

AGENDA

Peoria-Pekin Urbanized Area Transportation Study (PPUATS) Policy Committee

Wednesday, November 1, 2017 at 9:00 am
456 Fulton St, Suite 420
Peoria, IL 61602

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes – July 19, 2017 Joint Meeting
5. Chairman’s Report
6. Presentation of September Financial Report and Performance Report – *Memo*
7. Approval of MPO Safety Performance Measure Targets – *Memo*
8. Overview of Special Transportation Projects Program
9. Updates
 - a. FY18 Special Projects
 - b. Metropolitan Planning Funds
10. Other
 - a. Next meeting scheduled for December 6, 2017
11. Adjournment

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MINUTES

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)
Technical Committee & Policy Committee – Joint Meeting**

Wednesday, July 19, 2017 at 9:00 am
201 Clock Tower Dr, Fondulac Room
East Peoria, IL 61611

1. Call to Order

Chairman Smith called the meeting to order at 9:00 am

Chairman Smith asked for a motion for James Dillon to act as Chairman of Policy for Stephen Morris.

O'Neill moved to have James Dillon as Chairman of Policy and Sinn seconded. Motion carried.

2. Roll Call

Policy Committee

Member	Present	Absent	Member	Present	Absent
Jim Miller, IDOT	x		Jim Ardis, City of Peoria		x
Terrisa Worsfold,* IDOT		x	Leon Ricca, Bartonville		x
Tom O'Neill, Peoria County	x		Bob Lawless,* Bartonville	x	
Stephen Morris, Peoria County		x	James Dillon, West Peoria	x	
Greg Sinn, Tazewell County	x		Kinga Krider,* West Peoria		x
Mike Harris, Tazewell County		x	Jeff Kauffman, Village of Morton	x	
Greg Menold*, Tazewell County	x		Ginger Herman,* Village of Morton		x
Doug Huser, Woodford Co.	x		Matt Fick Peoria Heights	x	
Donald White, Chillicothe	x		Kyle Smith,* Peoria Heights	x	
John McCabe, City of Peoria		x	Fred Lang, Creve Coeur		x
Dave Mingus, City of E. Peoria		x	Terry Keogel* Creve Coeur		x
Jeff Eder*, City of E. Peoria	x		Gary Manier, Washington		x
Scott Reeise, City of Peoria		x	Jim Culotta,* City of Washington	x	
Patrick Urich, City Manager	x		Sharon McBride, CityLink	x	
Chris Setti, * City of Peoria	x		Doug Roelfs* CityLink	x	
Nick Stoffer,* City of Peoria	x		Mark Rothert* City of Peoria	x	
Ross Black,* City of Peoria		x	Mike Hinrichsen, Germantown Hills	x	

Staff: Reema Abi-Akar, Hannah Martin, Ray Lees, Ryan Harms, and Eric Miller.

Technical Committee

Amy Benecke-McLaren, Peoria County	x		Ed Andrews, City of Washington	x	
Jeff Gilles, Larry Satterwhite, ALT Peoria County	x		Jon Oliphant, City of Washington*		x
, Peoria County*			Patrick Meyer, Village of Bartonville	x	
Craig Fink, Tazewell County	x		Terissa Worsfold, IDOT		x
Dan Parr, Tazewell County	x		Jim Miller* IDOT	x	
Lindell Loy, Woodford County	x		Henry Strube Jr., Village of West Peoria		x
Bill Lewis, City of Peoria	x		Alicia Hermann, Village of West Peoria*		x
Nick Stoffer, City of Peoria	x		Craig Loudermilk, Village of Morton	x	
Stephen Letsky City of Peoria	x		Frank Sturm, Village of Morton*		x
Jane Gerdes* City of Peoria		x	Kenneth Coulter, City of Chillicothe	x	
Michael Guerra, City of Pekin	x		Courtney Allyn, Village of Creve Coeur		x
Katy Shackelford City of Pekin*	x		Doug Roelfs, CityLink	x	
Rick Semonski, City of East Peoria		x	Joe Alexander*, CityLink	x	
Ty Livingston, City of East Peoria*	x		Gene Olson, MAAP		x
Kyle Smith, Peoria Heights	x		Eric Miller, TCRPC	x	
Matt Fick*, Peoria Heights	x		Rich Becklin Village of Germantown Hills	x	

3. Public Comment- none

4. **Technical** Approval of Minutes – June 21, 2017 Meeting

Fink moved to approve the June 21, 2017 Technical minutes and Myers seconded. Motion carried.

5. **Policy** Approval of Minutes – June 7, 2017 Meeting

O'Neill moved to approve the June 7, 2017 Policy minutes and McBride seconded. Motion carried.

6. Presentation of June Financial Report and Performance Report – *Memo*

Harms explained that the total budget for FY17 is \$966,030 which includes the FY17 budget if \$783,013 plus carryover of \$183,015. As of the end of June 2017, PPUATS has expended approximately 74% of its total budget.

7. **Policy** Approval of FY 21/22 STU Projects – *Memo*

O'Neill moved to approve the FY21/22 Projects and McBride seconded. Motion carried.

- Harms explained the process that the MPO is to program federal Surface Transportation Urban (STU) funds allocated on an annual basis to the urbanized area through the Illinois Department of Transportation. Approximately \$5.4M will be programmed for the two fiscal years. PPUATS Policy established a Pilot Program set aside 20% of the STU funds for resurfacing projects.
- The STU Review Subcommittee and Technical Committee recommended funding of the following Traditional STU projects:
 - Camp Street/Riverside Drive - \$1,338,000
 - Courtland Street - \$1,688,000
 - Willow Knolls Road/Allen Road - \$1,274,000
- The STU Review Subcommittee and Technical Committee recommended funding of the following Resurfacing Set-Aside projects:
 - Parkway Drive - \$215,500
 - Allen Road - \$442,250
 - Broadway Street - \$442,250
- Sinn asked, if a community could receive STU funds from both the Traditional STU program and the Resurfacing Set-Aside.
 - Harms said that by the established rules, no one community can receive funds from both pots in the same round. Moreover, communities receiving Resurfacing funds are not eligible for them in the next round, should the pilot program be continued in FYs 2023-24.

8. **Public Hearing for FY 2018-2021 Transportation Improvement Program (TIP)**
Cullota moved to open the Public Hearing for FY 2018-2021 Transportation Program (TIP) and Alexander seconded. Motion carried.
 - Harms explained the TIP process and projects. It has been on public review for a month. This is the last Public Hearing.
 - Martin explained the FTA section of the 5310 grant projects assed to the TIP.
 Eder moved to close the 3rd and final Public Hearing and O'Neill seconded. Motion carried.
9. **Technical** Recommend to Policy Committee FY 2018-2021 TIP
Livingston moved to recommend to Policy the FY 2018-2021 TIP and Fink seconded. Motion carried.
10. **Policy** Approval of FY 2018-2021 TIP
Culotta moved to approve the Fy2018-2021 TIP and Jim Miller seconded. Motion carried.
11. **Technical** Recommend to Policy Committee National Highway System Updates – *Attachment*
Loudermilk moved to recommend to Policy the National Highway System Updates and Guerra seconded. Motion carried.
Harms explained the National Highway System changes. He mentioned that Ms. Worsfold asked to table at last meeting to make changes and corrections.
 - Andrews expressed his concerns of reassurance of classification is not present.
12. **Policy** Approval of National Highway System Updates

Sinn moved to approve the National Highway System Updates and Hinrichsen seconded. Motion carried.

13. **Technical** Recommend to Policy Committee Public Participation Plan Update

Alexander moved to recommend to Policy the Public Participation Plan Update and Stoffer seconded. Motion carried.

Harms explained this is a federally-required document establishing staff's communication to the public. It has been out for review for 45 days. Coulter said that the Village of Chillicothe is not listed in one table in the plan. Hinrichsen asked to have Village of Germantown Hills listed also. Harms said that both errors will be fixed.

14. **Policy** Approval of Public Participation Plan Update

McBride moved to approve the Public Participation Plan Updates and Urich seconded. Motion carried.

15. Updates

a. FTA 5310 Transit Funds

Martin explained the process of a call for projects for FTA Section 5310 grant funds on June 6, 2017. The total available federal funds is \$155,000. The projects submitted for this grant aim to improve mobility for seniors and persons with disabilities by removing barriers to transportation services and expanding the available transportation mobility options.

b. FY17 Special Projects

Harms updated on the following: East Peoria 4 Corners, Livingston said it working with the City Council to adopt Tazewell non-motorized wayfinding Open House at East Peoria City Hall; Greater Peoria Multi-Modal- Trioga has finished stage 2 to finalize in region.

c. IDOT Local Roads

Sassine updated on City of Peoria- Northmoor sections; Old Galena roads: Allentown Road and Dixon Phase 1 is completed; and Old Creek Rd in Edwards.

16. Other

a. Next Policy meeting scheduled for August 2, 2017-ok

b. Next Technical meeting scheduled for August 16, 2017-ok

17. Adjournment

McBride moved to adjourn at 9:45 am and Meyer seconded. Motion carried.

Respectively submitted by:

Eric W. Miller

Executive Director

Recorded and transcribed by: Debbie Ulrich



MEMORANDUM

TO: PPUATS Policy Committee
FROM: Staff
SUBJECT: September 2017 Financial Report and Performance Report
DATE: November 1, 2017

Action needed by Policy Committee:

Receive and file the September 2017 Financial Report and Performance Report.

Background:

The total budget for FY18 is \$1,018,148. This includes the FY18 budget of \$787,861 plus the carryover of \$230,287. As of the end of September 2017, PPUATS has expended approximately 21% of its budget.

FY18 + Carryover PL/FTA Budget – September 2017

	FY18 + CARRYOVER	Sep-17	YTD	% USED YTD	REMAINING
Salaries	\$356,333	\$30,114	\$94,264	26%	\$262,069
Fringe Benefits	\$92,132	\$7,390	\$23,384	25%	\$68,748
TOTAL SALARIES	\$448,465	\$37,504	\$117,648	26%	\$330,816
INDIRECT COSTS	\$250,647	\$20,927	\$65,648	26%	\$184,999
Other Direct Costs					
Travel/Training/Conferences	\$18,231	\$5,254	\$5,254	29%	\$12,977
APWA Conference	\$7,500		\$0	0%	\$7,500
Computer Hardware & Software	\$39,408	\$1,175	\$23,784	60%	\$15,624
Contractual - Engineering	\$24,092		\$0	0%	\$24,092
Contractual - Special Projects	\$190,305		\$0	0%	\$190,305
Audit	\$36,000	\$3,360	\$3,360	9%	\$32,640
Misc (Legal Notices, Printing)	\$3,500		\$1,673	48%	\$1,827
Retroactive Pay	\$0		\$0	0%	\$0
TOTAL OTHER DIRECT COSTS	\$319,036	\$9,789	\$34,071	11%	\$284,965
TOTAL	\$1,018,148	\$68,220	\$217,368	21%	\$800,780

PPUATS MONTHLY PERFORMANCE REPORT

September 2017

Management and Administration

- Hosted meeting of PPUATS Technical Committee
- Prepared financial records and developed drawdown request for IDOT funds
- Attended Peoria Chamber Transportation Committee meeting
- Attended Pekin Chamber Transportation Committee meeting
- Participated in monthly conference call of statewide HSTP Coordinators
- Hosted quarterly HSTP Subcommittee meeting
- Attended CityLink Board meeting
- Participated in CityLink ADA Committee

Data Development and Maintenance

- Continued to maintain GIS system for the region
- Continued work on TCRPC/PPUATS website update
- Responded to technical assistance requests for GIS

Long Range Planning

- Continued to implement Regional Bike Plan

Short Range Planning

- Monitored progress of FY17 and FY18 Special Projects funds
- Released RFPs/RFQs for special transportation planning projects
- Monitored and made administrative changes to TIP



MEMORANDUM

TO: PPUATS Policy Committee
FROM: Staff
SUBJECT: Performance Measures - HSIP Safety Targets
DATE: November 1, 2017

Action needed by Policy Committee:

Authorize staff to coordinate with IDOT in support of the state's 2017-2018 HSIP Safety Targets.

Background:

The two most recent Federal Transportation Bills, MAP-21 and the FAST Act, have mandated the use of performance measures to guide transportation decision-making. The first measure to emerge from the rulemaking process is Safety. IDOT set their HSIP Safety targets officially in August this year. MPOs throughout Illinois must now set theirs by either supporting IDOT's targets or by developing their own. These targets must be set by February 27 each year, beginning in 2018. These Safety targets will be incorporated into MPO planning documents, such as the Transportation Improvement Program (TIP) and Long-Range Transportation Plan (LRTP).

Note: MPO HSIP targets are not annually assessed for significant progress toward achieving them.

What does it mean to support the state target?

If an MPO agrees to support a State HSIP target, the MPO would...

- Work with IDOT and safety stakeholders to address areas of concern for fatalities or serious injuries within the metropolitan planning area
- Coordinate with IDOT and include the safety performance measures and HSIP targets for all public roads in the metropolitan area in the MTP (Metropolitan Transportation Plan)
- Integrate the safety goals, objectives, performance measures, and targets described in other State safety transportation plans and processes such as applicable portions of the HSIP, including the SHSP, into the PPUATS metropolitan transportation planning process
- Include a description in the TIP (Transportation Improvement Program) of the anticipated effect of the TIP toward achieving HSIP targets in the MTP, linking investment priorities in the TIP to those safety targets

PPUATS Safety Data and Performance Measure Targets:

IDOT used two projection methods, Ordinary Least Square and 2% Annual Reductions, for determining their 2017-2018 HSIP Safety Targets. IDOT opted for the lesser of the two annual projections when selecting their targets for each NHTSA/FHWA Common Core Measure.

Using traffic safety data provided by IDOT, staff used the same methods to create 2017-2018 projections for the PPUATS Metropolitan Planning Area. Staff and PPUATS Technical Committee have reviewed these targets and their impact on transportation planning work in the PPUATS MPA. Both Staff and Technical Committee have found it favorable for PPUATS to support the state’s targets.

Core Highway Safety Performance Measures Based on Rolling Average Using 2012-2016 FARS and Survey Data									
Selected Core Measures	Rolling Average				Baseline (Rolling Average)	Projected Measures for 2017 and 2018			
						Ordinary Least Square Projections		At Least 2% Annual Reduction as Compared to 2012-2016 Baseline	
NHTSA/FHWA Common Core Measures	2008- 2012	2009- 2013	2010- 2014	2011- 2015	2012- 2016	2017	2018	2017	2018
Total Fatalities	18.2	19	20.8	19.97	19.65	17.94	17.48	25.41	24.9
Fatality Rate	0.63	0.68	0.76	0.74	0.74	0.71	0.71	0.97	0.95
Total Serious Injuries	351	318.8	302.6	287.28	271.77	228.58	204.68	264.48	259.2
Total Serious Injury Rate	12.25	11.36	11.03	10.64	10.25	9.27	8.7	10.33	10.13
Non-motorized Fatalities and Serious Injuries	27	23	22.4	19.55	19.35	13.26	10.52	25.41	24.9