

AGENDA

Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Policy Committee

Wednesday, October 2, 2019 at 9:00 am
456 Fulton St., Suite 420
Peoria, IL 61602

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1. Call to Order
 2. Roll Call
 3. Public Comment
 4. Approval of Minutes, September 4, 2019 Meeting
 5. Chairman's Report
 6. Financials
 - a. Approval of August Financial Report and Performance Report – *Memo*
 - b. Approval of Resolution 20-07 AMPO National Conference – *Attachment*
 7. **Public Hearing – Transportation Improvement Program FY 2020-2023**
 8. Approval of FY 20-23 Transportation Improvement Program
 9. Updates
 - a. Surface Transportation Block Grant (STBG) funds
 - b. Special Transportation Planning Studies and State Metro Planning Funds
 - c. Long-Range Transportation Plan
 10. Other
 - a. Next meeting scheduled for November 6, 2019
 11. Adjournment

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MINUTES

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)
Policy Committee Meeting
Wednesday, September 4 at 9:00 am
Tri-County Regional Planning Commission Conference Room
456 Fulton St, Suite 401
Peoria, IL 61602**

1. Call to Order
Chairman Logan called the meeting to order at 9:00 am

2. Roll Call

Member	Present	Absent	Member	Present	Absent
Karen Dvorsky, IDOT		x	Ross Black, * City of Peoria		x
Terrisa Worsfold, * IDOT		x	Leon Ricca, Bartonville		x
Tom O'Neill, Peoria County	x		Bob Lawless, * Bartonville		x
			James Dillon, City of West Peoria	x	
Greg Sinn, Tazewell County	x		Kinga Krider,* City of West Peoria		x
Greg Longfellow,* Tazewell County		x	Jeff Kauffman, Village of Morton		x
Greg Menold, Tazewell County	x		Sam Heer,* Village of Morton		x
Barry Logan, Woodford Co.	x		Dustin Sutton, Peoria Heights	x	
Donald White, Chillicothe		x	Mike Casey,* Peoria Heights		x
Mark Luft, City of Peoria	x		Fred Lang, Creve Coeur		x
John Kahl, City of E. Peoria	x		Terry Keogel* Creve Coeur		x
Dennis Barron*, City of E. Peoria		x	Gary Manier, Washington		x
Jim Ardis, City of Peoria		x	Ray Forsythe,* City of Washington	x	
Patrick Urich, City Manager	x		Sharon McBride, CityLink	x	
Bill Lewis, City of Peoria		x	Doug Roelfs* CityLink	x	
Nick Stoffer,* City of Peoria	x		Mark Rothert* City of Peoria		x
Jane Gerdes,* City of Peoria		x	Mike Hinrichsen Village of Germantown Hills		x

*Alternate Staff: Harms, Martin, Hendon, and West. Also present: Curtis Jones, IDOT; Deborah Roethler, City of Peoria

3. Public Comment
No comments.
4. Approval of Minutes, August 7, 2019 Meeting
O'Neill moved to approve Minutes, August 7, 2019 Meeting and Kahl seconded. Motion carried.
5. Chairman's Report
Chairman Logan forwarded an apology from Eric Miller for his absence at this meeting. His presence was needed at Tri-County's Beneficial Use of Dredge Material Workshop taking place at the Gateway Building.
6. Financials
 - a. Approval of July Financial Report and Performance Report – Attachment
Urich moved to approve July Financial and Performance Report and Sinn seconded. Motion carried.
 - b. Approval of Resolution 20-05 SPR Grey Area Study – Attachment
Kahl moved to approve Resolution 20-05 SPR Grey Area Study and Dillon seconded. Motion carried.
 - Martin described the scope of the study that is, a comprehensive prioritization of funding to enable independent public transportation options for communities that have the highest need in our region outside of Citylink service areas.
 - Harms noted that this committee would also be approving the use of state metro planning funds to match 20% of the \$80,000 of this SPR award (total of \$100,000).
 - c. Approval of Resolution 20-06 Technology Upgrades – Attachment
McBride moved to approve Resolution 20-06 Technology Upgrades and Forsythe seconded. Motion carried.
 - This is based on the staff doing an annual inventory
 - The goal is not to have the latest and greatest, but just to keep up with practical improvements that benefit staff's work.
 - Includes: group video conferencing solution, widescreen displays, replacement of an advanced computer to handle GIS and graphics-intense programs.
7. Approval of TIP Amendment EP-20-01 Camp St/River Rd Intersection – Attachment
Motion was made by Dillon and seconded by O'Neill. Harms gave thorough background information on the projects altered scope and budget and East Peoria City Council support. The altered project still addresses concerns at a regionally significant intersection and remaining 2.1 million in STU money stays in our account at IDOT. Mayor Kahl affirmed Harms' information and noted his appreciation for the opportunity to speak and for Eric Miller's help through this process. Chairman Logan asked when we would start to program the remaining funds. Harms indicated that would take place after the new TIP has been approved.
The motion passed unanimously.
8. Approval of TIP Amendment PEO-20-06 Section 130 Rail Upgrade – Attachment

Motion was made by Kahl and seconded by Luft. Harms noted that the Technical Committee has recommended approval of this amendment for rail upgrades near Alta Lane in Peoria. There is a 10% match for this project. Nick Stoffer affirmed the details Harms gave.

The motion passed unanimously.

9. Presentation of Draft FY 2020-23 Transportation Improvement Program

This was a presentation of the material only and no action or approval was needed to be taken at this time. Harms reported that staff had held off on the TIP development process as a majority of projects in the document are from IDOT. By now, the Multi-Year Program of IDOT projects is usually out and can easily show staff which projects to include in the TIP. However, the unusually long delays have held up this process for local projects now, so staff is following the lead of other MPOs in the state to begin developing this year's TIP without IDOT projects. There are only a few projects in the document currently, but it is still worth communities' time to take a look and make sure all federally funded projects in their community are accounted for, with all the correct details.

- Ulrich suggested taking a closer look at the wording on pg 19 regarding Environmental Justice. Staff agreed to review and make sure the language and intent are correct.
- Forsythe inquired about the East Peoria project still being identified as a roundabout. Harms assured him that the project will be fixed to reflect the approval of today's TIP amendment (EP-20-01).

10. Updates

a. Long-Range Transportation Program

Staff has been working to develop draft language for Goals, Objectives and Strategies, as well as identifying key persons for steering committees and workgroups. The Call for Projects will ask for short, medium, and longterm projects in a community that anticipates receiving federal funding in the next 25 years.

b. TCRPC Strategic Planning Session

Facilitated by John and Sharon Amdall, Commissioners will be developing a strategic plan for the next few years of Tri-County Regional Planning Commission activities and programs. This will be a morning session from 8-12 on Saturday October 5 in Room 420. TCRPC Staff and members of the PPUATS Policy Committee are invited to attend.

c. FY2020 Statewide Planning and Research Projects

In addition to the SPR Study mentioned in item 6-b earlier this meeting, Tri-County also received funding for updating planimetric data at a regional level. This builds on last year's SPR project – an update of the regional orthophotography.

Martin also informed the committee of two other awarded SPR projects in the region. Greater Peoria Mass Transit District will be working with Hanson Professional Services on their Microtransit Study (\$75,000). Peoria County successfully applied for a \$100,000 Transportation Equity and Economic Mobility Study in the 61605 zip code.

11. Other
 - a. Next meeting scheduled for September 4, 2019
12. Adjournment
McBride moved to adjourn at 9:36 am and Kahl seconded. Motion carried.

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by Hannah Martin

DRAFT



MEMORANDUM

TO: PPUATS Policy Committee

FROM: PPUATS Technical Committee

SUBJECT: August 2019 Financial Report and Performance Report

DATE: October 2, 2019

Action needed by Policy Committee:

Approve August 2019 Financial Report and Performance Report.

Background:

The total budget for FY20 is \$825,194. As of the end of August 2019, PPUATS has expended approximately 17% of its budget.

FY20 PL/FTA Budget – August 2019

	FY20	Aug-19	YTD	% USED YTD	REMAINING
Salaries	\$315,160	\$32,763	\$61,170	19%	\$253,990
Fringe Benefits	\$99,911	\$9,370	\$17,495	18%	\$82,417
TOTAL SALARIES	\$415,071	\$42,133	\$78,664	19%	\$336,407
INDIRECT COSTS	\$241,862	\$23,548	\$43,933	18%	\$197,930
Other Direct Costs					
Travel/Training/Conferences	\$15,000	\$1,708	\$2,312	15%	\$12,688
APWA Conference	\$7,500		\$0	0%	\$7,500
Computer Hardware & Software	\$30,000		\$15,450	52%	\$14,550
Contractual - Special Projects	\$90,000		\$0	0%	\$90,000
Audit	\$24,000		\$0	0%	\$24,000
Misc. (Legal Notices, Printing)	\$1,761	\$23	\$123	7%	\$1,638
TOTAL OTHER DIRECT COSTS	\$168,261	\$1,731	\$17,885	11%	\$150,375
TOTAL	\$825,194	\$67,412	\$140,482	17%	\$684,712

PPUATS Policy Committee

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PPUATS MONTHLY PERFORMANCE REPORT

August 2019

Management and Administration

- Hosted meetings of PPUATS Technical and Policy Committees
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee

Data Development and Maintenance

- Continued to maintain regional GIS data
- Continued development of regional pavement management system
- Continued regional GIS guardrail inventory
- Continued work on TCRPC/PPUATS website updates
- Responded to technical assistance requests for GIS

Long Range Planning

- Continued to implement Regional Bicycle Plan
- Monitored application for automated driving systems demonstration grant
- Met weekly for 2020-2045 Long-Range Transportation Plan development and coordination

Short Range Planning

- Evaluated project eligibility for FY20 Special Transportation Planning Studies
- Monitored and made administrative changes to TIP
- Continued development of FY20-23 Transportation Improvement Program

RESOLUTION 20-07

A RESOLUTION BY THE PEORIA-PEKIN URBANIZED AREA TRANSPORTATION STUDY POLICY COMMITTEE TO ALLOW A PLANNER TO ATTEND THE ASSOCIATION OF METROPOLITAN PLANNING ORGANIZATIONS (AMPO) NATIONAL CONFERENCE IN BALTIMORE, MD FROM OCTOBER 21 THROUGH OCTOBER 25, 2019

WHEREAS, the Peoria-Pekin Urbanized Area Transportation Study Policy Committee, hereafter referred to as PPUATS Policy, is the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area, and

WHEREAS, as the MPO, PPUATS and staff carry out the federally required continuing, cooperative, and comprehensive (3-C) transportation planning processes for the Peoria-Pekin Urbanized Area, and

WHEREAS, PPUATS Policy directs staff to plan, develop, and assist in the deployment of transportation programs that maximize the use of available transportation funds and resources, and

WHEREAS, the Association of Metropolitan Planning Organizations (AMPO) is a nonprofit, membership organization established in 1994 to serve the needs and interests of MPOs nationwide, and

WHEREAS, the 2019 AMPO National Conference is intended to “bring together MPO staff, Policy Board members, federal and state employees, and consultants to share information and best practices on a variety of current and emerging MPO issues,” and

WHEREAS, appropriate funding for conference attendance is included in the “Travel, Training, and Conferences” line item of the FY 2020 Unified Work Planning Program budget.

THEREFORE BE IT RESOLVED BY PPUATS POLICY AS FOLLOWS:

That PPUATS Policy approves the expenditure of funds for a planner to attend the AMPO National Conference from October 21 through October 25, 2019 in Baltimore, MD for a cost not to exceed \$3,000.

Presented this 2nd day of October 2019

Adopted this 2nd day of October 2019

Barry Logan, Chairman
PPUATS Policy Committee

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission