

## AGENDA

### Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Policy Committee

Wednesday, November 6, 2019 at 9:00 am  
456 Fulton St., Suite 420  
Peoria, IL 61602

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1. Call to Order
  2. Roll Call
  3. Public Comment
  4. Approval of Minutes, October 2, 2019 Meeting
  5. Chairman's Report
  6. Financials
    - a. Approval of September Financial Report and Performance Report – *Memo*
    - b. Approval of Resolution 20-08 Travel Demand Modeling – *Attachment*
    - c. Approval of Resolution 20-09 Hoovers Socioeconomic Data – *Attachment*
    - d. Approval of Resolution 20-10 Public Engagement Web Tool – *Attachment*
  7. Approval of Resolution 20-11 Support for Hanna City Rail Trail – *Attachment*
  8. Updates
    - a. 2020 US Census Grant
    - b. IDOT 2020-2025 Multi-Year Plan
    - c. Surface Transportation Block Grant (STBG) Process/Criteria Subcommittee
    - d. Long-Range Transportation Plan
    - e. Special Transportation Planning Studies and State Metro Planning Funds
  9. Other
    - a. Next meeting scheduled for December 4, 2019
  10. Adjournment

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**MINUTES**

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)  
Policy Committee  
Wednesday, October 2, 2019 at 9:00 am  
456 Fulton St., Suite 420  
Peoria, IL 61602**

1. Call to Order  
Logan called the meeting to order at 9:00 a.m.

2. Roll Call

Member	Present	Absent	Member	Present	Absent
<b>Karen Dvorsky,</b> IDOT	x		<b>Ross Black, *</b> City of Peoria	x	
<b>Terrisa Worsfold, *</b> IDOT		x	<b>Leon Ricca,</b> Bartonville		x
<b>Tom O'Neill,</b> Peoria County	x		<b>Bob Lawless, *</b> Bartonville		x
Peoria County			<b>James Dillon,</b> City of West Peoria	x	
<b>Greg Sinn,</b> Tazewell County	x		<b>Kinga Krider,*</b> City of West Peoria		x
<b>Greg Longfellow,*</b> Tazewell County		x	<b>Jeff Kauffman,</b> Village of Morton		x
<b>Greg Menold,</b> Tazewell County	x		<b>Sam Heer,*</b> Village of Morton		x
<b>Barry Logan,</b> Woodford Co.	x		<b>Dustin Sutton,</b> Peoria Heights		x
<b>Donald White,</b> Chillicothe	x		<b>Mike Casey,*</b> Peoria Heights		x
<b>Mark Luft,</b> City of Peoria		x	<b>Fred Lang,</b> Creve Coeur		x
<b>John Kahl,</b> City of E. Peoria	x		<b>Terry Keogel*</b> Creve Coeur		x
<b>Dennis Barron*,</b> City of E. Peoria	x		<b>Gary Manier,</b> Washington		x
<b>Jim Ardis,</b> City of Peoria		x	<b>Ray Forsythe,*</b> City of Washington		x
<b>Patrick Urich,</b> City Manager		x	<b>Sharon McBride,</b> CityLink		x
<b>Bill Lewis,</b> City of Peoria	x		<b>Doug Roelfs*</b> CityLink	x	
<b>Nick Stoffer,*</b> City of Peoria	x		<b>Mark Rothert*</b> City of Peoria		x
<b>Rick Powers,*</b> City of Peoria	x		<b>Mike Hinrichsen</b> Village of Germantown Hills	x	

\*Alternate Staff: Harms, Hendon, Bruner, Abi-Akar, and West. Also present: Curtis Jones, IDOT

3. Public Comment- none

4. Approval of Minutes, September 4, 2019 Meeting  
Kahl moved to approve the September 4, 2019 meeting minutes and O'Neill seconded. Motion carried.
5. Chairman's Report  
Logan had nothing to report
6. Financials
  - a. Approval of August Financial Report and Performance Report – *Memo*  
Menold moved to approve the August Financial Report and Performance Report and Dillon seconded. Motion carried.  
Harms reported the total budget for FY20 is \$825,194. As of the end of August 2019, PPUATS has expended approximately 17% of its budget.
  - b. Approval of Resolution 20-07 AMPO National Conference – *Attachment*  
O'Neill moved to approve Resolution 20-07 AMPO National Conference and Sinn seconded. Motion carried.  
Miller explained that as MPO, PPUATS and staff carry out the federally required continuing, cooperative, and comprehensive transportation planning processes for the Peoria-Pekin Urbanized Area and the PPUATS Policy directs staff to plan, develop, and assist in the deployment of a transportation programs that maximize the use of available transportation funds and resources. The 2019 AMPO National Conference is meant to bring together MPO staff, Policy Board members, federal, and state employees to share information and best practices on a variety of current and emerging MPO issues. We are asking to send a planner to attend he AMPO National Conference for Oct 21 to Oct. 25, 2019 in Baltimore, MD and to not exceed the cost of \$3,000 to attend.
7. **Public Hearing – Transportation Improvement Program FY 2020-2023**  
Kahl opened the Public Hearing- TIP FY 2020-2023
  - Harms explained this is the 3rd Public Hearing of 3 required. This lets the public to have input. It also allows IDOT to create a project list. The only changes made are on page 4 to amend for 30% to 50 % and to change Appendix D to not discriminate. Once this passes in Policy it will go for review with IDOT and Federal level.O'Neill moved to close and Dillon seconded. Motion carried.
8. Approval of FY 20-23 Transportation Improvement Program  
Kahl moved to approve FY20-23 Transportation Improvement Program and Dillon seconded. Motion carried.
9. Updates
  - a. Surface Transportation Block Grant (STBG) funds  
Harms reported the following:
    - FY23/24 year is still under questions on Capital Bill programs
    - East Peoria lowered their scope of work and put funds back into pot.Miller commented overall allocation has increased.

Harms mentioned the committee for reviews and Dillon and O'Neill for Policy and Fink, Meyer, Stoffer and Andrew from Technical. The allocation is from \$2.4 million to \$2.9 million.

b. Special Transportation Planning Studies and State Metro Planning Funds

Harms reported on the following:

- \$100,000 for planning match for autonomous grant has not been accepted these funds are unobligated.
  - Miller mentioned that our grant application was not accepted. We were 15<sup>th</sup> of the 72 grants. Only 8 projects were funded.
- c. Long-Range Transportation Plan

Harms updated the staff is reaching out to Focus groups for Public input of different fields of transportation. Input for goals and transportation. Hope to have a call for projects within a month. A steering committee is being created.

10. Other

a. Next meeting scheduled for November 6, 2019- ok

Miller welcomed Rick Powers and invited all to the Strategic Planning Session on Saturday, Oct. 5<sup>th</sup> at 8:00 a.m.

11. Adjournment

White moved to adjourn, and Barron seconded. Motion carried.

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by Debbie Ulrich



## MEMORANDUM

**TO:** PPUATS Policy Committee  
**FROM:** Staff  
**SUBJECT:** September 2019 Financial Report and Performance Report  
**DATE:** November 6, 2019

### Action needed by Policy Committee:

Approve September 2019 Financial Report and Performance Report.

### Background:

The total budget for FY20 is \$825,194. As of the end of September 2019, PPUATS has expended approximately 24% of its budget.

### FY20 PL/FTA Budget – September 2019

	<b>FY20</b>	<b>Sep-19</b>	<b>YTD</b>	<b>% USED YTD</b>	<b>REMAINING</b>
Salaries	\$315,160	\$28,515	\$89,685	28%	\$225,475
Fringe Benefits	\$99,911	\$8,155	\$25,650	26%	\$74,262
<b>TOTAL SALARIES</b>	<b>\$415,071</b>	<b>\$36,670</b>	\$115,334	28%	\$299,737
<b>INDIRECT COSTS</b>	<b>\$241,862</b>	<b>\$20,462</b>	\$64,394	27%	\$177,468
Other Direct Costs					
Travel/Training/Conferences	\$15,000	\$1,775	\$4,087	27%	\$10,913
APWA Conference	\$7,500		\$0	0%	\$7,500
Computer Hardware & Software	\$30,000		\$15,450	52%	\$14,550
Contractual - Special Projects	\$90,000		\$0	0%	\$90,000
Audit	\$24,000		\$0	0%	\$24,000
Misc. (Legal Notices, Printing)	\$1,761	\$132	\$256	15%	\$1,505
<b>TOTAL OTHER DIRECT COSTS</b>	<b>\$168,261</b>	<b>\$1,907</b>	<b>\$19,793</b>	12%	<b>\$148,468</b>
<b>TOTAL</b>	<b>\$825,194</b>	<b>\$59,040</b>	<b>\$199,522</b>	24%	<b>\$625,673</b>

## **PPUATS MONTHLY PERFORMANCE REPORT**

**September 2019**

### **Management and Administration**

- Hosted meeting of PPUATS Policy Committee
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee

### **Data Development and Maintenance**

- Continued to maintain regional GIS data
- Continued development of regional pavement management system
- Continued regional GIS guardrail inventory
- Continued work on TCRPC/PPUATS website updates
- Responded to technical assistance requests for GIS

### **Long Range Planning**

- Continued to implement Regional Bicycle Plan
- Monitored application for automated driving systems demonstration grant
- Met weekly for 2020-2045 Long-Range Transportation Plan development and coordination
- Held focus group meetings for 2020-2045 Long-Range Transportation Plan

### **Short Range Planning**

- Determined project eligibility for FY20 Special Transportation Planning Studies
- Monitored and made administrative changes to TIP
- Completed FY20-23 Transportation Improvement Program

**RESOLUTION 20-08**

**A RESOLUTION OF PPUATS POLICY COMMITTEE TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT NOT TO EXCEED \$15,000 WITH HANSON PROFESSIONAL SERVICES TO PROVIDE TRAVEL DEMAND MODELING SERVICES.**

**WHEREAS**, the Peoria-Pekin Urbanized Area Transportation Study Policy Committee, hereafter referred to as PPUATS Policy, is the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area, and

**WHEREAS**, PPUATS Policy provides to its members, including the Illinois Department of Transportation (IDOT), information that addresses the regional transportation network, and

**WHEREAS**, TCRPC/PPUATS entered into a contract with the Illinois Department of Transportation (IDOT), Office of Planning and Programming, to develop a Travel Demand Model (TDM) in June 2007, and

**WHEREAS**, TCRPC/PPUATS subcontracted the creation of the TDM to Hanson Professional Services, and

**WHEREAS**, staff has requested a scope of services from Hanson Professional Services to provide needed updates to the model, and

**WHEREAS**, information derived from the TDM will allow staff to analyze and evaluate transportation improvements to the region, including those included in the 2020-2045 Long-Range Transportation Plan.

**THEREFORE BE IT RESOLVED BY PPUATS POLICY AS FOLLOWS:**

That PPUATS Policy authorizes the Executive Director to contract with Hanson Professional Services to provide travel demand modeling services for an amount not to exceed \$15,000.

Presented this 6th day of November 2019

Adopted this 6th day of November 2019

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Barry Logan, Chairman  
PPUATS Policy Committee

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission

**RESOLUTION 20-09**

**A RESOLUTION OF THE PPUATS POLICY COMMITTEE TO PURCHASE DUNN & BRADSTREET (D&B) HOOVERS DATA FOR AN AMOUNT NOT TO EXCEED \$4,000.**

**WHEREAS**, the Peoria-Pekin Urbanized Area Transportation Study, hereafter referred to as PPUATS, offers a wide range of services to its members which requires the use of economic and demographic data, and

**WHEREAS**, D&B Hoovers demographic and economic data will prove vital when updating the region's federally-required long-range transportation plan, as well as support other ongoing land-use planning and transportation planning projects, and

**WHEREAS**, PPUATS can partner with the Greater Peoria Economic Development Council to acquire such data, and

**WHEREAS**, the cost for the data is not to exceed \$4,000, and

**WHEREAS**, adequate funding for the data purchase has been included in the FY 2020 Unified Work Planning Program (UPWP) budget.

**THEREFORE, BE IT RESOLVED BY THE PPUATS POLICY COMMITTEE AS FOLLOWS:**

That the PPUATS Policy Committee authorizes the Executive Director to purchase D&B Hoovers data/software for an amount not to exceed \$4,000.

Presented this 6th day of November 2019

Adopted this 6th day of November 2019

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Barry Logan, Chairman  
PPUATS Policy Committee

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission

**RESOLUTION 20-10**

**A RESOLUTION OF THE PPUATS POLICY COMMITTEE TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT NOT TO EXCEED \$15,000 FOR ONLINE PUBLIC ENGAGEMENT SERVICES RELATED TO THE DEVELOPMENT OF THE FY2020-FY2045 LONG RANGE TRANSPORTATION PLAN**

**WHEREAS**, the Peoria-Pekin Urbanized Area Transportation Study Policy Committee, hereafter referred to as PPUATS Policy, is the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized area, and

**WHEREAS**, the MPO is responsible for developing a Long-Range Transportation Plan (LRTP) for the region every five years, and

**WHEREAS**, staff has begun the development of the FY2020-FY2045 Long Range Transportation Plan, which is to completed in the spring of 2020, and

**WHEREAS**, one of the critical components of the LRTP is obtaining public input from staff, elected officials, and citizens of the jurisdictions within the urbanized area, and

**WHEREAS**, staff identified the need to purchase services, such as web site development or software that enables staff to present planning alternatives or scenarios to the public, and

**WHEREAS**, staff included adequate funding for such services in PPUATS' request to IDOT for State Metropolitan Planning Funds, which was approved.

**THEREFORE BE IT RESOLVED BY PPUATS POLICY AS FOLLOWS:**

That PPUATS Policy authorizes the Executive Director to execute a contract in an amount not to exceed \$15,000 for online public engagement services related to the development of the FY2020-FY2045 Long-Range Transportation Plan.

Presented this 6th day of November 2019

Adopted this 6th day of November 2019

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Barry Logan, Chairman  
PPUATS Policy Committee

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission

**RESOLUTION 20-11**

**A RESOLUTION BY THE PEORIA-PEKIN URBANIZED AREA TRANSPORTATION STUDY POLICY COMMITTEE TO ENDORSE THE PLAN OF HANNA CITY TRAIL IN PEORIA AND FULTON COUNTIES**

**WHEREAS**, the Peoria-Pekin Urbanized Area Transportation Study Policy Committee, hereafter referred to as PPUATS Policy, is the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area, and

**WHEREAS**, officials of PPUATS Policy consider bicycle and pedestrian transportation to be of utmost importance to the region by providing the region with recreation and transportation opportunities as well as the possibilities of economic and community development, and

**WHEREAS**, the PPUATS Policy understands the importance of preserving an existing transportation corridor and maintaining open space, and

**WHEREAS**, the Hanna City Trail refers to a 24.7-mile rail corridor that is currently owned by Union Pacific Railroad (UP) but has not been used since 1980, and

**WHEREAS**, the Union Pacific railroad has decided to abandon the rail line from Bellevue to Middle Grove and is willing to work with local jurisdictions to preserve the option of converting the line into a trail.

**THEREFORE BE IT RESOLVED BY PPUATS POLICY AS FOLLOWS:**

that the PPUATS Policy Committee hereby endorses the Hanna City Trail and will provide support when available and needed for the project.

Presented this 6th day of November 2019

Adopted this 6th day of November 2019

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Barry Logan, Chairman  
PPUATS Policy Committee

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission