up to five extra points are available to respondents that deploy strategies that exceed the established requirements detailed in this procurement opportunity that positively benefit TCRPC and its partners. This section is not required for successful completion of this procurement opportunity.

## 6.0 Anticipated Schedule

Issued Date:	Friday, April 11, 2025
Question Deadline:	Wednesday, April 30, 2025, at 3:30 p.m.
Response Deadline:	Monday, May 12, 2025, at noon
Submissions Reviewed:	May 12 – 30, 2025
Contract Negotiations:	Week of June 2, 2025
Project Kickoff	Week of June 16, 2025
Draft Plan Due for Review	April 30, 2027
All Invoice & Work Completed	June 30, 2027

# 7.0 Communication

In order to ensure the integrity of the procurement process and prevent undue influence prior to contract award, all communication and questions should be addressed in writing to TCRPC by email, mail, or in-person to the individual identified in *Section 3.0 Submittal Procedure* or through the method identified in *Section 8.0 Questions*. No other TCRPC or its partner's officials, personnel, or consultants, and members of the Selection Committee should be engaged regarding this procurement process. Violations of this will result in the disqualification and/or rejection of the submission.

## 8.0 Questions

Inquiries may be submitted via email to <u>rfp-rfq@tricountyrpc.org</u> no later than 3:30 p.m. on Wednesday, April 30, 2025. Questions should be addressed in writing to the above email address; telephone calls will not be accepted. All questions and answers are posted publicly at <u>https://tricountyrpc.org/rfp-rfq/</u>.

# 9.0 Selection Criteria

Tri-County and its partners reserve the right to accept or reject any or all submittals. All submittals become the property of TCRPC and its partners upon receipt. A Project Review Subcommittee comprised of representatives from Tri-County and its partners will evaluate each proposal according to the following factors and 100-point scale:

Criteria	Weights	Max Points		
Project Work Program (Approach)	30%	30		
Project Capacity and Schedule	15%	15		
Background and Prior Experience	25%	25		
Project Management and Team	30%	30		
Additional Strategies (Optional)	0%	5		
Total	100%	100*		

\*Please note that 100 points is the maximum allowable.

## **10.0 Selection Process**

Tri-County and its partners will form a Project Review Subcommittee with a minimum of three members to review, score, and rank all submittals received by the deadline. Before holding the Selection Committee meeting, each member will provide their scores for each submittal using the above criteria. The subcommittee will then average their scores and rank the submittal. If necessary, the top two or three scoring respondents will be placed on a shortlist and invited to participate in an interview. Based on the interviews, the committee will adjust the average score to reflect the group's consensus and information gained from the presentations.

Tri-County and its partners retain the right to select from the consultants responding to this procurement opportunity. Any or all submissions may be rejected if they do not meet the Project Review Subcommittee's criteria or fail to comply with procurement specifications. Tri-County and its partners ARE NOT bound to select the highest-scoring submission. Tri-County and its partners reserve the sole right to invite one firm to the contract development stage or to reject any and all candidates that submit. Tri-County also retains the right to withdraw this procurement opportunity at any time.

## **11.0** Contract Negotiations

Contract negotiations will follow award selection. Respondents must be amenable to inclusion, in a contract, of any information provided, whether herein or in response to this solicitation or developed subsequently during the selection process. As part of the selection process, Tri-County will invite the selected respondent to submit a written Scope of Work with a fee proposal and, if accepted, ask them to enter contract negotiations. Tri-County expects to use a fixed-price contract with negotiated payment terms. The contract shall not be considered executed unless signed by the authorizing representative of TCRPC.

If a mutually agreeable contract is not reached, Tri-County will terminate negotiations with that respondent and open negotiations with the second-choice firm. This process will continue until a firm that meets the basic qualifications has executed an acceptable contract with TCRPC.

#### **12.0** Compliance with Laws

The selected firm agrees to be bound by all applicable federal, state, and local laws, regulations, and directives as they pertain to the performance of the contract.

### 13.0 Posting

This procurement opportunity is advertised in local newspapers (e.g., Peoria Journal Star & Pekin Daily Times), the American Planning Association National Website, and the American Planning Association Illinois State Chapter Website. Additionally, this solicitation will be sent to consultants who subscribe to Tri-County's procurement email list. The procurement packet, along with any questions received regarding this procurement opportunity, is available on the TCRPC website: <a href="https://tricountyrpc.org/rfp-rfq/">https://tricountyrpc.org/rfp-rfq/</a>.

A Respondent who chooses to download a procurement solicitation will be responsible for checking TCRPC's website for clarifications and/or addenda. Failure to obtain clarification and/or addenda from the aforementioned website shall not relieve Respondent from being bound by any additional terms and conditions in the clarifications and/or addenda, or from considering additional information contained therein in preparing a submission.

Please note there may be multiple clarifications and/or addenda. Any harm to the Respondent resulting from such failure shall not be valid grounds for a protest against award(s) made under the solicitation. All Respondents are responsible for obtaining all procurement materials.

#### 14.0 Attachments

The following pages are the attachments identified in this procurement document.

• Attachment I Identification of Projects Table Page 14

Name of Project	Client Name	Client Contact	Contact Title	Contact Number	Contact Email	Project Location	Project Type/Description	Key Team Members Involved	Experience for Consultant, Sub- Consultant, or Key Team Member