

## AGENDA

### Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Policy Committee

Wednesday, April 3, 2019 at 9:00 am  
456 Fulton St., Suite 420  
Peoria, IL 61602

- 
1. Call to Order
  2. Roll Call
  3. Public Comment
  4. Approval of Minutes, March 6, 2019
  5. Chairman's Report
  6. Approval of February Financial Report and Performance Report – *Memo*
  7. Presentation of Draft FY 2020 Unified Work Planning Program
  8. Approval of Functional Classification Changes – *Attachment*
  9. Approval of Transit Asset Management Performance Targets – *Memo*
  10. Approval of TIP Amendment – Broadway Rd Resurfacing – *Attachment*
  11. Updates
    - a. IDOT State Planning and Research (SPR) Funds
    - b. FYs 23-24 STU Funds
    - c. FYs 20-23 Transportation Improvement Program
  12. Other
    - a. Next meeting scheduled for May 1, 2019
  13. Adjournment

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI complaint form, call 309-673-9330.

Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two business days in advance.

**MINUTES**

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)**

**Policy Committee**

Wednesday, March 6, 2019 at 9:00 am  
456 Fulton St., Suite 420  
Peoria, IL 61602

1. Call to Order

Chairman Morris called the meeting to order at 9:00 am

2. Roll Call

Member	Present	Absent	Member	Present	Absent
<b>Karen Dvorsky</b> IDOT	x		<b>Jim Ardis*</b> City of Peoria		x
<b>Terrisa Worsfold*</b> IDOT		x	<b>Leon Ricca</b> Village of Bartonville		x
<b>Tom O'Neill</b> Peoria County	x		<b>Bob Lawless*</b> Village of Bartonville		x
<b>Stephen Morris</b> Peoria County	x		<b>James Dillon</b> City of West Peoria	x	
<b>Greg Sinn</b> Tazewell County	x		<b>Kinga Krider*</b> City of West Peoria		x
<b>Greg Longfellow*</b> Tazewell County	x		<b>Jeff Kaufman</b> Village of Morton	x	
<b>Greg Menold</b> Tazewell County		x	<b>Sam Heer*</b> Village of Morton		x
<b>Barry Logan</b> Woodford County		x	<b>Dustin Sutton</b> Village of Peoria Heights	x	
<b>Donald White</b> City of Chillicothe		x	<b>Mike Casey*</b> Village of Peoria Heights		x
<b>John McCabe</b> City of Peoria	x		<b>Fred Lang</b> Village of Creve Coeur		x
<b>Mark Rothert</b> City of Peoria		x	<b>Terry Keogel*</b> Village of Creve Coeur		x
<b>Dave Mingus</b> City of East Peoria		x	<b>Gary Manier</b> City of Washington		x
<b>Dennis Barron*</b> City of East Peoria	x		<b>Ed Andrews,*</b> City of Washington	x	
<b>Bill Lewis,</b> City of Peoria	x		<b>Sharon McBride</b> CityLink	x	
<b>Patrick Urich</b> City of Peoria		x	<b>Doug Roelfs*</b> CityLink		x
<b>Nick Stoffer*</b> City of Peoria		x	<b>Mike Hinrichsen</b> V. of Germantown Hills	x	
<b>Ross Black*</b> City of Peoria		x			

\*Alternate Staff present: Harms, Hendon, Abi-Akar, West, and Bruner. Others: Kurt Bialobreski, and Amy McLaren

3. Public Comment

4. Approval of Minutes, February 6, 2019 Meeting

O'Neill moved to approve the minutes of February 6, 2019 meeting and Dillon seconded. Motion carried.

5. Chairman's Report

Morris announced the resignation of Tom O'Neill from Peoria County Board. Wants to thank him for his 25 years and 8 months on County Board and 20 years on PPUATS. March 14<sup>th</sup> will be his last meeting. Morris said he will put together a Nominations Committee for suggestions of Chairman since his term is expiring.

6. Approval of January Financial Report and Performance Report – *Memo*

McBride moved to approve the January Financial Report and Performance Report and Hinrichsen seconded. Motion carried.

Harms updated the total budget for FY19 is \$817417. As of the end of January 2019, PPUATS has used approximately 59% of its budget.

7. Approval of Resolution 19-08 Support for Automated Driving Systems Demo Grant – *Attachment*

Kaufman moved to approve Resolution 19-08 Support for Automated Driving Systems Demo Grant and Hinrichsen seconded. Motion carried.

- Harms reported this resolution is to support Tri-County Regional Planning Commission's application to the US Department of Transportation automated driving systems demonstration grant. PPUATS commits to programming \$1000,000 of State Metropolitan Planning funds in the UWP for State Fiscal Years 2020, 2021, and 2020 if application of grant is granted.
- Sinn asked if IDOT is ok with this and Dvorsky said that IDOT has no money to contribute but that it is ok for TCRPC to do so.
- Morris asked how many participated from Illinois and it was answered that there are 2.

8. Approval of TIP Amendments, Illinois Department of Transportation

a. Project S-19-19 Urban Resurfacing – *Attachment*

Sinn moved to approve TIP amendment for Project S-19-19 Urban Resurfacing and O'Neill seconded. Motion carried.

- Harms reported this is a resurfacing project on IL-40 from Fayette St. to IL River in Peoria

b. Project S-19-28 Crosswalks & Safety Improvements – *Attachment*

Andrews moved to approve Project S-19-28 Crosswalks & Safety Improvements and Kaufman seconded. Motion carried.

Harms reported this is to add safety project to FY 2019 program following approval for various locations along IL-29 in Peoria County, IL-8 and US-24 Business in Tazewell County.

9. Updates

- a. Development of FY 2020 Unified Work Program  
Harms reported it is at staff level and has that staff has submitted required GATA with draft budget to IDOT. The Technical Committee will receive and review draft UWP.
- b. FYs 2023-24 Surface Transportation Block Grant (STU) Funding  
Technical is reviewing process for FY23/24

10. Other

- a. Next meeting scheduled for April 3, 2019

11. Adjournment

Adjourned

DRAFT



# MEMORANDUM

**TO:** PPUATS Policy Committee  
**FROM:** Staff  
**SUBJECT:** February 2019 Financial Report and Performance Report  
**DATE:** April 3, 2019

**Action needed by Policy Committee:**

Approve February 2019 Financial Report and Performance Report.

**Background:**

The total budget for FY19 is \$817,417. As of the end of February 2019, PPUATS has expended approximately 59% of its budget.

**FY19 PL/FTA Budget – February 2019**

	<b>FY19</b>	<b>Feb-19</b>	<b>YTD</b>	<b>% USED YTD</b>	<b>REMAINING</b>
Salaries	\$331,409	\$29,265	\$248,046	75%	\$83,363
Fringe Benefits	\$84,809	\$8,370	\$70,523	83%	\$14,286
<b>TOTAL SALARIES</b>	<b>\$416,217</b>	<b>\$37,635</b>	\$318,569	77%	\$97,648
<b>INDIRECT COSTS</b>	<b>\$232,624</b>	<b>\$21,000</b>	\$177,761	76%	\$54,863
Other Direct Costs					
Travel/Training/Conferences	\$15,000	\$10	\$7,379	49%	\$7,621
APWA Conference	\$7,500		\$0	0%	\$7,500
Computer Hardware & Software	\$25,000	\$737	\$22,101	88%	\$2,899
Contractual - Special Projects	\$92,076		\$95	0%	\$91,981
Audit	\$24,000	\$4,785	\$20,941	87%	\$3,059
Misc. (Legal Notices, Printing)	\$5,000	\$3,616	\$4,056	81%	\$944
Retroactive Pay	\$0		\$0	0%	\$0
<b>TOTAL OTHER DIRECT COSTS</b>	<b>\$168,576</b>	<b>\$9,148</b>	<b>\$54,572</b>	<b>32%</b>	<b>\$114,004</b>
<b>TOTAL</b>	<b>\$817,417</b>	<b>\$67,783</b>	<b>\$550,902</b>	<b>67%</b>	<b>\$266,515</b>

## **PPUATS MONTHLY PERFORMANCE REPORT**

**February 2019**

### **Management and Administration**

- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee

### **Data Development and Maintenance**

- Continued to maintain regional GIS data
- Continued development of regional pavement management system
- Continued regional GIS guardrail inventory
- Continued work on TCRPC/PPUATS website updates
- Responded to technical assistance requests for GIS

### **Long Range Planning**

- Continued to implement Regional Bicycle Plan
- Developed application for automated driving systems demonstration grant
- Updated work plan and schedule for 2020-2045 Long-Range Transportation Plan

### **Short Range Planning**

- Developed and executed contracts for FY19 special transportation planning studies
- Developed draft budget for FY20 Unified Work Planning Program
- Monitored and made administrative changes to TIP



Village  
of  
GERMANTOWN HILLS

January 30, 2019

PPUATS  
Tri-County Regional Planning Commission  
456 Fulton St, Ste 401  
Peoria, IL 61602  
Attention: Ryan Harms

Dear Mr. Harms:

The Village of Germantown Hills would like to request your approval for the reclassification of Fandel Road, Holland Road, Hickory Hills Road, and Ten Mile Creek Road from a Local Road to Collector. A functional classification map showing existing and proposed conditions is attached.

These streets give our residential developments access to Illinois Route 116 for travel to and from Peoria:

- Fandel Road runs north-south between Fandel Farms and Coventry Farms Subdivisions, providing residents of both developments their main access to IL Rt 116.
- Holland Road Runs north-south between Hickory Hills Rd and Woodland Knolls Rd, providing residents of White Oak Lake Subdivision, Park Side, Park Place and German Hills Subdivisions their main access to IL Rt 116.
- Hickory Hills Road runs east-west along the north side of town and connects White Oak Lake Subdivision to Fandel Farms and Coventry Farms.
- Ten Mile Creek Road runs south from IL Rt 116, connecting the Village's newest subdivision development, The Woods at Germantown Hills, to IL Rt 116 and the rest of the Village.

Collectors generally form an integrated network by connecting local roads and traffic generators to the arterial system. All four of the above-named roads provide these connections by giving residents of the Village direct access to IL Rt 116. Based on this assessment of the functional classification of said roads, we believe the reclassification is justified.

Additionally, the accepted industry wide definition of an urban collector is as follows:  
“The collector street system provides land access service and traffic circulation within residential neighborhoods, commercial, and industrial areas. It differs from the arterial system in that facilities on the collector system distribute trips from the arterials through the area to the ultimate destination.”

If you have any questions regarding the justifications for reclassification, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rich Brecklin". The signature is written in black ink and is positioned below the word "Sincerely,".

Rich Brecklin  
Superintendent of Public Works  
Village of Germantown Hills

cc: Eric Miller, Tri-County Regional Planning Commission



# MEMORANDUM

**TO:** PPUATS Policy Committee  
**FROM:** PPUATS Technical Committee  
**SUBJECT:** Transit Asset Management Performance Target Setting  
**DATE:** April 3, 2019

## Action needed by Policy Committee

Adopt Tier 2 Group Plan Transit Asset Management performance targets

## Background

- Federal Transportation Bills, MAP-21 and FAST Act, have mandated certain performance measures (PMs) which should guide transportation decision making.
- For MPO's Transit Asset Management (TAM) targets need to be incorporated into our transportation documents – TIP (every year) and LRTP (every 5 years)
- IDOT set TAM targets upon the completion of the Tier 2 Group plan on October 31, 2018.
- MPOs must resolve to support IDOT's TAM targets for their metropolitan planning area or set their own by the end of April.
- PPUATS chose to support IDOT's targets for all MAP-21 performance measures thus far – Safety, Pavement & Bridge Condition, and System Performance

Note: Only states are assessed for significant progress made toward established targets.

## Tier 2 Group Plan State Targets – Facilities, Revenue Vehicles, and Service Vehicles

Facility Type	Facilities Rated Below 3.0	Total Facilities	% Rated Below 3.0
Admin/Maintenance	15	88	17%
Passenger/Parking	4	33	12%
Total	19	121	16%
Revenue Vehicle Type	# of Vehicles At/Beyond ULB	Total Vehicles	% Vehicles At/Beyond ULB
Articulated bus	12	16	75%
Automobile	8	8	100%
Bus	181	547	33%
Ferryboat	3	3	100%
Minibus	82	171	48%
Minivan	163	243	67%
Other rubber tire vehicles	8	8	100%
Van	447	852	52%
Total	904	1,848	49%
Service Vehicle Type	# of Vehicles At/Beyond ULB	Total Vehicles	% Vehicles At/Beyond ULB
Automobile	52	112	46%
Minivan	28	50	56%
Other rubber tire vehicles	6	6	100%
Van	0	4	0%
Total	86	172	50%

**FTA TAM Performance Measure Definitions**

Asset Type	Definition
Facilities	The percentage of facilities within an asset class and for which agencies have capital rehab and replacement responsibility, rated below condition 3 on the FTA TERM scale
Rolling Stock (Revenue Vehicles)	The percentage of revenue vehicles by asset class that either meet or exceeded their Useful Life Benchmark (ULB)
Equipment (Service Vehicles)	The percentage of non-revenue, support-service and maintenance vehicles that either meet or exceeded their ULB

**A Note on Transit Asset Management Planning**

The National Transit Asset Management System Final Rule (49 U.S.C. 625) requires all agencies that receive federal financial assistance under 49 U.S.C. Chapter 53 and own, operate, or manage capital assets used in the provision of public transportation to create a Transit Asset Management (TAM) Plan. Agencies can meet this requirement either through an Individual or Group TAM Plan. Group TAM Plans are meant to collect TAM information about groups (typically small subrecipients of 5311 or 5310 grant programs) that do not have a direct financial relationship with FTA.

IDOT, IPTA, and RTAC cooperatively supported the development of the Illinois’ Group TAM Plan for all Tier II agencies. This state-level plan includes the four required elements for MAP-21 compliance, leveraging the current and historic CNA (Capital Needs Assessment) work to develop:

1. An inventory of capital assets, including all assets already reported through the CNA annual survey process.
2. A condition assessment, including conditions estimated by the existing CAN model and new facility condition assessments being done by grantees
3. A decision support tool, through modification of the existing CNA model
4. Investment prioritization, including grantee input on prioritizing transit investments utilizing the improved data available in the annual CNA process and modified CNA model

**Tri-County Providers - Facilities Benchmarks**

Agency ID	Facility Group	Agency	Facilities Rated Below 3.0	Total Facilities	% Rated Below 3.0
Peoria	Admin/Maintenance	Peoria County	1	1	100.0%
PeoriaMTD	Admin/Maintenance	Greater Peoria Mass Transit District	0	3	0.0%
PeoriaMTD	Passenger/Parking	Greater Peoria Mass Transit District	0	1	0.0%
Tazewell	Admin/Maintenance	Tazewell County	0	1	0.0%

**Tri-County Providers – Revenue Vehicles Useful Life Benchmarks**

Agency	FTA Vehicle Type	ULB	# of Vehicles At/Beyond ULB	Total Vehicles	% Vehicles At/Beyond ULB
Greater Peoria Mass Transit District	Bus	12	1	53	1.9%
Greater Peoria Mass Transit District	Van	7	31	38	81.6%
Peoria County	Minivan	5	1	1	100.0%
Peoria County	Van	8	1	11	9.1%
Tazewell County	Automobile	5	4	4	100.0%
Tazewell County	Van	8	6	17	35.3%
Woodford County	Van	7	2	3	66.7%
Woodford County	Van	8	2	4	50.0%

**Tri-County Providers – Service (Non-Revenue) Vehicles Useful Life Benchmarks**

Agency	FTA Vehicle Type	ULB	# of Vehicles At/Beyond ULB	Total Vehicles	% Vehicles At/Beyond ULB
Greater Peoria Mass Transit District	Automobile	5	3	3	100.0%
Greater Peoria Mass Transit District	Automobile	10	0	2	0.0%
Greater Peoria Mass Transit District	Minivan	5	9	9	100.0%
Greater Peoria Mass Transit District	Other rubber tire vehicles	10	3	3	100.0%

**PEORIA-PEKIN URBANIZED AREA TRANSPORTATION STUDY (PPUATS)  
FY 2019-2022 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT FORM**

TIP Adopted September 5, 2018, as amended  
Cells colored in gray are automatically calculated in Excel (see Note 3 below)

DATE	AMENDING TIP DOCUMENT		AGENCY REQUESTING AMENDMENT(S)
	From	To	
3/14/2019	2019	2022	Tazewell County

**PROJECT INFORMATION**

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
Broadway Rd Resurfacing	TZ-22-01			13-00090-03-RS	Veterans Dr to Springfield Rd	Milling and HMA Resurfacing	STU	27%	\$ 442,250
							STR	53%	\$ 861,750
							State		
							Local	20%	\$ 331,000
<b>Total</b>									\$ 1,635,000

Reason for Amendment: Update funding sources to include STR

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
							State		
							Local		
<b>Total</b>									\$ -

Reason for Amendment:

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
							State		
							Local		
<b>Total</b>									\$ -

Reason for Amendment:

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
							State		
							Local		
<b>Total</b>									\$ -

Reason for Amendment:

Technical	3/20/2019
Policy	

IDOT District 4 Local Roads	
IDOT District 4 Programming	
FHWA	

- NOTES:**
- The projects in the state portion of the TIP are the Illinois Department of Transportation's estimate for fiscal year project scheduling and represent an intent to proceed. Impacts on individual project readiness include funding availability, unforeseen events (environmental problems, engineering, land acquisition) and the department's need to retain programmatic flexibility to address changing conditions and priorities on the state highway system.
  - Projects can be moved from Year 2 or 3 of the TIP into Year 1 with the approval of the implementing agency and the PPUATS POLICY COMMITTEE. The implementing agency may elect to change fund type with notification to the PPUATS POLICY COMMITTEE.
  - The Excel document for this form uses formulas to calculate Funding Share % and Total Project Cost. These cells cannot be edited by default, to prevent accidental overwriting of these formulas. To override this protection in Excel 2010 and above, click on the "Review" tab and then click on "Unprotect Sheet."