

AGENDA

Peoria-Pekin Urbanized Area Transportation Study (PPUATS)

Policy Committee

Wednesday, September 5, 2018 at 9:00 am

456 Fulton St, Suite 420

Peoria, IL 61602

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1. Call to Order
 2. Roll Call
 3. Public Comment
 4. Approval of Minutes, August 1, 2018 Meeting
 5. Chairman's Report
 6. Financials
 - a. Approval of July Financial Report and Performance Report – *Memo*
 7. Approval of FY 2019-22 Transportation Improvement Program – *Handout*
 8. Updates
 - a. FY 2019 Special Transportation Planning Studies
 - b. Transportation Alternatives (TAP) Funds
 - c. 2019 IDOT Fall Planning Conference
 9. Other
 - a. Next meeting scheduled for October 3, 2018
 10. Adjournment

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MINUTES

Peoria-Pekin Urbanized Area Transportation Study (PPUATS)

Policy Committee

Wednesday, August 1, 2018 at 9:00 am
456 Fulton St, Suite 420
Peoria, IL 61602

1. Call to Order

Chairman Morris called the meeting to order at 9:00 a.m.

2. Roll Call

| Member | Present | Absent | Member | Present | Absent |
|--|---------|--------|--|---------|--------|
| Karen Dvorsky IDOT | x | | Nick Stoffer* City of Peoria | x | |
| Terrisa Worsfold* IDOT | | x | Ross Black* City of Peoria | | x |
| Tom O'Neill Peoria County | | x | Leon Ricca Village of Bartonville | | x |
| Stephen Morris Peoria County | x | | Bob Lawless* Village of Bartonville | x | |
| Greg Sinn Tazewell County | x | | James Dillon City of West Peoria | | x |
| Mike Harris Tazewell County | | x | Kinga Krider* City of West Peoria | x | |
| Greg Menold* Tazewell County | | x | Jeff Kauffman Village of Morton | | x |
| Doug Huser Woodford County | x | | Ginger Herman* Village of Morton | | x |
| Donald White City of Chillicothe | x | | Dustin Sutton V. of Peoria Heights | x | |
| John McCabe City of Peoria | | x | Mike Casey* V. of Peoria Heights | | x |
| Mark Rothert* City of Peoria | x | | Fred Lang Village of Creve Coeur | | x |
| Dave Mingus City of E. Peoria | | x | Terry Keogel* Village of Creve Coeur | | x |
| Jeff Eder* City of E. Peoria | | x | Gary Manier City of Washington | | x |
| Jim Ardis City of Peoria | | x | Jim Culotta* City of Washington | x | |
| Scott Reeise City of Peoria | | x | Sharon McBride CityLink | x | |
| Patrick Ulrich City Manager | | x | Doug Roelfs* CityLink | x | |
| Jane Gerdes* City of Peoria | | x | Mike Hinrichsen V. of Germantown Hills | x | |

*Alternate

Staff: Harms, Miller, Martin, and Lees. Doug Delille- IDOT

3. Public Comment

Matt Hayar from Hanson Engineering gave a presentation on the US 150 Eastbound (McClugage Bridge) over the Illinois River Project.

- The purpose of the project is to accommodate eastbound US 150 traffic across the Illinois River on a transportation system that is structurally sound, meets current design standards, is designed for future traffic, and provides a safe crossing for the public.
- The existing eastbound bridge is nearing the end of its expected life, it is structurally deficient and functionally obsolete, and traffic on the bridge is expected to grow beyond what the existing two lanes can accommodate. When completed, the project should improve traffic flow at the west and east interchanges, improve navigational clearance under the bridge, and provide bicycle and pedestrian access across the river.

4. Approval of Minutes, June 6, 2018 Meeting – *Attachment*

Culotta moved to approve the June 6, 2018 minutes and Hinrichsen seconded. Motion carried.

5. Chairman's Report

Morris mentioned there will be an Executive Session at the end of the meeting.

6. Financials

a. Approval of June Financial Report and Performance Report – *Memo*

Sinn moved to approve the June Financial Report and Performance Report and Huser seconded. Motion carried.

- Harms reported the total budget for FY18 is \$1,018,148 which includes the FY18 budget of \$787,861 plus carryover of \$230,287. As of the end of June 2018, PPUATS expended approximately 88% of its budget.

b. Approval of Resolution 19-01 GPS Receiver – *Attachment*

White moved to approve Resolution 19-01 GPS Receiver and Hinrichsen seconded. Motion carried.

- Harms reported the GIS staff has evaluated current equipment and identified the need for an additional GPS in it to assist with current data collection projects. New equipment to include Trimble R2 GPS Receiver, and Trimble VS Network Subscription.

7. **Public Hearing – FY2019-2022 Transportation Improvement Plan (TIP)**

McBride moved to open the Public Hearing- FY2019-2022 Transportation Improvement Plan (TIP) and Sutton seconded. Motion carried.

- Harms explained the TIP and public input process. No comments were made.
- McBride moved to close the Public Hearing and Hinrichsen seconded. Motion carried.

8. Approval of TIP Amendment PEK-18-01/PEK-20-01 Pekin Front Street – *Attachment*

Rothert moved to approve TIP Amendment PEK-18-01/PEK-20-01 Pekin Front Street and Culotta seconded. Motion carried.

- Harms explained PEK-18-01 is the Preliminary Engineering Phase II for Front Street from Fayette St. to Distillery Rd in Pekin. PEK-20-01 is reconstruction roadway on Front Street from Fayette St to Distillery Rd. in Pekin. The reason for the amendment is Pekin was awarded funding from the Illinois Competitive Freight Program.

9. Updates
 - a. IDOT State Planning and Research Grant Applications

Miller reported that TCRPC/PPUATS received grant funding for two projects:

 - Tri-Counties Roadway Asset Management
 - Central Illinois Digital Orthophotography

Roelfs reported that CityLink received a \$115,000 grant from the same program.
 - b. Special Projects and Metropolitan Planning Funds

Harms said that all projects are completed and waiting on final bills
 - c. Transportation Alternatives (TAP) and Special Transportation Studies

Harms reported that calls for projects were open for Transportation Alternatives (TAP) and Special Transportation Studies. He instructed members to talk to their Technical staff members about potential requests for funding.
10. Executive Session

Sutton moved to go into Executive Session and White seconded. Motion carried.
11. Any action coming out of Executive Session

No action.
12. Other
 - a. Next meeting scheduled for September 5, 2018
 - b. DeLille reported that IDOT's Transportation Asset Management Plan (TAMP) had received conditional approval. IDOT will no longer take a "worst first" approach to system maintenance. Instead they will focus on system preservation, using long-term strategies to maximize the life of highways and bridges.
13. Adjournment

Adjourned at 10:30



MEMORANDUM

TO: PPUATS Policy Committee
FROM: Staff
SUBJECT: July 2018 Financial Report and Performance Report
DATE: September 5, 2018

Action needed by Policy Committee:

Approve the July 2018 Financial Report and Performance Report.

Background:

The total budget for FY19 is \$817,417. As of the end of June 2018, PPUATS has expended approximately 9% of its budget.

FY19 PL/FTA Budget – July 2018

| | FY19 | Jul-18 | YTD | % USED YTD | REMAINING |
|---------------------------------|------------------|-----------------|-----------------|-----------------------|------------------|
| Salaries | \$331,409 | \$28,646 | \$28,646 | 9% | \$302,763 |
| Fringe Benefits | \$84,809 | \$7,775 | \$7,775 | 9% | \$77,034 |
| TOTAL SALARIES | \$416,217 | \$36,421 | \$36,421 | 9% | \$379,796 |
| INDIRECT COSTS | \$232,624 | \$20,323 | \$20,323 | 9% | \$212,301 |
| Other Direct Costs | | | | | |
| Travel/Training/Conferences | \$15,000 | \$107 | \$107 | 1% | \$14,893 |
| APWA Conference | \$7,500 | \$0 | \$0 | 0% | \$7,500 |
| Computer Hardware & Software | \$25,000 | \$19,242 | \$19,242 | 77% | \$5,758 |
| Contractual - Special Projects | \$92,076 | \$95 | \$95 | 0% | \$91,981 |
| Audit | \$24,000 | \$0 | \$0 | 0% | \$24,000 |
| Misc (Legal Notices, Printing) | \$5,000 | \$64 | \$64 | 1% | \$4,936 |
| Retroactive Pay | \$0 | \$0 | \$0 | 0% | \$0 |
| TOTAL OTHER DIRECT COSTS | \$168,576 | \$19,508 | \$19,508 | 12% | \$149,068 |
| TOTAL | \$817,417 | \$76,252 | \$76,252 | 9% | \$741,165 |

PPUATS MONTHLY PERFORMANCE REPORT

July 2018

Management and Administration

- Hosted meeting of PPUATS Technical Committees
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee

Data Development and Maintenance

- Continued to maintain GIS system for the region
- Continued work on TCRPC/PPUATS website update
- Responded to technical assistance requests for GIS

Long Range Planning

- Continued to implement Regional Bicycle Plan
- Continued discussion and planning for 2020-2045 Long-Range Transportation Plan
- Released call for projects for FY18-20 Transportation Alternatives (TAP) funding round
- Completed development of FY19-22 Transportation Improvement Program (TIP)
- Opened FY19-22 TIP for Public Input
- Held public meeting for FY19-22 TIP

Short Range Planning

- Released call for FY19 Special Projects
- Monitored progress of FY17 and FY18 Special Projects funds
- Researched and projected Safety performance measure targets
- Monitored and made administrative changes to TIP