

## AGENDA

### Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Policy Committee

Wednesday, March 4, 2020 at 9:00 am  
456 Fulton St., Suite 420  
Peoria, IL 61602

- 
1. Call to Order
  2. Roll Call
  3. Public Comment
  4. Approval of Minutes, February 5, 2020 Meeting
  5. Chairman's Report
  6. Financials
    - a. Approval of January Financial Report – *Memo*
  7. Approval of Safety Performance Measure Targets – *Attachment*
  8. Discussion of Unified Planning Work Program (UPWP) FY 2021
  9. Updates
    - a. IDOT Statewide Planning and Research (SPR) Funds FY 2021
    - b. Long-Range Transportation Plan Call for Projects
    - c. Surface Transportation Block Grant (STBG) Traditional Program
  10. Other
    - a. Next meeting scheduled for April 1, 2020
  11. Adjournment

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI complaint form, call 309-673-9330.

Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two business days in advance.

**MINUTES**

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)**

**Policy Committee**

Wednesday, February 5, 2020 at 9:00 am

456 Fulton St., Suite 420

Peoria, IL 61602

1. Call to Order

Chairman Logan called the meeting to order at 9:00 am

2. Roll Call

| Member                                      | Present | Absent | Member                                       | Present | Absent |
|---|---------|--------|--|---------|--------|
| <b>Karen Dvorsky,</b><br>IDOT               | x       |        | <b>Ross Black, *</b><br>City of Peoria       |         | x      |
| <b>Terrisa Worsfold,</b><br>*<br>IDOT       |         | x      | <b>Leon Ricca,</b><br>Bartonville            |         | x      |
| <b>Tom O'Neill,</b><br>Peoria County        |         | x      | <b>Bob Lawless, *</b><br>Bartonville         |         | x      |
| <b>Phil Salzer,</b><br>Peoria County        | x       |        | <b>James Dillon,</b><br>City of West Peoria  | x       |        |
| <b>Greg Sinn,</b><br>Tazewell County        | x       |        | <b>Kinga Krider,*</b><br>City of West Peoria |         | x      |
| <b>Greg Longfellow,*</b><br>Tazewell County |         | x      | <b>Jeff Kauffman,</b><br>Village of Morton   | x       |        |
| <b>Greg Menold,</b><br>Tazewell County      |         | x      | <b>,</b><br>*<br>Village of Morton           |         |        |
| <b>Barry Logan,</b><br>Woodford Co.         | x       |        | <b>Dustin Sutton,</b><br>Peoria Heights      | x       |        |
| <b>Donald White,</b><br>Chillicothe         | x       |        | <b>Mike Casey,*</b><br>Peoria Heights        |         | x      |
| <b>Mark Luft,</b><br>City of Pekin          |         | x      | <b>Fred Lang,</b><br>Creve Coeur             |         | x      |
| <b>John Kahl,</b><br>City of E. Peoria      | x       |        | <b>Terry Keogel*</b><br>Creve Coeur          |         | x      |
| <b>Dennis Barron*,</b><br>City of E. Peoria |         | x      | <b>Gary Manier,</b><br>Washington            |         | x      |
| <b>Jim Ardis,</b><br>City of Peoria         |         | x      | <b>Ray Forsythe,*</b><br>City of Washington  | x       |        |

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|   |   |  |  |   |   |
|---|---|--|--|---|---|
| <b>Patrick Urich,</b><br>City Manager   | x |  | <b>Sharon McBride,</b><br>CityLink                       | x |   |
| <b>Bill Lewis,</b><br>City of Peoria    | x |  | <b>Doug Roelfs*</b><br>CityLink                          |   | x |
| <b>Nick Stoffer,*</b><br>City of Peoria | x |  | <b>Mark Rothert*</b><br>City of Pekin                    |   | x |
| <b>Rick Powers,*</b><br>City of Peoria  | x |  | <b>Mike Hinrichsen</b><br>Village of<br>Germantown Hills | x |   |

\*Alternate Staff: Harms, Miller, Martin, Lees, and Abi-Akar, Also, present: Curtis Jones, IDOT

3. Public Comment

4. Approval of Minutes, December 4, 2019 Meeting  
Salzer moved to approve the December 4, 2019 minutes and Hinrichsen seconded. Motion carried.

5. Chairman's Report

Logan reminded everyone of the Blue Ribbon LRTP meeting on Friday, February 7, 2020 @ 1:30 here in Room 420. Secretary Osman will be here to speak.

6. Financials

a. Approval of November/December Financial Report – *Memo*

Kahl moved to approve November/December Financial Report and Hinrichsen seconded. Motion carried.

Harms updated the total budget for FY20 is \$825,194. As of the end of December 2019, PPUATS has used approximately 45% of its budget.

Salaries are on budget and Special studies will be billed soon.

b. Resolution 20-12 Morton Bicycle Plan – *Attachment*

Forsythe moved to approve b thru h and Dillon seconded. Motion carried.

- Harms updated that Resolution 20-12 thru Resolution 20-15 are Special Studies

c. Resolution 20-13 Greater Peoria Smart Mobility Plan – *Attachment*

d. Resolution 20-14 Woodford County Asset Management & Feasibility Plan – *Attachment*

e. Resolution 20-15 Pavement Decision Optimization Technology – *Attachment*

f. Resolution 20-16 Tri-Counties Roadway Asset Management Program – *Attachment*

- Harms updated that 20-16 is a continuation with Trans Map

g. Resolution 20-17 Greater Peoria Grey Area Study – *Attachment*

- Harms updated that 20-17 is a study for urbanized areas

h. Resolution 20-18 APWA Illinois Chapter Conference – *Attachment*

- Harms updated 20-18 is APWA Illinois Chapter Conference held at the Civic Center. We are conference sponsors of Public Works

7. Approval of HSTP Urban Committee Appointments – *Memo*

Powers moved to approve HSTP Urban Committee Appointment and Kahl seconded. Motion carried.

- Abi-Akar updated this is an appointment of Adam Duvall from Advocates for Access to the HSTP Steering Committee for a 3- year term.

8. Approval of TIP Amendments – IDOT – *Attachment*

Kahl moved to approve TIP Amendments- IDOT and Sinn seconded. Motion carried.

- Project S-20-41 Ramp Modification
  - Harms explained this is for installation of ramp metering
  - Dvorsky added this is for ramp meters installation. It is a safety project and upgrades
- Project S-20-42 Traffic Signals
  - Harms explained this is for replacing traffic signal mast arms

9. Approval of TIP Amendment – Broadway Rd – *Attachment*

McBride moved to approve TIP Amendment- Broadway Rd and Kahl seconded. Motion carried.

- Harms explained this is in Tazewell County for milling and HMA resurfacing
- Logan asked what year funds and Harms responded FY 22 funds.

10. Approval of FY 2023-24 STBG Instructions & Criteria – *Memo*

Sinn moved to approve FY 2023-24 STBG Instructions & Criteria and Salzer seconded. Motion carried.

- Harms gave a summary of the subcommittee results and changes.
- Miller mentioned the leftover STBG funds is included in the revision of the STBG Instructions & Criteria.
- Harms explained the scoring criteria. The review committee talked of funding 3 instead of 2 projects. This is from the East Peoria project having leftover funds. Logan commented this is included in the total package.
- Miller also updated on the IDOT availability SPR funding of Planning projects and IDOT Multi jurisdiction projects

11. Updates

a. Long-Range Transportation Plan Blue Ribbon Committee

Logan mentioned the LRTP Blue Ribbon Committee meeting this Friday, February 7<sup>th</sup> @ 1:30 here in Room 420

12. Other

a. Next meeting scheduled for March 4, 2020-ok

- Lees reported on the 2020 6<sup>th</sup> Annual Walkability Action Institute meeting being held April 13-16 in Atlanta, GA. The Peoria Health Department/Peoria City asked us to be on the regional team.

13. Adjournment

McBride moved to adjourn at 9:40 and Kahl seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Transcribed by Debbie Ulrich, Office Manager

DRAFT



## MEMORANDUM

**TO:** PPUATS Policy Committee  
**FROM:** PPUATS Technical Committee  
**SUBJECT:** January 2020 Financial Report and Performance Report  
**DATE:** March 4, 2020

### Action needed by Policy Committee:

Approve January 2020 Financial Report and Performance Report.

### Background:

The total budget for FY20 is \$825,194. As of the end of January 2020, PPUATS has expended approximately 56% of its budget.

### FY20 PL/FTA Budget – January 2020

|                                 | FY20             | Jan-20          | YTD              | % USED<br>YTD | REMAINING        |
|---------------------------------|------------------|-----------------|------------------|---------------|------------------|
| Salaries                        | \$315,160        | \$30,810        | \$201,423        | 64%           | \$113,737        |
| Fringe Benefits                 | \$99,911         | \$9,705         | \$59,980         | 60%           | \$39,931         |
| <b>TOTAL SALARIES</b>           | <b>\$415,071</b> | <b>\$40,516</b> | <b>\$261,403</b> | <b>63%</b>    | <b>\$153,668</b> |
| <b>INDIRECT COSTS</b>           | <b>\$241,862</b> | <b>\$14,606</b> | <b>\$111,458</b> | <b>46%</b>    | <b>\$130,404</b> |
| Other Direct Costs              |                  |                 |                  |               |                  |
| Travel/Training/Conferences     | \$15,000         | \$1,389         | \$9,106          | 61%           | \$5,894          |
| APWA Conference                 | \$7,500          |                 | \$7,500          | 100%          | \$0              |
| Computer Hardware & Software    | \$30,000         |                 | \$15,950         | 53%           | \$14,050         |
| Contractual - Special Projects  | \$90,000         | \$33,600        | \$33,600         | 37%           | \$56,400         |
| Audit                           | \$24,000         | \$500           | \$23,500         | 98%           | \$500            |
| Misc (Legal Notices, Printing)  | \$1,761          | \$426           | \$958            | 54%           | \$803            |
| <b>TOTAL OTHER DIRECT COSTS</b> | <b>\$168,261</b> | <b>\$35,915</b> | <b>\$90,613</b>  | <b>54%</b>    | <b>\$77,647</b>  |
| <b>TOTAL</b>                    | <b>\$825,194</b> | <b>\$91,037</b> | <b>\$463,475</b> | <b>56%</b>    | <b>\$361,719</b> |

## **PPUATS MONTHLY PERFORMANCE REPORT**

**January 2020**

### **Management and Administration**

- Hosted meeting of PPUATS Technical Committee
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee
- Began development of FY 2021 Unified Planning Work Program

### **Data Development and Maintenance**

- Continued to maintain regional GIS data
- Continued development of regional pavement management system
- Continued regional GIS guardrail inventory
- Continued work on TCRPC/PPUATS website updates
- Responded to technical assistance requests for GIS

### **Long Range Planning**

- Continued to implement Regional Bicycle Plan
- Met weekly for 2020-2045 Long-Range Transportation Plan development and coordination
- Continued development of 2020-2045 LRTP Call for Projects
- Continued development of LRTP document

### **Short Range Planning**

- Selected consultants and evaluated progress of Special Transportation Planning Studies
- Monitored and made administrative changes to TIP
- Hosted second STBG Subcommittee meeting



# MEMORANDUM

**TO:** PPUATS Policy Committee  
**FROM:** PPUATS Technical Committee  
**SUBJECT:** Safety Performance Target Recommendation  
**DATE:** March 4, 2020

## Action needed by Policy Committee

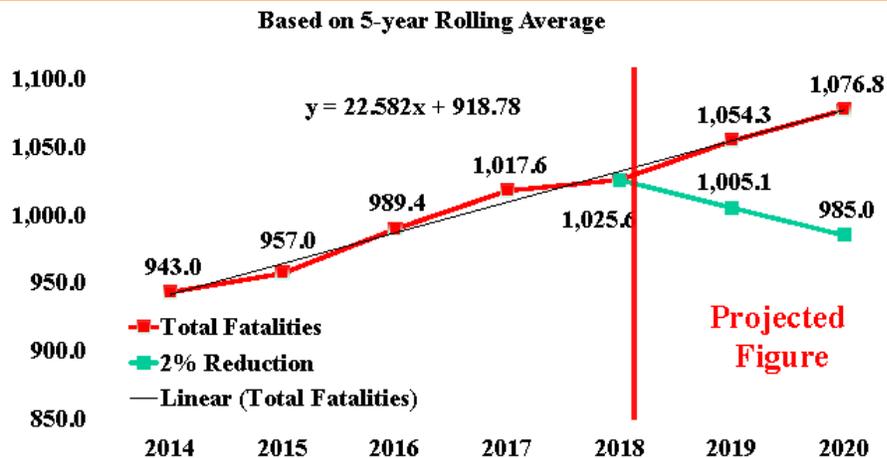
Approve PPUATS continuing to support IDOT's targets for Safety (2% reduction in all measures).

## Background

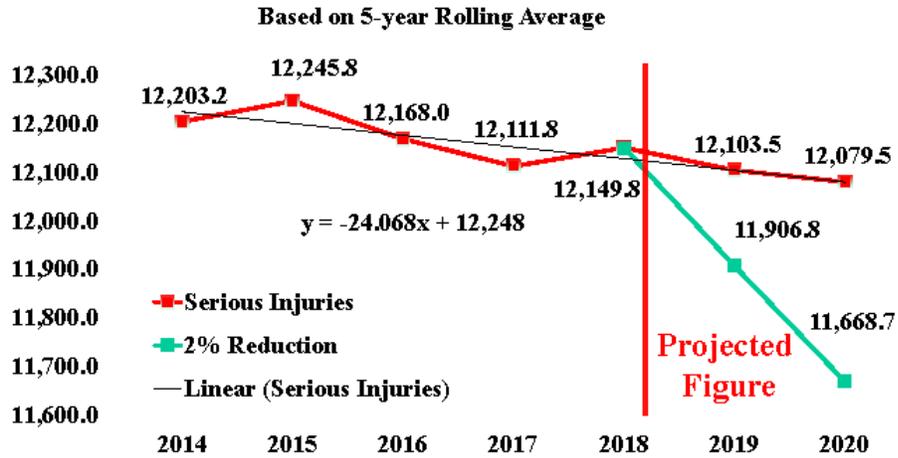
- Federal Transportation Bills, MAP-21 and FAST Act, have mandated certain performance measures which should guide transportation decision making.
- Safety targets must be incorporated into required MPO documents (e.g. TIP, LRTP)
- States (IDOT) set their Safety targets annually in August.
- MPOs must resolve to support IDOT's Safety targets for their metropolitan planning area or set their own by the end of February.
- PPUATS chose to support IDOT's targets the previous two years.
- Only states are assessed for significant progress made toward established targets.

## IDOT Safety Performance Targets

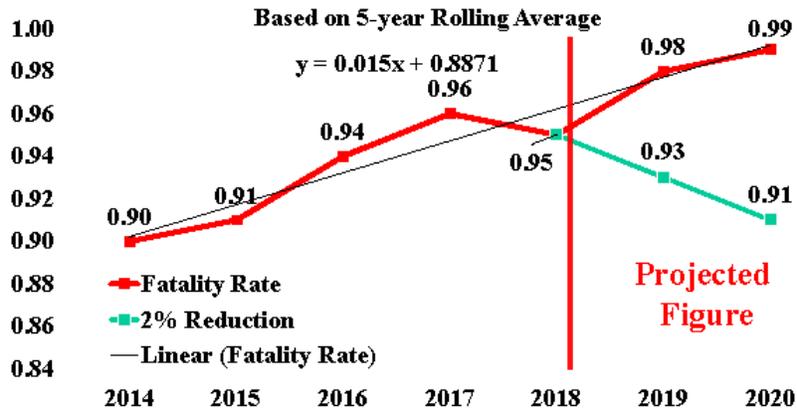
### Total Number of Traffic Fatalities



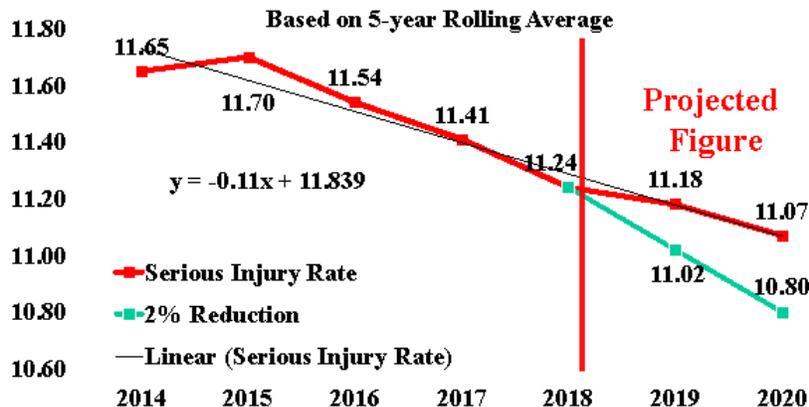
## Total Number of Serious Injuries in Traffic Crashes



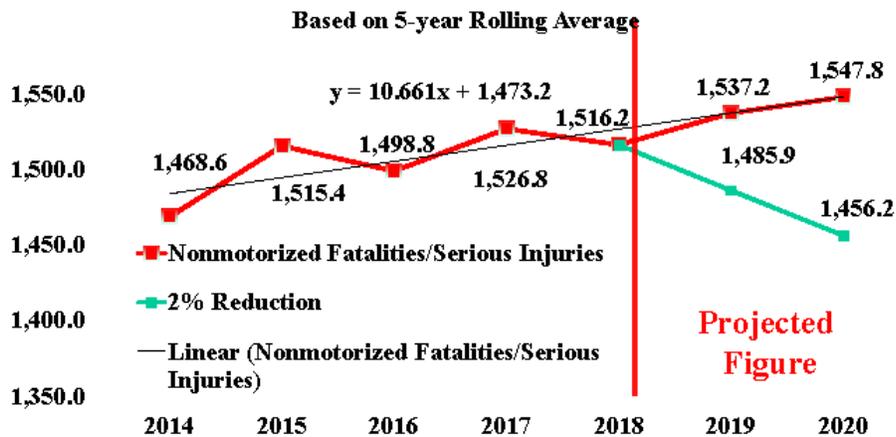
## Total Traffic Fatality Rate per 100M VMT



### Total Serious Injury Rate per 100M VMT



### Total Number of Nonmotorized Fatalities and Serious Injuries (Pedestrian, Bicyclist, and Other Cyclist)





# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois 62764

CIRCULAR LETTER 2020-04

STATEWIDE PLANNING AND RESEARCH FUNDS (SPR)

COUNTY ENGINEERS / SUPERINTENDENTS OF HIGHWAYS / MUNICIPAL ENGINEERS / DIRECTORS OF PUBLIC WORKS / MAYORS / METROPOLITAN PLANNING ORGANIZATIONS – DIRECTORS / TOWNSHIP HIGHWAY COMMISSIONERS / CONSULTING ENGINEERS

The Illinois Department of Transportation (IDOT) provided a Notice of Funding Opportunity ([NOFO](#)) on February 3, 2020. The Funding Opportunity Number is 1439-1327. This program is listed in the Catalog of State Financial Assistance ([CSFA](#)) as 494-00-1439.

Program guidance can be found here:

<http://idot.illinois.gov/transportation-system/transportation-management/planning/index>

Statewide Planning and Research Program (SPR) funds are federal funds for planning and research activities. The funds are used to establish a cooperative, continuous, and comprehensive framework for making transportation investment decisions and to carryout transportation research activities throughout the State. The funding available for this program in FY 2021 is approximately \$20 M. A 20 percent non-federal match is required for these federal funds except in certain circumstances including if the project benefits a disadvantaged/economically distressed community.

All proposed projects should be related to studying or implementing a goal, strategy or objective within the state's Long-Range Transportation Plan (LRTP) or one of its associated plans, implementing performance based program development, implementing asset management or benefiting a disadvantaged/economically distressed community. IDOT will evaluate proposed projects based on those criteria.

The program schedule is currently:

- **February 3, 2020** - Call for Projects Opened
- **February 14, 2020** – Informational Webinar 10:00-12:00 p.m. ([Register here](#))
- **March 13, 2020** - Applications due 11:59:59 CDT
- **July 1, 2020** - Awards Announced

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Any updates or changes to the schedule will be officially announced through the Grant Accountability and Transparency Act (GATA) website via the NOFO. Further details on this program are available on the program's website.

Sincerely,



Gregory S. Lupton, P.E.  
Acting Engineer of Local Roads and Streets



Holly Bieneman  
Bureau Chief of Planning

MV/hab/tp

Cc: Michael Vanderhoof, OP&P  
Duane Ratermann, Illinois Association of County Engineers  
Jeff Scott, Illinois Municipal League  
Bryan Smith, Township Officials of Illinois  
Donald Goad, Township Highway Commissioners of Illinois  
Kelly Murray, Illinois Association of Regional Councils